



CITY OF TURLOCK
Development Services Department
Engineering Division
engineering@turlock.ca.us

156 S. Broadway, Ste. 150
Turlock, CA 95380-5424
Phone: (209) 668-5520
Fax: (209) 668-5563

May 9, 2018

Applicants,

On May 8, 2018, the City Council approved an Engineering Fee Study and Fee Schedule that established new fees (and modified others) for development services and general services provided by the Engineering Division. This was done to help the Engineering Division be more self-sufficient and less dependent on the City's General Fund.

One of the fees established was a \$65.00 fee for Residential Street Closure Permits, which reflects the full Engineering cost to intake, process, and approve these requests. This fee went into effect immediately following the Council's approval of the new Fee Schedule.

Attached is a revised permit application form that reflects those changes. If you have any questions, please feel free to contact the Engineering Division at (209) 668-5520. Thank you.

RESIDENTIAL STREET CLOSURE PERMIT PROCESS

The temporary closure of a public street requires the approval of the City of Turlock in accordance with California Vehicle Code §21101(e). This authority has been delegated to the City Manager, or his designee, per City of Turlock Resolution No. 2013-126. This permit is available to residents seeking a short-term closure of a residential street for a cost of \$65.00.

Applicants will be expected to adhere to all requirements set forth by City of Turlock as a condition of approval, so carefully review these requirements prior to submitting an application:

Conditions:

1. **General Conditions:** Permit shall only be valid when completed by a signature of the Applicant, of at least 18 years of age, along with a signature of an authorized City official.
2. **Notification.** The Applicant must notify each of the residents within the proposed closure area as soon as practically possible, but no later than (72) hours prior to the start of the closure. Notification may be made verbally or in writing.
3. **Traffic Control Plan (TCP).** A TCP will be provided by the City and must be followed at all times, exactly as specified. Barricades, signs, and other traffic control items must be provided by the applicant; the City does not have these available for rent or general use.
4. **Maintain path of travel.** The applicant shall maintain a path of travel at least 12' wide, from one end of the closure to the other, free of fixed objects (i.e. vehicles, bounce houses). This path may be used by emergency services if access is needed.
5. **Lighted barricades** shall be used for events that occur outside of daylight hours.
6. **Have permit available.** An approved, hard copy of the permit is required to be available on-site during the event and presented to authorized City officials upon request.

Failure to adhere to the listed conditions may result in the suspension of the event, immediate re-opening of the street, and denial of future street closure applications by that applicant.

Process:

1. Application/payment submitted to the Engineering Division at least (2) weeks prior to event.
2. Staff reviews closure to ensure it will not negatively affect the transportation network.
3. Staff drafts Traffic Control Plan (TCP) and attaches it to the application for routing.
4. Staff forwards packet to both Police and Fire Services for review and comment (1 week).
5. If no concerns are raised by the Police and Fire Services, then the permit is approved.
6. Approved permits will be emailed and mailed within (48) hours of the approval date.

If you should have any questions, or would like to know the status of your application, please contact the Engineering Division by email at engineering@turlock.ca.us or by phone at (209) 668-5520, Monday through Thursday, 1:00pm – 5:00pm. If you call outside of these hours you may be directed to leave a message, in which case your call will be returned as soon as possible (generally by the next business day).



CITY OF TURLOCK
DEVELOPMENT SERVICES
ENGINEERING DIVISION

RESIDENTIAL STREET CLOSURE
PERMIT APPLICATION

156 S. BROADWAY, STE. 150 | TURLOCK, CA 95380 | PHONE 209-668-5520 | FAX 209-668-5563 | engineering@turlock.ca.us | TDD 800-735-2929

Applicant: _____

Mailing Address: _____

Email Address: _____

Phone Number(s): _____ Cell: _____

Date(s) of Closure: _____ Start Time: _____ End Time: _____

Street To Be Closed: _____

Between (Cross Street #1): _____ and (Cross Street #2): _____

Reason for Closure: _____

Conditions:

Permit shall only be valid when completed by a signature of the Applicant, of at least 18 years of age, along with a signature of an authorized City official, and after payment of a \$65.00 fee. The Applicant must notify each of the residents within the proposed closure area as soon as practically possible, but no later than (72) hours prior to the start of the closure. Notification may be made verbally or in writing. A traffic control plan will be provided by the City and must be followed at all times, exactly as specified. Barricades, signs, and other traffic control items must be provided by the applicant; the City does not have these available for rent or general use. The applicant shall maintain a path of travel at least 12' wide, from one end of the closure to the other, free of fixed objects (i.e. vehicles, bounce houses). This path may be used by emergency services if access is needed. Lighted barricades shall be used for events that occur outside of daylight hours. An approved, hard copy of the permit is required to be available on-site during the event and presented to authorized City officials upon request.

Failure to adhere to the listed conditions may result in the suspension of the event, immediate re-opening of the street, and denial of future street closure applications by that applicant.

To the greatest extent permitted by law Applicant shall indemnify, defend, and hold harmless City and its elective and appointive boards, officers, agents, employees, and volunteers from and against all claims, damages, losses and expenses including attorney fees arising out of, resulting from or in any manner related to the use of the public right of way approved for closure; provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property including the loss of use resulting therefrom.

I hereby acknowledge that I have read, understand and agree to all of the terms and conditions of the residential street closure permit and to the terms and conditions of this Defense, Indemnity, and Hold Harmless Agreement.

Applicant Signature

Date

City Representative

Date