

# City Council Meeting Agenda

January 23, 2024

6:00 p.m.

City of Turlock Yosemite Room

156 S. Broadway, Turlock, California

AMENDEMENT NO. 1

01/19/2024



Mayor  
**Amy Bublak**

Council Members  
**Kevin Bixel**  
**Cassandra Abram**  
**Rebecka Monez**  
**Pam Franco**  
Vice Mayor

City Manager  
**Reagan M. Wilson**  
City Clerk  
**Julie Christel**  
City Attorney  
**George A. Petrulakis**

**SPEAKER CARDS:** To accommodate those wishing to address the Council and allow for staff follow-up, speaker cards are available for any agenda item or any other topic delivered under Public Comment. Please fill out and provide the Comment Card to the City Clerk or Police Officer.

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** The Turlock City Council meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

**EQUAL ACCESS POLICY:** If you have a disability which affects your access to public facilities or services, please contact the City Clerk's Office at (209) 668-5540. The City is committed to taking all reasonable measures to provide access to its facilities and services. Please allow sufficient time for the City to process and respond to your request.

**NOTICE:** Pursuant to California Government Code Section 54954.3, any member of the public may directly address the City Council on any item appearing on the agenda, including Consent Calendar and Public Hearing items, before or during the City Council's consideration of the item. Members of the public will be allowed three (3) minutes for comments.

**AGENDA PACKETS:** Prior to the City Council meeting, a complete Agenda Packet is available for review on the City's website at [www.cityofturlock.org](http://www.cityofturlock.org) and in the City Clerk's Office at 156 S. Broadway, Suite 230, Turlock, during normal business hours. Materials related to an item on this Agenda submitted to the Council after distribution of the Agenda Packet are also available for public inspection in the City Clerk's Office. Such documents may be available on the City's website subject to staff's ability to post the documents before the meeting.

## CALL TO ORDER

## SALUTE TO THE FLAG

## ROLL CALL AND DECLARATION OF CONFLICTS

### 1. APPROVAL OF AGENDA AS POSTED OR AMENDED

This is the time for the City Council to remove items from the agenda or to change the order of the agenda. Matters may be taken up out of order of the established agenda by a four-fifths vote of the City Council.

### 2. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS, AND BRIEFINGS

- A. Presentation: Turlock Police Department Animal Services – Adoptable Pets
- B. Presentation: 2022-2023 Active Military Banner Retirement (*Packwood*)
- C. Appointment: Aaron Hackler to the Turlock Mosquito Abatement District Board of Trustees
- D. Briefing: Finance Department Project List Update (*Moreno*)

### 3. PUBLIC PARTICIPATION

Pursuant to California Government Code Section 54954.3(a), this is the time set aside for members of the public to directly address the City Council on any item of interest to the public that is within the subject matter jurisdiction of the City Council and to address the Council on any item on tonight's agenda, including Consent Calendar items. You will be allowed three (3) minutes for your comments. If you wish to speak regarding an item on the agenda, you may be asked to defer your remarks until the Council addresses the matter. Pursuant to California Government Code Section 54954.2(a)(3), no action or discussion may be undertaken on any item not appearing on the posted agenda, except that the City Council, or its staff, may briefly respond to comments or questions from members of the public, provide a reference to staff or other resources for factual information, or direct staff to place the issue on a future agenda.

**CITY OF TURLOCK  
CITY COUNCIL MEETING AGENDA  
TUESDAY, JANUARY 23, 2024**

**Next City Council Resolution: 2024-002**

**Next Ordinance: 1309-CS**

**4. MOTION WAIVING READING OF ALL ORDINANCES ON THE AGENDA, EXCEPT BY TITLE**

**5. CONSENT CALENDAR**

Information concerning the consent items listed hereinbelow has been forwarded to each Councilmember prior to this meeting for study. Unless the Mayor, a Councilmember or member of the audience has questions concerning the Consent Calendar, the items are approved at one time by the Council. The action taken by the Council in approving the consent items is set forth in the explanation of the individual items.

A. Motion: Accepting the Weekly Demands of 12/22/2023 through 01/04/2024 in the amount of \$938,362.16 and 01/05/2024 through 01/11/2024 in the amount of \$1,576,301.90

**Updated** B. Motion: Accepting the minutes of the December 12, 2023 Regular meeting of the Turlock City Council and the January 9, 2024 Concurrent meeting of the City Council and Successor Agency to the Turlock Redevelopment Agency

C. Resolution 2024-XXX: Reaffirming the Proclamation of a Local Emergency in response to a continuing Unsheltered Homeless Crisis (UHC) within the City of Turlock and Confirming Rules and Regulations No. 1 made in issued by Interim City Manager Sarah Tamey Eddy (Director of Emergency Services) (*Hedden*)

D. Resolution 2024-XXX: Approving the agreement with Townsend Public Affairs for Government Relations and Advocacy for a three-year term with an annual not to exceed total compensation of \$198,000 to be paid 50% from Fund 410 "Water Quality Control" expense account number 410-51-530.43011 "Gov't Relations/Public Affairs" and 50% from Fund 420 "Water" expense account number 420-52-550.43011 "Gov't Relations/Public Affairs" (*Moreno*)

**6. FINAL READINGS**

**7. PUBLIC HEARINGS**

**8. ACTION ITEMS**

A. Authorizing the City Manager, or their designee, to end the Navigation Center Pilot Program that was implemented through a Service Prover Agreement with We Care Program Turlock ("We Care") that expires January 31, 2024

**Recommended Action:** Motion: Authorizing the City Manager, or their designee, to end the Navigation Center Pilot Program that was implemented through a Service Prover Agreement with We Care Program Turlock ("We Care") that expires January 31, 2024

B. Appropriating \$53,700 unallocated reserves from Fund 119 "American Rescue Plan Act" (ARPA) account number 119-10-188.43052 "City Mobile App Solutions" for the purchase of City Mobile App Solution for the first 3 years(*Sims*)

**Recommended Action:** Motion: Appropriating \$53,700 unallocated reserves from Fund 119 "American Rescue Plan Act" (ARPA) account number 119-10-188.43052 "City Mobile App Solutions" for the purchase of City Mobile App Solution for the first 3 years

C. Approving revisions to the Community Events and Activities Grant application, scoring and grant process as recommended by the Parks, Arts and Recreation Commission (*Vargas*)

**CITY OF TURLOCK  
CITY COUNCIL MEETING AGENDA  
TUESDAY, JANUARY 23, 2024**

**Next City Council Resolution: 2024-002**

**Next Ordinance: 1309-CS**

**Recommended Action:** Motion: Approving revisions to the Community Events and Activities Grant application, scoring and grant process as recommended by the Parks, Arts and Recreation Commission

**9. CITY MANAGER REPORTS/UPDATES**

City Manager reports/updates are provided for informational purposes only and no action or discussion may be undertaken. The City Manager may direct department heads to provide reports/updates at the City Manager's request.

**10. COUNCIL ITEMS FOR FUTURE CONSIDERATION**

**11. COUNCILMEMBER QUESTIONS, COMMENTS, AND ANNOUNCEMENTS**

Councilmembers may ask questions, provide comments, and make brief announcements on notable topics of interest. The Brown Act does not allow discussion or action by the legislative body.

**12. CLOSED SESSION**

- A. Public Employee Performance Evaluation, Cal. Gov't Code §54957(b)(1)  
Title: City Manager

**13. REPORTS FROM CLOSED SESSION**

**14. ADJOURNMENT**

**DECLARATION OF POSTING**

I, Julie Christel, City Clerk for the City of Turlock, certify that I caused to be posted a copy of the City of Turlock City Council Agenda for the Regular Meeting of Tuesday, January 23, 2024 at City Hall, 156 S. Broadway, Turlock, California, 95380 on Thursday, January 18, 2024.

/s/Julie Christel

Julie Christel  
City Clerk

**Agenda Item 2A**

**Presentation**

**Turlock Police Department Animal Services**

**Adoptable Pets**

**Agenda Item 2B**

**Presentation**

**2022-2023 Active Military Banner Retirement**

**Turlock Mosquito Abatement District Board of Trustees**

Number of Vacancies = 1

Appoint One (1) to the Board of Trustees for a  
Term Expiring on 12/31/2028

**One (1) Applicant:**

**Aaron Hackler**

*Applications for the above-mentioned applicants can be viewed in the Office of the City Clerk.*

**MAYOR BUBLAK'S RECOMMENDED APPOINTMENT:**

Reappoint Aaron Hackler to the Turlock Mosquito Abatement District Board of Trustees for a term expiring on 12/31/2028.

# Finance Department Project List

By Isaac Moreno

# Project List

- User Fee Study
- Development Impact Fee update
- Strength Customer Service in billing department
- Form Community Facilities District
- Issue debt for Roads Program
- Sewer Rate Study
- New Procurement Policy
- Transient Occupancy Tax Audits
- Transient Occupancy Tax Update
- Drafting the new Policies



# Citywide User Fee Study

# Citywide User Fee Study

- Local governments adopt user fees to fund programs and services that provide limited or no direct benefit to the community as a whole
- Determine the full costs incurred by the City to support the various activities for which the City charges user fees
- Examples:
  - Building Permits
  - Engineering Permits
  - Public Safety Fee for Service



# Development Impact Fee

# Development Impact Fee

- Development impact fees are a one-time charge to new development imposed under the Mitigation Fee Act. These fees are charged to new development to mitigate impacts resulting from the development activity and cannot be used to fund existing deficiencies
- Examples:
  - Parks
  - Police
  - Fire
  - Roads



# Procurement Policy

# Procurement Policy

- A procurement policy is a set of guidelines used to establish and standardize the procedure for purchasing goods and services within the City. Also called a purchasing policy, it provides specific instructions to help employees successfully navigate common procurement scenarios.
- Purpose of updating:
  - Meeting current State and Federal guidelines
  - Remove/Clarify current practices



# Transient Occupancy Tax Audits

# Transient Occupancy Tax Audits

- The Transient Occupancy Tax (TOT) is a tax on the privilege of using a short-term rental accommodation. The tax was originally designed to compensate local government for the increased public service costs incurred by serving local tourists.
- Why should we perform these audits?
  - Insure the proper amount of tax is collected and forward to the City
  - 2.6% or \$1.3 million of our General Fund Review

Questions?

# Payment Register

From Payment Date: 12/22/2023 - To Payment Date: 1/4/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - Accounts Payable									
<u>Check</u>									
141162	01/04/2024	Open			Accounts Payable	A-Z BUS SALES INC	\$435.54		
	Invoice		Date	Description		Amount			
	INVSAC13999		12/14/2023	WIRE HARNESS, FUEL TANK EXT GAS CHASSIS		\$435.54			
	Paying Fund			Cash Account		Amount			
	426 - Transit			426.11000 (Cash)		\$435.54			
141163	01/04/2024	Open			Accounts Payable	ABS DIRECT INC	\$7,000.00		
	Invoice		Date	Description		Amount			
	MP-20231222		12/22/2023	POSTAGE ADVANCE FOR FEB 2023/MAR 2024		\$7,000.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$7,000.00			
141164	01/04/2024	Open			Accounts Payable	AFLAC	\$3,431.96		
	Invoice		Date	Description		Amount			
	074195		12/18/2023	INDIVIDUAL DECEMBER 2023		\$3,431.96			
	Paying Fund			Cash Account		Amount			
	104 - Payroll Clearing Fund			104.11000 (Cash)		\$3,431.96			
141165	01/04/2024	Open			Accounts Payable	ALL VALLEY SMOG INC	\$36.75		
	Invoice		Date	Description		Amount			
	000118517		12/14/2023	339 SMOG		\$36.75			
	Paying Fund			Cash Account		Amount			
	502 - Engineering			502.11000 (Cash)		\$36.75			
141166	01/04/2024	Open			Accounts Payable	ALLEGIANCE INDUSTRIAL SUPPLY, LLC	\$912.94		
	Invoice		Date	Description		Amount			
	INV1382		12/14/2023	SHIPPING & RECEIVING GENERAL SUPPLIES		\$141.21			
	INV1381		12/14/2023	SHIPPING & RECEIVING GENERAL SUPPLIES		\$70.61			
	INV1383		12/15/2023	SHIPPING & RECEIVING GENERAL SUPPLIES		\$320.39			
	INV1392		12/19/2023	ALLEGIANCE - JANITORIAL SUPPLIES		\$229.39			
	INV1380		12/14/2023	ALLEGIANCE - JANITORIAL SUPPLIES		\$151.34			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$912.94			
141167	01/04/2024	Open			Accounts Payable	Aramark Uniform Services	\$171.98		
	Invoice		Date	Description		Amount			
	25897615		10/27/2023	SRWA Supplies - Jacket New Hire		\$171.98			
	Paying Fund			Cash Account		Amount			
	450 - SRWA - Operations			450.11000 (Cash)		\$171.98			
141168	01/04/2024	Open			Accounts Payable	ASBURY ENVIRONMENTAL SERVICES	\$663.21		
	Invoice		Date	Description		Amount			
	I500-01002449		12/05/2023	DOT DRUM SET-UP & DELIVERY; 11/17/2023		\$663.21			
	Paying Fund			Cash Account		Amount			
	217 - Streets - Gas Tax			217.11000 (Cash)		\$663.21			
141169	01/04/2024	Open			Accounts Payable	AT&T / CALNET 3	\$5,782.62		
	Invoice		Date	Description		Amount			
	000020972847		12/13/2023	BAN #9391034901 (T1 LINE - 4-way split) 11/13/23-12/12/23		\$154.88			

# Payment Register

From Payment Date: 12/22/2023 - To Payment Date: 1/4/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	000020972701		12/13/2023		BAN #9391034842 / PSF Phones 2096323265 (11/13/23-12/12/23)		\$502.58		
	MULTI 1/4/24		12/13/2023		Multiple COT accounts paid on 1/4/24 (NOV - DEC 2023)		\$4,360.42		
	000020972705		12/13/2023		BAN #9391034847/City-wide system 2096682612957- 11/13/23-12/12/23		\$764.74		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$4,820.46		
	205 - Sports Facilities				205.11000 (Cash)		\$48.21		
	217 - Streets - Gas Tax				217.11000 (Cash)		\$5.80		
	246 - Landscape Assessment				246.11000 (Cash)		\$5.80		
	255 - CDBG				255.11000 (Cash)		\$9.33		
	405 - Building				405.11000 (Cash)		\$102.58		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$234.64		
	420 - WATER				420.11000 (Cash)		\$105.87		
	426 - Transit				426.11000 (Cash)		\$120.78		
	501 - Information Technology				501.11000 (Cash)		\$162.63		
	502 - Engineering				502.11000 (Cash)		\$115.17		
	505 - Fleet				505.11000 (Cash)		\$51.35		
141170	01/04/2024	Open			Accounts Payable	AT&T California, AT&T Wholesale, AT&T DataComm	\$214.00		
	Invoice		Date		Description		Amount		
	12/18/23		12/18/2023		Monthly Internet Service - 12/19/23-1/18/24		\$214.00		
	Paying Fund				Cash Account		Amount		
	501 - Information Technology				501.11000 (Cash)		\$214.00		
141171	01/04/2024	Open			Accounts Payable	AT&T/SBC	\$31.43		
	Invoice		Date		Description		Amount		
	PD 12/7/23		12/07/2023		Acct# 234 371-3447 543 0/ Police Dept		\$31.43		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$31.43		
141172	01/04/2024	Open			Accounts Payable	BARNES WELDING SUPPLY	\$1,608.48		
	Invoice		Date		Description		Amount		
	0063296095		12/11/2023		SRWA Welding and Metal Cutting Supplies		\$1,608.48		
	Paying Fund				Cash Account		Amount		
	450 - SRWA - Operations				450.11000 (Cash)		\$1,608.48		
141173	01/04/2024	Open			Accounts Payable	BARTKIEWICZ KRONICK & SHANAHAN	\$1,764.68		
	Invoice		Date		Description		Amount		
	November 2023		12/06/2023		SRWA - Legal Services for 2023-24 November 2023		\$1,764.68		
	Paying Fund				Cash Account		Amount		
	950 - SRWA - JPA				950.11000 (Cash)		\$1,764.68		
141174	01/04/2024	Open			Accounts Payable	CHARTER COMMUNICATIONS	\$272.58		
	Invoice		Date		Description		Amount		
	170075101120723		12/07/2023		170075101 / CITY HALL (TV Service) 156 S Broadway #112		\$272.58		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$51.65		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$34.59		
	420 - WATER				420.11000 (Cash)		\$34.59		

# Payment Register

From Payment Date: 12/22/2023 - To Payment Date: 1/4/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
141175	501 - Information Technology			501.11000 (Cash)			\$151.75		
	01/04/2024	Open			Accounts Payable	COHNREZNICK LLP	\$52,976.11		
	Invoice		Date	Description		Amount			
	3410840		12/04/2023	Professional Services - 8/1/2023 - 10/31/2023		\$52,976.11			
	Paying Fund			Cash Account		Amount			
141176	255 - CDBG			255.11000 (Cash)			\$21,190.44		
	256 - Stanislaus Housing Consortium			256.11000 (Cash)			\$21,190.44		
	625 - Successor Agency - LMI			625.11000 (Cash)			\$10,595.23		
	01/04/2024	Open			Accounts Payable	CRESCENT SURPLUS INC	\$407.14		
	Invoice		Date	Description		Amount			
141177	069996		12/17/2023	UNIFORM- D'ONTAE MCCRAE		\$407.14			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)			\$407.14		
	01/04/2024	Open			Accounts Payable	CSJVRMA	\$491,103.00		
	Invoice		Date	Description		Amount			
141178	RMA 2024-0194		12/15/2023	2023/2024 3rd Quarter Deposits		\$491,103.00			
	Paying Fund			Cash Account		Amount			
	512 - Casualty Insurance			512.11000 (Cash)			\$491,103.00		
	01/04/2024	Open			Accounts Payable	CUSTOM LOCKSMITH & ALARM INC	\$494.10		
	Invoice		Date	Description		Amount			
141179	0000048902		12/04/2023	SERVICE CALL - COLUMBIA PARK		\$384.10			
	0000048903		12/04/2023	SERVICE CALL - CRANE PARK		\$110.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)			\$494.10		
	01/04/2024	Open			Accounts Payable	DOWNTOWN FORD SALES INC	\$72,746.28		
141180	Invoice		Date	Description		Amount			
	6105		12/19/2023	2023 FORD F150 SUPER CAB		\$36,373.14			
	6106		12/19/2023	2023 FORD F150 SUPER CAB 4X2		\$36,373.14			
	Paying Fund			Cash Account		Amount			
	506 - Vehicle/Equipment Replacement			506.11000 (Cash)			\$72,746.28		
141181	01/04/2024	Open			Accounts Payable	FALANY FENCE COMPANY	\$1,994.00		
	Invoice		Date	Description		Amount			
	15083		11/30/2023	REPAIRS TO ORNAMENTAL FENCE @ N. WALNUT		\$1,994.00			
	Paying Fund			Cash Account		Amount			
	246 - Landscape Assessment			246.11000 (Cash)			\$1,994.00		
141182	01/04/2024	Open			Accounts Payable	FASTENAL COMPANY INC	\$535.56		
	Invoice		Date	Description		Amount			
	CATUR189878		12/14/2023	NUTS AND BOLTS		\$535.56			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)			\$535.56		
141182	01/04/2024	Open			Accounts Payable	FEDERAL EXPRESS	\$81.19		
	Invoice		Date	Description		Amount			
	8-363-15715		12/29/2023	SHIPPING CHARGES FOR 12/29/23		\$81.19			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)			\$81.19		

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From Payment Date: 12/22/2023 - To Payment Date: 1/4/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
141183	01/04/2024	Open			Accounts Payable	FRANCHISE TAX BOARD	\$1,869.53		
	Invoice		Date	Description		Amount			
	122323WILSON		12/26/2023	122323 PAYROLL WITHHOLDING		\$1,869.53			
	Paying Fund			Cash Account		Amount			
	104 - Payroll Clearing Fund			104.11000 (Cash)		\$1,869.53			
141184	01/04/2024	Open			Accounts Payable	GILLIG LLC	\$2,209.59		
	Invoice		Date	Description		Amount			
	41119236		12/14/2023	VALVE, AIR PROTECTION		\$197.27			
	41119771		12/14/2023	GUAGE, DUAL AIR PRESSURE, DAT		\$731.01			
	41120803		12/14/2023	VALVE, AIR		\$140.88			
	41120802		12/14/2023	KIT, 2 PT SEATBELT ERGO AM80		\$868.58			
	41121348		12/14/2023	LAMP ASM,RED MARKER/CLEARANCE,DIALI		\$74.82			
	41123798		12/14/2023	LAMP ASM, 12V STOP TURN RED W/4 IN		\$197.03			
	Paying Fund			Cash Account		Amount			
	426 - Transit			426.11000 (Cash)		\$2,209.59			
141185	01/04/2024	Open			Accounts Payable	Gladwell Governmental Services, Inc.	\$5,960.00		
	Invoice		Date	Description		Amount			
	5252		12/06/2023	Record Retention Schedule Update - 2023		\$5,960.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$5,960.00			
141186	01/04/2024	Open			Accounts Payable	GOMES & SONS INC, JOE M	\$20,985.36		
	Invoice		Date	Description		Amount			
	73529		12/21/2023	Fuel for Fire #3		\$1,533.85			
	73606		12/28/2023	Fuel for Fire #3		\$1,061.82			
	73724		12/31/2023	CUST #24090 - Fuel Expense for		\$18,389.69			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$13,181.14			
	205 - Sports Facilities			205.11000 (Cash)		\$153.61			
	217 - Streets - Gas Tax			217.11000 (Cash)		\$913.19			
	246 - Landscape Assessment			246.11000 (Cash)		\$538.41			
	405 - Building			405.11000 (Cash)		\$56.73			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$1,159.74			
	420 - WATER			420.11000 (Cash)		\$1,638.72			
	426 - Transit			426.11000 (Cash)		\$3,118.27			
	450 - SRWA - Operations			450.11000 (Cash)		\$225.55			
141187	01/04/2024	Open			Accounts Payable	GRAINGER INC, W W	\$1,861.79		
	Invoice		Date	Description		Amount			
	9917334949		11/28/2023	SRWA Supplies - Road Delineators		\$1,861.79			
	Paying Fund			Cash Account		Amount			
	450 - SRWA - Operations			450.11000 (Cash)		\$1,861.79			
141188	01/04/2024	Open			Accounts Payable	Granberg & Associates	\$7,875.00		
	Invoice		Date	Description		Amount			
	67		12/18/2023	SRWA Contract General Manager for 2023-24 November 2023		\$7,875.00			
	Paying Fund			Cash Account		Amount			
	950 - SRWA - JPA			950.11000 (Cash)		\$7,875.00			

