

City Council Agenda



MARCH 24, 2015

6:00 p.m.

City of Turlock Yosemite Room

156 S. Broadway, Turlock, California

Mayor
Gary Soiseth

Council Members
William DeHart, Jr. **Steven Nascimento**
Matthew Jacob **Amy Bublak**
 Vice Mayor

City Manager
Roy W. Wasden
City Clerk
Kellie E. Weaver
City Attorney
Phaedra A. Norton

SPEAKER CARDS: To accommodate those wishing to address the Council and allow for staff follow-up, speaker cards are available for any agenda item or any other topic delivered under Public Comment. Please fill out and provide the Comment Card to the City Clerk or Police Officer.

NOTICE REGARDING NON-ENGLISH SPEAKERS: The Turlock City Council meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

EQUAL ACCESS POLICY: If you have a disability which affects your access to public facilities or services, please contact the City Clerk's Office at (209) 668-5540. The City is committed to taking all reasonable measures to provide access to its facilities and services. Please allow sufficient time for the City to process and respond to your request.

NOTICE: Pursuant to California Government Code Section 54954.3, any member of the public may directly address the City Council on any item appearing on the agenda, including Consent Calendar and Public Hearing items, before or during the City Council's consideration of the item.

AGENDA PACKETS: Prior to the City Council meeting, a complete Agenda Packet is available for review on the City's website at www.cityofturlock.org and in the City Clerk's Office at 156 S. Broadway, Suite 230, Turlock, during normal business hours. Materials related to an item on this Agenda submitted to the Council after distribution of the Agenda Packet are also available for public inspection in the City Clerk's Office. Such documents may be available on the City's website subject to staff's ability to post the documents before the meeting.

1. A. CALL TO ORDER

B. SALUTE TO THE FLAG

2. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, ANNOUNCEMENTS & PRESENTATIONS

- A. Presentation: California Water Environment Association P3S-Northern California Large Facility of the Year Award by Environmental Compliance Inspector Dan Frisch
- B. Presentation: Pit Crew CPR by Dr. Kevin Mackey and recognition of three Turlock Firefighters

3. A. SPECIAL BRIEFINGS: None

B. STAFF UPDATES:

- 1. Board, Commission, and Committee Vacancies (*Weaver*)

C. PUBLIC PARTICIPATION

This is the time set aside for members of the public to directly address the City Council on any item of interest to the public (that is within the subject matter jurisdiction of the City Council) and to address the Council on any item on tonight's agenda, including Consent items. You will be allowed five (5) minutes for your comments. If you wish to speak regarding an item on the agenda, you may be asked to defer your remarks until the Council addresses the matter.

No action or discussion may be undertaken on any item not appearing on the posted agenda, except that Council may refer the matter to staff or request it be placed on a future agenda.

4. A. DECLARATION OF CONFLICTS OF INTEREST AND DISQUALIFICATIONS**5. CONSENT CALENDAR**

Information concerning the consent items listed hereinbelow has been forwarded to each Councilmember prior to this meeting for study. Unless the Mayor, a Councilmember or member of the audience has questions concerning the Consent Calendar, the items are approved at one time by the Council. The action taken by the Council in approving the consent items is set forth in the explanation of the individual items.

- A. Resolution: Accepting Demands of 2/26/15 in the amount of \$763,640.43
- B. Motion: Accepting Minutes of Special Meeting of March 3, 2015; Minutes of Regular Meeting of March 10, 2015
- C.
 1. Motion: Making the determination that City Project No. 13-61, "Drew Ave. Improvements - Pedras Rd. to W. Tuolumne Rd.," is exempt from the provisions of CEQA in Section 15301 of the California Environmental Quality Act (CEQA)
 2. Motion: Awarding bid and approving an agreement in the amount of \$299,680 (Fund 410) with Rolfe Construction, Atwater, California for City Project No. 13-61, "Drew Ave. Improvements - Pedras Rd. to W. Tuolumne Rd."
 3. Resolution: Appropriating \$368,000 to account number 410-51-534.51270 "Construction Project" to be funded via a transfer of \$109,000 from account number 410-51-534.51300 "Construction Repairs/ Improvements" and an appropriation of \$259,000 from Fund 410/534 "Capital Repair/Replacement" reserve balance for City Project No. 13-61, "Drew Ave. Improvements - Pedras Rd. to W. Tuolumne Rd."
- D. Motion: Accepting improvements for City Project No. 15-30, "Emergency Repair on Golf Road," and authorizing the City Engineer to file a Notice of Completion
- E. Resolution: Appointing the Disadvantaged Business Enterprise (DBE) Liaison Officer and setting the Disadvantaged Business Enterprise Goal for Fiscal Years 2014/15 through 2016/17
- F. Motion: Authorizing the City Manager or his designee to execute a Sub-Recipient Public Transit Agreement with the Stanislaus Council of Governments (StanCOG) as a prerequisite to receiving Federal Transit Administration funds
- G. Resolution: Authorizing the City Manager to sign all documents, assurances and statements in regard to the purchase of five (5) transit buses from A-Z Bus Sales utilizing the California Association for Coordinated Transportation (CalACT) competitive bid award without compliance to the formal bid procedure, having found that the criteria listed in Turlock Municipal Code, Title 2, Chapter 7, Section 2-7-08(b)(5) have been satisfied
- H. Motion: Approving a four (4) year retainer agreement with Stantec Consulting Services, Inc., of Phoenix, Arizona, for City Project No., 14-72, "RFQ for Airport Planning/Environmental and Engineering/Architectural Services Retainer Agreement," for Fiscal Years 2014/15 through 18/19, in an amount not to exceed \$200,000

