

# City Council Agenda

AUGUST 24, 2021

6:00 p.m.

City of Turlock Yosemite Room

156 S. Broadway, Turlock, California



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**NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.**

**PERSONS WHO ATTEND THE MEETING ARE ASKED TO READ AND FOLLOW THE CURRENT STATE OF CALIFORNIA PUBLIC HEALTH GUIDANCE AT:**

**[www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/What-Will-June-15-Look-Like.pdf](http://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/What-Will-June-15-Look-Like.pdf)**

**AND AT:**

**[www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx#June15guidance](http://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx#June15guidance)**

**LISTING STATE-IMPOSED REQUIREMENTS FOR ATTENDING IN PERSON**

**THIS MEETING WILL BE STREAMED ON THE CITY OF TURLOCK WEBSITE AT [WWW.CITYOFTURLOCK.ORG](http://WWW.CITYOFTURLOCK.ORG) AND BROADCASTED ON SPECTRUM CHANNEL 2. MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA THE FOLLOWING METHODS:**

**JOIN BY CLICKING ON THE MEETING LINK: <https://us02web.zoom.us/j/84924629186>**

**OR**

**JOIN BY ACCESSING THE ZOOM WEBSITE: <https://zoom.us/join>**

**WEBINAR ID: 849 2462 9186**

**OR**

**JOIN BY TELEPHONE: 669-900-6833\***

**WEBINAR ID: 849 2462 9186**

***\*participant's phone number will be public\****

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Mayor  
Amy Bublak

Council Members

Nicole Larson  
Andrew Nosrati

Rebecka Monez  
Pam Franco  
Vice Mayor

Interim City Manager  
Sarah Tamey Eddy  
Interim City Clerk  
Kellie E. Weaver  
Interim City Attorney  
George A. Petrulakis

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**NOTICE REGARDING NON-ENGLISH SPEAKERS:** The Turlock City Council meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

**EQUAL ACCESS POLICY:** If you have a disability which affects your access to public facilities or services, please contact the City Clerk's Office at (209) 668-5540. The City is committed to taking all reasonable measures to provide access to its facilities and services. Please allow sufficient time for the City to process and respond to your request.

**NOTICE:** Pursuant to California Government Code Section 54954.3, any member of the public may directly address the City Council on any item appearing on the agenda, including Consent Calendar and Public Hearing items, before or during the City Council's consideration of the item.

**AGENDA PACKETS:** Prior to the City Council meeting, a complete Agenda Packet is available for review on the City's website at [www.cityofturlock.org](http://www.cityofturlock.org) and in the City Clerk's Office at 156 S. Broadway, Suite 230, Turlock, during normal business hours. Materials related to an item on this Agenda submitted to the Council after distribution of the Agenda Packet are also available for public inspection in the City Clerk's Office. Such documents may be available on the City's website subject to staff's ability to post the documents before the meeting.

- 0. A. CALL TO ORDER
- B. SALUTE TO THE FLAG
- C. ROLL CALL
- D. DECLARATION OF CONFLICTS

1. CLOSED SESSION:

*The Closed Session item(s) for this meeting have been agendized and will be heard toward the latter part of the meeting.*

2. APPROVAL OF AGENDA AS POSTED OR AMENDED

This is the time for the City Council to remove items from the agenda or to change the order of the agenda. Matters may be taken up out of order of the established agenda by a four-fifths vote of the City Council.

3. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS, AND BRIEFINGS:

- A. Briefing: Roads Update (Bray)

4. PUBLIC PARTICIPATION

**MEMBERS OF THE PUBLIC WISHING TO ADDRESS THE CITY COUNCIL WILL BE GIVEN THE SAME TIME ALLOTMENT FOR COMMENTS AS NORMALLY ALLOWED FOR MEETINGS SUBJECT TO THE PROVISIONS OF EXECUTIVE ORDER N-29-20.**

Pursuant to California Government Code Section 54954.3(a), this is the time set aside for members of the public to directly address the City Council on any item of interest to the public that is within the subject matter jurisdiction of the City Council and to address the Council on any item on tonight's agenda, including Consent Calendar items. If you wish to speak regarding an item on the agenda, you may be asked to defer your remarks until the Council addresses the matter.

Pursuant to California Government Code Section 54954.2(a)(3), no action or discussion may be undertaken on any item not appearing on the posted agenda, except that the City Council, or its staff, may briefly respond to comments or questions from members of the public, provide a reference to staff or other resources for factual information, or direct staff to place the issue on a future agenda.

5. MOTION WAIVING READING OF ALL ORDINANCES ON THE AGENDA, EXCEPT BY TITLE

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**6. CONSENT CALENDAR:**

Information concerning the consent items listed hereinbelow has been forwarded to each Councilmember prior to this meeting for study. Unless the Mayor, a Councilmember or member of the audience has questions concerning the Consent Calendar, the items are approved at one time by the Council. The action taken by the Council in approving the consent items is set forth in the explanation of the individual items.