City of Turlock

# Payment Register

From Payment Date: 12/22/2023 - To Payment Date: 1/4/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
141189	01/04/2024	Open			Accounts Payable	GREEN RUBBER - KENNEDY AG	\$1,576.79		
	Invoice		Date	Description		Amount			
	M-503206		12/07/2023	SRWA Supplies - Gaskets, Flash Lights		\$1,576.79			
	Paying Fund			Cash Account		Amount			
	450 - SRWA - Operations			450.11000 (Cash)		\$1,576.79			
141190	01/04/2024	Open			Accounts Payable	HACH COMPANY	\$469.01		
	Invoice		Date	Description		Amount			
	13830552		11/28/2023	SRWA - Lab Supplies - Buffer		\$51.28			
	13838596		12/04/2023	SRWA - Lab Supplies - Burets, Acid		\$417.73			
	Paying Fund			Cash Account		Amount			
	450 - SRWA - Operations			450.11000 (Cash)		\$469.01			
141191	01/04/2024	Open			Accounts Payable	HCI SYSTEMS INC	\$2,150.00		
	Invoice		Date	Description		Amount			
	I00598938		12/19/2023	ANNUAL FIRE SPRINKLER INSPECTION		\$450.00			
	I0059836		12/19/2023	CITY HALL; ANNUAL FIRE SPRINKLER INSPECTION		\$900.00			
			12/13/2023						
	I0059837		12/19/2023	Public Safety; Annual Fire Sprinkler inspection;		\$450.00			
			12/13/2023						
	I0059835		12/19/2023	SENIOR CENTER; SEMIANNUAL KITCHEN		\$350.00			
				INSPECTION 12/11/2023					
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$2,150.00			
141192	01/04/2024	Open			Accounts Payable	HD SUPPLY INC, DBA USABLUBOOK	\$2,778.58		
	Invoice		Date	Description		Amount			
	INV00198514		11/16/2023	VIALS		\$204.22			
	SCN022378		12/07/2023	CREDIT MEMO FOR VIALS		(\$204.22)			
	INV00208211		11/30/2023	SRWA supplies - PH SENSOR		\$462.78			
	INV00212313		12/05/2023	SRWA supplies - CHEM KEY, CALVER 2 POWDER		\$149.00			
				PILLOWS					
	INV00213796		12/06/2023	SRWA supplies - CALGAS, CALIBRATION KIT,		\$825.42			
				WIPERS, DESICCANT CART					
	INV00219946		12/13/2023	SRWA supplies - REGULATOR		\$152.05			
	INV00218563		12/12/2023	SRWA supplies - REGULATOR W/IGAS PRESSURE		\$1,189.33			
				SWITCH					
	Paying Fund			Cash Account		Amount			
	450 - SRWA - Operations			450.11000 (Cash)		\$2,778.58			
141193	01/04/2024	Open			Accounts Payable	HILMAR LUMBER INC	\$993.02		
	Invoice		Date	Description		Amount			
	638344		12/01/2023	SRWA Supplies - Air Hose, Gauge Inflator, Coupler Kit,		\$388.59			
				Ext Cords					
	639263		12/07/2023	SRWA Supplies - Buckets, hose, couplers, battery		\$604.43			
				charger,					
	Paying Fund			Cash Account		Amount			
	450 - SRWA - Operations			450.11000 (Cash)		\$993.02			
141194	01/04/2024	Open			Accounts Payable	MARTIN MARIETTA MATERIALS INC	\$78.00		
	Invoice		Date	Description		Amount			
	41325517		12/15/2023	ASPHALT/MATERIALS		\$78.00			
	Paying Fund			Cash Account		Amount			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	219 - SB1 Road Maint & Rehab Account			219.11000 (Cash)			\$78.00		
141195	01/04/2024	Open			Accounts Payable	MAZE & ASSOCIATES	\$600.00		
	Invoice		Date	Description		Amount			
	52839		12/08/2023	December 2023 Services for Single Audit Act FY 20/21		\$600.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$6.00			
	255 - CDBG			255.11000 (Cash)		\$258.00			
	420 - WATER			420.11000 (Cash)		\$132.00			
	426 - Transit			426.11000 (Cash)		\$204.00			
141196	01/04/2024	Open			Accounts Payable	MGT OF AMERICA INC	\$17,000.00		
	Invoice		Date	Description		Amount			
	55800		12/05/2023	CITYWIDE COST ALLOCATION PLAN ENGINEERING ICRP FY 23/24		\$17,000.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$17,000.00			
141197	01/04/2024	Open			Accounts Payable	MME	\$2,400.25		
	Invoice		Date	Description		Amount			
	017007		12/14/2023	1/4 LPG FUEL REGULATOR 10 PS		\$162.00			
	017205		12/14/2023	PICK UP TUBE, 39 X 16 X 16		\$1,599.69			
	017269		12/14/2023	DRAG LINK		\$638.56			
	Paying Fund			Cash Account		Amount			
	217 - Streets - Gas Tax			217.11000 (Cash)		\$2,400.25			
141198	01/04/2024	Open			Accounts Payable	MODESTO WINDUSTRIAL	\$1,135.29		
	Invoice		Date	Description		Amount			
	199144 01		12/04/2023	SRWA Supplies - tape, tubing cutter, safety changer nut ferrule		\$333.46			
	199823 01		12/07/2023	SRWA Supplies - tubing, unions, safety changer nut & ferrule set		\$744.70			
	199823 03		12/08/2023	SRWA Supplies - unions		\$57.13			
	Paying Fund			Cash Account		Amount			
	450 - SRWA - Operations			450.11000 (Cash)		\$1,135.29			
141199	01/04/2024	Open			Accounts Payable	Montrose Environmental Solutions, Inc.	\$7,715.30		
	Invoice		Date	Description		Amount			
	CINV-237716		12/08/2023	SRWA - Phase III Environmental Work for 2023-24 Through 11/30/23		\$7,715.30			
	Paying Fund			Cash Account		Amount			
	950 - SRWA - JPA			950.11000 (Cash)		\$7,715.30			
141200	01/04/2024	Open			Accounts Payable	NEXT LEVEL PARTS INC	\$3,581.22		
	Invoice		Date	Description		Amount			
	8577-414836		12/14/2023	rotors and pads		\$220.26			
	8577-414877		12/14/2023	ROTORS AND PADS		\$435.74			
	8577-414997		12/14/2023	battery		\$357.44			
	8577-415049		12/14/2023	battery		\$601.67			
	8577-415062		12/14/2023	ROTORS AND PADS		\$168.72			
	8577-415121		12/14/2023	SPARK PLUGS		\$25.72			
	8577-415122		12/14/2023	CREDIT ON INVOICE 8577-407300		(\$58.66)			
	8577-415123		12/14/2023	CREDIT ON INVOICE 8577-414728		(\$47.80)			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	8577-415166		12/14/2023	filters			\$164.18		
	8577-415173		12/14/2023	HEADLIGHT ASSEMBLY			\$782.48		
	8577-415179		12/14/2023	battery			\$135.05		
	8577-415208		12/14/2023	10 Inches Cable Cutter			\$33.87		
	8577-415267		12/14/2023	ROTORS AND PADS			\$187.78		
	8577-415645		12/14/2023	CREDIT ON INVOICE 415614			(\$147.76)		
	8577-415614		12/14/2023	BATTERY			\$147.76		
	8577-415607		12/14/2023	BATTERY			\$443.29		
	8577-415393		12/14/2023	FILTERS			\$131.48		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$2,359.39		
	217 - Streets - Gas Tax			217.11000 (Cash)			\$295.66		
	246 - Landscape Assessment			246.11000 (Cash)			\$25.72		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$959.11		
	426 - Transit			426.11000 (Cash)			(\$58.66)		
141201	01/04/2024	Open			Accounts Payable	Operational Technical Services, LLC	\$75,031.16		
	Invoice		Date	Description			Amount		
	3739ok		11/05/2023	SRWA - Senior Operator RM 10/31/23-11/4/23			\$5,754.00		
	3738ok		11/05/2023	SRWA - Senior Operator KB 10/30/23-11/05/23			\$5,993.75		
	3749ok		11/12/2023	SRWA - Senior Operator KB 11/6/23-11/12/23			\$5,754.00		
	3757ok		11/12/2023	SRWA - Senior Operator RM 11/8/23 - 11/11/23			\$6,576.00		
	3762ok		11/19/2023	SRWA - Senior Operator KB 11/13/23 - 11/15/23			\$4,110.00		
	3767ok		11/19/2023	SRWA - Senior Operator RM 11/15/23 - 11/19/23			\$7,839.14		
	3782ok		11/26/2023	SRWA - Senior Operator RM 11/20/23 - 11/22/23			\$4,343.25		
	3783ok		11/26/2023	SRWA - Senior Operator KB 11/22/23 - 11/26/23			\$9,042.00		
	3796ok		12/03/2023	SRWA - Senior Operator KB 11/27/23 - 11/29/23			\$4,110.00		
	3799ok		12/03/2023	SRWA - Senior Operator RM 11/29/23 - 12/03/23			\$6,935.64		
	3797		12/03/2023	SRWA - Senior Operator AC 12/1/23 - 12/2/23			\$2,740.00		
	3808		12/10/2023	SRWA - Senior Operator RM 12/4/23 - 12/6/23			\$4,435.38		
	3810		12/10/2023	SRWA - Senior Operator AC 12/4/23 - 12/10/23			\$7,398.00		
	Paying Fund			Cash Account			Amount		
	450 - SRWA - Operations			450.11000 (Cash)			\$75,031.16		
141202	01/04/2024	Open			Accounts Payable	OREILLY AUTO PARTS	\$177.96		
	Invoice		Date	Description			Amount		
	2800-388345		12/14/2023	STABILIZER			\$42.41		
	2800-389662		12/14/2023	HUB			\$135.55		
	Paying Fund			Cash Account			Amount		
	420 - WATER			420.11000 (Cash)			\$135.55		
	426 - Transit			426.11000 (Cash)			\$42.41		
141203	01/04/2024	Open			Accounts Payable	P G & E	\$244.50		
	Invoice		Date	Description			Amount		
	FIRE#4 12/13/23		12/13/2023	7556584382-0 / 2820 N Walnut-Fire #4			\$123.93		
	REC 12/24/23		12/24/2023	2749172768-4 / 144 S Broadway			\$120.57		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$244.50		
141204	01/04/2024	Open			Accounts Payable	Petrulakis Law & Advocacy, APC	\$21,299.85		
	Invoice		Date	Description			Amount		
	2339		11/20/2023	Subtracted Council - October 2023			\$10,704.60		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	2013		09/14/2023		Subtracted Council - July - August 2023		\$10,595.25		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$21,299.85		
141205	01/04/2024	Open			Accounts Payable	Platt Electric Supply	\$937.05		
	Invoice		Date		Description		Amount		
	4R09137		12/12/2023		SRWA Supplies - Heat gun for shop		\$161.85		
	4R20982		12/12/2023		SRWA Supplies - Wirenuts, labels, tape		\$155.12		
	4Q61731		12/08/2023		SRWA Supplies - Shop Vac for Maint Shop		\$280.25		
	4R01311		12/08/2023		SRWA Supplies - Volt tester, zip ties		\$339.83		
	Paying Fund				Cash Account		Amount		
	450 - SRWA - Operations				450.11000 (Cash)		\$937.05		
141206	01/04/2024	Open			Accounts Payable	ROBBINS, BROWNING, GODWIN & MARCHINI LLP	\$470.00		
	Invoice		Date		Description		Amount		
	69948		10/31/2023		Professional Services - October 2023		\$470.00		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$470.00		
141207	01/04/2024	Open			Accounts Payable	ROMEO MEDICAL CLINIC	\$150.00		
	Invoice		Date		Description		Amount		
	Sept2023 PD Inv		09/05/2023		September 2023 PD Medical Services		\$150.00		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$150.00		
141208	01/04/2024	Open			Accounts Payable	RUSH TRUCK CENTERS OF CALIFORNIA, INC.	\$3,390.23		
	Invoice		Date		Description		Amount		
	3035273373		12/14/2023		PUMP, FUEL		\$1,151.21		
	3035380550		12/14/2023		VALVE ASY		\$158.48		
	3035395556		12/14/2023		CONTROL BOARD CUMMINS		\$2,080.54		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$3,231.75		
	246 - Landscape Assessment				246.11000 (Cash)		\$158.48		
141209	01/04/2024	Open			Accounts Payable	SEEGERS PRINTING INC	\$76.04		
	Invoice		Date		Description		Amount		
	0142723-IN		12/12/2023		Fisher Bus Cards		\$76.04		
	Paying Fund				Cash Account		Amount		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$38.02		
	420 - WATER				420.11000 (Cash)		\$38.02		
141210	01/04/2024	Open			Accounts Payable	STATE OF CALIFORNIA	\$1,485.00		
	Invoice		Date		Description		Amount		
	698546		12/05/2023		NOVEMBER 2023 FINGERPRINTING		\$1,485.00		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$1,485.00		
141211	01/04/2024	Open			Accounts Payable	SUPPORT PAYMENT CLEARING	\$405.35		
	Invoice		Date		Description		Amount		
	122323BECCHETTI		12/26/2023		12232023 PAYROLL WITHHOLDING		\$405.35		
	Paying Fund				Cash Account		Amount		
	104 - Payroll Clearing Fund				104.11000 (Cash)		\$405.35		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
141212	01/04/2024	Open			Accounts Payable	T I D	\$74.06		
	Invoice		Date	Description		Amount			
	12/09/23 Birchw		12/09/2023	Acct 0826525611 for 573 Birchwood		\$27.67			
	12/09/23 Cody		12/09/2023	Acct 0978821449 for 2065 Cody Crt		\$23.26			
	12/09/23 Jason		12/09/2023	Acct 6279743328 for 570 Jason Dr, Turlock		\$23.13			
	Paying Fund			Cash Account		Amount			
	255 - CDBG			255.11000 (Cash)		\$74.06			
141213	01/04/2024	Open			Accounts Payable	TOWNSEND PUBLIC AFFAIRS INC	\$5,000.00		
	Invoice		Date	Description		Amount			
	20496		09/30/2023	Consulting Services for September 2023		\$5,000.00			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$2,500.00			
	420 - WATER			420.11000 (Cash)		\$2,500.00			
141214	01/04/2024	Open			Accounts Payable	TURF STAR	\$517.11		
	Invoice		Date	Description		Amount			
	7311176-00		12/06/2023	YOKE-CASTER, WHEEL		\$517.11			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$517.11			
141215	01/04/2024	Open			Accounts Payable	UNITED RENTAL INC	\$456.15		
	Invoice		Date	Description		Amount			
	228320300-001		12/15/2023	SHIPPING & RECEIVING GENERAL SUPPLIES		\$495.26			
	228320300-003		12/15/2023	6-Blade Return		(\$39.11)			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$456.15			
141216	01/04/2024	Open			Accounts Payable	US BANK	\$3,400.00		
	Invoice		Date	Description		Amount			
	7134175		11/25/2023	Administrative Fees 2016 SA Bonds 11/1/23-10/31/24		\$3,400.00			
	Paying Fund			Cash Account		Amount			
	621 - Successor Agency - Non LMI			621.11000 (Cash)		\$3,400.00			
141217	01/04/2024	Open			Accounts Payable	UTILITY TELECOMP GROUP LLC	\$645.03		
	Invoice		Date	Description		Amount			
	0131803240101		01/01/2024	Acct #131803 - Transit Center telephone		\$645.03			
	Paying Fund			Cash Account		Amount			
	426 - Transit			426.11000 (Cash)		\$645.03			
141218	01/04/2024	Open			Accounts Payable	WEST YOST ASSOCIATES	\$97,346.02		
	Invoice		Date	Description		Amount			
	2055995		10/31/2023	SRWA - Program Mgmt Services for 2023-24 for October 2023		\$97,346.02			
	Paying Fund			Cash Account		Amount			
	950 - SRWA - JPA			950.11000 (Cash)		\$97,346.02			
141219	01/04/2024	Open			Accounts Payable	ALBERTO, DEBBIE	\$100.00		
	Invoice		Date	Description		Amount			
	2024-00065909		12/19/2023	A/C REFUND		\$100.00			
	Paying Fund			Cash Account		Amount			
	203 - Animal Fee Forfeiture			203.11000 (Cash)		\$100.00			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
141220	01/04/2024	Open			Accounts Payable	ASHLEY INVESTMENTS	\$220.00		
	Invoice		Date	Description			Amount		
	2023 DET. OP		12/20/2023	HOUSE RENTAL FOR DETECTIVE OPERATION			\$220.00		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$220.00		
141221	01/04/2024	Open			Accounts Payable	BELTS, DOUG	\$100.00		
	Invoice		Date	Description			Amount		
	2024-00042497		12/19/2023	A/C REFUND			\$100.00		
	Paying Fund			Cash Account			Amount		
	203 - Animal Fee Forfeiture			203.11000 (Cash)			\$100.00		
141222	01/04/2024	Open			Accounts Payable	CASTILLO, PRISCILLA	\$350.00		
	Invoice		Date	Description			Amount		
	TR 4900 PER DIEM		11/20/2023	BASIC CRISIS NEGOTIATIONS, SAN PABLO, 1/21/24-1/26/24			\$350.00		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$350.00		
141223	01/04/2024	Open			Accounts Payable	DE LA CRUZ, SALVADOR	\$250.00		
	Invoice		Date	Description			Amount		
	TR 4902 PER DIEM		12/12/2023	FIREARMS INSTRUCTOR COURSE, 01/21/24-01/26/24, FRESNO			\$250.00		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$250.00		
141224	01/04/2024	Open			Accounts Payable	FRESNO CITY COLLEGE, BUSINESS OFFICE	\$129.00		
	Invoice		Date	Description			Amount		
	TR 4902 TUITION		12/12/2023	FIREARMS INSTRUCTOR COURSE, 01/21/24-01/26/24, FRESNO-DELACRUZ			\$129.00		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$129.00		
141225	01/04/2024	Open			Accounts Payable	FRESNO POLICE REGIONAL TRAINING CENTER, FPDRTC	\$115.00		
	Invoice		Date	Description			Amount		
	TR 4902 TUITION		12/12/2023	FIREARMS INSTRUCTOR COURSE, 01/21/24-01/26/24, FRESNO-DELACRUZ			\$115.00		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$115.00		
141226	01/04/2024	Open			Accounts Payable	JOHNSON, ATLEE	\$750.00		
	Invoice		Date	Description			Amount		
	TR 4910 PER DIEM		12/06/2023	BASIC DISPATCH ACADEMY, 1/21/24-2/9/24, SAN JOSE			\$750.00		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$750.00		
141227	01/04/2024	Open			Accounts Payable	LAMARRE, KIMBERLY	\$100.00		
	Invoice		Date	Description			Amount		
	2024-00085558		12/19/2023	A/C REFUND			\$100.00		
	Paying Fund			Cash Account			Amount		
	203 - Animal Fee Forfeiture			203.11000 (Cash)			\$100.00		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
141228	01/04/2024	Open			Accounts Payable	MACHAIN, TANIA	\$34.00		
	Invoice		Date	Description			Amount		
	33780043		12/20/2023	CREDIT FROM PLAY 2023/24 FROM COMMUNITY PASS ACCOUNT			\$34.00		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$34.00		
141229	01/04/2024	Open			Accounts Payable	MACHAIN, TANIA	\$308.00		
	Invoice		Date	Description			Amount		
	33780050		12/20/2023	CREDIT FROM PLAY 2022/23 FROM COMMUNITY PASS ACCOUNT			\$308.00		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$308.00		
141230	01/04/2024	Open			Accounts Payable	QUINLEY, JAMES	\$300.00		
	Invoice		Date	Description			Amount		
	JQ2023		12/13/2023	EUTHANASIA TRAINING FOR STAFF			\$300.00		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$300.00		
141231	01/04/2024	Open			Accounts Payable	QUIROGA, ELIZABETH	\$291.17		
	Invoice		Date	Description			Amount		
	TR 4896 Per Diem		01/02/2024	2024 CAPPO Conference - Palm Springs, CA - 1/20/24 -1/24/24			\$291.17		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$291.17		
141232	01/04/2024	Open			Accounts Payable	STOW, CONNYSUE	\$166.00		
	Invoice		Date	Description			Amount		
	TR 4897 Per Diem		01/02/2024	2024 CAPPO Conference - Palm Springs, CA - 1/20/24 -1/24/24			\$166.00		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$166.00		
141233	01/04/2024	Open			Accounts Payable	VALADEZ, RAMIRO	\$141.20		
	Invoice		Date	Description			Amount		
	067316		07/01/2023	BOOT REIMBURSEMENT			\$141.20		
	Paying Fund			Cash Account			Amount		
	246 - Landscape Assessment			246.11000 (Cash)			\$141.20		

# Payment Register

From Payment Date: 12/22/2023 - To Payment Date: 1/4/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
Type Check Totals:					72 Transactions		\$938,362.16		
AP - Accounts Payable Totals									

Grand Totals:

# Payment Register

From Payment Date: 1/5/2024 - To Payment Date: 1/11/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - Accounts Payable									
<u>Check</u>									
141234	01/11/2024	Open			Accounts Payable	ACTION TARGET INC	\$1,950.00		
	Invoice		Date	Description		Amount			
	142933-1		12/26/2023	TECH FOR REPLACEMENT FOR BACKPLANE, TEST, EVAL		\$1,950.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$1,950.00			
141235	01/11/2024	Open			Accounts Payable	ALLEGIANCE INDUSTRIAL SUPPLY, LLC	\$1,352.92		
	Invoice		Date	Description		Amount			
	INV1404		12/19/2023	SHIPPING & RECEIVING GENERAL SUPPLIES		\$141.21			
	INV1445		01/02/2024	SHIPPING & RECEIVING GENERAL SUPPLIES		\$134.33			
	INV1470		01/04/2024	SHIPPING & RECEIVING GENERAL SUPPLIES		\$406.24			
	INV1471		01/04/2024	ALLEGIANCE - JANITORIAL SUPPLIES		\$122.20			
	INV1406		12/20/2023	ALLEGIANCE - JANITORIAL SUPPLIES		\$151.53			
	INV1407		12/20/2023	ALLEGIANCE - JANITORIAL SUPPLIES		\$186.79			
	INV1408		12/20/2023	ALLEGIANCE - JANITORIAL SUPPLIES		\$88.42			
	INV1405		12/20/2023	ALLEGIANCE - JANITORIAL SUPPLIES		\$122.20			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$1,352.92			
141236	01/11/2024	Open			Accounts Payable	AMERICAN MESSAGING	\$12.79		
	Invoice		Date	Description		Amount			
	R1061876YA		01/01/2024	Acct #R1-061876 - Fire Department		\$12.79			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$12.79			
141237	01/11/2024	Open			Accounts Payable	Aramark Uniform Services	\$1,200.48		
	Invoice		Date	Description		Amount			
	25935198		11/09/2023	SWEATERS/JACKETS WQC		\$1,200.48			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$600.24			
	420 - WATER			420.11000 (Cash)		\$600.24			
141238	01/11/2024	Open			Accounts Payable	AT&T Corp	\$579.86		
	Invoice		Date	Description		Amount			
	5514615808		12/11/2023	SRWA - JPA, Surface Water, Operations - Internet Access December		\$579.86			
	Paying Fund			Cash Account		Amount			
	950 - SRWA - JPA			950.11000 (Cash)		\$579.86			
141239	01/11/2024	Open			Accounts Payable	AT&T MOBILITY	\$3,065.46		
	Invoice		Date	Description		Amount			
	12272023		12/19/2023	POLICE - NOV 20 - DEC 19 2023		\$2,161.50			
	X12102023		12/02/2023	FIRE - NOV 03 - DEC 02, 2023		\$500.37			
	4412X12272023		12/19/2023	995824412 / Aircards		\$403.59			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$3,065.46			

# Payment Register

From Payment Date: 1/5/2024 - To Payment Date: 1/11/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
141240	01/11/2024	Open			Accounts Payable	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	\$14,240.10		
	Invoice		Date		Description	Amount			
	699757		11/30/2023		Legal Services November 2023	\$14,240.10			
	Paying Fund				Cash Account	Amount			
	110 - General Fund				110.11000 (Cash)	\$14,240.10			
141241	01/11/2024	Open			Accounts Payable	B & V Commercial Cleaning, Inc	\$74.08		
	Invoice		Date		Description	Amount			
	2730		12/22/2023		SRWA Misc. Supplies - Toilet Paper	\$74.08			
	Paying Fund				Cash Account	Amount			
	450 - SRWA - Operations				450.11000 (Cash)	\$74.08			
141242	01/11/2024	Open			Accounts Payable	BADGER DAYLIGHTING CORP	\$2,425.44		
	Invoice		Date		Description	Amount			
	2628833		12/19/2023		HYDROVAC MAINTENANCE	\$2,425.44			
	Paying Fund				Cash Account	Amount			
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)	\$2,425.44			
141243	01/11/2024	Open			Accounts Payable	BARTON OVERHEAD DOOR INC	\$2,985.00		
	Invoice		Date		Description	Amount			
	0297060-IN		09/21/2023		Commerical Labor & Parts	\$2,740.00			
	001200		11/29/2023		ST#31 - DOOR REPAIR	\$245.00			
	Paying Fund				Cash Account	Amount			
	110 - General Fund				110.11000 (Cash)	\$2,985.00			
141244	01/11/2024	Open			Accounts Payable	Beacon Integrated Professional Resources, Inc	\$507.66		
	Invoice		Date		Description	Amount			
	203182		11/30/2023		SR01, 14-27 Intersection Improv at Taylor and Walnut- 11/30/23	\$507.66			
	Paying Fund				Cash Account	Amount			
	215 - Streets - Grant Funded Projects				215.11000 (Cash)	\$507.66			
141245	01/11/2024	Open			Accounts Payable	BICSEC SECURITY INC	\$326.66		
	Invoice		Date		Description	Amount			
	211927		01/01/2024		PSF BLDG; Cert. & Inspect.; 02/01- 02/29/2024	\$186.66			
	211096		01/01/2024		SWITCH GEAR BLDG; Cert. & Inspect.; 02/01- 02/29/2024	\$120.00			
	211092		01/01/2024		TRANSIT; Monitoring.; 02/01- 02/29/2024	\$20.00			
	Paying Fund				Cash Account	Amount			
	110 - General Fund				110.11000 (Cash)	\$186.66			
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)	\$120.00			
	426 - Transit				426.11000 (Cash)	\$20.00			
141246	01/11/2024	Open			Accounts Payable	BLACK BOX SAFETY, INC.	\$5,615.32		
	Invoice		Date		Description	Amount			
	7278		11/17/2023		BALLISTIC VESTS (6)	\$5,615.32			
	Paying Fund				Cash Account	Amount			
	110 - General Fund				110.11000 (Cash)	\$5,615.32			

# Payment Register

From Payment Date: 1/5/2024 - To Payment Date: 1/11/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
141247	01/11/2024	Open			Accounts Payable	Blair, Church & Flynn Consulting Engineers, Inc.	\$240.00		
	Invoice		Date		Description		Amount		
	75664		12/03/2023		SR04, 22-005 Washington Rd Bridge Railing Repair-12/3/23		\$240.00		
	Paying Fund				Cash Account		Amount		
	218 - Measure L				218.11000 (Cash)		\$240.00		
141248	01/11/2024	Open			Accounts Payable	BONANDER TRUCKS	\$167.16		
	Invoice		Date		Description		Amount		
	270951		01/03/2024		tube		\$16.83		
	270956		01/03/2024		(S) SWITCH		\$37.58		
	270968		01/03/2024		(S) SWITCH		\$112.75		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$167.16		
141249	01/11/2024	Open			Accounts Payable	BSK & ASSOCIATES	\$477.50		
	Invoice		Date		Description		Amount		
	0104382		11/30/2023		SR07, 21-44 Pedretti Park Lighting Improvements-11/1/23-11/30/23		\$477.50		
	Paying Fund				Cash Account		Amount		
	120 - Tourism				120.11000 (Cash)		\$477.50		
141250	01/11/2024	Open			Accounts Payable	CA BLDG STANDARDS COMMS	\$2,467.48		
	Invoice		Date		Description		Amount		
	7/1/23-10/31/23		01/03/2024		BSASRF PAYMENT JULY-OCT 2023		\$2,467.48		
	Paying Fund				Cash Account		Amount		
	405 - Building				405.11000 (Cash)		\$2,467.48		
141251	01/11/2024	Voided	INCORRECT VENDOR	01/11/2024	Accounts Payable	CA-NV SECTION AWWA	\$287.00		
	Invoice		Date		Description		Amount		
	DeePak Saini		12/07/2023		SRWA AWWA Membership - Deepak Saini		\$106.00		
	Ray Donato		12/06/2023		SRWA AWWA Membership - Ray Donato		\$106.00		
	CERT 010086		01/04/2024		JEANNE WHITE WATER QUALITY ANALYST CERT RENEWAL		\$75.00		
	Paying Fund				Cash Account		Amount		
	420 - WATER				420.11000 (Cash)		\$75.00		
	450 - SRWA - Operations				450.11000 (Cash)		\$212.00		
141252	01/11/2024	Open			Accounts Payable	CALACT	\$930.00		
	Invoice		Date		Description		Amount		
	2024-306		01/08/2024		2024 Membership		\$930.00		
	Paying Fund				Cash Account		Amount		
	426 - Transit				426.11000 (Cash)		\$930.00		
141253	01/11/2024	Open			Accounts Payable	CAROLLO ENGINEERS	\$15,120.26		
	Invoice		Date		Description		Amount		
	FB45071		12/12/2023		WASTEWATER STAFFING ANALYSIS SERVICES THROUGH 11.30.23		\$7,098.00		
	FB45023		12/12/2023		CHEMICAL SYSTEM UPGRADES PROJECT AT RWQC FOR NOVEMBER 2023		\$8,022.26		
	Paying Fund				Cash Account		Amount		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$15,120.26		

# Payment Register

From Payment Date: 1/5/2024 - To Payment Date: 1/11/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
141254	01/11/2024	Open			Accounts Payable	CENTRAL SANITARY SUPPLY dba BRADY INDUSTRIES	\$638.79		
	Invoice		Date		Description	Amount			
	8500805		12/08/2023		JANITORIAL PAPER & CLEANING SUPPLIES	\$162.03			
	8500806		12/08/2023		JANITORIAL PAPER & CLEANING SUPPLIES	\$145.53			
	8511465		12/13/2023		JANITORIAL PAPER & CLEANING SUPPLIES	\$130.33			
	8527403		12/20/2023		JANITORIAL PAPER & CLEANING SUPPLIES	\$200.90			
	Paying Fund				Cash Account	Amount			
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)	\$638.79			
141255	01/11/2024	Open			Accounts Payable	CHAMPION INDUSTRIAL	\$50,066.95		
	Invoice		Date		Description	Amount			
	76974		08/16/2023		CHAMPION MONTHLY PM/SCHEDULED MAINTENANCE; JULY	\$20,431.00			
	77617		10/09/2023		CHAMPION MONTHLY PM/SCHEDULED MAINTENANCE; AUGUST	\$2,166.00			
	77701		10/13/2023		CHAMPION MONTHLY PM/SCHEDULED MAINTENANCE; September	\$13,867.00			
	77887		11/03/2023		CHAMPION MONTHLY PM/SCHEDULED MAINTENANCE; October	\$844.00			
	77088		08/24/2023		Service Call; Dail a Ride Bldg; Replace S Wall Mount Heat Pump	\$12,239.00			
	76783		07/31/2023		Service Call; Corp Yard; 2 wall units not working	\$519.95			
	Paying Fund				Cash Account	Amount			
	110 - General Fund				110.11000 (Cash)	\$19,111.79			
	205 - Sports Facilities				205.11000 (Cash)	\$556.00			
	217 - Streets - Gas Tax				217.11000 (Cash)	\$2,551.79			
	246 - Landscape Assessment				246.11000 (Cash)	\$5,103.58			
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)	\$14,809.79			
	420 - WATER				420.11000 (Cash)	\$815.00			
	426 - Transit				426.11000 (Cash)	\$2,306.00			
	501 - Information Technology				501.11000 (Cash)	\$3,376.00			
	505 - Fleet				505.11000 (Cash)	\$1,437.00			
141256	01/11/2024	Open			Accounts Payable	CHARTER COMMUNICATIONS	\$462.88		
	Invoice		Date		Description	Amount			
	0006514111623		11/16/2023		Internet at 1191 Cahill Ave, November 2023	\$218.94			
	0006514121523		12/15/2023		Internet at 1191 Cahill Ave; December 2023	\$243.94			
	Paying Fund				Cash Account	Amount			
	110 - General Fund				110.11000 (Cash)	\$462.88			
141257	01/11/2024	Open			Accounts Payable	CINTAS FIRST AID AND SAFETY, CINTAS CORP NO 2	\$668.31		
	Invoice		Date		Description	Amount			
	5178094445		10/03/2023		MEDICAL SUPPLIES FOR UPSTAIRS BREAKROOM	\$204.77			
	5178094428		10/03/2023		MEDICAL SUPPLIES FOR DOWNSTAIRS BREAKROOM	\$236.39			
	5178094424		10/03/2023		MEDICAL SUPPLIES FOR REC ADMIN	\$227.15			
	Paying Fund				Cash Account	Amount			
	110 - General Fund				110.11000 (Cash)	\$668.31			

# Payment Register

From Payment Date: 1/5/2024 - To Payment Date: 1/11/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
141258	01/11/2024	Open			Accounts Payable	City of Tracy	\$140.00		
	Invoice		Date	Description		Amount			
	2024-11		11/13/2023	SJVSTWQP Partnership annual dues Jan 2024-Dec 2024		\$140.00			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$140.00			
141259	01/11/2024	Open			Accounts Payable	CONSOLE CLEANING SPECIALISTS INC	\$2,700.00		
	Invoice		Date	Description		Amount			
	171708		12/20/2023	PREVENTATIVE MAINTENANCE OF DISPATCH CONSOLES		\$2,700.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$2,700.00			
141260	01/11/2024	Open			Accounts Payable	CULLIGAN INC	\$363.60		
	Invoice		Date	Description		Amount			
	01172024		12/31/2023	ACCT #180900 De-ionized water for WQC Lab		\$323.60			
	Transit 12/31/23		01/08/2024	Water Softener Exchange Service for Transit 1/1/24-1/31/24		\$40.00			
	Paying Fund			Cash Account		Amount			
	420 - WATER			420.11000 (Cash)		\$323.60			
	426 - Transit			426.11000 (Cash)		\$40.00			
141261	01/11/2024	Open			Accounts Payable	DIVISION OF THE STATE ARCHITECT	\$4,145.25		
	Invoice		Date	Description		Amount			
	7/1/22-9/30/22		11/15/2023	3RD QTR 2022 DISABILITY ACCESS FEE		\$1,275.60			
	10/1/22-12/31/22		11/15/2023	4TH QTR 2022 DISABILITY ACCESS FEE		\$164.24			
	1/1/23-3/31/23		11/15/2023	1ST QTR 2023 DISABILITY ACCESS FEE		\$1,242.61			
	4/1/23-6/30/23		11/15/2023	2ND QTR 2023 DISABILITY ACCESS FEE		\$259.00			
	7/1/23-9/30/23		11/15/2023	3RD QTR 2023 DISABILITY ACCESS FEE		\$1,203.80			
	Paying Fund			Cash Account		Amount			
	301 - Capital Improvements			301.11000 (Cash)		\$4,145.25			
141262	01/11/2024	Open			Accounts Payable	DOCUSCRIPT, LLC	\$685.21		
	Invoice		Date	Description		Amount			
	2460		01/01/2024	TRANSCRIPTION SERVICES FOR DECEMBER 2023		\$685.21			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$685.21			
141263	01/11/2024	Open			Accounts Payable	DUBLIN AUTOMOTIVE GROUP DBA TURLOCK CHRYSLER DODGE	\$116.53		
	Invoice		Date	Description		Amount			
	61189		01/03/2024	LAMP FRONT		\$116.53			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$116.53			
141264	01/11/2024	Open			Accounts Payable	EDGES ELECTRICAL GROUP LLC	\$101.65		
	Invoice		Date	Description		Amount			
	S6034245.001		12/13/2023	JOBSITE MARKER, GLOVES		\$101.65			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$101.65			