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- I. Motion: Approving the purchase of filter media and associated hardware from Aqua-Aerobics Systems, Inc., for the tertiary filters at the Turlock Regional Water Quality Control Facility, in an amount not to exceed \$49,732 from Fund 410-51-534.44030_038 "Tertiary Filter Media" without compliance to the formal bid procedure, having found that the criteria listed in Turlock Municipal Code, Title 2, Chapter 7, Section 2-7-08(b)(2) and (b)(6) have been satisfied
 - J. Motion: Approving the service agreement with Presort Center of Stockton, Inc., for laser printing of utility billing, mailing services, and business licenses, for a period of twelve (12) months, in an amount not to exceed \$127,000
 - K. Resolution: Accepting monetary donations of \$566.46 received from January through March, Fiscal Year 2014-15, to be deposited for a variety of Parks, Recreation & Public Facilities Department programs, scholarships, and activities
 - L. Resolution: Re-appropriating \$9,525 in unspent funds from Fiscal Year 2013-14 to account number 269-60-614-373.51270 "Dog Park Construction Project" from Fund 269 "Parks & Public Facilities Grants-Dog Park" reserve balance for completion of City Project No., 14-20 "Swanson-Centennial Dog Park"
 - M. Motion: Rejecting Claim for Damages filed by Ronald West
 - N. Motion: Rejecting Claim for Damages filed by James Woo
 - O. Motion: Rejecting Claim for Damages filed by Ninef A. Karam
 - P. Motion: Rejecting Claim for Damages filed by Katie Borrelli
 - Q. Motion: Rejecting Claim for Damages filed by Kevin McGrath

6. FINAL READINGS: None

7. PUBLIC HEARINGS: None

Challenges in court to any of the items listed below, may be limited to only those issues raised at the public hearing described in this notice, or in written correspondence delivered to the Turlock City Council at, or prior to, the public hearing.

8. SCHEDULED MATTERS

- A. Request to authorize the closure of Center Street, between East Main Street and Crane Avenue, for the Found in Turlock Bridal Showcase on April 19, 2015; the closure of East Main Street, between Thor Street and Palm Street, for the Main StrEAT Food Rally on May 1, 2015, June 5, 2015, July 3, 2015, August 7, 2015, and September 4, 2015; the closure of East Main Street, between Center Street and Palm Street, for the Turlock Certified Farmer's Market every Saturday beginning May 2, 2015, through October 31, 2015; and authorize the City Manager to apply appropriate conditions and restrictions.
(Pitcock)

Recommended Action:

Resolution: Authorizing the closure of Center Street, between East Main Street and Crane Avenue, for the Found in Turlock Bridal Showcase on April 19, 2015 from 8:00 a.m. to 6:00 p.m., and authorizing the City Manager to apply appropriate conditions and restrictions

Resolution: Authorizing the closure of East Main Street, between Thor Street and Palm Street, for the Main StrEAT Food Rally on May 1, 2015, June 5, 2015, July 3, 2015, August 7, 2015, and September 4, 2015, from 4:30 p.m. to 11:00 p.m., and authorizing the City Manager to apply appropriate conditions and restrictions

Resolution: Authorizing the closure of East Main Street, between Center Street and Palm Street, for the Turlock Certified Farmer's Market every Saturday beginning May 2, 2015, through October 31, 2015, from 6:00 a.m. to 2:00 p.m., and authorizing the City Manager to apply appropriate conditions and restrictions

- B. Request to authorize the reclassification of the current Payroll Coordinator to Administrative Analyst/Admin Services, the reclassification of the existing 30/70 split Account Tech to Payroll Coordinator, the reclassification of the existing 30/70 split Account Tech position to an 80/20 split Executive Assistant to the City Manager/City Clerk Trainee position, and the hiring of an Executive Assistant to the City Manager/City Clerk Trainee position through an in-house recruitment of full-time, part-time and volunteer/intern staff, and outside recruitment if needed, effective May 1, 2015.
(Wasden)

Recommended Action:

Resolution: Authorizing the creation of an Administrative Analyst/Admin Services job description.

Resolution: Authorizing the reclassification of Audrey Cray from Payroll Coordinator to Administrative Analyst/Admin Services, effective May 1, 2015, and the reclassification of Esmeralda Villalobos from Account Tech to Payroll Coordinator, effective May 1, 2015

Resolution: Authorizing the reclassification of the existing 30/70 split Account Tech position to an 80/20 split Executive Assistant to the City Manager/City Clerk Trainee position funded by General Fund 110

Resolution: Authorizing the hiring of one (1) "reclassified" 80/20 split Executive Assistant to the City Manager/City Clerk Trainee through an in-house recruitment of full-time, part-time and volunteer/intern staff, and outside recruitment if needed, effective May 1, 2015

- C. Request to approve the service agreement with Homeland Security & Management Solutions, Inc., Dba Dantli Corp for Temporary Personnel Services, for various City departments as needed, in an annual amount not to exceed \$25,000, for a period of twelve (12) months. (Jacobs-Hunter)

Recommended Action:

Motion: Approving the service agreement with Homeland Security & Management Solutions, Inc., Dba Dantli Corp for Temporary Personnel Services, for various City departments as needed, in an annual amount not to exceed \$25,000, for a period of twelve (12) months

9. COUNCIL ITEMS FOR FUTURE CONSIDERATION

10. COUNCIL COMMENTS

Councilmembers may provide a brief report on notable topics of interest. The Brown Act does not allow discussion or action by the legislative body.

11. CLOSED SESSION

A. **Conference with Labor Negotiators, Cal. Gov't Code §54957.6(a)**

"Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with the local agency's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation."

Agency Negotiators: Roy W. Wasden/Dave Young

Employee Organization: Turlock Associated Police Officers

12. ADJOURNMENT