# Payment Register

From Payment Date: 1/5/2024 - To Payment Date: 1/11/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
141265	01/11/2024	Open			Accounts Payable	ENTERPRISE FM TRUST	\$4,792.46		
	Invoice		Date	Description		Amount			
	FBN4911297		12/06/2023	SRWA Enterprise Leased Vehicles - December 2023		\$4,792.46			
	Paying Fund			Cash Account		Amount			
	450 - SRWA - Operations			450.11000 (Cash)		\$4,792.46			
141266	01/11/2024	Open			Accounts Payable	ENTERPRISE HOLDINGS LLC	\$3,757.29		
	Invoice		Date	Description		Amount			
	34859858		12/31/2023	SIU RENTAL FOR DECEMBER 2023		\$3,757.29			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$3,757.29			
141267	01/11/2024	Open			Accounts Payable	FASTENAL COMPANY INC	\$720.14		
	Invoice		Date	Description		Amount			
	CATUR189893		12/19/2023	SHIPPING & RECEIVING GENERAL SUPPLIES		\$125.46			
	CATUR189866		12/19/2023	SHIPPING & RECEIVING GENERAL SUPPLIES		\$114.51			
	CATUR189888		12/19/2023	SHIPPING & RECEIVING GENERAL SUPPLIES		\$229.72			
	CATUR189951		12/19/2023	SHIPPING & RECEIVING GENERAL SUPPLIES		\$250.45			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$720.14			
141268	01/11/2024	Open			Accounts Payable	FIRST SHIELD SECURITY AND PATROL	\$21,168.00		
	Invoice		Date	Description		Amount			
	4526		01/08/2024	Unarmed Security Services for Transit Center 12/1/23- 12/31/23		\$21,168.00			
	Paying Fund			Cash Account		Amount			
	426 - Transit			426.11000 (Cash)		\$21,168.00			
141269	01/11/2024	Open			Accounts Payable	GENFARE	\$869.00		
	Invoice		Date	Description		Amount			
	90197146		12/22/2023	Unencoded Media (Transfers) for Transit		\$869.00			
	Paying Fund			Cash Account		Amount			
	426 - Transit			426.11000 (Cash)		\$869.00			
141270	01/11/2024	Open			Accounts Payable	GEOANALYTICAL LAB INC	\$11,338.12		
	Invoice		Date	Description		Amount			
	J3L2602		12/26/2023	DRINKING WATER WELL ANALYSIS 123 TCP		\$328.00			
	J3L1904		12/19/2023	DRINKING WATER WELL ANALYSIS 123 TCP		\$328.00			
	J3L1106		12/11/2023	SW INVESTIGATIVE CHECK		\$765.00			
	J3L1801		12/18/2023	WASTEWATER ANALYSIS - TSS & BOD		\$770.70			
	J3L1901		12/19/2023	WASTEWATER ANALYSIS - TSS		\$770.70			
	J3L1903		12/19/2023	INDUSTRY SAMPLES		\$67.00			
	J3L2002		12/20/2023	BIMONTHLY WASTEWATER ANALYSIS - NITRATE + NITRITE AS N		\$66.00			
	J3L2011		12/20/2023	CORROSION CONTROL WQP MON - SITES		\$613.50			
	J3L2012		12/20/2023	CORROSION CONTROL WQP MON - TERMINAL TANK PUMP STATION		\$64.00			
	J3L1201		12/12/2023	DRINKING WATER WELL ANALYSIS 123 TCP		\$328.00			
	J3L1101		12/11/2023	WELL 31		\$53.00			
	J3L0608		12/06/2023	MONTHLY WASTEWATER ANALYSIS - THMS		\$176.00			
	J3K1602		11/16/2023	BIMONTHLY WASTEWATER ANALYSIS - TOTAL PHOSPHOROUS		\$46.20			

# Payment Register

From Payment Date: 1/5/2024 - To Payment Date: 1/11/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	J3L0501		12/05/2023		BIMONTHLY WASTEWATER ANALYSIS - TOTAL PHOSPHOROUS		\$46.20		
	J3L0502		12/05/2023		MONTHLY LABORATORY DILUTION WATER		\$44.00		
	J3L0701		12/07/2023		BIMONTHLY WASTEWATER ANALYSIS - NITRATE + NITRITE AS N		\$66.00		
	J3L0601		12/06/2023		DOWNTOWN PCE REMEDIATION		\$1,494.00		
	J3K1309		11/13/2023		DBP QUARTERLY SITES		\$4,509.82		
	J3L0511		12/05/2023		DRINKING WATER WELL ANALYSIS - NITRATE		\$32.00		
	J3L0510		12/05/2023		DRINKING WATER WELL ANALYSIS 123 TCP		\$664.00		
	J3K3010		11/30/2023		WELL 38 RAW & TREATED ARSENIC (PROCESS CONTROL)		\$106.00		
	Paying Fund				Cash Account		Amount		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$2,052.80		
	420 - WATER				420.11000 (Cash)		\$9,285.32		
141271	01/11/2024	Open			Accounts Payable	GHD INC	\$9,938.78		
	Invoice		Date	Description		Amount			
	380-0043560		12/16/2023	SR03, 20-038 Signal Coordination-12/16/23		\$8,727.83			
	380-0042176		11/28/2023	SR03, 20-038 Signal Coordination-11/25/23		\$1,210.95			
	Paying Fund				Cash Account		Amount		
	215 - Streets - Grant Funded Projects				215.11000 (Cash)		\$9,938.78		
141272	01/11/2024	Open			Accounts Payable	GILLIG LLC	\$1,029.88		
	Invoice		Date	Description		Amount			
	41124593		01/03/2024	BELT, NOTCHED VEE 95 IN,SUPER HC MO		\$1,029.88			
	Paying Fund				Cash Account		Amount		
	426 - Transit				426.11000 (Cash)		\$1,029.88		
141273	01/11/2024	Open			Accounts Payable	GOLDEN STATE COMMUNICATIONS, INC.	\$7,993.81		
	Invoice		Date	Description		Amount			
	SI06775		12/18/2023	SRWA Motorola Two Way Radios		\$7,993.81			
	Paying Fund				Cash Account		Amount		
	450 - SRWA - Operations				450.11000 (Cash)		\$7,993.81		
141274	01/11/2024	Open			Accounts Payable	GRAINGER INC, W W	\$3,020.80		
	Invoice		Date	Description		Amount			
	9940557425		12/19/2023	V-BELT		\$221.51			
	9925938665		12/06/2023	FUEL TRANSFER PUMP		\$428.69			
	9926344855		12/06/2023	FLANGE, ELBOW, STANDARD COUPLING, BLACK CLOSE PIPE		\$181.50			
	9931857057		12/11/2023	BULKHEAD TANK FITTING		\$68.51			
	9931857065		12/11/2023	BULKHEAD TANK FITTING, FLANGE		\$225.53			
	9934484297		12/13/2023	SRWA Supplies - Drum Pumps		\$1,895.06			
	Paying Fund				Cash Account		Amount		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$1,125.74		
	450 - SRWA - Operations				450.11000 (Cash)		\$1,895.06		
141275	01/11/2024	Open			Accounts Payable	Granberg & Associates	\$875.00		
	Invoice		Date	Description		Amount			
	68		12/31/2023	SRWA Contract General Manager for 2023-24 December 2023		\$875.00			
	Paying Fund				Cash Account		Amount		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
141276	950 - SRWA - JPA			950.11000 (Cash)			\$875.00		
	01/11/2024	Open			Accounts Payable	HACH COMPANY	\$587.40		
	Invoice		Date	Description		Amount			
	13848547		12/13/2023	SRWA - laboratory supplies misc test pillows & potassium hydro		\$274.55			
	13858414		12/20/2023	SRWA - laboratory supplies reagent set		\$312.85			
141277	450 - SRWA - Operations			450.11000 (Cash)			\$587.40		
	01/11/2024	Open			Accounts Payable	HASA INC	\$48,111.26		
	Invoice		Date	Description		Amount			
	906975 BALANCE		07/28/2023	SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE		\$290.33			
	905974 BALANCE		07/25/2023	SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE		\$290.77			
	904992 BALANCE		07/21/2023	SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE		\$290.77			
	904991 BALANCE		07/14/2023	SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE		\$277.61			
	904986 BALANCE		07/18/2023	SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE		\$278.54			
	904123 BALANCE		07/10/2023	SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE		\$284.03			
	904119 BALANCE		07/07/2023	SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE		\$300.75			
	908781 BALANCE		08/03/2023	SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE		\$306.30			
	932186		11/24/2023	SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE		\$15,591.73			
	935212		12/15/2023	SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE		\$15,018.20			
	935544		12/19/2023	SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE		\$15,027.86			
	908726 BALANCE		08/04/2023	SUPPLY AND DELIVERY OF SODIUM HYPOCHLORITE		\$154.37			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$48,111.26		
141278	01/11/2024	Open			Accounts Payable	HAWORTH INC	\$8,121.27		
	Invoice		Date	Description		Amount			
	3001841989		11/30/2023	Office Furniture for Nadine		\$1,208.11			
	3001827881		10/27/2023	Office Furniture for Nadine		\$6,205.40			
	3001840027		11/25/2023	Office Furniture for Nadine		\$150.99			
	3001827097		10/25/2023	Office Furniture for Nadine		\$556.77			
141279	110 - General Fund			110.11000 (Cash)			\$8,121.27		
	01/11/2024	Open			Accounts Payable	HCI SYSTEMS INC	\$2,000.00		
	Invoice		Date	Description		Amount			
	I0059841A		12/19/2023	PD/Fire Training- Annual Sprinkler Inspection		\$450.00			
	I0060203		12/21/2023	CNG BLDG; 5 yr Sprinkler Inspection		\$550.00			

City of Turlock

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
141280	I0060202		12/21/2023		Transit Center; 5 yr Sprinkler Inspection		\$550.00		
	I0060640		12/27/2023		Chlorine Bldg; Annual Fire Sprinkler Inspection		\$450.00		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$450.00		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$450.00		
	426 - Transit				426.11000 (Cash)		\$550.00		
	505 - Fleet				505.11000 (Cash)		\$550.00		
	01/11/2024	Open			Accounts Payable	HD SUPPLY INC, DBA USABLUBOOK	\$806.56		
	Invoice		Date		Description		Amount		
	INV00228261		12/21/2023		SRWA supplies - lab supplies - chlorine reagent		\$333.00		
141281	INV00218878		12/12/2023		2" RATCHET SOCKET WRENCH		\$473.56		
	Paying Fund				Cash Account		Amount		
	420 - WATER				420.11000 (Cash)		\$473.56		
	450 - SRWA - Operations				450.11000 (Cash)		\$333.00		
	01/11/2024	Open			Accounts Payable	HILMAR LUMBER INC	\$1,474.52		
	Invoice		Date		Description		Amount		
	640479		12/14/2023		LINK CHAIN QUICK, CABLE CRIMP		\$18.02		
	642028		12/26/2023		Supplies for Municipal Services		\$204.15		
	639886		12/11/2023		Supplies for Municipal Services		\$78.79		
	641513		12/21/2023		SUBMERSIBLE PUMP, CORD PROTECT, EXTENSION CORD, SUCTION HOSE		\$1,088.73		
141282	642319		12/28/2023		Supplies for Municipal Services		\$84.83		
	Paying Fund				Cash Account		Amount		
	216 - Streets - Local Transportation				216.11000 (Cash)		\$18.02		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$1,456.50		
	01/11/2024	Open			Accounts Payable	HILMAR READY MIX	\$246.76		
	Invoice		Date		Description		Amount		
	12405		12/06/2023		CONCRETE- STORM		\$117.31		
	12395		11/30/2023		CONCRETE- STORM #2		\$129.45		
	Paying Fund				Cash Account		Amount		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$246.76		
141283	01/11/2024	Open			Accounts Payable	HUNT & SONS, INC.	\$2,901.16		
	Invoice		Date		Description		Amount		
	444843		01/03/2024		OIL INVOICE		\$2,901.16		
	Paying Fund				Cash Account		Amount		
141284	426 - Transit				426.11000 (Cash)		\$2,901.16		
	01/11/2024	Open			Accounts Payable	INDUSTRIAL ELECTRICAL CO.	\$18,345.93		
	Invoice		Date		Description		Amount		
	PI-061231		01/03/2024		PUMP REPAIR		\$18,345.93		
	Paying Fund				Cash Account		Amount		
141285	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$9,172.97		
	420 - WATER				420.11000 (Cash)		\$9,172.96		
	01/11/2024	Open			Accounts Payable	Inferrera Construction Mgmt Group, Inc	\$81,487.75		
	Invoice		Date		Description		Amount		
	23146		10/31/2023		SRWA - Construction Management 2023-24 October 2023		\$39,857.91		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	23162		11/30/2023		SRWA - Construction Management 2023-24 November 2023		\$41,629.84		
	Paying Fund				Cash Account		Amount		
	950 - SRWA - JPA				950.11000 (Cash)		\$81,487.75		
141286	01/11/2024	Open			Accounts Payable	LEXISNEXIS RISK SOLUTIONS FL INC	\$450.00		
	Invoice		Date		Description		Amount		
	1530196-20210531		11/22/2023		SKIP TRACING PROGRAM-MAY 2021		\$150.00		
	1530196-20210630		11/22/2023		SKIP TRACING PROGRAM-JUNE 2021		\$150.00		
	1530196-20210731		11/22/2023		SKIP TRACING PROGRAM-JULY 2021		\$150.00		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$450.00		
141287	01/11/2024	Open			Accounts Payable	Life-Assist, Inc	\$3,462.75		
	Invoice		Date		Description		Amount		
	1378055		11/06/2023		CONTERRA POW RESPONSE KIT		\$3,462.75		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$3,462.75		
141288	01/11/2024	Open			Accounts Payable	LINDSAY CORPORATION DBA ELECSYS INTERNATIONAL, LLC	\$60.00		
	Invoice		Date		Description		Amount		
	SIP-E188941		12/21/2023		DECEMBER 2023 SAT DATA SERVICES		\$60.00		
	Paying Fund				Cash Account		Amount		
	416 - Recycled Water Sales				416.11000 (Cash)		\$60.00		
141289	01/11/2024	Open			Accounts Payable	Mark Thomas & Company, Inc.	\$124,202.99		
	Invoice		Date		Description		Amount		
	49693		01/02/2024		22-001 CM for Projects for 2022 Construction Roads Prog-11/30/23		\$95,263.51		
	49605		11/26/2023		23-052 Mark Thomas Task Order No.2 Roads Program-Geer-11/26/23		\$28,939.48		
	Paying Fund				Cash Account		Amount		
	115 - Measure A - Roads				115.11000 (Cash)		\$124,202.99		
141290	01/11/2024	Open			Accounts Payable	MARTIN MARIETTA MATERIALS INC	\$176.38		
	Invoice		Date		Description		Amount		
	41337457		12/18/2023		ASPHALT/MATERIALS		\$90.08		
	41427365		01/03/2024		ASPHALT/MATERIALS		\$86.30		
	Paying Fund				Cash Account		Amount		
	219 - SB1 Road Maint & Rehab Account				219.11000 (Cash)		\$176.38		
141291	01/11/2024	Open			Accounts Payable	MO-CAL OFFICE SOLUTIONS INC	\$3,522.54		
	Invoice		Date		Description		Amount		
	AR1010553		09/11/2023		FIRE ADMIN (KYOCERA MITA/M3145IDN) 7/1/23-6/30/24)		\$257.55		
	AR1023707		10/06/2023		PD REPORT WRITING - ANNUAL PMT 7/2/23-7/1/24 (ECOSYS M3655IDN)		\$257.55		
	AR1024134		10/09/2023		POLICE - ANNUAL PAYMENT 7/9/23-7/8/24 (ECOSYS M3540IDN)		\$257.55		
	AR1026561		10/16/2023		FLEET - RICOH / IMC300F 7/1/23 - 6/30/2024		\$573.30		
	AR995083		08/01/2023		MS ADMIN SPLIT- KYROCERA/TASKALFA3051CI 7/1/23 - 6/30/24		\$1,757.50		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	AR1053750		01/08/2024		Canon Glossy Photo Paper for Transit Plotter		\$419.09		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$1,233.20		
	204 - SolidWaste/Recycle/PublicEducati				204.11000 (Cash)		\$300.32		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$446.16		
	420 - WATER				420.11000 (Cash)		\$446.16		
	426 - Transit				426.11000 (Cash)		\$419.09		
	501 - Information Technology				501.11000 (Cash)		\$0.29		
	505 - Fleet				505.11000 (Cash)		\$573.30		
	950 - SRWA - JPA				950.11000 (Cash)		\$104.02		
141292	01/11/2024	Open			Accounts Payable	MODESTO MACHINE WORKS INC	\$1,178.03		
	Invoice		Date		Description		Amount		
	57998		11/02/2023		S.S BRACKET PER SAMPLE		\$849.23		
	57992		10/25/2023		COUPLER NUT PER SAMPLE		\$328.80		
	Paying Fund				Cash Account		Amount		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$1,178.03		
141293	01/11/2024	Open			Accounts Payable	MOTOROLA INC	\$76,749.71		
	Invoice		Date		Description		Amount		
	8281782218		12/15/2023		APX 6000 PORTABLE RADIOS W/MICS		\$12,532.04		
	8281681580		09/18/2023		APX 6000 AUDIO ACCESSORY		\$207.13		
	8281688606		09/09/2023		ENH: UHF MHZ BAND FLP		\$52,574.50		
	8281727829		11/02/2023		ENH: ASTRO P25 TRUNK SOFTWARE		\$11,436.04		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$76,749.71		
141294	01/11/2024	Open			Accounts Payable	Mountain Cascade, Inc.	\$297,018.90		
	Invoice		Date		Description		Amount		
	025		11/30/2023		18-69 Surface Water Dist System Improv-11/1/23-11/30/23		\$297,018.90		
	Paying Fund				Cash Account		Amount		
	420 - WATER				420.11000 (Cash)		\$297,018.90		
141295	01/11/2024	Open			Accounts Payable	NBS GOVERNMENT FINANCE GROUP	\$3,315.00		
	Invoice		Date		Description		Amount		
	202312-3569		12/07/2023		PROFESSIONAL SERVICES THROUGH 11.30.23		\$3,315.00		
	Paying Fund				Cash Account		Amount		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$3,315.00		
141296	01/11/2024	Open			Accounts Payable	NESTLE WATERS NORTH AMERICA	\$301.06		
	Invoice		Date		Description		Amount		
	03L0033242397		12/28/2023		5 GALLON NESTLE DRINKING WATER ELECTRICAL MAINT11/27/23-12/26/23		\$301.06		
	Paying Fund				Cash Account		Amount		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$150.53		
	420 - WATER				420.11000 (Cash)		\$150.53		
141297	01/11/2024	Open			Accounts Payable	NEXT LEVEL PARTS INC	\$2,141.09		
	Invoice		Date		Description		Amount		
	8577-415743		01/03/2024		brake pad		\$52.24		
	8577-415746		01/03/2024		ROTORS AND PADS		\$384.03		
	8577-415759		01/03/2024		ROTORS AND PADS		\$220.26		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	8577-415775		01/03/2024		ROTORS AND PADS		\$371.32		
	8577-415776		01/03/2024		BATTERY		\$357.44		
	8577-415805		01/03/2024		credit on invoice 8577-407300		(\$58.66)		
	8577-415806		01/03/2024		credit on invoice 8577-394474		(\$29.33)		
	8577-415808		01/03/2024		credit on invoice 8577-381457		(\$23.90)		
	8577-415809		01/03/2024		credit on invoice 8577-381458		(\$23.90)		
	8577-415811		01/03/2024		credit on invoice 8577-411688		(\$23.90)		
	8577-415812		01/03/2024		credit on invoice 8577-413021		(\$23.90)		
	8577-415810		01/03/2024		credit on invoice 8577-415179		(\$23.90)		
	8577-415813		01/03/2024		credit on invoice 8577-415776		(\$23.90)		
	8577-415814		01/03/2024		credit on invoice 8577-410605		(\$23.90)		
	8577-415816		01/03/2024		DIGITAL MULTIMETER		\$21.66		
	8577-415820		01/03/2024		sockets		\$24.14		
	8577-415828		01/03/2024		DIGITAL MULTI-TESTER		\$19.36		
	8577-415839		01/03/2024		BATTERY		\$164.17		
	8577-415858		01/03/2024		ROTORS,PADS,BATTERY,BOOT KIT,FOB BATTERY		\$499.35		
	8577-415863		01/03/2024		ROTORS AND PADS		\$190.60		
	8577-415864		01/03/2024		FLUID EXTRACTOR		\$91.81		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$1,584.63		
	217 - Streets - Gas Tax				217.11000 (Cash)		(\$47.80)		
	420 - WATER				420.11000 (Cash)		\$436.27		
	426 - Transit				426.11000 (Cash)		\$167.99		
141298	01/11/2024	Open			Accounts Payable	NORMAC INC	\$488.18		
	Invoice		Date		Description		Amount		
	0013689838-001		12/08/2023		MISC IRRIGATION SUPPLIES		\$488.18		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$488.18		
141299	01/11/2024	Open			Accounts Payable	NORTH STAR ENGINEERING GROUP INC	\$1,116.00		
	Invoice		Date		Description		Amount		
	23684		11/30/2023		SR04, 20-013 Water and Sewer Main Extensions - GSB-11/30/23		\$1,116.00		
	Paying Fund				Cash Account		Amount		
	412 - Sewer Construction				412.11000 (Cash)		\$558.00		
	421 - Water Line Construction				421.11000 (Cash)		\$558.00		
141300	01/11/2024	Open			Accounts Payable	Northstar Chemical	\$4,233.80		
	Invoice		Date		Description		Amount		
	264724		10/18/2023		FERRIC CHLORIDE FOR WATER WELL #38		\$4,233.80		
	Paying Fund				Cash Account		Amount		
	420 - WATER				420.11000 (Cash)		\$4,233.80		
141301	01/11/2024	Open			Accounts Payable	NV5 INC.	\$14,684.00		
	Invoice		Date		Description		Amount		
	000000036570		10/31/2023		SR09, 21-023 City Utility Trench Repair-2023-10/31/23		\$4,536.50		
	000000364303		11/30/2023		SR09, 21-023 City Utility Trench Repair-2023-11/30/23		\$10,147.50		
	Paying Fund				Cash Account		Amount		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$7,342.00		
	420 - WATER				420.11000 (Cash)		\$7,342.00		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
141302	01/11/2024	Open			Accounts Payable	O'DELL ENGINEERING, INC	\$2,146.70		
	Invoice		Date	Description		Amount			
	3751223		12/03/2023	19-51 Design Services Columbia Pool Improvement- 11/6/23-12/3/23		\$2,146.70			
	Paying Fund			Cash Account		Amount			
	301 - Capital Improvements			301.11000 (Cash)		\$2,146.70			
141303	01/11/2024	Open			Accounts Payable	Operational Technical Services, LLC	\$35,859.78		
	Invoice		Date	Description		Amount			
	3822		12/17/2023	SRWA - Senior Operator RM 12/11/23 - 12/17/23		\$11,285.40			
	3823		12/17/2023	SRWA - Senior Operator AC 12/11/23 - 12/13/23		\$4,110.00			
	3824		12/17/2023	SRWA - Senior Operator EB 12/16/23 - 12/17/23		\$4,726.50			
	3844		12/24/2023	SRWA - Senior Operator RM 12/18/23 -12/20/23		\$4,229.88			
	3845		12/24/2023	SRWA - Senior Operator EB 12/18/23 - 12/24/23		\$11,508.00			
	Paying Fund			Cash Account		Amount			
	450 - SRWA - Operations			450.11000 (Cash)		\$35,859.78			
141304	01/11/2024	Open			Accounts Payable	OREILLY AUTO PARTS	\$225.14		
	Invoice		Date	Description		Amount			
	2800-391666		01/03/2024	BELT TENSNER		\$225.14			
	Paying Fund			Cash Account		Amount			
	426 - Transit			426.11000 (Cash)		\$225.14			
141305	01/11/2024	Open			Accounts Payable	PAUL'S GLASS CO	\$2,156.88		
	Invoice		Date	Description		Amount			
	35043		12/14/2023	WINDOW COVERINGS - WQC		\$2,156.88			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$2,156.88			
141306	01/11/2024	Open			Accounts Payable	Performance on Purpose	\$3,000.00		
	Invoice		Date	Description		Amount			
	1172		10/24/2023	PERFORMANCE & AGILITY TRAINING		\$3,000.00			
	Paying Fund			Cash Account		Amount			
	265 - Fire Department Grants			265.11000 (Cash)		\$3,000.00			
141307	01/11/2024	Open			Accounts Payable	PODS ENTERPRISES, LLC	\$228.10		
	Invoice		Date	Description		Amount			
	PODS006477276		12/14/2023	Monthly Rental @ 701 S. Walnut		\$228.10			
	Paying Fund			Cash Account		Amount			
	246 - Landscape Assessment			246.11000 (Cash)		\$228.10			
141308	01/11/2024	Open			Accounts Payable	PRECISION CONCRETE CUTTING	\$3,220.46		
	Invoice		Date	Description		Amount			
	54031		09/15/2023	(3) September Sidewalk Offset Repairs		\$3,220.46			
	Paying Fund			Cash Account		Amount			
	301 - Capital Improvements			301.11000 (Cash)		\$3,220.46			
141309	01/11/2024	Open			Accounts Payable	PRO-VIGIL, INC.	\$4,562.92		
	Invoice		Date	Description		Amount			
	IN-327838		12/19/2023	Security Monitoring; Corp Yard; 12/19/2023-1/15/2024		\$952.97			
	IN-327836		12/19/2023	Security Monitoring; Denair Park; 12/19/2023- 1/15/2024		\$962.06			
	IN-327837		12/19/2023	Security Monitoring; Donnelly; 12/19/23-1/15/2024		\$907.20			
	IN-330425		01/03/2024	Broadway; Security Monitoring; 1/3/2024 - 1/30/2024		\$1,740.69			

# Payment Register

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
141310	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$4,562.92		
	01/11/2024	Open			Accounts Payable	PROVOST AND PRITCHARD ENGINEERING GROUP	\$17,781.68		
	Invoice			Date	Description		Amount		
	105300			10/31/2023	SR06, Well 8 Mod Nitrate Monitoring and Handling- 10/31/23		\$1,200.10		
141311	105936			12/18/2023	Wellhead Treatment Installation - Well 38		\$1,538.00		
	106166			11/30/2023	22-001 Citywide Street Rehab Projects - Bid Packages 1 - 11/30/23		\$15,043.58		
	Paying Fund			Cash Account			Amount		
	115 - Measure A - Roads			115.11000 (Cash)			\$15,043.58		
	420 - WATER			420.11000 (Cash)			\$2,738.10		
141312	01/11/2024	Open			Accounts Payable	R & S ERECTION INC	\$1,405.00		
	Invoice			Date	Description		Amount		
	129443			12/29/2023	ST#33 - ROLL UP DOOR SPRING REPAIR		\$905.00		
	128849			12/05/2023	ST# 31 - SECTIONAL DOOR		\$500.00		
	Paying Fund			Cash Account			Amount		
141313	110 - General Fund			110.11000 (Cash)			\$1,405.00		
	01/11/2024	Open			Accounts Payable	ROBERTSON - BRYAN INC	\$4,525.25		
	Invoice			Date	Description		Amount		
	15920.4.2			11/30/2023	NPDES PERMIT COMPLIANCE SERVICES TASK 4 DMC THM		\$195.75		
	15920.2			11/30/2023	NPDES PERMIT COMPLIANCE SERVICES TASK 2 CHLORINE BENCH TESTING		\$511.00		
141314	15920.1			11/30/2023	NPDES PERMIT COMPLIANCE SERVICES TASK 1 GENERAL ON CALL		\$3,818.50		
	Paying Fund			Cash Account			Amount		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$4,329.50		
	416 - Recycled Water Sales			416.11000 (Cash)			\$195.75		
	01/11/2024	Voided	INCORRECT VENDOR	01/11/2024	Accounts Payable	SAFE-T-LITE CO INC	\$12,560.78		
141314	Invoice			Date	Description		Amount		
	102020			12/08/2023	CHLORINE QUILL		\$2,360.23		
	393680			10/13/2023	Special Event; Preview of Champions		\$625.76		
	395082			12/12/2023	Special Event; Christmas Parade		\$4,331.35		
	395083			12/12/2023	Special Event; Christmas Parade		\$41.06		
141314	391225			12/18/2023	Special Event; Pentecost Parade		\$907.60		
	390412			12/18/2023	Special Event; Military Heroes Car Show		\$642.95		
	391754			12/18/2023	Special Event; Independence Day Parade		\$3,651.83		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$10,200.55		
141314	420 - WATER			420.11000 (Cash)			\$2,360.23		
	01/11/2024	Open			Accounts Payable	SAN JOAQUIN VALLEY	\$290.00		
	Invoice			Date	Description		Amount		
	N161188			12/30/2023	24/25 ANNUAL PERMITS TO OPERATE - FIRE STATION 1		\$290.00		
	Paying Fund			Cash Account			Amount		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
141315	110 - General Fund			110.11000 (Cash)			\$290.00		
	01/11/2024	Open			Accounts Payable	SHAPE INC	\$1,400.00		
	Invoice		Date	Description		Amount			
	28703B18145		12/19/2023	SERVICE CALL- INSPECT LS50 FOR OVER TEMP ALARMS		\$1,400.00			
141316	Paying Fund			Cash Account			Amount		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$1,400.00		
	01/11/2024	Open			Accounts Payable	SOUTHERN TIRE MART	\$3,444.18		
	Invoice		Date	Description		Amount			
141317	7320009190		01/03/2024	INSTALLED A TIRE ON 850		\$249.77			
	7320009176		01/03/2024	9014 TIRE INSTALL		\$1,597.21			
	7320009217		01/03/2024	9014 TIRE INSTALL		\$1,597.20			
	Paying Fund			Cash Account		Amount			
141318	205 - Sports Facilities			205.11000 (Cash)			\$3,194.41		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$249.77		
	01/11/2024	Open			Accounts Payable	STANISLAUS COUNTY AUDITOR CONTR	\$444,315.56		
	Invoice		Date	Description		Amount			
141319	2024-00000742		01/02/2024	STAN CO PAYMENT 6/26/23-10/31/23		\$444,315.56			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)			\$444,315.56		
	01/11/2024	Open			Accounts Payable	SWRCB ACCOUNTING OFFICE	\$399.00		
141320	Invoice		Date	Description		Amount			
	WD-0261127		12/15/2023	SWRCB Annual Permit Fee for SRWA - 7/1/23 - 6/30/24		\$399.00			
	Paying Fund			Cash Account		Amount			
	950 - SRWA - JPA			950.11000 (Cash)			\$399.00		
141321	01/11/2024	Open			Accounts Payable	T I D	\$44.38		
	Invoice		Date	Description		Amount			
	12/26/23ShadowPk		12/26/2023	Act 5637003297 for 1827 Shadow Park, Turlock		\$44.38			
	Paying Fund			Cash Account		Amount			
141322	255 - CDBG			255.11000 (Cash)			\$44.38		
	01/11/2024	Open			Accounts Payable	TARGETSOLUTIONS LEARNING LLC DBA VECTOR SOLUTIONS	\$16,305.00		
	Invoice		Date	Description		Amount			
	INV86846		12/31/2023	Membership & Maint Fee 12/31/23 - 12/31/24		\$16,305.00			
141323	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)			\$16,305.00		
	01/11/2024	Open			Accounts Payable	TELCION COMMUNICATION GRP	\$5,707.61		
	Invoice		Date	Description		Amount			
141324	38287		12/20/2023	SCADA INSTALLATION		\$1,250.00			
	39063		11/30/2023	SCADA INSTALLATION		\$1,250.00			
	38230		10/24/2023	SCADA NETWORK INFRASTRUCTURE REPLACEMENT		\$2,138.41			
	38231		10/24/2023	SCADA NETWORK INFRASTRUCTURE REPLACEMENT		\$1,069.20			
141325	Paying Fund			Cash Account			Amount		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
141322	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$5,707.61		
	01/11/2024	Open			Accounts Payable	THE MCCLATCHY COMPANY LLC	\$1,806.66		
	Invoice		Date	Description		Amount			
	229251		12/31/2023	LEGAL AD FOR ASSET SEIZURE		\$249.48			
	502298		12/26/2023	AAP Amendments 20-21 CDBG-CV and 23-24		\$1,557.18			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$249.48			
141323	255 - CDBG			255.11000 (Cash)		\$778.59			
	258 - Housing Stimulus Funds			258.11000 (Cash)		\$778.59			
	01/11/2024	Open			Accounts Payable	TID	\$729.99		
	Invoice		Date	Description		Amount			
	073009014-2024		01/03/2024	STATEMENT OF ASSESSMENT 073009014 2024		\$53.53			
	050009002-2024		01/03/2024	3500 N QUINCY RD STATEMENT OF ASSESSMENT 050009002 2024 Turlock		\$26.52			
	044015008-2024		01/03/2024	STATEMENT OF ASSESSMENT 044015008 2024 1801 S WALNUT AVE		\$60.62			
141324	044010040-2024		01/03/2024	STATEMENT OF ASSESSMENT 044010040 2024 2013 W LINWOOD AVE		\$21.38			
	044010039-2024		01/03/2024	STATEMENT OF ASSESSMENT 044010039- TURLOCK 2024		\$106.92			
	043038024-2024		01/03/2024	STATEMENT OF ASSESSMENT 043038024- TURLOCK 2024		\$119.38			
	087001059-2024		01/03/2024	STATEMENT OF ASSESSMENT 087001059 2024 4119 N GOLDEN STATE		\$5.75			
	089013001-2024		01/03/2024	STATEMENT OF ASSESSMENT 089013001- DIANNE DR 2024		\$208.41			
	044015008-IRRIG		01/03/2024	IRRIGATION WATER USE STATEMENT 044015008 2023		\$127.48			
	Paying Fund			Cash Account		Amount			
141325	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$729.99		
	01/11/2024	Open			Accounts Payable	TOM PONTON INDUSTRIES, INC	\$1,350.00		
	Invoice		Date	Description		Amount			
	27404-52558		12/15/2023	FIELD VERIFICATION OF SIX SIEMENS 5100W MAGNETIC FLOW METERS		\$1,350.00			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$1,350.00			
	01/11/2024	Open			Accounts Payable	TURLOCK JOURNAL	\$350.00		
141326	Invoice		Date	Description		Amount			
	356572		12/10/2023	Winter Water Schedule - December 2023		\$350.00			
	Paying Fund			Cash Account		Amount			
	420 - WATER			420.11000 (Cash)		\$350.00			
	01/11/2024	Open			Accounts Payable	TURLOCK SCAVENGER/SWEEPING	\$26,327.50		
	Invoice		Date	Description		Amount			
	11-2023		11/30/2023	November Turlock Scavenger Street Sweeping		\$26,327.50			
	Paying Fund			Cash Account		Amount			
	246 - Landscape Assessment			246.11000 (Cash)		\$10,531.00			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$15,796.50			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
141327	01/11/2024	Open			Accounts Payable	TURLOCK SPAY & NEUTER CLINIC	\$520.00		
	Invoice		Date	Description		Amount			
	2126684		11/02/2023	A038615, A039629, A039710-A039716, A036305, A031794, A015776		\$520.00			
	Paying Fund			Cash Account		Amount			
	203 - Animal Fee Forfeiture			203.11000 (Cash)		\$140.00			
	266 - Police Services Grants			266.11000 (Cash)		\$380.00			
141328	01/11/2024	Open			Accounts Payable	UNITED RENTAL INC	\$1,494.49		
	Invoice		Date	Description		Amount			
	227319645-001		12/05/2023	SRWA - Forklift Rental 11/20/23 - 12/18/23		\$1,494.49			
	Paying Fund			Cash Account		Amount			
	450 - SRWA - Operations			450.11000 (Cash)		\$1,494.49			
141329	01/11/2024	Open			Accounts Payable	UNIVAR SOLUTIONS USA INC	\$9,653.04		
	Invoice		Date	Description		Amount			
	51741386		12/29/2023	SODIUM BISULFITE		\$9,653.04			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$9,653.04			
141330	01/11/2024	Open			Accounts Payable	Van Dermiden Makus Law Corporation	\$15,052.00		
	Invoice		Date	Description		Amount			
	28464		10/23/2023	Van Dermiden Makus Law Corp Services Inv 28464		\$7,058.50			
	28115		10/23/2023	Van Dermiden Makus Law Corp Services Inv 28115		\$7,993.50			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$15,052.00			
141331	01/11/2024	Open			Accounts Payable	VERIZON WIRELESS	\$3,021.23		
	Invoice		Date	Description		Amount			
	9948443252		11/03/2023	972530635-00001-HUMAN RESOURCES (10/4-11/3)		\$41.51			
	9950888507		12/03/2023	972530635-00001-HUMAN RESOURCES (11/4-12/3)		\$41.51			
	9950888510		01/04/2024	972530635-00023 ENGINEERING 11/4-12/3		\$409.23			
	9950888518		01/04/2024	972530635-00033 11/4-12/3		\$242.39			
	9950888509		12/03/2023	FIRE - NOV 04 - DEC 03, 2023		\$258.24			
	9950888521		12/03/2023	972530635-00038 -SRWA Suurface Pros (11/3 to 12/3)		\$471.26			
	9950888514		01/04/2024	972530635-00028 11/4-12/3		\$758.88			
	9950888519		01/04/2024	972530635-00036 11/4-12/3		\$798.21			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$631.97			
	205 - Sports Facilities			205.11000 (Cash)		\$38.01			
	217 - Streets - Gas Tax			217.11000 (Cash)		\$222.51			
	240 - Small Equipment Replacement			240.11000 (Cash)		\$182.22			
	246 - Landscape Assessment			246.11000 (Cash)		\$496.13			
	270 - Recreation Grants			270.11000 (Cash)		\$277.28			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$38.01			
	426 - Transit			426.11000 (Cash)		\$242.39			
	450 - SRWA - Operations			450.11000 (Cash)		\$483.48			
	502 - Engineering			502.11000 (Cash)		\$409.23			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
141332	01/11/2024	Open			Accounts Payable	VIRTUAL PROJECT MANAGER LLC	\$1,250.00		
	Invoice		Date	Description		Amount			
	12-3904		01/01/2024	Project Management Software Tool for Capital Projects-Jan 2024		\$1,250.00			
	Paying Fund			Cash Account		Amount			
	502 - Engineering			502.11000 (Cash)		\$1,250.00			
141333	01/11/2024	Open			Accounts Payable	VWR INTERNATIONAL INC	\$2,283.81		
	Invoice		Date	Description		Amount			
	8814874788		12/20/2023	VWR THERMOMETER CALIBRATED 95/115 C OVEN		\$237.05			
	8814835262		12/15/2023	VWR GRAVITY CONVECTION OVEN		\$1,994.59			
	8814850792		12/18/2023	LAB SUPPLIES		\$52.17			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$2,046.76			
	420 - WATER			420.11000 (Cash)		\$237.05			
141334	01/11/2024	Open			Accounts Payable	WARDEN'S OFFICE INC	\$1,009.12		
	Invoice		Date	Description		Amount			
	64230-0		12/05/2023	DELIVER AND INSTALL HAWORTH PO#2024-0581		\$85.81			
	64000-0		12/07/2023	Office Furniture - Nadine		\$923.31			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$1,009.12			
141335	01/11/2024	Open			Accounts Payable	WEST STEEL & PLASTIC	\$92.33		
	Invoice		Date	Description		Amount			
	413877		12/18/2023	LABOR WORK AT WQC		\$92.33			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$92.33			
141336	01/11/2024	Open			Accounts Payable	WGR SOUTHWEST, INC	\$664.00		
	Invoice		Date	Description		Amount			
	29350		12/14/2023	Municipal Code (chapters 23,24,25) reviews/comments		\$664.00			
	Paying Fund			Cash Account		Amount			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$664.00			
141337	01/11/2024	Open			Accounts Payable	WILLEY PRINTING CO	\$1,481.79		
	Invoice		Date	Description		Amount			
	149217		01/08/2024	Spanish & English Fixed Route Brochures		\$1,481.79			
	Paying Fund			Cash Account		Amount			
	426 - Transit			426.11000 (Cash)		\$1,481.79			
141338	01/11/2024	Open			Accounts Payable	WINNER CHEVROLET, INC.	\$48,004.90		
	Invoice		Date	Description		Amount			
	7162		01/05/2024	2023 CHEV SILVERADO C1500 CREW CAB - CODE ENFORCEMENT		\$48,004.90			
	Paying Fund			Cash Account		Amount			
	506 - Vehicle/Equipment Replacement			506.11000 (Cash)		\$48,004.90			
141339	01/11/2024	Open			Accounts Payable	ADAMS, BONITA	\$100.00		
	Invoice		Date	Description		Amount			
	2024-00010638		01/04/2024	A/C REFUND		\$100.00			
	Paying Fund			Cash Account		Amount			
	203 - Animal Fee Forfeiture			203.11000 (Cash)		\$100.00			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
141340	01/11/2024	Open			Accounts Payable	CALLAHAN, KEVIN	\$41.19		
	Invoice		Date	Description		Amount			
	227515		10/17/2023	REIMBURSEMENT FOR DINNER TO STAFF FOR AFTER-HOURS WATER LEAK		\$41.19			
	Paying Fund			Cash Account		Amount			
	420 - WATER			420.11000 (Cash)		\$41.19			
141341	01/11/2024	Open			Accounts Payable	Donato, Raymond	\$130.00		
	Invoice		Date	Description		Amount			
	Raymond Donato		10/14/2023	Reimbursement for T4 Test		\$130.00			
	Paying Fund			Cash Account		Amount			
	450 - SRWA - Operations			450.11000 (Cash)		\$130.00			
141342	01/11/2024	Open			Accounts Payable	GEORGE REED, INC.	\$1,952.93		
	Invoice		Date	Description		Amount			
	METER #14759392		01/05/2024	HYDRANT METER REFUND FOR SITE ADDR: LANDER AVE		\$1,952.93			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$2,471.00			
	420 - WATER			420.11000 (Cash)		(\$518.07)			
141343	01/11/2024	Open			Accounts Payable	GOODFELLOW BROS.	\$2,065.85		
	Invoice		Date	Description		Amount			
	METER #19107546		01/05/2024	HYDRANT METER REFUND FOR SITE ADDR 4407 W. MAIN ST.		\$2,065.85			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$2,471.00			
	420 - WATER			420.11000 (Cash)		(\$405.15)			
141344	01/11/2024	Open			Accounts Payable	JB DAIRY FARMS	\$2,471.00		
	Invoice		Date	Description		Amount			
	METER #13614315		01/05/2024	PLATINUM HAULING NO SHOW ON SITE AT TIME OF METER DELIVERY		\$2,471.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$2,471.00			
141345	01/11/2024	Open			Accounts Payable	MALLORY, DAVID	\$475.00		
	Invoice		Date	Description		Amount			
	231005		01/04/2024	REIMBURSEMENT MALLORY CHIEF OFFICER 3D - 12/11/2023		\$475.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$475.00			
141346	01/11/2024	Open			Accounts Payable	RBG CONSTRUCTION	\$3,337.07		
	Invoice		Date	Description		Amount			
	METER #23930276		01/05/2024	HYDRANT METER REFUND FOR SITE ADDR: 906 N. OLIVE AVE.		\$3,337.07			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$3,495.00			
	420 - WATER			420.11000 (Cash)		(\$157.93)			
141347	01/11/2024	Open			Accounts Payable	Saini, Deepak	\$100.00		
	Invoice		Date	Description		Amount			
	909666		12/13/2023	Reimbursement Enrollment Fee - Certification Hours		\$100.00			
	Paying Fund			Cash Account		Amount			

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141348	450 - SRWA - Operations			450.11000 (Cash)			\$100.00		
	01/11/2024	Open			Accounts Payable	Saini, Deepak	\$235.00		
	Invoice		Date	Description		Amount			
	DeePak Saini		12/06/2023	Reimbursement for T4 Test and Certification Fees		\$235.00			
141349	450 - SRWA - Operations			450.11000 (Cash)			\$235.00		
	01/11/2024	Open			Accounts Payable	SWANBERG, LAURA	\$126.31		
	Invoice		Date	Description		Amount			
	LAURA SWANBERG		01/04/2024	TCEA EDUCATIONAL REIMBURSEMENT		\$126.31			
141350	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$126.31		
	01/11/2024	Open			Accounts Payable	UNITED PAVING	\$3,385.06		
	Invoice		Date	Description		Amount			
	METER #13614313		01/05/2024	HYDRANT METER REFUND FOR SITE ADDR: 3000 GEER RD.		\$3,385.06			
141351	110 - General Fund			110.11000 (Cash)			\$3,495.00		
	420 - WATER			420.11000 (Cash)			(\$109.94)		
	01/11/2024	Open			Accounts Payable	CA-NV SECTION AWWA	\$212.00		
	Invoice		Date	Description		Amount			
141352	450 - SRWA - Operations			450.11000 (Cash)			\$212.00		
	01/11/2024	Open			Accounts Payable	SAFE-T-LITE CO INC	\$10,200.55		
	Invoice		Date	Description		Amount			
	393680		10/13/2023	Special Event; Preview of Champions		\$625.76			
	395082		12/12/2023	Special Event; Christmas Parade		\$4,331.35			
	395083		12/12/2023	Special Event; Christmas Parade		\$41.06			
	391225		12/18/2023	Special Event; Pentecost Parade		\$907.60			
	390412		12/18/2023	Special Event; Military Heroes Car Show		\$642.95			
	391754		12/18/2023	Special Event; Independence Day Parade		\$3,651.83			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)			\$10,200.55		

# Payment Register

From Payment Date: 1/5/2024 - To Payment Date: 1/11/2024

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
Type Check Totals:					119 Transactions		\$1,576,301.90		
AP - Accounts Payable Totals									
<b>Checks</b>		<b>Status</b>		<b>Count</b>		<b>Transaction Amount</b>		<b>Reconciled Amount</b>	
		Open		117		\$1,563,454.12		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		2		\$12,847.78		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		<b>Total</b>		<b>119</b>		<b>\$1,576,301.90</b>		<b>\$0.00</b>	
<b>All</b>		<b>Status</b>		<b>Count</b>		<b>Transaction Amount</b>		<b>Reconciled Amount</b>	
		Open		117		\$1,563,454.12		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		2		\$12,847.78		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		<b>Total</b>		<b>119</b>		<b>\$1,576,301.90</b>		<b>\$0.00</b>	
<b>Checks</b>		<b>Status</b>		<b>Count</b>		<b>Transaction Amount</b>		<b>Reconciled Amount</b>	
		Open		117		\$1,563,454.12		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		2		\$12,847.78		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		<b>Total</b>		<b>119</b>		<b>\$1,576,301.90</b>		<b>\$0.00</b>	
<b>All</b>		<b>Status</b>		<b>Count</b>		<b>Transaction Amount</b>		<b>Reconciled Amount</b>	
		Open		117		\$1,563,454.12		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		2		\$12,847.78		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		<b>Total</b>		<b>119</b>		<b>\$1,576,301.90</b>		<b>\$0.00</b>	

Grand Totals:

# City Council Meeting Minutes

December 12, 2023

6:00 p.m.

City of Turlock Yosemite Room

156 S. Broadway, Turlock, California



## CALL TO ORDER

Mayor Bublak called the meeting to order at 6:00 p.m.

## SALUTE TO THE FLAG

## ROLL CALL AND DECLARATION OF CONFLICTS

Present: Councilmembers Cassandra Abram, Kevin Bixel, Vice Mayor Pam Franco, and Mayor Amy Bublak.

Absent: Councilmember Rebecka Monez

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
None	None	None	Absent	None

## 1. APPROVAL OF AGENDA AS POSTED OR AMENDED

Motion: Approval of Agenda as posted as motioned by Councilmember Abram, seconded by Vice Mayor Franco and carried 4/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Absent	Yes

## 2. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS, AND BRIEFINGS

A. Appointment: CDBG Grant Selection Committee – Community Members

Mayor Bublak recommended Abe Rojas, Alison Jeffrey, Beverly Spielman, and Derek Dhami to the CDBG Grant Selection Committee.

Action: Motion by Councilmember Abram, seconded by Vice Mayor Franco, to appoint Abe Rojas, Alison Jeffrey, Beverly Spielman, and Derek Dhami to the CDBG Grant Selection Committee. Motion carried 4/0 by the following vote

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Absent	Yes

B. Briefing: Municipal Services Project List Update

Municipal Services Director Chris Fisher provided a PowerPoint presentation on the project list for the Municipal Services Department.

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C. Briefing: Public Works Project List Update

Public Works Director Erik Schulze provided a PowerPoint presentation on the project list for the Public Works Department.

**3. PUBLIC PARTICIPATION**

Mayor Bublak opened public comment and the following members of the public spoke:

Karen Scheller  
Michael Rodriguez  
Mitchell Vinciguerra  
Ron Bridegroom  
Ryan Taylor

With no further comment, Mayor Bublak closed public comment.

**4. MOTION WAIVING READING OF ALL ORDINANCES ON THE AGENDA, EXCEPT BY TITLE**

Motion: Waiving reading of all ordinances on the agenda, except by title as motioned by Councilmember Abram, seconded by Councilmember Bixel and carried 4/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Absent	Yes

**5. CONSENT CALENDAR**

Mayor Bublak announced that Consent Calendar Item 5D, 5H, 5I, and 5L would be pulled for separate consideration.

- A. Motion: Accepting the Weekly Demands of 11/02/2023 in the amount of \$4,851,859.36, 11/09/2023 in the amount of \$1,659,794.41, 11/16/2023 in the amount of \$2,173,500.20, AP-EFT September 2023 in the amount of \$2,790,764.72, Payroll EFT July 2023 in the amount of \$9,673,718.53, and the Investment and Cash Report for October 31, 2023 in the amount of \$255,253,018.43
- B. Motion: Accepting Minutes of the 10/24/2023 and 11/14/2023 Regular Meetings of the City of Turlock City Council
- C. Resolution 2023-253: Approving the City Council Meeting Calendar for 2024
- D. Item pulled for separate consideration
- E. Resolution 2023-255: Rescinding Resolution Numbers 2021-167, 2021-241 and 2021-242; approving the purchase of one (1) Asphalt Patcher, in an amount not-to-exceed \$262,122.93, expensed to Fund 219 "SB1 Road Maint. & Rehab" account number 219-40-428.51105 (Vehicle); one (1) Dump Truck, in an amount not-to-exceed \$136,459.75, expensed to Fund 506 "Vehicle/Equipment Replacement" account number 506-00-000-231.51020 (Equipment

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Replacement); and one (1) Dump Truck, in an amount not-to-exceed \$136,459.75, expensed to Fund 219 "SB1 Road Maint. & Rehab" account number 219-40-428.51105 (Vehicle) from PB Loader Corporation of Fresno, CA without compliance to the formal bid procedure pursuant to Turlock Municipal Code Section 2-7-08(b)(6) which requires a 4/5<sup>th</sup>s vote for the Public Works Maintenance Division; and authorizing the City Manager to execute all documents related to these purchases (*Packwood*)

- F. Resolution 2023-256: Approving City-wide pay ranges for part-time employees in accordance with California Department of Industrial Relations Minimum Wage Requirement, effective January 1, 2024, and adjusting the Part-time Pay Range Schedule to coincide with the competitive job market (*Dhami*)
- G. Resolution 2023-257: Awarding Request for Proposal (RFP) No. 23-022 and approving Agreement No. 2024-87 with Industrial Electrical Co., Inc. for Water, Sewer, and Storm Motor Repair Services for the Municipal Services Department for a period of three (3) years, in an amount not to exceed \$150,000 annually, and a maximum total compensation not to exceed \$450,000 over the three-year term of the agreement in Fund 410, Water Quality Control, account number 410-51-534.44110 "WQC Pump Maintenance", account number 410-51-532.43125\_020 "Maintenance Pump/Motors", Fund 416, Recycled Water Sales, account number 416-51-530.43314 "Contract Help-Service", and Fund 420, Water, account number 420-52-551.43550 "Well Pump Repair" (*Fisher*)
- H. Item pulled for separate consideration
- I. Item pulled for separate consideration
- J. Resolution 2023-260: Approving Amendment No. 4 to the Agreement between the City of Turlock and Mark Thomas & Company, Inc. of Sacramento, California, in a form approved by the City Attorney, in the amount of \$155,182.75 to be funded by Fund 115 "Measure A – Roads," account number 115-10-115.43327 "Construction Management" for professional construction management and inspection services (City Contract No. 2022-89) for the City of Turlock's Roads Initiative Program under City Project No. 22-001 "Design of Projects for 2022 Construction for Roads Program" (*Pezeshk*)
- K. Resolution 2023-261: Approving Amendment No. 1 to the Agreement between the City of Turlock and B.I.C. Security Systems for security and fire alarm monitoring, to increase the compensation in a total amount not to exceed \$105,130, if all renewal periods are exercised, to City account(s) 43005 (*Packwood*)
- L. Item pulled for separate consideration
- M. Motion: Rejecting all bids submitted for City Project No. 22-006 "City Hall Roof Replacement" (*Morris*)
- N. Resolution 2023-263: Approving an Agreement with Hach Company for Laboratory and Process Instrument Parts and Services for the Municipal Services Department in the annual amount not to exceed \$150,000 and a total compensation not to exceed \$450,000 to Fund 410 Water Quality Control, 410-51-530.43314 "Contract Help – Service", 410-51-530.44001\_115

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“Supplies Meters/Samplers”, 410-51-530.44001\_267 “Supplies Laboratory”, 410-51-534.44030\_028 “Minor Equipment Lab”, 410-51-530.44010\_001 “Computer Software Maintenance”, 410-51-534.44101 “Instrument at Industry”, 410-51-534.44106 “Samplers”, plus Fund 416 Recycled Water Sales 416-51-530.43314 “Contract Help – Service”, plus Fund 420 Water, 420-52-550.43314 “Contract Help – Services”, 420-52-550.44001\_267 “Supplies Laboratory”, 420-52-550.44030\_001 “Minor Equipment Safety”, 420-52-550.44030\_028 “Minor Equipment Lab”, 420-52-551.44030\_064 “Minor Equipment For Well Sites”, 420-52-550.44010\_001 “Computer Software Maintenance” (*Fisher*)

- O. Resolution 2023-264: Approving Amendment No. 2 to Agreement No. 2021-38 between the City of Turlock and Polydyne Inc. for Cationic Emulsion Polymer to increase the compensation by \$150,000 for a total compensation not to exceed amount of \$250,000 from Fund 410 “Water Quality Control” account 410-51-530-44005\_008 “Chemical Polymer” (*Fisher*)
- P. Resolution 2023-265: Approving an Agreement with Brown Armstrong Accountancy Corporation for Auditing Services for the Fiscal Years 2023, 2024, and 2025 for total compensation of \$274,700 to be paid from multiple funds in expense account number 43055\_002 “Consultant Audit” (*Moreno*)
- Q. Resolution 2023-266: Approving Amendment No. 3 and Addendum to an Agreement with Capturepoint of Ridgewood, New Jersey for Parks and Recreation Management Software System for CommunityPass, amending the agreement to include language regarding annual increases in fees based off of the San Francisco-Oakland Consumer Price Index and including insurance requirements (*Vargas*)

**Action:** Motion by Councilmember Abram, seconded by Vice Mayor Franco to adopt the Consent Calendar as amended, and carried 4/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Absent	Yes

- 5D Reaffirming the Proclamation of a Local Emergency in response to a continuing Unsheltered Homeless Crisis (UHC) within the City of Turlock and Confirming Rules and Regulations No. 1 made and issued by Interim City Manager Sarah Tamey Eddy (Director of Emergency Services) (*Hedden*)

Police Chief Hedden provided comments about bed capacity and how the counting is done as provided by Christian Kirby of Turlock Gospel Mission. Numbers are based upon an estimate of the night before.

Mayor Bublak opened the item for public comment and the following members of the public spoke:

Ron Bridegroom

With no further comments, Mayor Bublak closed public comment.

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Action: Resolution 2023-254: Reaffirming the Proclamation of a Local Emergency in response to a continuing Unsheltered Homeless Crisis (UHC) within the City of Turlock and Confirming Rules and Regulations No. 1 made and issued by Interim City Manager Sarah Tamey Eddy (Director of Emergency Services) as motioned by Vice Mayor Franco, seconded by Councilmember Bixel, and carried 4/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Absent	Yes

- 5H Approving an Agreement with Crime Guard Inc., of Turlock, California, for Mobile Monitoring Services at various sites within the City of Turlock to commence on January 1, 2024 for a three (3) year term, with an annual compensation not exceed \$80,000 and total compensation not to exceed \$240,000 over the term of the Agreement (*Vargas*)

Councilmember Abram asked for staff to go over what the cameras have been for and impact they have had. She also requested a preview of long-term plans and goals.

Public Works Superintendent Juan Vargas provided comment as to how the cameras have been used at various sites around town. He stated they are currently at Donnelley Park, Denair Park, City Corporation Yard, Broadway Park, and Central Park, due to vandalism. This being a short-term fix in a long-term plan, as fixed cameras are significantly less expensive than mobile. In addition he anticipates issuing an RFP for fixed cameras in January or February 2024.

The impact these cameras have had is significant. Prior to the cameras staff spent 14 to 15 hours per week mitigating damages and covering graffiti at Donnelley Park alone.

Mayor Bublak opened the item for public comment and the following members of the public spoke:

Ron Bridegroom  
Milt Trieweler  
Travis Regalo

With no further comments, Mayor Bublak closed public comment.

Action: Resolution 2023-258: Approving Agreement with Crime Guard Inc. for Mobile Monitoring Services as motioned by Vice Mayor Franco, seconded by Councilmember Bixel and carried 4/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Absent	Yes

- 5I Approving an amendment to the Service Provider Agreement with We Care Program Turlock ("We Care") to extend the six-month Navigation Center Pilot Program for two additional months until the end of January 31, 2024 to continue providing daytime navigation center services to unsheltered homeless at 275 S. Broadway at no additional cost (*Loehr*)

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Director Loehr presented information on this item.

Mayor Bublak reminded everyone that she voted against this item originally and will stay consistent with her vote.

Mayor Bublak opened the item for public comment and the following members of the public spoke:

Ron Bridegroom

Milt Triewailer

With no further comments, Mayor Bublak closed public comment.

Director Loehr answered questions from the public and City Council.

Action: Resolution 2023-259: Approving an amendment to the Service Provider Agreement with We Care Program Turlock ("We Care") to extend the six-month Navigation Center Pilot Program for two additional months until the end of January 31, 2024 to continue providing daytime navigation center services to unsheltered homeless at 275 S. Broadway at no additional cost as motioned by Vice Mayor Franco, seconded by Councilmember Bixel and carried 3/1 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Absent	No

- 5L Approving a Professional Services Agreement with Sandis, of Modesto, California for professional design services for City Project No. 22-035 "Intersection Improvements at Countryside Drive and Business Entrance" in the not-to-exceed amount of \$138,540 to be funded by account number 215-40-420.51210 "Federal Streets Projects" and appropriating \$68,540 from Fund 218 Measure L Traffic Management unallocated reserves to Fund 218 "Measure L" account number 218-40-462.48001\_332 "Transfers Out F215 P#22035 Countryside & Business Entrance" and account number 215-40-420.38001\_346 "Transfers In from Fund 218 P#22035 Countryside & Business Entrance" to be expensed from account number 215-40-420.51210 "Federal Streets Projects" to provide the necessary funding for the design phase of City Project No. 22-035 "Intersection Improvements at Countryside Drive and Business Entrance" (*Morris*)

Vice Mayor Franco questions why we are doing a landscape in the landscape median, not just having concrete. Seem to be a dangerous intersection to do this in and a waste of water.

City Engineer Morris advised this is for design only. Designs will be reviewed and look at the issue and get back to council at a later date. We will give consultant direction.

Mayor Bublak opened the item for public comment and the following members of the public spoke:

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Milt Triewailer  
Ryan Taylor

With no further comments, Mayor Bublak closed public comment.

Action: Resolution 2023-262: Approving a Professional Services Agreement with Sandis, of Modesto, California for professional design services for City Project No. 22-035 "Intersection Improvements at Countryside Drive and Business Entrance" in the not-to-exceed amount of \$138,540 to be funded by account number 215-40-420.51210 "Federal Streets Projects" and appropriating \$68,540 from Fund 218 Measure L Traffic Management unallocated reserves to Fund 218 "Measure L" account number 218-40-462.48001\_332 "Transfers Out F215 P#22035 Countryside & Business Entrance" and account number 215-40-420.38001\_346 "Transfers In from Fund 218 P#22035 Countryside & Business Entrance" to be expensed from account number 215-40-420.51210 "Federal Streets Projects" to provide the necessary funding for the design phase of City Project No. 22-035 "Intersection Improvements at Countryside Drive and Business Entrance" as motioned by Vice Mayor Franco, seconded by Councilmember Abram and carried 4/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Absent	Yes

**6. FINAL READINGS**

None

**7. PUBLIC HEARINGS**

None

**8. ACTION ITEMS**

- A. Accepting a Comprehensive Compensation Study from Sloan Sakai Yeung & Wong LLP (*Dhami*)

Director Dhami introduced Geoffrey Rothman, Principal Consultant, Management Strategies Group, a division of Sloan Sakai Yeung & Wong. Mr. Rothman shared a PowerPoint presentation on the process and reported on the outcome of the study the firm conducted.

Mayor Bublak opened the item for public comment and the following individuals spoke:

Frank Ayala  
Robert Puffer  
Milt Triewailer  
Ron Bridegroom  
Larry Mal

With no further comment, Mayor Bublak closed public comment.

**CITY OF TURLOCK  
CITY COUNCIL  
REGULAR MEETING MINUTES  
TUESDAY, DECEMBER 12, 2023**

**Action:** Resolution 2023-267: Accepting a Comprehensive Compensation Study from Sloan Sakai Yeung & Wong LLP as motioned by Councilmember Abram, seconded by Vice Mayor Franco, and carried 4/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Absent	Yes

- B. Authorizing Staff to start the process to amend the Transient Occupancy Tax (TOT) rate from 9% to 14% on the November 2024 ballot to increase revenues to compensate for Tourism impacts (*Moreno*)

Finance Director Moreno presented information on the City's Transient Occupancy Tax.

Director Moreno responded to questions from the Council.

Public Works Director Schulze responded to questions related to maintenance from the Council.

Mayor Bublak opened the item for public comment and the following individuals spoke:

Ron Bridegroom  
Frank Ayala  
Milt Trieweller  
Robert Puffer

With no further comment, Mayor Bublak closed public comment.

Director Moreno responded to additional questions from the Council.

**Action:** *Motion*: Authorizing Staff to start the process to amend the Transient Occupancy Tax (TOT) rate from 9% to 14% on the November 2024 ballot to increase revenues to compensate for Tourism impacts as motioned by Councilmember Abram, seconded by Councilmember Bixel, and carried 3/1 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Absent	No

- C. Authorizing the application for 2023 MORE Grant Funds (Manufactured Housing Opportunity & Revitalization Program) from the State of California Department of Housing and Community

Development in the amount of approximately \$3,500,000 and authorizing the City Manager to provide any additional information required for the application and to execute all related necessary documents (*Fagan*)

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Housing Manager Fagan presented information on the 2023 MORE Grant Funds from the State of California Department of Housing and Community Development.

Manager Fagan responded to questions from Council.

Mayor Bublak opened the item for public comment and the following individuals spoke:

Milt Trieweler  
Ron Bridegroom

With no further comment, Mayor Bublak closed public comment.

Manager Fagan responded to questions from the public.

Action: Resolution 2023-268: Authorizing the application for 2023 MORE Grant Funds (Manufactured Housing Opportunity & Revitalization Program) from the State of California Department of Housing and Community Development in the amount of approximately \$3,500,000 and authorizing the City Manager to provide any additional information required for the application and to execute all related necessary documents, as motioned by Vice Mayor Franco, seconded by Councilmember Bixel, and carried 4/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Absent	Yes

- D. Approving an appropriation of funds from Fund 120 "Tourism" unrestricted reserves in the amount of \$20,650.00 to account 120-10-120.43074 "Downtown Turlock security Enhancement Pilot Program" that will run from January 2024 through the end of December 2024 (*Sims*)

Economic Development Director Sims presented information on the Downtown Turlock Security Enhancement Pilot Program.

Mayor Bublak opened the item for public comment and the following individuals spoke:

Travis Regalo  
Lorrie Smith

With no further comment, Mayor Bublak closed public comment.

Police Chief Hedden and Director Sims responded to questions from the public.

Risk Management Director Loehr and Director Sims responded to questions from the City Council.

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CITY COUNCIL  
REGULAR MEETING MINUTES  
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Action: Resolution 2023-269: Approving an appropriation of funds from Fund 120 "Tourism" unrestricted reserves in the amount of \$20,650.00 to account 120-10-120.43074 "Downtown

Turlock security Enhancement Pilot Program" that will run from January 2024 through the end of December 2024, as motioned by Vice Mayor Franco, seconded by Councilmember Bixel, and carried 4/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Absent	Yes

**9. CITY MANAGER REPORTS/UPDATES**

City Manager reports/updates are provided for informational purposes only and no action or discussion may be undertaken. The City Manager may direct department heads to provide reports/updates at the City Manager's request.

A. City Manager Department Monthly Reports

**10. COUNCIL ITEMS FOR FUTURE CONSIDERATION**

**11. COUNCILMEMBER QUESTIONS, COMMENTS, AND ANNOUNCEMENTS**

Councilmembers may ask questions, provide comments, and make brief announcements on notable topics of interest. The Brown Act does not allow discussion or action by the legislative body.

**12. CLOSED SESSION**

None

**13. REPORTS FROM CLOSED SESSION**

None

**14. ADJOURNMENT**

Mayor Bublak adjourned the meeting at 8:53 p.m.

Respectfully submitted

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Donna Andrino, Assistant City Clerk

# City Council and Successor Agency to the Turlock Redevelopment Agency Concurrent Meeting Minutes

January 9, 2024

6:00 p.m.

City of Turlock Yosemite Room

156 S. Broadway, Turlock, California



## CALL TO ORDER

Mayor Bublak called the meeting to order at 6:00 p.m.

## SALUTE TO THE FLAG

## ROLL CALL AND DECLARATION OF CONFLICTS

Present: Councilmember Cassandra Abram, Kevin Bixel, Rebecka Monez, Vice Mayor Pam Franco, and Mayor Amy Bublak

Absent: None

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
None	None	None	None	None

## 1. APPROVAL OF AGENDA AS POSTED OR AMENDED

Motion: Approval of Agenda as posted as motioned by Councilmember Monez, seconded by Vice Mayor Franco and carried 5/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

## 2. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS, AND BRIEFINGS

A. Presentation: Carnegie Arts Annual Presentation by Lisa McDermott, Director, Carnegie Arts Center

Lisa McDermott, Director of Carnegie Arts Center, provided their annual report for 2022-2023.

B. Presentation: Certificate of Appreciation to members of the Cannabis Ad-Hoc Committee and Homeless Ad-Hoc Committee

Mayor Bublak presented certificates of appreciation to the members of the Cannabis Ad-Hoc Committee and the Homeless Ad-Hoc Committee and thanked them for their service.

C. Appointment: Vice Mayor

Mayor Bublak appointed Councilmember Franco as Vice Mayor.

Action: Motion by Councilmember Monez, seconded by Councilmember Abram, to approve the appointment of Councilmember Franco as Vice Mayor. Motion carried 5/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**CITY OF TURLOCK  
CITY COUNCIL  
AND SUCCESSOR AGENCY TO THE  
TURLOCK REDEVELOPMENT AGENCY  
CONCURRENT MEETING MINUTES  
TUESDAY, JANUARY 9, 2024**

- D. **Appointment:** By motion, appointing members of the City Council to Boards, Commissions and Committees as listed in the agenda item

Mayor Bublak recommended members of the City Council be appointed to the various Boards, Commissions, and Committees as listed in the report found within the agenda packet.

Council discussed this item.

**Action:** Motion by Vice Mayor Franco, seconded by Councilmember Abram, appointing members of the City Council to the CDBG Community Grant Selection Committee, City/County Disaster Council, City/County Liaison Committee, City of Turlock/Turlock Unified School District/California State University Stanislaus Joint Meeting, East Stanislaus Regional Water Management Partnership (Management Group, North Valley Regional Recycled Water Program Joint Powers Policy Committee, San Joaquin Valley Air Pollution Control District Valley-Wide Special City Selection Committee, Stanislaus Economic Development Action Committee (City Manager Reagan Wilson appointed as Alternate Representative), Stanislaus Council of Governments, Stanislaus County Grant Review Panel for CARES Emergency Solutions Grant, Stanislaus Homeless Alliance, Stanislaus LAFCO City Selection Committee, Stanislaus Regional Water Authority (SRWA), Turlock Public Library Partnership, and West Turlock Subbasin Groundwater Sustainability Agency as outlined in the report found within the agenda packet. Motion carried 5/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- E. **Briefing** Economic Development Project List Update (*Sims*)

Economic Development Director Sims provided a project list update for Economic Development. He reviewed current projects and discussed the current status and anticipated completion date of those projects. He also provided an update on various business programs currently underway and touched on plans for future programs and workshops. He discussed attraction efforts to bring additional businesses to Turlock, the Turlock Sports Center, Workforce Development, the Downtown Turlock Security Enhancement Pilot Program, digital billboards, and developing an Economic Development Strategic Plan.

Mayor Bublak opened the presentation up to public comment and comment was received from the following individuals.

Ron Bridegroom  
Ramon Rodriguez  
Ron Puffer  
Milt Trieweiler

With no further comment, Mayor Bublak closed public comment on this item.

Director Sims responded to questions from the public.

**CITY OF TURLOCK  
CITY COUNCIL  
AND SUCCESSOR AGENCY TO THE  
TURLOCK REDEVELOPMENT AGENCY  
CONCURRENT MEETING MINUTES  
TUESDAY, JANUARY 9, 2024**

F. Briefing IT Project List Update (*Showalter*)

Information Technology Director Showalter provided an update on the IT project list. He discussed the status of the website upgrade and additional features they are working to add to the website, reviewed department specific projects such as Fusus Unified Real Time Intelligence, establishing connection to wells, document management system implementation and support, and establishing connections to parks. He also spoke about internal services IT is currently working on including implementing Microsoft 365, phone tree redesign, uninterruptible power supply battery backup battery replacements, network hardware refresh and Council Chamber audio/video system upgrades. Director Showalter reviewed projects his department completed which included work for the Stanislaus Regional Water Authority.

Mayor Bublak opened the presentation up to public comment and comment was received from the following individuals.

Ron Bridegroom  
Ramon Rodriguez

With no further comment, Mayor Bublak closed public comment on this item.

Director Showalter responded to questions from the public.

G. Briefing Risk Management Project List Update (*Loehr*)

Risk Management Director Loehr provided an update to Risk Management's project list. He provided an overview of the Risk Management Program including functional areas and key responsibilities of the program. He also reviewed current projects and completed projects.

**3. PUBLIC PARTICIPATION**

Mayor Bublak opened public participation and the following members of the public provided comment:

Debra Koftinow  
Criston Santos  
Ron Bridegroom  
Candace Gonzalves  
Lori Smith  
Ramon Rodriguez  
Robert Delina  
Kelly Thompson  
Terri Shaver  
Milt Triewweiler  
Ron Puffer  
Ryan Taylor  
Name not provided

With no further comment, Mayor Bublak closed public comment.

**CITY OF TURLOCK  
CITY COUNCIL  
AND SUCCESSOR AGENCY TO THE  
TURLOCK REDEVELOPMENT AGENCY  
CONCURRENT MEETING MINUTES  
TUESDAY, JANUARY 9, 2024**

**4. MOTION WAIVING READING OF ALL ORDINANCES ON THE AGENDA, EXCEPT BY TITLE**

Motion: Waiving reading of all ordinances on the agenda, except by title as motioned by Vice Mayor Franco, seconded by Councilmember Monez and carried 5/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**5. CONSENT CALENDAR**

Mayor Bublak announced that Consent Item 5A would be pulled for separate consideration.

A. *This item pulled for separate consideration.*

B. Resolution 2024-001 Appropriating \$35,000 to Fund 118 "Measure A – General" account number 118-30-300.51414 "Roof Replacement" from unallocated reserves and approving Contract Change Order No. 2 in the amount of \$11,743 (Fund 118- Roof Replacement) with Pac Shied Roofing, Inc. of Modesto, California, for City Project No. 22-037 "Fire Station No. 32 & 33 Reroof," bringing the contract total to \$205,356 (*Schulze*)

**Action:** Motion by Councilmember Monez, seconded by Vice Mayor Franco to adopt the Consent Calendar as amended, and carried 5/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**5A** Accepting the Weekly demands of 11/23/2023 in the amount of \$2,169,606.17, 11/30/2023 in the amount of \$753,993.95, 12/7/2023 in the amount of \$2,012,087.45, 12/14/2023 in the amount of \$1,901,489.31, 12/21/2023 in the amount of \$4,104,994.79, the Payroll EFT for August 2023 in the amount of \$2,310,967.65, the Payroll EFT for September 2023 in the amount of \$2,188,696.30, the AP EFT for October 2023 in the amount of \$5,622,502.98 and the Investment and Cash Report for November 30, 2023 in the amount of \$251,710,654.70

Councilmember Abram spoke on the investment and cash report. She expressed appreciation on how City investments are being handled and thanked Director Moreno and City Treasurer Lewis for their efforts on this.

**Action:** Motion by Councilmember Abram, seconded by Vice Mayor Franco to adopt the Consent Calendar as amended, and carried 5/0 by the following vote:

Councilmember Abram	Councilmember Bixel	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**6. FINAL READINGS**

None

**CITY OF TURLOCK  
CITY COUNCIL  
AND SUCCESSOR AGENCY TO THE  
TURLOCK REDEVELOPMENT AGENCY  
CONCURRENT MEETING MINUTES  
TUESDAY, JANUARY 9, 2024**

**7. PUBLIC HEARINGS**

None

**8. ACTION ITEMS**

None

Mayor Bublak paused the City Council meeting and opened the Successor Agency for the Turlock Redevelopment Agency.

**9. ACTION ITEMS OF THE SUCCESSOR AGENCY TO THE TURLOCK REDEVELOPMENT AGENCY**

- A. Approving proposed administrative budgets for the six-month fiscal periods from July 1, 2024 through December 31, 2024 and from January 1, 2025 through June 30, 2025 and taking related actions (*Moreno*)

Finance Director Moreno provided a report on the proposed administrative budgets for the six-month fiscal periods from July 1, 2024 through December 31, 2024 and from January 1, 2025 through June 30, 2025 and responded to questions from the Agency Board Members.

Chairperson Bublak opened the item for public participation.

With no public comment, Chairperson Bublak closed public participation.

**Action:** Resolution SA-RDA 2024-001: Approving proposed administrative budgets for the six-month fiscal periods from July 1, 2024 through December 31, 2024 and from January 1, 2025 through June 30, 2025 and taking related actions

Agency Member Abram	Agency Member Bixel	Vice Chair Franco	Agency Member Monez	Chairperson Bublak
Yes	Yes	Yes	Yes	Yes

- B. Approving a Recognized Obligation Payment Schedule for the fiscal period from July 1, 2024 through June 30, 2025 (ROPS 24-25) pursuant to Health and Safety Code Section 34177 and taking related actions (*Moreno*)

Finance Director Moreno provided a report on the Recognized Obligation Payment Schedule for the fiscal period from July 1, 2024 through June 30, 2025 (ROPS 24-25) pursuant to Health and Safety Code Section 34177.

Director Moreno responded to questions from the Agency Board Members.

Chairperson Bublak opened the item for public participation.

With no public comment, Chairperson Bublak closed public participation.

**Action:** Resolution SA-RDA 2024-002: Approving a Recognized Obligation Payment Schedule for the fiscal period from July 1, 2024 through June 30, 2025 (ROPS 24-25) pursuant to Health and Safety Code Section 34177 and taking related actions

**CITY OF TURLOCK  
CITY COUNCIL  
AND SUCCESSOR AGENCY TO THE  
TURLOCK REDEVELOPMENT AGENCY  
CONCURRENT MEETING MINUTES  
TUESDAY, JANUARY 9, 2024**

Agency Member Abram	Agency Member Bixel	Vice Chair Franco	Agency Member Monez	Chairperson Bublak
Yes	Yes	Yes	Yes	Yes

Mayor Bublak closed the Successor Agency to the Turlock Redevelopment Agency and reconvened the City Council meeting.

**10. CITY MANAGER REPORTS/UPDATES**

A. City Manager Department Monthly Reports

Monthly department reports were included in the agenda packet.

**11. COUNCIL ITEMS FOR FUTURE CONSIDERATION**

None

**12. COUNCILMEMBER QUESTIONS, COMMENTS, AND ANNOUNCEMENTS**

Councilmember Bixel thanked the HR Department for hosting the bus tour and gave a shout out to Chief Hedden for his assistance that day.

Vice Mayor expressed concern regarding the accidents occurring on Christopherson Parkway and gave her condolences to the victim's family. She thanked Chief Hedden and Police and Fire Department staff for all they do and all they deal with when responding to these types of incidents. Vice Mayor also thanked Police, Fire, Transit and all other organizations that helped take care of our community this holiday season.

Councilmember Monez echoed Vice Mayor's sentiments and also thanked the directors who provided presentations that evening.

Mayor Bublak announced it was Law Enforcement Appreciation Day and expressed her gratitude for those in law enforcement. She also encouraged everyone in the downtown area to sign up for Fusus.

**13. CLOSED SESSION**

None

**14. REPORTS FROM CLOSED SESSION**

None

**15. ADJOURNMENT**

Mayor Bublak adjourned the meeting at 8:01 p.m.

Respectfully submitted

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Julie Christel, City Clerk

# **City Council Staff Report**

## **January 23, 2024**



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From: Jason Hedden, Chief of Police

Prepared by: Jason Hedden, Chief of Police

Agendized by: Reagan M. Wilson, City Manager

### **1. ACTION RECOMMENDED:**

Resolution: Reaffirming the Proclamation of a Local Emergency in response to a continuing Unsheltered Homeless Crisis (UHC) within the City of Turlock and Confirming Rules and Regulations No. 1 made and issued by Interim City Manager Sarah Tamey Eddy (Director of Emergency Services)

### **2. SYNOPSIS:**

On July 9, 2021, Interim (now Deputy) City Manager Sarah Tamey Eddy, in her role as the Director of Emergency Services, proclaimed a Local Emergency in response to the Unsheltered Homeless Crisis within the City of Turlock, which was ratified by the Turlock City Council on July 13, 2021.

Pursuant to the City of Turlock Emergency Operations Plan section 5.1.3, the governing body shall review the need for continuing the local emergency at regularly scheduled board (City Council) meetings at least once every 60 days until the governing body terminates the local emergency at the earliest possible date that conditions warrant an unsheltered homeless crisis continues to exist; therefore, staff recommends City Council reaffirm the emergency declaration.

### **3. DISCUSSION OF ISSUE:**

Periodically at City Council meetings, the question arises as to why staff recommends to the City Council that the local emergency as to a continuing unsheltered homeless crisis be kept in place. There are two (2) primary reasons:

First, the emergency provides flexibility to our existing homeless shelters to house individuals in numbers beyond their permitted capacity. The emergency allows TGM to operate additional beds spaces, brining their total capacity from 49 to 80 beds. This reduces the immediate need for overflow or additional shelters. TGM often fills close to or at 80 bed spaces. Ending the emergency, could potentially displace up to 31 sheltered homeless at any given time.

Second, the emergency allows the City access to the non-City resources that can be made available for overflow sheltering. For example, the City has secured emergency

cots and bedding through a Memorandum of Understanding (MOU) with Stanislaus County. These additional beds are readily available for use should overflow shelter become necessary.

In recent years, the City of Turlock has experienced an increase in the numbers of unsheltered homeless and the emergence of significant homeless encampments.

On March 14, 2021, the City's Director of Emergency Services (Acting City Manager) issued a Proclamation of the Existence of a Local Emergency declaring a local emergency related to the Unsheltered Homeless and Encampments Crisis ("UHEC") in the City described in that proclamation which was ratified by the City Council on March 16, 2021.

During the UHEC Local Emergency, the City engaged in extensive efforts of education and the offering of social services and emergency shelter ("Outreach Efforts") to the unsheltered homeless, especially those in significant homeless encampments. Those Outreach Efforts alleviated the portion of the local emergency related to large encampments but have not resolved the portion of the local emergency related to the continuing emergency of unsheltered homeless individuals and families. On July 13, 2021, the Turlock City Council voted to terminate the Local Emergency in response to the Unsheltered Homeless and Encampment Crisis (UHEC) ratified by City Council on March 16, 2021.

Turlock Municipal Code Section 4-2-105(c)(1) authorizes the City Manager, serving as the Director of Emergency Services, to issue a Proclamation of a Local Emergency if the City Council is not in session. The Proclamation by the City Manager must then be ratified by the City Council within seven (7) days thereafter, or the proclamation shall have no further force or effect.

Turlock Municipal Code Section 4-2-106(a) authorizes the City Manager, serving as the Director of Emergency Services, to make and issue rules and regulations on matters related to the protection of life and property.

On July 9, 2021, Interim City Manager Sarah Tamey Eddy in her role as the Director of Emergency Services, proclaimed a Local Emergency in response to the Unsheltered Homeless Crisis within the City of Turlock, which was ratified by the Turlock City Council on July 13, 2021.

Also, on July 9, 2021, Interim City Manager Sarah Tamey Eddy executed Rules and Regulations No. 1 Made and Issued Under the Proclamation of a Local Emergency in Response to the Unsheltered Homeless Crisis on July 9, 2021, which were confirmed by the Turlock City Council on July 13, 2021.

City staff from all City Departments are prepared and continue to engage in an ongoing effort designed to reverse the trend of increasing unsheltered homelessness within the City of Turlock while a comprehensive planning effort continues to develop longer-term strategies and preventive measures to assist unsheltered homeless individuals and families.

In addition to offering emergency shelter to unsheltered individuals and families, a primary focus of this local emergency will be to connect homeless individuals and families with an array of social services and to attempt to reconnect homeless individuals with their families.

By declaring a local emergency, the City can obtain additional resources, establish an immediate plan, and respond quickly to urgent situations. This will minimize disruptions and allow the City to focus on day-to-day operations while addressing the Unsheltered Homeless Crisis as effectively and efficiently as possible.

In addition, pursuant to the City of Turlock Emergency Operations Plan section 5.1.3, the governing body shall review the need for continuing the local emergency at regularly scheduled board (City Council) meetings at least once every 60 days until the governing body terminates the local emergency at the earliest possible date that conditions warrant.

**4. BASIS FOR RECOMMENDATION:**

Pursuant to the City of Turlock Emergency Operations Plan section 5.1.3, the governing body shall review the need for continuing the local emergency at regularly scheduled board (City Council) meetings at least once every 60 days until the governing body terminates the local emergency at the earliest possible date that conditions warrant. In addition, pursuant to Turlock Municipal Code Section 4-2-106(a), rules and regulations made and issued by the Director of Emergency Services must be considered for confirmation by the City Council.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

None by this action. Funding was appropriated for this Local Emergency during the July 13, 2021 City Council Meeting.

**6. STAFF RECOMMENDATION:**

Recommend Approval.

**7. CITY MANAGER'S COMMENTS:**

Recommend Approval.

**8. ENVIRONMENTAL DETERMINATION:**

N/A

**9. ALTERNATIVES:**

A. The City Council may choose not to adopt the resolution; however, this alternative is not recommended. The City Council is required to review the need for continuing

the local emergency at least every 60 days. An unsheltered homeless crisis continues to exist; therefore, necessitating the continuance of the local emergency. In addition, under the cited municipal code provisions, the City Council must consider confirming any rules and regulations made and issued during a local emergency.

**10. ATTACHMENTS:**

**A. Draft Resolution**

- a. Exhibit A – City of Turlock Proclamation of the Existence of a Local Emergency
- b. Exhibit B – City of Turlock Rules and Regulations No. 1 Made and Issued Under the Proclamation of a Local Emergency in Response to the Unsheltered Homeless Crisis

## BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK

IN THE MATTER OF REAFFIRMING THE	}	RESOLUTION NO. 2024-XXX
PROCLAMATION OF A LOCAL EMERGENCY	}	
IN RESPONSE TO A CONTINUING	}	
UNSHELTERED HOMELESS CRISIS (UHC)	}	
WITHIN THE CITY OF TURLOCK AND	}	
CONFIRMING RULES AND REGULATIONS NO. 1	}	
MADE AND ISSUED BY INTERIM CITY	}	
MANAGER SARAH TAMEY EDDY	}	
(DIRECTOR OF EMERGENCY SERVICES)	}	
	}	

**WHEREAS**, the City of Turlock in recent years has experienced an increase in the numbers of unsheltered homeless and the emergence of significant homeless encampments; and

**WHEREAS**, homelessness is one of the most important and pervasive challenges facing the State of California and California counties and cities; and

**WHEREAS**, on March 14, 2021, the City's Director of Emergency Services (Acting City Manager) issued a Proclamation of the Existence of a Local Emergency declaring a local emergency related to the Unsheltered Homeless and Encampments Crisis ("UHEC Local Emergency") in the City described in that proclamation which was ratified by the City Council on March 16, 2021; and

**WHEREAS**, during the UHEC Local Emergency, the City engaged in extensive efforts of education and the offering of social services and emergency shelter ("Outreach Efforts") to the unsheltered homeless, especially those in significant homeless encampments; and

**WHEREAS**, those Outreach Efforts alleviated the portion of the local emergency related to large encampments but have not resolved the portion of the local emergency related to the continuing emergency of unsheltered homeless individuals and families; and

**WHEREAS**, there remains a real and present danger to the health, safety, and welfare of the unsheltered homeless; and

**WHEREAS**, these aforementioned factors as well as others detailed in the attached proclamation constitute a local Unsheltered Homeless Crisis ("UHC") that requires continuing and immediate emergency action; and

**WHEREAS**, on December 18, 2018, the City Council of the City of Turlock declared a shelter crisis pursuant to Government Code Section 8698 et seq. which is still in effect; and

**WHEREAS**, City staff from all City Departments are prepared to continue to engage in an ongoing effort designed to reverse the trend of increasing homelessness within the City of Turlock during the UHC while a comprehensive planning effort continues

to develop longer-term strategies and preventive measures to assist unsheltered homeless individuals and families; and

**WHEREAS**, in addition to offering emergency shelter to unsheltered individuals and families, a primary focus of this local emergency will be to connect homeless individuals and families with an array of social services and to attempt to reconnect homeless individuals with their families; and

**WHEREAS**, Interim City Manager Sarah Tamey Eddy, in her role as the Director of Emergency Services, issued a Proclamation of Existence of a Local Emergency in response to the UHC on July 9, 2021 (Exhibit "A") and also issued Rules and Regulations No.1 related to the UHC local emergency (Exhibit "B").

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Turlock finds as follows:

1. Pursuant to Government Code section 8630 and section 4-2-105 of the Turlock Municipal Code, the Proclamation of Existence of a Local Emergency issued by the Director of Emergency Services on July 9, 2021 is hereby ratified.
2. Pursuant to section 4-2-106 and section 9-1-112 of the Turlock Municipal Code, Rules and Regulations No. 1 Made and Issued Under the Proclamation of a Local Emergency in Response to the UHC by the Director of Emergency Services (Interim City Manager) of the City is hereby confirmed and ratified and deviations therein from Title 9 of the Turlock Municipal Code are authorized.
3. During the existence of the local emergency, the powers, functions, and duties of the Director of Emergency Services (City Manager) and the emergency organization of the City shall be those prescribed by State law, the ordinances and resolutions of the City, and the City of Turlock Emergency Plan.
4. The local emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 23rd day of January, 2024, by the following vote:

AYES:	(-)
NOES:	(-)
NOT PARTICIPATING:	(-)
ABSENT:	(-)

ATTEST:

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Julie Christel, City Clerk,  
City of Turlock, County of Stanislaus,  
State of California

## CITY OF TURLOCK

**Proclamation of the Existence of a Local Emergency**

*By the Director of Emergency Services (Interim City Manager) of the City of Turlock*

**WHEREAS**, section 4-2-105 of the Turlock Municipal Code pursuant to California Government Code Section 8630 empowers the City Manager as the Director of Emergency Services to proclaim the existence or threatened existence of a local emergency in the City of Turlock (the "City") if the City Council is not in session, subject to ratification by the City Council within seven (7) days; and

**WHEREAS**, homelessness is one of the most important and pervasive challenges facing the State of California and California counties and cities; and

**WHEREAS**, there is no single approach that can apply to each local jurisdiction in California, whether a county or city; and

**WHEREAS**, on March 14, 2021, the City's Director of Emergency Services (Acting City Manager) issued a Proclamation of the Existence of a Local Emergency declaring a local emergency related to the Unsheltered Homeless and Encampments Crisis in the City described in that proclamation; and

**WHEREAS**, on March 16, 2021, the City Council of the City of Turlock ratified the March 14<sup>th</sup> Proclamation of the Existence of a Local Emergency by the City's Director of Emergency Services (Acting City Manager); and

**WHEREAS**, at the time of the proclamation and ratification of the local emergency related to the Unsheltered Homeless and Encampments Crisis, City officials believed that, and input from residents, citizens, and taxpayers in the City indicated that, the number of significant homeless encampments in the City (which, among other qualifying factors, are defined in size as gatherings of ten (10) or more persons) had increased since the start of 2020; and

**WHEREAS**, since the March 14<sup>th</sup> Proclamation of the Existence of a Local Emergency and the March 16<sup>th</sup> ratification of such local emergency by the City Council, the City has engaged in, and coordinated with partners such as the County of Stanislaus and current homeless shelter providers, extensive efforts of education and the offering of social services and emergency shelter ("Outreach Efforts") to the unsheltered homeless, especially those in significant homeless encampments; and

**WHEREAS**, these Outreach Efforts have alleviated the portion of the local emergency related to significant homeless encampments but have not resolved the portion of the local emergency related to the continuing emergency of unsheltered homeless individuals and families; and

**WHEREAS**, the City has begun but not completed a comprehensive planning effort to provide longer-term strategies and preventive measures to assist unsheltered homeless individuals and families; and

**WHEREAS**, individuals and families living in substandard, unhealthy, unsafe, illegal, and temporary conditions threaten the health and safety of those individuals and families living therein; and

**WHEREAS**, individuals living in substandard, unhealthy, unsafe, illegal, and temporary conditions have overwhelmed our limited City resources and have a devastating impact upon these unsheltered communities as well as our community at large; and

**WHEREAS**, the previous presence of significant homeless encampments created a real and present danger to the health, safety, and welfare not only to the individuals and families in these encampments, but also to the health, safety, and welfare of the community at large, especially those persons who lived, worked, or engaged in other lawful activities adjacent to or near a significant homeless encampment; and

**WHEREAS**, the City has a proper governmental interest in preventing the re-emergence of significant homeless encampments while it continues Outreach Efforts to assist unsheltered homeless individuals and families and develops a comprehensive plan to provide longer-term strategies and preventive measures to assist unsheltered homeless individuals and families; and

**WHEREAS**, the health, safety, and welfare of City residents, citizens, taxpayers, students, retirees, business owners, employees, workers, independent contractors, visitors, and staff are of utmost importance to the City, and additional future measures may be needed to protect the community; and

**WHEREAS**, the existing conditions described above constitute a local Unsheltered Homeless Crisis and constitute an emergency as defined in Turlock Municipal Code section 4-2-102 that requires immediate emergency action; and

**WHEREAS**, the City cannot address the local Unsheltered Homeless Crisis above without additional resources from other governmental jurisdictions and non-governmental entities, especially to provide the resources necessary to shelter the unsheltered individuals and families who are homeless, and offer and provide an array of social services that can assist in addressing the underlying challenges involved in being homeless and in reconnecting the homeless with their families; and

**WHEREAS**, declaring a local emergency allows additional resources to flow into the City in a timely fashion and allows the City to coordinate the provision of such resources; and

**WHEREAS**, the Interim City Manager as the Director of Emergency Services of the City of Turlock hereby finds that:

- The efforts required to prepare for, respond to, mitigate, and recover from the upward trend of unsheltered homeless individuals and families have imposed, and continue to impose, extraordinary demands on the City, requiring diversion from day-to-day operations; and
- In addition to the above facts, conditions or threatened conditions caused by unsheltered homeless individuals and families, and the potential re-emergence of significant homeless encampments, include, but are not limited to, environmental waste, hazardous materials, illegal activity, unsanitary environments, rodentia, vermin, and other pests, and the spread of diseases including COVID-19 and its variants, give rise to conditions of extreme peril to the safety of persons and property within the City, including most urgently the unsheltered homeless individuals and families; and

- The re-emergence of significant homeless encampments on private and public property would cause an immediate threat to the health and safety of unsheltered individuals and families in the encampments and also to others throughout the City, and the prevention of such re-emergence will require concentrated focus and action and may require the promulgation of orders and regulations to protect life and property; and
- These conditions are, or are likely to be, beyond the control of the services, personnel, equipment, and facilities of the City; and
- At the time of this proclamation, the City Council is not in session, and cannot be called into session.

**NOW, THEREFORE, IT IS HEREBY PROCLAIMED** that a local emergency now exists in the City of Turlock.

**IT IS FURTHER PROCLAIMED AND ORDERED** that during the existence of the local emergency, the powers, functions, and duties of the Director of Emergency Services (City Manager) and the emergency organization of the City shall be those prescribed by State law, the ordinances and resolutions of the City, and the City of Turlock Emergency Plan.


**IT IS FURTHER PROCLAIMED AND ORDERED** that the local emergency shall expire unless ratified by the City Council within seven (7) days of this proclamation.

Dated: July 9, 2021



Sarah Tamey Eddy,  
Director of Emergency Services / Interim City Manager

Approved as to Form:



George A. Petrulakis,  
Interim City Attorney

## CITY OF TURLOCK

**Rules and Regulations No. 1 Made and Issued Under the Proclamation of a Local Emergency in Response to the Unsheltered Homeless Crisis**

*By the Director of Emergency Services (Interim City Manager) of the City of Turlock*

**WHEREAS**, section 4-2-105 of the Turlock Municipal Code pursuant to California Government Code Section 8630 empowers the City Manager as the Director of Emergency Services to proclaim the existence or threatened existence of a local emergency ("Local Emergency") in the City of Turlock (the "City") if the City Council is not in session, subject to ratification by the City Council within seven (7) days; and

**WHEREAS**, Interim City Manager Sarah Tamey Eddy, in her role as the Director of Emergency Services ("Director of Emergency Services"), proclaimed a Local Emergency in response to the Unsheltered Homeless Crisis on July 9, 2021 ("UHC Local Emergency"); and

**WHEREAS**, section 4-2-106 of the Turlock Municipal Code authorizes the Director of Emergency Services to make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by the UHC Local Emergency so long as such rules and regulations are confirmed by the City Council; and

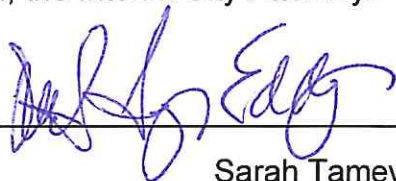
**WHEREAS**, the Director of Emergency Services has determined that certain rules and regulations must be made and issued on matters necessary to protect life and property as affected by the UHC Local Emergency.

**NOW, THEREFORE, MADE AND ISSUED BY THE DIRECTOR OF EMERGENCY SERVICES** are the following rules and regulations in response to the UHC Local Emergency:

- (1) These rules and regulations shall be referred to as the "RULES AND REGULATIONS NO. 1 MADE AND ISSUED UNDER THE PROCLAMATION OF A LOCAL EMERGENCY IN RESPONSE TO THE UNSHELTERED HOMELESS CRISIS" which may be abbreviated as "2021 UHC RULES AND REGULATIONS NO. 1."
- (2) As to use for additional sheltering under the UHC Local Emergency at the Turlock Gospel Mission facilities at 437 South Broadway Street, Stanislaus County APN 043-049-030 and the adjacent vacant lot commonly known as Stanislaus County APN 043-049-002 ("Turlock Gospel Mission"):
  - (a) Through the City's Minor Administrative Agreement process, the Turlock Gospel Mission has been approved for eighty (80) beds and associated facilities. A Temporary Conditional Occupancy letter issued by the City with any necessary conditions shall be required prior to Turlock Gospel Mission providing bed spaces in the areas commonly known as the Dining Room and Seminar Room.
  - (b) If the Turlock Gospel Mission desires to utilize the Dining Room and Seminar Room for a time longer than the existence of the Local Emergency, it shall be required to obtain a Final Occupancy Permit in accordance with the City's ordinary final inspection process.

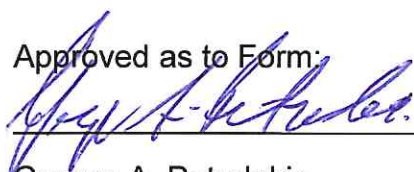
- (c) An allowance for pets in a number greater than the established limits identified in Turlock Municipal Code Section 6-1-105 and without a kennel license shall be allowed on a temporary basis.
  - (d) Use of the area commonly known as the Patio Area for temporary shelter spaces shall only be allowed after further consultation by Turlock Gospel Mission with the City and issuance by City of an approval in addition to these 2021 UHC RULES AND REGULATIONS NO. 1.
  - (e) Use of the adjacent vacant lot commonly known as APN 043-049-002 for temporary shelter spaces shall only be allowed after further consultation by Turlock Gospel Mission with the City and issuance by City of an approval in addition to these 2021 UHC RULES AND REGULATIONS NO. 1.
- (3) As to use for additional sheltering under the UHC Local Emergency at the We Care facilities at 219 South Broadway Street and 213 South Broadway Street ("We Care"):
- (a) If We Care desires to use its facilities for temporary emergency shelter for a number of beds exceeding its current approval through the City's Minor Administrative Agreement process, a Temporary Conditional Occupancy letter issued by the City with any necessary conditions shall be required prior to such use.
  - (b) An allowance for pets in a number greater than the established limits identified in Turlock Municipal Code Section 6-1-105 and without a kennel license shall be allowed on a temporary basis.
- (4) City staff is authorized to cooperate with emergency shelter providers and state and other local governments, special districts and non-governmental entities to provide additional temporary emergency sheltering facilities.
- (5) As to contracts entered into under the Local Emergency, in addition to the other contracting powers allowed under the Local Emergency, the Interim City Manager/Director of Emergency Services may enter into agreements related to the Local Emergency without strict compliance with any CITY insurance and indemnity requirements after review by, and consultation with, the Interim City Attorney.

Dated: July 9, 2021



Sarah Tamey Eddy,  
Director of Emergency Services / Interim City Manager

Approved as to Form:



George A. Petrulakis,  
Interim City Attorney

# **City Council Staff Report**

## **January 23, 2024**



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From: Isaac Moreno, Finance Director

Prepared by: Isaac Moreno, Finance Director

Agendized by: Reagan M. Wilson, City Manager

### **1. ACTION RECOMMENDED:**

Resolution: Approving the agreement with Townsend Public Affairs for Government Relations and Advocacy for a three-year term with an annual not to exceed total compensation of \$198,000 to be paid 50% from Fund 410 "Water Quality Control" expense account number 410-51-530.43011 "Gov't Relations/Public Affairs" and 50% from Fund 420 "Water" expense account number 420-52-550.43011 "Gov't Relations/Public Affairs"

### **2. SYNOPSIS:**

Authorizing the execution of a Service Agreement between the City of Turlock and Townsend Public Affairs for the government relations and advocacy services to be funded 50% from Fund 410 (Water Quality Control) and 50% from Fund 420 (Water)

### **3. DISCUSSION OF ISSUE:**

Townsend Public Affairs (TPA) is a lobbying organization that assists with legislative advocacy and the pursuit of state and federal funding opportunities. The use of advocacy firms bolsters the City's efforts to secure state and federal funding and makes sure the City is represented during the development of legislation that could positively or negatively affect the City and the community.

Over the years, TPA has developed an understanding of the City's funding needs, not just for wastewater and water projects, but also parks, transportation and transit. The City has developed a productive working relationship with TPA who has developed knowledge of the City's projects, funding needs, and policy concerns.

Staff is recommending executing a new contract with Townsend Public Affairs for a three-year term to continue advocating for state and federal funds.

**4. BASIS FOR RECOMMENDATION:**

- A. Council's authorization is needed to execute a professional services agreement with Townsend Public Affairs.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

During the Fiscal Year 2023-2024 budget process adequate funds were allocated to Fund 410 "Water Quality Control" expense account number 410-51-530.43011 "Gov't Relations/Public Affairs" and Fund 420 "Water" expense account number 420-52-550.43011 "Gov't Relations/Public Affairs"

**6. STAFF RECOMMENDATION:**

Staff recommends approving a three-year agreement with Townsend Public Affairs.

**7. CITY MANAGER'S COMMENTS:**

Recommends approval

**8. ENVIRONMENTAL DETERMINATION:**

None

**9. ALTERNATIVES:**

- A. Do not approve the Agreement and eliminate all lobbying services. This alternative is not recommended because lobbying services assist with pursuing funding opportunities and allow the City to influence state and federal legislation consistent with the Council's priorities.

**10. ATTACHMENTS:**

- A. Draft Resolution
- B. Townsend Service Agreement

## BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK

IN THE MATTER OF APPROVING THE  
 AGREEMENT WITH TOWNSEND PUBLIC  
 AFFAIRS FOR GOVERNMENT RELATIONS  
 AND ADVOCACY FOR A THREE-YEAR TERM  
 WITH AN ANNUAL NOT TO EXCEED TOTAL  
 COMPENSATION OF \$198,000 TO BE PAID  
 50% FROM FUND 410 "WATER QUALITY  
 CONTROL" EXPENSE ACCOUNT NUMBER  
 410-51-530.43011 "GOV'T RELATIONS/  
 PUBLIC AFFAIRS" AND 50% FROM FUND 420  
 "WATER" EXPENSE ACCOUNT NUMBER  
 420-52-550.43011 "GOV'T RELATIONS/  
 PUBLIC AFFAIRS"

RESOLUTION NO. 2024-

**WHEREAS**, Townsend Public Affairs (TPA) is a lobbying organization that assists with legislative advocacy and the pursuit of state and federal funding opportunities; and

**WHEREAS**, the use of advocacy firms bolsters the City's efforts to secure state and federal funding; and

**WHEREAS**, over the years, TPA has developed an understanding of the City's funding needs and a productive working relation with the City and knowledge of the City's projects, funding needs, and policy concerns; and

**WHEREAS**, staff is recommending executing a new contract with TPA for a three-year term to continuing advocating for state and federal funds;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock does hereby approve the agreement with Townsend Public Affairs for Government Relations and Advocacy for a three-year term with an annual not to exceed total compensation of \$198,000 to be paid 50% from Fund 410 "Water Quality Control" expense account number 410-51-530.43011 "Gov't Relations/Public Affairs" and 50% from Fund 420 "Water" expense account number 420-52-550.43011 "Gov't Relations/Public Affairs".

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 23rd day of January, 2024, by the following vote:

AYES:  
 NOES:  
 NOT PARTICIPATING:  
 ABSENT:

ATTEST:

\_\_\_\_\_  
 Julie Christel, City Clerk,  
 City of Turlock, County of Stanislaus,  
 State of California



**AGREEMENT BETWEEN THE CITY OF TURLOCK  
and  
TOWNSEND PUBLIC AFFAIRS  
for  
GOVERNMENT RELATIONS AND ADVOCACY SERVICES**

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**City Project No. 2024-101**

**THIS SERVICE AGREEMENT** (the “Agreement”) is entered into by and between the CITY OF TURLOCK, a California municipal corporation (“City”), and Townsend Public Affairs, a S Corporation (“Professional”), on this 23<sup>rd</sup> day of January 2024 (the “Effective Date”). City and Professional may be collectively referred to herein as the “Parties” or individually as “Party.” There are no other parties to this Agreement.

**RECITALS**

**A.** City seeks to hire an independent contractor to perform professional services to assist City with the Government Relations and Advocacy Services (the “Project”).

**B.** Professional has made a proposal to City to provide such professional services. A description of the services Professional proposes to provide is included in the Scope of Services in **Exhibit A** attached hereto and incorporated herein by reference (“Services”). City desires to retain Professional to perform the Services, subject to the terms and conditions set forth in this Agreement.

**C.** The Parties have outlined the schedule or timeline for providing the Services (“Completion Schedule”), which shall be included in the Scope of Services in **Exhibit A**.

**D.** The Parties have outlined the rates and method of payment to Professional for its performance of the Services under this Agreement (“Compensation Schedule”), which shall be included in the Scope of Services in **Exhibit A**.

**NOW, THEREFORE**, in consideration of the promises and covenants set forth below, the Parties agree as follows:

## AGREEMENT

**1. Recitals.** The recitals set forth above (“Recitals”) are true and correct and are hereby incorporated into and made part of this Agreement by this reference. In the event of any inconsistency between the Recitals and Section 1 through 53 of this Agreement, Sections 1 through 53 shall prevail

**2. Term.** The term of this Agreement shall be three years and will commence on the Effective Date and terminate on the 23rd day of January, 2027 (“Term”) unless the Parties mutually agree in writing to terminate the Agreement earlier or extend the Term pursuant to this Agreement.

**3. Extension of Agreement.** [Intentionally Omitted]

**4. Effective Date.** This Agreement shall only become effective once all of the Parties have executed the Agreement (the “Effective Date”).

**5. Work.**

**5.1. Services.** Subject to the terms and conditions set forth in this Agreement, Professional shall provide City the Services described in **Exhibit A**. Any request for Services not included in **Exhibit A** will be considered a request for additional or modified Services (“Modification” or “Modifications”). Professional shall not receive additional compensation for any Modification of the Services unless the Parties agree otherwise in a writing executed by both Parties.

**5.2. City Requested Modification of Services.** City may, by written order, authorize Modifications to the Services described in **Exhibit A**. If such Modifications cause an increase in the cost or time required for performance of Professional’s Services, the Parties shall enter into a written amendment to this Agreement to adjust the Services and the compensation to be paid to Professional and, if necessary, amend the Completion Schedule or Compensation Schedule. The Services, Completion Schedule, or Compensation Schedule shall not be revised unless City and Professional mutually agree to a written amendment to this Agreement reflecting such revisions, additional compensation, time for performance or such other terms or conditions mutually agreed upon by the Parties.

**5.3. Professional Requested Modification in Services.** Professional shall not be compensated for work outside the Services described in this Agreement, unless, prior to the commencement of the Services:

(a) Professional provides City with written notice that specific work requested by City or required to complete the Project is outside the agreed upon Services. Such notice shall: (1) be supported by substantial evidence that the work is outside the Services; (2) set forth the Professional’s proposed course of action for completing the work and a specific request for City to approve the Modification to the Services; (3) set forth the Professional’s proposed revisions, if any, to the Completion Schedule; and (4) set forth the Professional’s proposed revisions, if any, to the Compensation Schedule; and

(b) City agrees that the work requires a Modification;

(c) City approves all adjustments, if any, to the Completion Schedule and Compensation Schedule; and

(d) The Parties execute a written amendment to this Agreement describing any Modification, together with any adjustment in the Completion Schedule and Compensation Schedule for Professional's work.

## **6. Compensation.**

**6.1. Amount, Time and Manner of Payment for Professional Services.** City shall pay Professional according to the rates and timing set forth in the Compensation Schedule. On each anniversary date of the Effective Date, Professional will be allowed to increase prices with thirty (30) days' written notice to City. Increases may not exceed increases in the San Francisco-Oakland Consumer Price Index for all urban consumers or percentage increases in Professional's published prices, whichever is lower. In all cases, City may cancel this Agreement if a requested price increase is not acceptable. City's total compensation to Professional shall not exceed One Hundred and Ninety-Eight Thousand and No/100ths Dollars (\$198,000.00) ("Maximum Payment"), unless the Parties mutually agree in writing otherwise.

### **6.2. Deposit. [Intentionally Omitted]**

**6.3. Subsequent Payments.** City shall make monthly payments in the amount invoiced by Professional within thirty (30) calendar days of receiving such invoice. In the event that an amount of an invoice is in dispute, City shall inform Professional of the amount and basis for the dispute and may withhold the amount which is in dispute until the dispute has been resolved.

**6.4. Invoices.** Professional shall provide City with monthly invoices sufficiently evidencing Professional's expenses and completion of the Services. All invoices furnished to City by Professional shall be in a form approved by City. The payments specified shall be the only payments made to Professional for performance of the Services, including compensation for any Modification. Professional shall submit all billings for Services to City within forty-five (45) days of the performance of such Services. City shall issue payment according to City's customary procedures and practices for issuing payments to independent contractors.

**7. Notice to Proceed.** Professional shall not commence the performance of the Services until it has been given notice by City ("Notice to Proceed"), with which City shall also deliver the Deposit.

**8. Time of Performance.** Professional warrants that it will commence performance of the Services within ten (10) calendar days of the date the agreement was executed and shall conform

to the Completion Schedule. The time of performance is a material term of this Agreement relied on by City in entering into this Agreement.

**9. City Assistance to Professional.** [Intentionally Omitted]

**10. Time and Personnel Devoted to Services.** Professional shall devote such time and personnel to the performance of this Agreement, as is necessary to perform the Services in compliance with the Completion Schedule, Compensation Schedule, and this Agreement.

**11. Performance by Qualified Personnel; No Subcontracting.** Services under this Agreement shall be performed only by competent personnel under the supervision and direct employment of Professional. Professional will conform with City's reasonable requests regarding assignment of personnel, but all personnel, including those assigned at City's request, shall be supervised by Professional. Professional is prohibited from subcontracting this Agreement or any part of it unless such subcontracting is expressly approved by City in writing. Neither Party shall, on the basis of this Agreement, contract on behalf of, or in the name of the other Party. An agreement made in violation of this provision shall confer no rights on any Party and shall be null and void.

**12. Representations of Professional.** City relies upon the following representations by Professional in entering into this Agreement:

**12.1. Qualifications.** Professional represents that it is qualified to perform the Services provided in **Exhibit A** and that it possesses the necessary licenses and permits required to perform the Services or will obtain such licenses or permits prior to the time such licenses or permits are required. Professional shall also ensure that all subcontractors are similarly licensed and qualified. Professional and all subcontractors shall also obtain a business license from City before they commence performance of the Services. Professional represents and warrants to City that Professional shall, at Professional's sole cost and expense, keep in effect or obtain at all times during the Term of this Agreement, any licenses, permits, and approvals which are legally required for Professional to practice Professional's profession at the time the Services are rendered.

**12.2. Professional Performance.** Professional represents that all Services under this Agreement shall be performed in a professional manner and shall conform to the customs and standards of practice observed on similar, successfully completed projects by specialists in the Services to be provided. Professional shall adhere to accepted professional standards as set forth by relevant professional associations and shall perform all Services required under this Agreement in a manner consistent with generally accepted professional customs, procedures and standards for such Services. All work or products completed by Professional shall be completed using the best practices available for the profession. Professional agrees that, if a Service is not so performed, in addition to all of its obligations under this Agreement and at law, Professional shall re-perform or replace unsatisfactory Service at no additional expense to City.

**12.3. No Waiver of Claims.** The granting of any progress payment by City, or the receipt thereof by Professional, or any inspection, review, approval or oral statement by any representative of City, or state certification shall not, in any way, waive, limit, or replace any certification or

approval procedures normally required or lessen the liability of Professional to re-perform or replace unsatisfactory Service, including, but not limited to, cases where the unsatisfactory character of such Service may not have been apparent or detected at the time of such payment, inspection, review or approval.

**12.4. City's Remedies are Cumulative.** Nothing in this Section shall constitute a waiver or limitation of any right or remedy, whether in equity or at law, which City or Professional may have under this Agreement or any applicable law. All rights and remedies of City, whether under this Agreement or applicable law, shall be cumulative.

**12.5. No Conflict of Interest.** Professional represents that no conflict of interest will be created under state or federal law by entering into or in carrying out this Agreement.

**13. Conformity with Law and Safety.** Professional shall observe and comply with all applicable laws, ordinances, codes and regulations of governmental agencies, including federal, state, municipal and local governing bodies having jurisdiction over any or all of the scope of Services, including all provisions of the Occupational Safety and Health Act of 1979 as amended, all California Occupational Safety and Health Regulations, the California Building Code, the Americans with Disabilities Act, any copyright, patent, or trademark law, and all other applicable federal, state, municipal and local safety regulations, appropriate trade association safety standards, and appropriate equipment manufacturer instructions. All Services performed by Professional must be in accordance with these laws, ordinances, codes and regulations. Professional's failure to comply with any laws, ordinances, codes, or regulations applicable to the performance of the Services hereunder shall constitute a breach of contract. In cases where standards conflict, the standard providing the highest degree of protection shall prevail.

If a death, serious personal injury or substantial property damage occurs in connection with the performance of this Agreement, Professional shall immediately notify City's risk manager by telephone. If any accident occurs in connection with this Agreement, Professional shall promptly submit a written report to City, in such form as City may require. This report shall include the following information: (a) name and address of the injured or deceased person(s); (b) name and address of Professional's subcontractor, if any; (c) name and address of Professional's liability insurance carrier; and (d) a detailed description of the accident, including whether any of City's equipment, tools or materials were involved.

If a release of a hazardous material, substance, or waste occurs in connection with the performance of this Agreement, Professional shall immediately notify City. Professional shall not store hazardous materials or hazardous waste within City limits without a proper permit from City.

**14. Contact by Professional with Project Owner or Project Applicant.** Unless otherwise set forth in the Services, neither Professional nor Professional's subcontractors shall directly contact the owner of the property involved in the Project or any party who is the applicant for the Project ("Interested Party"), or an employee or contractor of an Interested Party, on any matter relating to the Project without the prior consent of the Contractor Administrator. In no event shall Professional take any instructions or directions from an Interested Party on any matter pertaining to the Professional's Services to be performed for City under this Agreement.

**15. Confidentiality.** Professional understands and agrees that, in the performance of Services under this Agreement or in the contemplation thereof, Professional may have access to private or confidential information that may be owned or controlled by City and that such information may contain proprietary or confidential details, the disclosure of which to third parties may be damaging to City ("Confidential Information").

Professional shall not, either during or after the Term, disclose to any third party any Confidential Information without the prior written consent of City. If City gives Professional written authorization to make any such disclosure, Professional shall do so only within the limits and to the extent of that authorization. Professional may be directed or advised by the City Attorney on various matters relating to the performance of the Services on the Project or on other matters pertaining to the Project and, in such event, Professional agrees that it will treat all communications between itself, its employees and its subcontractors as being communications which are within the attorney-client privilege.

Notwithstanding the foregoing, Professional may disclose Confidential Information required to be disclosed under law, provided that, prior to disclosure, Professional shall first give notice to City and make a reasonable effort to obtain a protective order requiring that City's Confidential Information not be disclosed. This exception is limited to the extent disclosure is required under law.

**16. Excusable Delays; Notice to Other Party of Delay.** Professional shall not be in breach of this Agreement in the event that performance of Services is temporarily interrupted or discontinued due to a "Force Majeure" event which is defined as: riots, wars, sabotage, civil disturbances, insurrections, explosion, natural disasters such as floods, earthquakes, landslides, fires, strikes, lockouts and other labor disturbances or other catastrophic events, which are beyond the reasonable control of Professional. Force Majeure does not include: (a) Professional's financial inability to perform; (b) Professional's failure to obtain any necessary permits or licenses from other governmental agencies; or (c) Professional's failure to obtain the right to use the facilities of any public utility where such failure is due solely to the acts or omissions of the Professional.

**17. Assignment Prohibited.** No Party to this Agreement may assign any right or obligation pursuant to this Agreement. Any attempt or purported assignment of any right or obligation pursuant to this Agreement shall be void and of no effect.

**18. Suspension of Services by City.** City reserves the right to suspend Professional's Services under this Agreement when City determines that it is necessary to do so. When possible, City shall give Professional notice of such suspension and Professional shall, upon receipt of said notice, suspend all Services except any Services, the completion of which is authorized by the notice given by City. If the Services are suspended by City for more than sixty (60) consecutive days, for reasons other than the fault of the Professional, the Professional shall be compensated for Services performed prior to notice of such suspension. When the Project is resumed, the Professional's compensation shall be equitably adjusted by City to provide for expenses incurred by the interruption of the Services. In this regard, Professional shall furnish to City such financial

information that, in the judgment of the City Manager, is necessary to determine the reasonable value of the Services rendered by Professional during the period when Services were suspended.

If the Parties are unable to agree upon the amount of extra compensation which is due to Professional within thirty (30) days of Professional resuming Services, the amount of such additional compensation, if any, that is required to appropriately compensate the Professional for its expenses incurred by the interruption of Services may, upon the request of either Party, be determined by arbitration conducted in accordance with the "Arbitration of Disputes" section of this Agreement. Such arbitration shall be commenced by the Professional no later than sixty (60) calendar days following the event which entitles the Parties to pursue arbitration unless the Parties agree in writing to an extended time period for commencement of arbitration. Unless otherwise agreed in writing, all Parties shall carry on the Services and perform their duties during any arbitration proceedings, and City shall continue to make payments for the Services in progress as required by this Agreement.

**19. Ownership of Work Product.** Any and all work, artwork, copy, posters, billboards, photographs, videotapes, audiotapes, systems designs, software, reports, designs, specifications, drawings, diagrams, surveys, source codes, professional or technical information or data, photographs, notes, letters, emails or any original works of authorship created by Professional or its subcontractors or subcontractors in connection with Services performed under this Agreement ("Products") shall be works for hire as defined under Title 17 of the United States Code, and all copyrights in such works are the property of City. In the event it is ever determined that any Product created by Professional or its subcontractors, or subcontractors under this Agreement, are not works for hire under U.S. law, Professional hereby assigns all copyrights to such Products to City. With the prior written approval of City's point of contact for the Project, Professional may retain and use copies of such Products for reference and as documentation of its experience and capabilities.

All Products shall become the property of City irrespective of where located or stored, and Professional agrees to deliver all such documents and information to City, without charge and in whatever form it exists, on the completion of the Professional's Services hereunder. Professional shall have no ownership interest in such Products.

All work product of Professional under this Agreement, including written information which City will cause to be distributed for either internal or public circulation, including both preliminary and final drafts, shall be delivered to City in both printed and electronic form, or as may be specified in **Exhibit A**.

When this Agreement is terminated, Professional agrees to return to City all documents, drawings, photographs and other written or graphic material, however produced, that it received from City, its contractors or agents, in connection with the performance of its Services under this Agreement. All materials shall be returned in the same condition as received.

**20. Termination of Work by City for Its Convenience.** City shall have the right to terminate this Agreement at any time for its convenience by giving notice of such termination to Professional.

In the event City shall give such notice of termination, Professional shall cease rendering Services upon receipt of said notice given as required in this Agreement. If City terminates this Agreement:

(a) Professional shall deliver copies of all Products prepared by it pursuant to this Agreement.

(b) If City terminates this Agreement for convenience before City issues the Notice to Proceed to Professional or before Professional commences any Services hereunder, whichever last occurs, City shall not be obligated to make any payment to Professional. If City terminates this Agreement after City has issued the Notice to Proceed to Professional and after Professional has commenced performance under this Agreement, City shall pay Professional the reasonable value of the Services rendered by Professional pursuant to this Agreement prior to termination of this Agreement. City shall not in any manner be liable for Professional's actual or projected lost profits had Professional completed the Services. Professional shall furnish to City such financial information that, in the judgment of the City Manager, is necessary to determine the reasonable value of the Services rendered by Professional prior to termination. In the event of a dispute as to the reasonable value of the Services rendered by Professional prior to termination and the Parties are unable to agree upon said amount within sixty (60) calendar days following the date of the notice of termination by City, such dispute may, upon the request of either Party, be resolved by arbitration conducted in accordance with the "Arbitration of Disputes" section of this Agreement.

(c) Except as provided in this Agreement, in no event shall City be liable for costs incurred by or on behalf of Professional after the date of the notice of termination.

**21. Assurance of Performance.** If, at any time, City believes Professional may not be adequately performing its obligations under this Agreement or may fail to complete the Services as required by this Agreement, City may submit a written request to Professional for written assurances of performance and a plan to correct observed deficiencies in Professional's performance. Failure to provide written assurances subsequent to such written request, constitutes grounds to declare a breach under this Agreement.

**22. Cancellation for Breach by Either Party.** Should either Party fail to substantially perform its obligations in accordance with the provisions of this Agreement, the other Party shall thereupon have the right to cancel the Agreement by giving written notice and specifying the effective date of such cancellation. If City cancels this Agreement for breach and it is subsequently determined that Professional did not fail to substantially perform its obligations in accordance with this Agreement, then cancellation for breach by City shall be deemed, and treated, as termination for convenience.

Neither Party waives the right to recover damages against the other for breach of this Agreement, including any amount necessary to compensate City for all detriment proximately caused by Professional's failure to perform its obligations hereunder or which in the ordinary course of things would be likely to result therefrom. City reserves the right to offset such damages against any payments owed to Professional.

City shall not in any manner be liable for Professional's actual or projected lost profits had Professional completed the Services required by this Agreement.

**23. Non-Discrimination.** In its performance of the Services, Professional shall adhere to City's EEO Policy which states, "The City is committed to ensuring that all qualified individuals have a full and fair opportunity to compete in all phase of the hiring process and promotion, and to enjoy the benefits of employment with the City. All employees and applicants shall receive equal consideration and treatment in employment without regard to race, color, religion, gender, sexual orientation, national origin, age, disability, genetic information, marital status, amnesty, or status as a covered veteran in accordance with applicable federal or state statutes, the City's ordinances, resolutions, rules or regulations."

In addition, all agreements with sub-contractors will include language as required by the Office of Federal Contract Compliance Programs (OFCCP) that requires sub-contractors to maintain equal employment opportunity policies, and, as necessary, affirmative action policies.

**24. Arbitration of Disputes.** All claims, disputes, and other matters in question between City and Professional arising out of or relating to this Agreement or the breach thereof, including claims of Professional for extra compensation for Services related to the Project, shall be decided by arbitration before a single arbitrator in accordance with the provisions of Sections 1281 to 1284.2 of the California Code of Civil Procedure (the "Arbitration Laws") unless the Parties mutually agree otherwise. The provisions of Section 1283.05 of the Arbitration Laws apply to any arbitration proceeding except as otherwise provided in this Agreement. The arbitrator shall have authority to decide all issues between the Parties including, but not limited to, claims for extras, delay and liquidated damages, if any, provided for in this Agreement, matters involving defects in the work product of the Professional, rights to payment, and whether the necessary procedures for arbitration have been followed. The award rendered by the arbitrator shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

Notice of the demand for arbitration shall be filed in writing with the other Party. The demand for arbitration shall be made within a reasonable time after the claim, dispute, or other matter in question has arisen, and in no event shall it be made after the date when institution of legal or equitable proceedings based on such claim, dispute, or other matter in question would be barred by the applicable statute of limitation.

The Parties shall jointly appoint an arbitrator within fifteen (15) calendar days of the date of giving of the notice of the demand for arbitration. If the Parties are unable to jointly agree upon the appointment of an arbitrator within said fifteen (15) calendar day period, and do not agree in writing to extend said period for a fixed period, then either Party may seek to have the arbitrator appointed by the Superior Court of Stanislaus County in accordance with the Arbitration Laws.

If any proceeding is brought to contest the right to arbitrate and it is determined that such right exists, the losing Party shall pay all costs and attorneys' fees incurred by the prevailing party.

In addition to the other rules of law which may be applicable to any arbitration hereunder, the following shall apply:

(a) Promptly upon the filing of the arbitration, each Party shall be required to set forth in writing and to serve upon each other Party a detailed statement of its contentions of fact and law.

(b) All parties to the arbitration shall be entitled to the discovery procedures as provided in Section 1283.05 of the California Code of Civil Procedure.

(c) The arbitration shall be commenced and conducted as expeditiously as possible consistent with affording reasonable discovery as provided herein.

(d) These additional rules shall be implemented and applied by the arbitrator.

The costs of arbitration shall be borne by the Parties as determined by the arbitrator, but each Party shall bear its own attorney's fees associated with the dispute with the other Party and to the arbitration.

**25. Insurance Coverage.** During the Term, the Professional shall maintain in full force and effect policies of insurance set forth herein, which shall be placed with insurers with a current A M Best's rating of no less than A VII and will provide City with written proof of said insurance. Professional shall maintain coverage as follows:

**25.1. General Liability.** Professional shall carry general liability insurance in the amount of Two Million Dollars (\$2,000,000.00) per occurrence for bodily injury, personal injury, and property damage. If commercial general liability insurance or another form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this Project or the general aggregate shall be Four Million Dollars (\$4,000,000.00).

**25.2. Workers' Compensation Insurance and Employer's Liability.** Professional shall carry workers' compensation insurance as required by the State of California under the Labor Code. Professional shall also carry employer's liability insurance in the amount of One Million Dollars (\$1,000,000.00) per accident, with a One Million Dollars (\$1,000,000.00) policy limit for bodily injury by disease, and a One Million Dollars (\$1,000,000.00) limit for each employee's bodily injury by disease.

**25.3. Errors and Omissions Liability.** Professional shall carry errors and omissions liability insurance in the amount of no less than Two Million Dollars (\$2,000,000.00) per claim or greater if appropriate for the Professional's profession. Any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to City, its elected and appointed councils, commissions, directors, officers, employees, agents, and representatives ("City's Agents"); or the Professional shall provide a financial guarantee satisfactory to City guaranteeing payment of losses and related investigations, claims administration and defense expenses.

**25.4. Commercial Automobile Liability.** Professional shall carry commercial automobile liability insurance in the amount of Two Million Dollars (\$2,000,000.00) or greater per occurrence for owned, leased, hired, and borrowed automobiles.

**25.5. Umbrella or Excess Policy.** Professional may use Umbrella or Excess Policies to provide the liability limits as required in this agreement. This form of insurance will be acceptable provided that all of the Primary and Umbrella or Excess Policies shall provide all of the insurance coverages herein required. The Umbrella or Excess policies shall be provided on a true “following form” or broader coverage basis, with coverage at least as broad as provided on the underlying Commercial General Liability and automobile Liability insurance. No insurance policies maintained by the Additional Insureds, whether primary or excess, and which also apply to a loss covered hereunder, shall be called upon to contribute to a loss until the Professional’s primary and excess liability policies are exhausted.

**25.6. Waiver of Subrogation.** With the exception of errors and omissions liability insurance, Professional hereby agrees to waive subrogation which any insurer of Professional may acquire from Professional by virtue of the payment of any loss. The commercial general liability policy and workers’ compensation policy shall be endorsed to contain a waiver of subrogation in favor of City for all work performed by Professional, its agents, employees, independent contractors, and subcontractors. Professional agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation.

**26. Additional Insurance Requirements.** Within five (5) days of the Effective Date, Professional shall provide City with certificates of insurance for all of the policies required under this Agreement (“Certificates”), excluding the required workers’ compensation insurance. Such Certificates shall be kept current for the Term of the Agreement and Professional shall be responsible for providing updated copies and notifying City if a policy is cancelled, suspended, reduced, or voided. With the exception of the workers’ compensation insurance, all of the insurance policies required in this Agreement shall: (a) provide that the policy will not be cancelled, allowed to expire, or materially reduced in coverage without at least thirty (30) days’ prior written notice to City of such cancellation, expiration, or reduction and each policy shall be endorsed to state such; (b) name City, and City’s Agents as additional insureds with respect to liability arising out of Services, work or operations performed by or on behalf of Professional; (c) cover products and completed operations of Professional, premises owned, occupied, or used by the Professional, or automobiles owned, leased, or hired or borrowed by the Professional; contain no special limitations on the scope of protection afforded to City; (d) be primary with respect to any insurance or self-insurance programs covering City or City’s Agents and any insurance or self-insurance maintained by City or City’s Agents shall be in excess of Professional’s insurance and shall not contribute to it; (e) contain standard separation of insured provisions; and (f) state that any failure to comply with reporting or other provisions of the policy including breaches of warranties shall not affect the coverage provided to City.

**27. Indemnification by Professional.** To the fullest extent permitted by law. Professional shall defend with legal counsel reasonably acceptable to City, indemnify and hold harmless City and City’s Agents from and against any and all claims, loss, cost, damage, injury (including,

without limitation, injury to or death of an employee of Professional or its subcontractors), expense and liability of every kind, nature and description that arise out of, pertain to, or relate to acts or omissions of Professional, or any direct or indirect subcontractor, employee, contractor, representative or agent of Professional, or anyone that Professional controls (collectively “Liabilities”). Such obligations to defend, hold harmless, and indemnify City and City’s Agents shall not apply to the extent that such Liabilities are caused in whole by the sole negligence, active negligence, or willful misconduct of City or City’s Agents, but shall apply to all other Liabilities. With respect to third party claims against the Professional, the Professional waives any and all rights of any type of express or implied indemnity against City and City’s Agents.

**28. Liability of City.** Notwithstanding any other provision of this Agreement, in no event shall City be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement or the Services performed in connection with this Agreement.

**29. Independent Contractor.** At all times during the Term, Professional shall be deemed to be an independent contractor and shall be wholly responsible for the manner in which Professional performs the Services required under this Agreement. Professional shall be liable for its acts and omissions and those of its employees, contractors, subcontractors, representatives, volunteers, and its agents. Nothing contained herein shall be construed as creating an employment, agency or partnership relationship between City and Professional. City shall have the right to control Professional only insofar as the result of Professional’s Services rendered pursuant to this Agreement; however, City shall not have the right to control the means by which Professional accomplishes Services rendered pursuant to this Agreement.

**30. Professional Not Agent.** Except as City may specify in writing, Professional shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Professional shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

**31. Payment of Taxes and Other Expenses.** Payment of any taxes, including California sales and use taxes, levied upon this Agreement, the transaction, or the Services or goods delivered pursuant hereto, shall be the obligation of Professional.

**32. Notices.** All notices shall be in writing and delivered in person or transmitted by certified mail, postage prepaid. Any Party hereto may at any time, by giving ten (10) days’ written notice to the other Party hereto, designate any other address in substitution of the address to which such notice or communication shall be given. Such notices or communications shall be given to the Parties at their addresses set forth below.

If to City:

**City of Turlock  
Attn: Isaac Moreno  
156 S. Broadway, Suite 110  
Turlock, CA 95380**

With courtesy copies to:

**Petrulakis Law & Advocacy, APC**  
**Attn: George A. Petrulakis, City Attorney**  
**P.O. Box 92**  
**Modesto, California 95353**

If to Professional:

**Townsend Public Affairs**  
**Attn: Christopher Townsend, President**  
**1401 Dove Street, Suite 330**  
**Newport Beach, CA 92660**

**33. City Contract Administrator.** City's contract administrator and contact person for this Agreement is:

City of Turlock  
Attn: Isaac Moreno, Finance Director  
156 S. Broadway, Suite 110  
Turlock, California 95380  
Telephone: (209) 668-6071  
E-mail: imoreno@turlock.ca.us

**34. Interpretation.** As used herein, any gender includes each other gender, the singular includes the plural and vice versa.

**35. Use of City Project Number.** [Intentionally Omitted]

**36. Modification.** No alteration, amendment, modification, or termination of this Agreement shall be valid unless made in writing and executed by all of the Parties to this Agreement.

**37. Waiver.** No covenant, term, or condition or the breach thereof shall be deemed waived, except by written consent of the Party against whom the waiver is claimed, and any waiver of the breach of any covenant, term, or condition shall not be deemed to be a waiver of any preceding or succeeding breach of the same or any other covenant, term, or condition.

**38. Assignment.** No Party to this Agreement shall assign, transfer, or otherwise dispose of this Agreement, in whole or in part, to any individual, firm, or corporation without the prior written consent of the other Party. Subject to the forgoing provisions, this Agreement shall be binding upon, and inure to the benefit of, the respective successors and assigns of the Parties hereto.

**39. Authority.** All Parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement and the names, titles, and capacities herein stated on behalf of any entities, persons, states, or firms represented or purported to be represented by such entities, persons, states or firms and that all former requirements necessary or required by state or federal law in order to enter into the Agreement have been fully complied with. Further, by entering into this Agreement, neither Party hereto shall have breached the terms or conditions of any other contract or agreement to which such Party is obligated, which such breach would have a material effect hereon.

**40. Drafting and Ambiguities.** Each Party acknowledges that it has reviewed this Agreement with its own legal counsel, and based upon the advice of that counsel, freely entered into this Agreement. Each Party has participated fully in the review and revision of this Agreement. Any rule of construction that ambiguities are to be resolved against the drafting Party does not apply in interpreting this Agreement.

**41. Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the state of California.

**42. Venue.** Venue for all legal proceedings shall be in the Superior Court of the State of California, in and for the County of Stanislaus.

**43. Severability.** If this Agreement in its entirety is determined by a court to be invalid or unenforceable, this Agreement shall automatically terminate as of the date of final entry of judgment. If any provision of this Agreement shall be determined by a court to be invalid and unenforceable, or if any provision of this Agreement is rendered invalid or unenforceable according to the terms of any federal or state statute, which becomes effective after the Effective Date of this Agreement, the remaining provisions shall continue in full force and effect and shall be construed to give effect to the intent of this Agreement.

**44. Counterparts.** This Agreement may be executed simultaneously, and in several counterparts, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

**45. Audit.** City shall have access at all reasonable times to all reports, contract records, contract documents, contract files, and personnel necessary to audit and verify Professional's charges to City under this Agreement.

**46. Entire Agreement.** This Agreement, together with its specific references, attachments, and exhibits, constitutes the entire agreement of the Parties with respect to the subject matters hereof and supersedes any and all prior negotiations, understanding, and agreements with respect hereto, whether oral or written.

**47. Supersedes Prior Agreement.** It is the intention of the Parties hereto that this Agreement shall supersede any prior agreements, discussions, commitments, or representations, whether written, electronic or oral, between the Parties with respect to the subject matter of this Agreement.

**48. Mandatory and Permissive.** "Shall" and "will" and "agrees" are mandatory. "May" and "can" are permissive.

**49. Successors and Assigns.** All representations, covenants, and warranties specifically set forth in this Agreement, by or on behalf of, or for the benefit of, any or all of the Parties hereto, shall be binding upon and inure to the benefit of such Party, its successors and assigns.

**50. Headings.** Headings used in this Agreement are for reference purposes only and shall not be considered in construing this Agreement.

**51. Attorney's Fees and Costs.** If any action at law or in equity not resolved pursuant to the "Arbitration of Disputes" section of this Agreement, including action for declaratory relief, is brought to enforce or interpret provisions of this Agreement, the prevailing Party shall be entitled to reasonable attorney's fees and costs, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which such Party may be entitled.

**52. Necessary Acts and Further Assurances.** The Parties shall at their own cost and expense execute and deliver such further documents and instruments and shall take such other actions as may be reasonably required or appropriate to evidence or carry out the intent and purposes of this Agreement.

**53. Time is of the Essence.** Time is of the essence in this Agreement for each covenant and term of a condition herein.

*[Signatures on Following Page]*

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed by and through their respective officers thereunto duly authorized.

**PROFESSIONAL**

**Townsend Public Affairs, a  
Corporation**

By: \_\_\_\_\_

Print Name: Christopher Townsend

Title: President

Date 1/16/2024

**CITY**

**City of Turlock, a California  
municipal corporation**

By: \_\_\_\_\_

Reagan M. Wilson, City Manager

Date: \_\_\_\_\_

APPROVED AS TO SUFFICIENCY:

By: \_\_\_\_\_

Isaac Moreno, Finance Director

APPROVED AS TO FORM:

By: \_\_\_\_\_

George A. Petrulakis, City Attorney

ATTEST:

By: \_\_\_\_\_

Julie Christel, City Clerk

# LEGISLATIVE ADVOCACY SCOPE OF SERVICES

TPA utilizes the following strategic and comprehensive approach to provide legislative advocacy services to the City of Turlock:

- **Conduct Detailed Orientation:** TPA utilizes a comprehensive onboarding process that includes extensive meetings with various relevant members of leadership and key departments to help develop a strategic plan that is carefully tailored to satisfy the needs of Turlock and is designed for maximum success in the current political climate and funding environment.
- **Develop Legislative Strategy:** Utilizing the information gathered during the onboarding process, TPA will coordinate with Turlock to develop an official legislative platform and strategy that represents Turlock's priorities in Sacramento and Washington, DC. This blueprint will be shared with key stakeholders in the State Legislature and Governor's Administration as well as Congress and the Biden Administration.
- **Implement the Legislative Strategy:** TPA will advocate for Turlock's legislative agenda utilizing the following methods:
  - **Build and Strengthen Relevant Relationships:** TPA has cultivated a network of valuable relationships that will be leveraged to promote Turlock's legislative agenda.
  - **Leverage Relationships for Strategic Advocacy Plan:** TPA will engage various techniques to leverage our network of key relationships on behalf of Turlock:
    - Schedule meetings for Turlock to discuss relevant legislation
    - Prepare all briefing materials and talking points for Turlock
    - Brief legislative offices and stakeholders on Turlock's legislative agenda
    - Follow-up on meetings to ensure commitments and deliverables are being met
  - **Coordinate Advocacy Trips:** TPA will work with Turlock to coordinate advocacy trips to Sacramento and Washington, DC to meet with Turlock's legislative delegation, as well as legislators that serve on committees relevant to Turlock's agenda. Furthermore, whenever possible, TPA will also schedule site visits by legislators to Turlock.
  - **Track Legislation:** TPA will identify, analyze, and monitor all bill introductions and amendments relevant to Turlock's legislative platform and assess their potential impact on Turlock.
  - **Craft Testimony and Position Letters:** TPA will prepare and submit written and verbal testimony regarding legislation relevant to Turlock. TPA will also draft and deliver position letters to legislators and key officials on specific bill language.
  - **Draft Bill Language:** TPA will draft language and amendments for relevant legislation, as required to protect and promote Turlock's agenda.

- **State Budget Funding Opportunities:** In an effort to maximize state funding, TPA will work with Turlock to identify projects and other funding priorities that may be suitable for funding through the State Budget. TPA will coordinate with Turlock to develop supporting materials for the budget request. TPA will also work with members of Turlock's state legislative delegation, along with the Assembly and Senate Budget Committees, to gain support for the inclusion of Turlock's project in the final State Budget approved by the Legislature.
- **Federal Earmark Opportunities:** In an effort to maximize federal funding, TPA will work with Turlock to identify projects and other funding priorities that may be suitable for funding through the Federal Earmark process. TPA will coordinate with Turlock to develop supporting materials for the earmark request. TPA will also work with members of Turlock's federal legislative delegation to gain support for the inclusion of Turlock's project.
- **Provide Progress Reports:** TPA will confer regularly with Turlock on our activities. TPA will provide timely electronic reports on the status of all legislative activity, such as bill language, amendments, and committee analyses. In addition to written reports, TPA will be available to Turlock for conference calls, in-person briefings, and meetings.
- **Prepare and File Lobbying Disclosure Reports:** TPA will prepare and file, on behalf of Turlock, all applicable state and federal lobbying disclosure reports.

# GRANT WRITING SCOPE OF SERVICES

TPA will utilize the following strategic and comprehensive approach to provide grant writing services to the City of Turlock:

- **Conduct Detailed Orientation:** TPA utilizes a comprehensive onboarding process that includes extensive meetings with various relevant members of leadership and key departments to help develop a strategic plan that is carefully tailored to satisfy the needs of Turlock and is designed for maximum success in the current political climate and funding environment.
- **Craft Strategic Funding Plan:** Utilizing the information gathered during the onboarding process, TPA will coordinate with Turlock to develop a proactive and comprehensive strategic funding plan that serves the needs of Turlock's priorities. ***The plan will do more than simply identify projects;*** it will outline and prioritize multiple funding options for each project and develop a specific plan of work tailored for each project. It will also identify key "strings attached" to help assess the cost/benefit ratio for each grant opportunity.
- **Identify, Research, and Monitor Grant Funding Opportunities:** TPA will utilize list-serve subscription programs, funding workshops, agency canvassing, and other networking tactics to ensure every potential opportunity is identified and reviewed for relevance with Turlock's projects. TPA will then share these opportunities with Turlock for further assessment and determination if a grant application is warranted. Turlock will also receive a grant matrix of funding programs that is updated regularly as new opportunities arise.
- **Community Outreach:** TPA will assist Turlock with community outreach required for grant applications by ensuring Turlock is aware of specific requirements, helping develop materials that capture all elements required by the grant, and compiling the outreach data for inclusion in the application.
- **Grant Application Development and Submittal:** TPA will develop, draft, submit, and follow up on each Turlock grant application through the following process:
  - **Establishment of Clear Accountabilities:** TPA will coordinate with Turlock to ensure the assignment of responsibilities and tasks are made clear so that confusion and inefficiency are avoided, and Turlock is burdened as little as possible while TPA pursues a grant opportunity.
  - **Provide Overview of Full Application Requirements:** For each grant application, TPA will provide Turlock with a detailed overview of the requirements for the grant program and corresponding application to ensure that the program is a strong fit for Turlock's project. This will include:
    - Application timeline
    - Eligible project types
    - Funding availability and award maximums and minimums
    - List of application components, including proposal questions and any required attachments

- **Assemble Project Background and Details:** TPA will conduct a detailed informational interview with Turlock staff most involved with each project in order to gain a full understanding of the project background and scope details necessary for developing the grant proposal and addressing all application questions.
- **Coordinate Technical Project Details:** For technical application components such as site plans, detailed cost estimates, project timelines, engineering plans, and cost-benefit analyses, TPA will coordinate with Turlock staff to compile all necessary attachments and ensure consistency across all elements of the application.
- **Draft Written Proposal:** TPA will fully draft all narrative components of the application and, when applicable, will indicate where additional input or project detail from Turlock could be provided during the proposal review process.
- **Incorporate Feedback to Finalize Proposal:** Well ahead of the application deadline, TPA will provide Turlock with a full draft for review and feedback. TPA will incorporate any additional details or revisions provided during this process to finalize the grant application and will obtain Turlock approval for the final version of the application prior to submission.
- **Submit Completed Application:** TPA will ensure that applications are submitted prior to the deadline, whether the submission is electronic or through hard copies, in accordance with submission instructions for each individual program. For hard copy submissions, TPA will print and package applications according to submission instructions and will ship applications through a reliable carrier service such as FedEx in order to provide Turlock with tracking and delivery confirmation for the application. TPA will also obtain a receipt for proof of submission and provide Turlock with a final copy of all submitted application documents.
- **Funding Advocacy:** Throughout the grant application process TPA will leverage relationships with relevant officials and program officers in various state and federal funding agencies to ensure that Turlock grant applications are aligned with the goals of the specific grant program and that the applications are well-crafted and well-positioned for funding.
- **Post-Grant Submittal Advocacy:** TPA will frequently contact legislators and agency officials to follow up on the status of a grant application and promote its need and urgency. This will include drafting letters of support after grant submissions and distributing them to legislators for their consideration. In addition, TPA will work with legislators to reach out to individual granting agencies to provide background on Turlock's projects and convey their support for those projects.
- **Post-Award Grant Administration and Compliance:** TPA will also assist, as needed, with post-award administration and compliance for all grant applications submitted by TPA on behalf of Turlock. This assistance will include interacting with granting agencies on behalf of Turlock, providing support for the drafting and submission of required reports and evaluations, and other tasks related to the successful monitoring of and compliance with the program requirements.

- **Post-Award Services—Above and Beyond Advocacy:** TPA has a track record of success with post-award grant administration and retention. TPA has worked on behalf of clients who, due to unforeseen circumstances, have needed to request an extension of the grant performance period to accomplish project deliverables. TPA is prepared to engage in the legislative process and work with legislators to get bills passed that would allow for Turlock to retain its grant funding after the performance period would have otherwise ended. Additionally, TPA is prepared to work directly with Turlock and agencies to secure scope of work changes to already awarded projects to ensure Turlock will not have to return any hard-won grant funding.
- **Comprehensive Follow-Up on Unsuccessful Applications:** Despite all best efforts, some grant applications are not selected for funding. In those instances where grant applications are unsuccessful, TPA will work with the relevant state and federal funding agencies to set up in-person or telephone debriefing sessions to discuss the grant applications and how to best revise the grant applications for the next funding round to ensure success.
- **Provide Monthly Progress Reports:** TPA will confer regularly with Turlock on our activities. TPA will provide timely electronic monthly reports on the status of all funding activity, such as current funding opportunities, current applications, submitted applications, and post-grant submittal advocacy. In addition to written reports, TPA will be available to Turlock for conference calls, in-person briefings, and meetings.

# Compensation Schedule

Compensation schedule for three years is as follows:

- \$5,000/mo (current amount) for first year
- \$5,500 second year
- \$6,000 in the final year of contract

# ***City Council Staff Report***

## ***January 23, 2024***



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From: Reagan M. Wilson, City Manager

Prepared by: Paul Loehr, Risk Management Director

Agendized by: Reagan M. Wilson, City Manager

### **1. ACTION RECOMMENDED:**

Resolution: Authorizing the City Manager, or their designee, to end the Navigation Center Pilot Program that was implemented through a Service Provider Agreement with We Care Program Turlock ("We Care") that expires January 31, 2024.

### **2. SYNOPSIS:**

Staff is requesting City Council approval to end the eight-month Navigation Center Pilot Program that is currently being managed by We Care through a Service Provider Agreement, which expires January 31, 2024.

### **3. DISCUSSION OF ISSUE:**

On December 12, 2023, the City Council approved a two-month contract extension with We Care to manage the Navigation Center Pilot Program through the holidays until January 31, 2024 while it was being reviewed and evaluated by City staff. During this evaluation period, City staff met with We Care staff, United Samaritans Foundation staff, service providers, and local downtown businesses to discuss the program. The following information outlines the reasons for the recommended action.

#### Safety and Security Concerns

As reported on December 12, 2023, United Samaritans Foundation agreed to temporarily extend the lease with We Care to manage the Navigation Center until January 31, 2024, but requested fencing be installed along both frontages of the property for safety and security purposes in order to extend the lease any further. Based on discussions with We Care and United Samaritans Foundation staff, the reason for the requested fence was to secure the property from illegal activity in the evening when the Navigation Center was closed. Safety and security concerns include overnight camping, illegal drug use, prostitution, and physical altercations. Furthermore, in addition to the costs of the program outlined below, City staff received a proposal to construct the requested fencing at an estimated cost of \$40,000.

In addition to safety and security concerns at the Navigation Center site, many Downtown business owners reported ongoing safety and security issues during the day despite the Navigation Center being open. Those issues and concerns include thefts,

illegal drug use, trespassing, intimidation of customers and business staff, and physical altercations. In fact, when City staff were out discussing the Navigation Center with Downtown business owners, a police officer was responding to a theft by a homeless person that day at one of the businesses.

### Cost

City Council initially approved the six-month Navigation Center Pilot Program at a cost of \$178,220, which included the two-month extension, to pay for start-up expenses, the lease, and operational costs. Recently, We Care provided a cost proposal to the City to manage the program for 12 months with expanded hours to align with the homeless shelter hours at an estimated cost of \$425,302. As noted above, this proposal does not include the cost for the requested fence by United Samaritans Foundation to continue the lease, which would take some time to complete due to City purchasing requirements.

### Program Effectiveness

The Navigation Center Pilot Program has provided a host of services as reported by We Care from June 7, 2023 to December 31, 2023. These services include mental health counseling services through La Familia with 89 reported case management appointments; therapeutic art classes used by 40 individuals; haircuts by 37 individuals; mobile medical clinic services by 61 individuals; free cell phones by 17 individuals; drug, alcohol, and grief support group meetings by 14 individuals; and case management and housing referral services by an unreported number of individuals. Moreover, it was reported by We Care that they had approximately 382 total unduplicated visitors to the Navigation Center during this timeframe and permanently housed approximately four households (seven people). It should be noted that mobile medical clinic services will continue with or without the Navigation Center.

Despite the reported services being provided, City staff continues to have concerns over the reported information and effectiveness of the program. Although questions and concerns were raised with We Care over how unduplicated visitors to the Navigation Center are being counted and reported, they insist that 30-50 unduplicated individuals visit the center each day but admit that most of the visitors do not stay for long periods of time and filter back into the community during the day. In fact, many of the Downtown business owners reported that they did not see a significant decrease in the number of homeless individuals and issues during the day while the Navigation Center was open. Furthermore, it was reported by City staff that when they visited the Navigation Center during the day, they only observed 15-18 individuals at any given time.

Based on the foregoing information and public comment and concerns at recent City Council meetings, City staff do not believe that the Navigation Center Pilot Program has met its intended effectiveness.

**4. BASIS FOR RECOMMENDATION:**

As outlined in this staff report, there are several concerns with continuing the Navigation Center Pilot Program, including but not limited to, safety and security concerns, costs, and program effectiveness.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

No additional funds are being requested at this time. The Finance Department will request a final reconciliation of the funds that have been issued.

**6. STAFF RECOMMENDATION:**

Recommend Approval.

**7. CITY MANAGER'S COMMENTS:**

Recommend Approval.

**8. ENVIRONMENTAL DETERMINATION:**

No further review is required.

**9. ALTERNATIVES:**

City Council may direct City staff to continue the program.

**10. ATTACHMENTS:**

A. Draft Resolution

## BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK

IN THE MATTER OF AUTHORIZING THE CITY	}	RESOLUTION NO. 2024-
MANAGER, OR THEIR DESIGNEE, TO END	}	
THE NAVIGATION CENTER PILOT PROGRAM	}	
THAT WAS IMPLEMENTED THROUGH A	}	
SERVICE PROVIDER AGREEMENT WITH WE	}	
CARE PROGRAM TURLOCK ("WE CARE")	}	
THAT EXPIRES JANUARY 31, 2024	}	

**WHEREAS**, on April 25, 2023, City Council approved the initial six-month Navigation Center Pilot Program with We Care in an amount not to exceed \$178,220; and

**WHEREAS**, on December 12, 2023, City Council approved a two-month contract extension with We Care to manage the Navigation Center Pilot Program until January 31, 2024 while it was being reviewed and evaluated by City staff; and

**WHEREAS**, during this evaluation period, City staff met with We Care staff, United Samaritans Foundation staff, service providers, and local downtown businesses to discuss the program. As result, staff outlined concerns with the Navigation Center Pilot Program, involving safety and security, cost, and program effectiveness in the January 23, 2024 City Council staff report; and

**WHEREAS**, based on those concerns and public comment at recent City Council meetings, City staff do not believe that the Navigation Center Pilot Program has met its intended use and effectiveness.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock does hereby approve as follows:

1. Authorizing the City Manager, or their designee, to end the Navigation Center Pilot Program that was implemented through a Service Provider Agreement with We Care Program Turlock ("We Care") that expires January 31, 2024.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 23rd day of January 2024, by the following vote:

AYES:

NOES:

NOT PARTICIPATING:

ABSENT:

ATTEST:

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Julie Christel, City Clerk,  
City of Turlock, County of Stanislaus,  
State of California

# City Council Staff Report

## January 23, 2024



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From: Reagan M. Wilson, City Manager

Prepared by: Anthony Sims, Economic Development Director-Communications Officer

Agendized by: Reagan M. Wilson, City Manager

### 1. ACTION RECOMMENDED:

Resolution: Appropriating \$53,700 unallocated reserves from Fund 119 “American Rescue Plan Act” (ARPA) account number 119-10-188.43052 “City Mobile App Solutions” for the purchase of City Mobile App Solution for the first 3 years

### 2. SYNOPSIS:

Pursuant to the Turlock Municipal Code (TMC) 2-7-08(b) (5), “Bidding procedures are not required under the following circumstances regardless of the amount involved:” ...“When engaged in joint, cooperative, or leveraged purchasing plans that have been solicited and awarded on a competitive basis;”. The City has a cooperative agreement with SHI Information Technology Solutions & Services (SHI), , and through this cooperative agreement, the City has received a quote for a mobile app solution. The City of Turlock wishes to purchase a mobile app solution that citizens can download to stay up to date on City events, information, notifications, and updates. A City mobile app solution will increase City-wide communications efforts and community engagement with the public.

Through the SHI cooperative agreement, the City wishes to purchase the GoGov mobile app solution offered by Omnia Partners (an approved vendor within the SHI network). The annual cost of the GoGov solution is \$20,000 per year. City of Turlock – Transit will contribute \$2,100 each year, while the City of Turlock will contribute the remaining \$17,900 each year for the mobile app solution.

### 3. DISCUSSION OF ISSUE:

Through the SHI network, the City wishes to purchase the GoGov mobile app solution offered by Omnia Partners (an approved vendor within the SHI network). The annual cost for the GoGov solution is \$20,000. Turlock Transit will contribute \$2,100 each year, while the City of Turlock will contribute the remaining \$17,900 each year for the mobile app solution.

Staff is requesting to appropriate funds from Fund 119 “American Rescue Plan Act” (ARPA) in the amount of \$53,700, which will allow funding for the City’s first 3 year’s cost (\$17,900 X 3 years) for the mobile app solution. After the initial 3 years, the City will identify an alternate funding source for the mobile app solution.

**4. BASIS FOR RECOMMENDATION:**

Communicating with the public is a top priority for the City. A City mobile app solution will allow the opportunity to update the public on community events, updates, and send notifications to citizens that download the mobile app. The mobile app will also allow the public to submit citizen requests and increase engagement with the City.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

Appropriating \$53,700 unallocated reserves from Fund 119 "American Rescue Plan Act" (ARPA) account number 119-10-188.43052 "City Mobile App Solution" for necessary funding to purchase and fund City mobile app for the first 3 years.

Turlock Transit will contribute \$2,100 annually from the following accounts:

Account Number: 426-40-415-240-001.43267	\$315.00
Account Number: 426-40-415-241-001.43267	\$1,470.00
Account Number: 426-40-415-243-001.43267	\$315.00
Total	\$2,100 Annually

Appropriate funds have been allocated to these accounts during the Fiscal Year 2023-2024 budget process.

**6. STAFF RECOMMENDATION:**

Recommend Approval

**7. CITY MANAGER'S COMMENTS:**

Recommend Approval

**8. ENVIRONMENTAL DETERMINATION:**

N/A

**9. ALTERNATIVES:**

- A. City Council may choose not to adopt the Resolution and not allocate funds for the purchase of a City mobile app solution.

**10. ATTACHMENTS:**

- A. Draft Resolution
- B. SHI Information Technology Solutions & Services (SHI) Invoice for purchase of 1<sup>st</sup> year cost of City mobile app solution.

## BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK

IN THE MATTER OF APPROPRIATING \$53,700 }  
 FROM FUND 119 "AMERICAN RESCUE PLAN ACT" }  
 (ARPA) TO EXPENSE ACCOUNT NUMBER 119-10- }  
 188.43052 FOR "CITY MOBILE APP SOLUTION" }  
 FOR NECESSARY FUNDING TO PURCHASE AND }  
 FUND CITY MOBILE APP SOLUTIONS FOR THE }  
FIRST 3 YEARS }

## RESOLUTION NO. 2024-XXX

**WHEREAS**, the City wishes to purchase a mobile app solution that citizens can download to stay up to date on city events, city information, city notifications, and city updates; and

**WHEREAS**, communicating with the public is a top priority for the City. A City mobile app solution will increase City-wide communications efforts and community engagement with the public; and

**WHEREAS**, Pursuant to the Turlock Municipal Code (TMC) 2-7-08(b) (5), "Bidding procedures are not required under the following circumstances regardless of the amount involved:" ... "When engaged in joint, cooperative, or leveraged purchasing plans that have been solicited and awarded on a competitive basis;". The City has a cooperative agreement with SHI Information Technology Solutions & Services (SHI), and through this cooperative agreement, the City has received a quote for a mobile app solution; and

**WHEREAS**, Through the SHI cooperative agreement, the City wishes to purchase the GoGov mobile app solution offered by Omnia Partners (an approved vendor within the SHI network). The total annual cost for the GoGov solution is \$20,000 per year. City of Turlock - Transit will contribute \$2,100 each year, while the City of Turlock will contribute the remaining \$17,900 each year for the mobile app solution; and

**WHEREAS**, The City is requesting to appropriate funds from American Rescue Plan Act (ARPA) in the amount of \$53,700, which will allow funding for the City's first 3 year's cost (\$17,900 X 3 years) for the mobile app solution. After the initial 3 years, the City will identify an alternate funding source for the mobile app solution; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock does hereby approve the appropriation of funds from fund 119 "American Rescue Plan Act" (ARPA) to expense account number 119-10-188.43052 "City Mobile App Solution" for necessary funding to purchase and fund City mobile app for the first 3 years.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 23rd day of January, 2024, by the following vote:

AYES:	( )
NOES:	( )
NOT PARTICIPATING:	( )
ABSENT:	( )

ATTEST:

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Julie Christel, City Clerk,  
 City of Turlock, County of Stanislaus,  
 State of California



Pricing Proposal  
 Quotation #: 23966528  
 Created On: 9/20/2023  
 Valid Until: 12/29/2023

## CA-City of Turlock

### Anthony Sims

CA  
 United States  
 Phone: (209) 668-5540  
 Fax:  
 Email: asims@turlock.ca.gov

## Inside Account Manager

### Miguel Da Silva

290 Davidson Avenue  
 Somerset, NJ 08873  
 Phone: 8005276389 ext 5553598  
 Fax:  
 Email: miguel\_dasilva@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 GOREquest Citizen Request Management (CRM) – Unlimited Subscription GoGov, Inc - Part#: NPN-GOGOV-GOREQ-A Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 <b>Note:</b> Software - ESD	1	\$14,444.44	\$14,444.44
2 GONotify Citizen Notifications & Alerts (Notify) – Unlimited Subscription GoGov, Inc - Part#: NPN-GOGOV-GONOT-A Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 <b>Note:</b> Software - ESD	1	\$3,888.89	\$3,888.89
3 ArcGIS Integration to the City's ESRI GIS System GoGov, Inc - Part#: NPN-GOGOV-ARCGI-A Contract Name: Omnia Partners - IT Solutions Contract #: 2018011-02 <b>Note:</b> Software - ESD	1	\$1,666.67	\$1,666.67
Subtotal			\$20,000.00
Shipping			\$0.00
*Tax			\$0.00
Total			\$20,000.00

\*Tax is estimated. Invoice will include the full and final tax due.

### Additional Comments

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

*The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.*

# ***City Council Staff Report***

## ***January 23, 2024***



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From: Erik Schulze, Public Works Director

Prepared by: Juan Vargas, Recreation Superintendent

Agendized by: Reagan M. Wilson, City Manager

### **1. ACTION RECOMMENDED:**

Motion: Approving revisions to the Community Events and Activities Grant application, scoring and grant process as recommended by the Parks, Arts and Recreation Commission

### **2. SYNOPSIS:**

Approving revisions to the Community Events and Activities Grant application, scoring and grant process as recommended by the Parks, Arts and Recreation Commission.

### **3. DISCUSSION OF ISSUE:**

The purpose of the Community Event and Activities Grant (CEAG) program is to assist organizations that are committed to promoting Turlock through a variety of events and activities that highlight our community, enhancing the quality of life for residents, and inviting guests to visit Turlock: all of which have a positive impact on our local economy. The Parks, Arts and Recreation Commission (PARC) reviews and evaluates all applications and makes a recommendation to Council regarding grant funding for each event. In general, events/activities have been geared towards bringing visitors to Turlock, increasing the length of our visitors' stays and having a positive impact on the local business community during their visit. Events/activities have also focused on inviting our own residents to participate and connect them with local businesses. Upon completion of the evaluation process, PARC forwards recommendations to Council for final consideration and approval. Funding for this program is derived from the Transient Occupancy Tax.

The CEAG program has increased in popularity with thirty events requesting over \$80,000 in grant funds the current fiscal year. We anticipate to have even more in the coming funding cycle. There was a desire for revisions after the current CEAG period process for efficiency in the future.

At the December 13, 2023 Parks, Arts and Recreation Commission meeting, the Commission discussed and revised the CEAG application, scoring, and grant process. Key points from the discussion include updating language throughout the application, inserting important dates reflective of the revised process, including a budget template for consistency, establishing a CEAG subcommittee for vetting applications prior to selecting those to present, and limiting the number of events/activities per applicant and presentation requirements. (Attachment A and Attachment B)

**4. BASIS FOR RECOMMENDATION:**

- A. Because City Council approved the process originally, the PARC saw it fit to present revisions to the Council again to reapprove the revised CEAG application, scoring and grant process.
- B. The proposed changes are mostly administrative in nature and contribute to a more efficient and clear process for applicants.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

None.

**6. STAFF RECOMMENDATION:**

Recommend Approval.

**7. CITY MANAGER'S COMMENTS:**

Recommend Approval.

**8. ENVIRONMENTAL DETERMINATION:**

N/A

**9. ALTERNATIVES:**

- A. Council could choose to deny the revisions to the CEAG application, scoring and grant process. Staff does not recommend this alternative as this would prevent changes aimed at increased efficiency with the CEAG program.

**10. ATTACHMENTS:**

- A. CEAG Application
- B. CEAG Scoring Sheet



***“Experience Turlock!”***

**City of Turlock  
Public Works, Recreation Division  
Community Event & Activities Grant Program  
Application Packet**

**July 1, 2024 – June 30, 2025**

## Program Overview

### Purpose

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The purpose of the Community Event & Activities Grant Program is to assist organizations that are committed to promoting Turlock, through a variety of events and activities that highlight our community, enhance the quality of life for residents and invite guests to visit Turlock, all of which have a positive impact on our local economy. The Parks, Arts and Recreation Commission (PARC) will review and evaluate all applications and make a recommendation regarding grant funding for each event. In general, events/activities should be geared towards bringing visitors to Turlock, increasing the length of our visitors' stays and having a positive impact on the local business community during their visit. Events/activities may also focus on inviting our own residents to participate, and connecting them with local businesses. Upon completion of the evaluation process, PARC will forward its recommendations to Council for final consideration and approval.

### Program Funding

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Funding for this program is derived from the Transient Occupancy Tax. Funds are intended to support events and activities which highlight the community and invite individuals to stay in Turlock, stimulating the local business and tourism economy. Organizations may only apply for events/activities scheduled during the funding cycle of July 1, 202~~34~~<sup>45</sup> through June 30, 202~~45~~<sup>46</sup>.

**202~~34~~/2~~45~~ Program Year – Total Funding Available \$50,000\***

\*Program funding dependent upon adoption of the 202~~34~~/2~~45~~ budget.

### Important Dates

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**February 29, 2024 by 4:00pm: Completed CEAG requests must be received.**

**March 13, 2024: CEAG sub committee will recommend proposals for presentations at this Parks, Arts and Recreation Commission meeting.**

**June 2, 2023 by 4:00pm: Grant requests must be received for events scheduled between July 1, 2023 and June 30, 2024.**

**April 10, 2024: Selected participants are mandated to present their proposal(s) from qualified organizations during the Parks, Arts and Recreation Commission meeting.**

**June 14, 2023: Mandatory event presentation from qualified organizations during the Parks, Arts and Recreation Commission meeting.**

Office Use only  
Date Application Received

June 25, 2024: Turlock City Council will affirm or modify the Community Events and Activities grant funding requests as submitted by the Parks, Arts and Recreation Commission.

~~June 27, 2023: Turlock City Council will affirm or modify the Community Events and Activities grant funding requests as submitted by the Parks, Arts and Recreation Commission.~~

## Application Process

- Applicant must submit one (1) neatly typed copy of the funding application to the City of Turlock Public Works, Recreation Division located at 144 S. Broadway on or before the applicable due date. Office Hours are 8:00 a.m. – 5:00 p.m. Applications may be submitted by email to [mmellow@turlock.ca.us](mailto:mmellow@turlock.ca.us).
- The entire application must be completely filled out, and a copy of the proposed event budget must be included with each application.
  - Required documentation
    - Nonprofit Organizations: IRS Determination Letter, CA Secretary of State of State Status and CA 3500 (a) (determination letter of tax-exempt status within California), Business License/Debt to the City.
    - For-Profit Organizations: Business License/Debt to the City and Secretary of State Status.
- Incomplete applications will not be considered.
- Each event/activity will require a separate application.
- Each entity may submit a maximum of 3 applications.
- The total event budget must be attached to the application (template provided).
- The Parks, Arts and Recreation Commission (PARC) will accept proposals from both nonprofit and for-profit entities.
- Qualifying applicants will be required to give up to a 3-minute presentation on their proposed event or activity to PARC. This presentation is **mandatory**. Failure to provide this presentation will result in being eliminated from the funding process.
- Events/Activities will be evaluated using a point system based on the Application Scoring Sheet.
- PARC will forward its recommendation to Council for final consideration and approval.
- Once Council takes action, Public Works Department, Recreation Division staff will notify the organization of the funding award decision.
- Grant awards will be distributed within 30 days of receiving Council approval.
- If your event/activity does not occur (excluding acts of nature), your organization will be required to return all funds provided through the Community Event & Activities Grant Program.
- ~~Applicant must submit one (1) neatly typed or printed copy of the funding application to the City of Turlock Public Works, Recreation Division located at 144 S. Broadway on or before the applicable due date. Office Hours are 9:00 a.m. – 4:00 p.m. Applications may also be submitted by email to [mmellow@turlock.ca.us](mailto:mmellow@turlock.ca.us).~~
- ~~The entire application must be completely filled out and a copy of the proposed event budget must be included with each application.~~
- ~~Incomplete applications will not be considered.~~

- Each event/activity will require a separate application.
- The total event budget must be attached to the application.
- The Parks, Arts and Recreation Commission (PARC) will accept proposals from both nonprofit and for-profit entities.
- Qualifying applicants will be required to give a 5 minute presentation on their proposed event or activity to PARC. This presentation is **mandatory**. Failure to provide this presentation will result in being eliminated from the funding process.
- Events/Activities will be evaluated using a point system based on the following criteria: Funding requested, Economic impact, Sponsor recognition, Leveraging for funds, Management capability of organization and Marketing.
- PARC will forward its recommendation to Council for final consideration and approval.
- Once Council takes action, Public Works Recreation Division staff will notify the organization of the funding award decision.
- Grant awards will be distributed within two weeks of receiving Council approval.
- If your event/activity does not occur (excluding acts of nature), your organization will be required to return all funds provided through the Community Event & Activities Grant Program.

## Grant Criteria

- To be eligible for funding, all events/activities must take place within the boundaries set forth in the Community Event and Activities Grant Program Application Packet.
- Grant funds may not be allocated to or used for administrative or personnel costs.
- Organizations may request up to a maximum of \$3,000 per event/activity application.
- Event/Activity shall not exceed 14 consecutive days.
- Grant recipients must complete a post event report within 60 days of the event/activity date. Failing to return the post event report, including documents/invoices that account for grant expenditures, will require a repayment of all grant funds and result in the organization being ineligible for future grant funding.

## Community Events and Activities Grant Application

The City of Turlock is honored to award grant funds to organizations that can demonstrate a return on investment that supports economic development and visibility for the City of Turlock. **All applications must be fully completed as described. Incomplete applications will not be considered for funding.**

Please submit a copy of your completed application. (Typed ~~or printed neatly~~)

Sponsoring Organization: \_\_\_\_\_



Is the Sponsoring Organization: Non-Profit \_\_\_\_\_ For Profit \_\_\_\_\_ (Please Select Circle One)

**Non-Profit must provide proof of 501c(3) status with the Internal Revenue Service**

Required Documentation:

- Nonprofit Organizations: IRS Determination Letter, CA Secretary of State Status and CA 3500 (a) (determination letter of tax-exempt status within California), Business License/Debt to the City.
- For-Profit Organizations: Business License/Debt to the City and Secretary of State Status.

Name of Event: \_\_\_\_\_

Funds Requested: \$ \_\_\_\_\_ (Up To ~~A Maximum Of~~ \$3,000)

How Funds Will Be Used: \_\_\_\_\_

Date(s) of Event/Activity: \_\_\_\_\_ (Shall not exceed 14 consecutive days)

Location of Event/Activity: \_\_\_\_\_

Description of Event ~~(please attach additional pages if necessary):~~ \_\_\_\_\_

Please describe how your event/activity benefits the community? \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Event Website: \_\_\_\_\_

Are you a first-time applicant?: \_\_\_\_\_

How long has the event been held in Turlock?: \_\_\_\_\_

How has the event grown since its inception? (N/A if first year): \_\_\_\_\_

## Estimated Economic Impact

Expected Total Attendance: \_\_\_\_\_  
Admission/Gate fee: \$ \_\_\_\_\_  
Number of Out-of-Town Attendees: \_\_\_\_\_  
(50 miles away or farther)  
Number of Rooms Booked: \_\_\_\_\_  
Number of Nights Booked: \_\_\_\_\_  
Has your organization received funding  
previously for this event? ☐ Yes ☐ No  
Direct Economic Impact:  
(Based on \$70/person/day visitor) \$ \_\_\_\_\_  
Direct Economic Impact:  
(Based on \$150/person/overnight visitor) \$ \_\_\_\_\_  
Total Event Budget: (Please attach copy) \$ \_\_\_\_\_  
**Total Amount of Funding Requested:** \$ \_\_\_\_\_

How do you measure the above estimated statistics?

\_\_\_\_\_  
(Please provide any available documentation to support these statistics).

### BUDGET

#### Revenue

<u>Category</u>	<u>Amount \$</u>
<u>1.</u> _____	
<u>2.</u> _____	
<u>3.</u> _____	
<u>Total</u>	

#### Expenses

<u>Category</u>	<u>Amount \$</u>
<u>1.</u> _____	
<u>2.</u> _____	
<u>3.</u> _____	
<u>4.</u> _____	
<u>5.</u> _____	
<u>6.</u> _____	
<u>7.</u> _____	

8.	
Total	

### Marketing (Print, Radio, TV, Social Media, Website, Special Promotion)

What is your marketing budget? \$ \_\_\_\_\_

What is your marketing plan (When and where will you advertise?) \_\_\_\_\_  
 \_\_\_\_\_

Does your event have a dedicated web site? ☐ Yes ☐ No URL www. \_\_\_\_\_

How do you market your web site to drive traffic? \_\_\_\_\_

What type of marketing material will you produce for this event/activity? (Check all that apply)

- |   |  |                                       |
|---|--|---------------------------------------|
| <input type="checkbox"/> Posters          | <input type="checkbox"/> T-Shirts      | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Flyers/Brochures | <input type="checkbox"/> Facebook Page | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Invitations      | <input type="checkbox"/> Website       |                                       |

Please describe how your event/activity benefits the community? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Promotional Opportunities

Please describe the promotional opportunities that your organization will provide to the City of Turlock Community Event & Activities Grant Program. (Check all that apply)

- ☐ Logo with link to the City of Turlock web site on event web site **(required)**
- ☐ Logo on promotional material **(required)**
- ☐ City of Turlock Banner displayed at event
- ☐ Recognition at reception or banquet – please describe: \_\_\_\_\_
- ☐ Speaking opportunity for City representative
- ☐ Recognition in event newsletter
- ☐ Recognition in press release(s)
- ☐ Other \_\_\_\_\_

Please note: All promotional materials containing the City of Turlock's logo MUST be preapproved by the Public Works Director.

Formatted: Intense Quote

By submitting this application, I agree to all terms, conditions, and guidelines set forth in this application.

I declare that the above information is true under penalty of perjury of the laws of the State of California.  
Should any of the above information change after this date, I will notify the City of Turlock.

\_\_\_\_\_  
Signature of Organization Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
~~Print~~ Name

|

## Post Event Report

Grant recipients must complete a post event/activity report within 60 days of the event/activity date. Failing to return the post event report, including documents/invoices that account for grant expenditures, will require a repayment of all grant funds and result in the organization being ineligible for future grant funding.

**NAME OF EVENT:** \_\_\_\_\_ **EVENT DATE:** \_\_\_\_\_

**AMOUNT OF GRANT AWARD:** \_\_\_\_\_

### Actual Economic Impact

Total Attendance: \_\_\_\_\_

Admission/Gate fee \$ \_\_\_\_\_

Number of Out-of-Town Attendees: \_\_\_\_\_  
(50 miles away or farther)

Number of Rooms Booked: \_\_\_\_\_

Number of Nights Booked: \_\_\_\_\_

Direct Economic Impact: \_\_\_\_\_

(Based on \$70/person/day visitor) \$ \_\_\_\_\_

Direct Economic Impact: \_\_\_\_\_

(Based on \$150/person/overnight visitor) \$ \_\_\_\_\_

Total Event Budget: (Please attach copy) \$ \_\_\_\_\_

- 1) How did you measure the above statistics?

\_\_\_\_\_  
(Please provide any available documentation to support these statistics.)

- 2) Please attach any related expenditure records related to the awarded grant funds. (receipts, invoices, etc.)
- 3) Please attach a summary of your event including your successes, challenges and how the Public Works Recreation Division can help with future events/activities. Feel free to include samples of any promotional items or news reports covering your event.

**I declare that the above information is true under penalty of perjury of the laws of the State of California.**

**Should any of the above information change after this date, I will notify the City of Turlock.**

\_\_\_\_\_  
Signature of Organization Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
~~Print~~ Name

Application Number



# Community Events and Activities Grant Program Scoring Sheet - FY 2024-2025

Organization:

Project:

Requested \$:

Points: Circle the appropriate number of points

**Example Question:**

Does the organization provide services?

Do Not Agree						Strongly Agree					
0	1	2	3	4	5	6	7	8	9	10	7

**1. Funding Requested\***

Do Not Agree						Strongly Agree					Points
0	1	2	3	4	5	6	7	8	9	10	
0	1	2	3	4	5	6	7	8	9	10	

a. How well does the amount of funding requested correlate with the projected economic impact of this program?

b. Is the amount of funding requested appropriate for the program?

**2. Economic Impact**

Do Not Agree						Strongly Agree					Points
0	1	2	3	4	5	6	7	8	9	10	
0	1	2	3	4	5	6	7	8	9	10	

a. Will the program stimulate economic activity in the City of Turlock? (i.e. shopping, dining, and other consumer spending)

b. Will the program create tourism? (i.e. heads in beds, use of Turlock hotels, overnight stays)

**3. Sponsor Recognition**

Do Not Agree						Strongly Agree					Points
0	1	2	3	4	5	6	7	8	9	10	

a. Will the program prominently promote that it is City sponsored?

**4. Leveraging of Funds**

Do Not Agree						Strongly Agree					Points
0	1	2	3	4	5	6	7	8	9	10	
0	1	2	3	4	5	6	7	8	9	10	

a. Minus the grant funds, how financially sustainable is the event based on other funding sources? (i.e. partnerships, alternate funding)

b. Is the budget clear, detailed, and reasonable?

**5. Management Capability of Organization**

Do Not Agree						Strongly Agree					Points
0	1	2	3	4	5	6	7	8	9	10	

a. Does the organization appear capable of managing the proposed program? (i.e. accurately counting participants, promptly providing the Post Event Report, organized, detailed etc.)

**6. Marketing**

Do Not Agree						Strongly Agree					Points
0	1	2	3	4	5	6	7	8	9	10	

a. Does the program increase the visibility of Turlock?

Total Points  
(Maximum 100)

**7. Evaluation**

Do Not Agree						Strongly Agree					Points
0	1	2	3	4	5	6	7	8	9	10	

a. Overall Application, Presentation, Appeal and Potential

Total Points  
(Maximum 100)

<b>100-88</b>	Event aligns well with the goals of the Community Grants Program and supporting information is measurable and complete.
<b>87-70</b>	Event has the potential to positively impact the community but may be lacking in some areas.
<b>Below 69</b>	Event does not align with the goals of the Community Grants Program.

Modified Amount: \$ \_\_\_\_\_

\*If consensus is reached by a majority of the P.A.R.C. to increase/decrease the amount of funding originally requested by the applicant, please fill in that amount above and score your responses respective to the aforementioned modified amount.