- A. Resolution: Accepting Weekly Demands of 8/5/21 in the amount of \$703,057.64; Weekly Demands of 8/12/21 in the amount of \$1,233,230.88
- B. Motion: Accepting Minutes of the Regular Meeting of May 25, 2021; Minutes of the Regular Meeting of June 8, 2021; Minutes of the Regular Meeting of June 22, 2021; Minutes of the Regular Meeting of July 13, 2021; Minutes of the Regular Meeting of July 27, 2021; Minutes of the Regular Meeting of August 10, 2021
- C. Motion: Authorizing the release of unclaimed checks pursuant to California Government Code Sections 50050 and 50053 to the City of Turlock
- D. Resolution: Approving a Grant of Irrigation Easement to Turlock Irrigation District (T.I.D.) related to property acquired and improvements constructed for City Project No. 0828 "SR-99/Fulkerth Road Interchange"
- E. Resolution: Adopting a revision to the Public Transportation Agency Safety Plan (PTASP) for the City of Turlock for Fiscal Year 2021-22 and certifying compliance with 49 C.F.R. Part 673
- F. Motion: Authorizing the purchase of a FARO Focus 3D Laser Scanner in an amount not to exceed \$65,000 from Faro Technologies in accordance with Turlock Municipal Code Section 2-7-08(b)(2) "Bidding procedures are not required under the following circumstances regardless of the amount involved: When the supplies, materials, equipment, or services can be obtained from only one (1) vendor"  
Resolution: Appropriating \$8,500 to 206-20-441.44001\_000 "Traffic Safety-Supplies General" from Fund 206 "Traffic Safety" unassigned reserve to be used for the purchase of a FARO Focus 3D Laser Scanner  
Resolution: Appropriating unspent funds in the amount of \$28,310 to account number 266-20-255-341.51107\_007 "JAG Expenses 2018-DJ-BX-0114" and \$28,365 to account number 266-20-255-341.51107\_008 "JAG Expenses 2019-DJ-BX-0533" from Fund 266 "JAG" unassigned reserve to be used for the purchase of a FARO Focus 3D Laser Scanner
- G. Resolution: Appropriating \$10,000 from Fund 201 "Non-Federal Asset Forfeiture" unassigned reserves to account number 201-20-241.47095\_000 "Training General" for the cost of three Basic Special Weapons and Tactics (SWAT) courses for new SWAT officers
- H. Resolution: Reaffirming the Director of Emergency Services Proclamation of Existence of a Local Emergency in response to COVID-19
- I. Resolution: Reaffirming the Proclamation of a Local Emergency by Interim City Manager Sarah Tamey Eddy (Director of Emergency Services) in Response to a continuing Unsheltered Homeless and Encampment Crisis (UHC) within the City of Turlock and Confirming Rules and Regulations No. 1 Made and Issued by Interim City Manager Sarah Tamey Eddy (Director of Emergency Services)
- J. Resolution: Approving a Resolution to Employ a CalPERS Annuitant (Interim Municipal Services Director) pursuant to CalPERS Requirements

**7. FINAL READINGS: None**

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**8. PUBLIC HEARINGS:**

- A. Request for the City Clerk to confirm: a) Proof of Publication of Notice of Public Hearing; b) Signed Waiver and Consent; c) Completed and Signed Ballot and d) Signed Certificate of Clerk Regarding Receipt of Property Owner Waiver and Consent Form and Ballot Declaring Election Results (Project Planner to prompt and facilitate these steps) AND Mayor and City Council conduct public hearing confirming that no protests have been received – close hearing and adopt the two resolutions below AND Calling a Special, Mailed-Ballot Election respecting Proposed Annexation Number 30 to existing Community Facilities District Number 2 (Services Mitigation) AND Declaring the results of Mailed-Ballot Election respecting Proposed Annexation Number 30 to Community Facilities District Number 2 (Services Mitigation) and ordering annexation (*Quintero*)

***Recommended Action:***

Confirmation: City Clerk confirms: a) Proof of Publication of Notice of Public Hearing; b) Signed Waiver and Consent; c) Completed and Signed Ballot and d) Signed Certificate of Clerk Regarding Receipt of Property Owner Waiver and Consent Form and Ballot Declaring Election Results (Project Planner to prompt and facilitate these steps)

Public Hearing: Mayor and City Council conduct public hearing confirming that no protests have been received – close hearing and adopt the two resolutions below

Resolution: Calling a Special, Mailed-Ballot Election respecting Proposed Annexation Number 30 to existing Community Facilities District Number 2 (Services Mitigation)

Resolution: Declaring the results of Mailed-Ballot Election respecting Proposed Annexation Number 30 to Community Facilities District Number 2 (Services Mitigation) and ordering annexation

**9. ACTION ITEMS:**

- A. Request to approve the First Substantial Amendment to the Fiscal Year 2021-2022 Annual Action Plan for the Community Development Block Grant Program AND reallocate \$100,000 from 255-41-485.47210\_003 (First Time Home Buyer Program) to fund 255-41-485.47215 (Public Services Program). (*Ramos*)

***Recommended Action:***

Resolution: Approving the First Substantial Amendment to the Fiscal Year 2021-2022 Annual Action Plan for the Community Development Block Grant Program

Motion: Reallocating \$100,000 from 255-41-485.47210\_003 (First Time Home Buyer Program) to fund 255-41-485.47215 (Public Services Program) for increased funding to the Public Services Grant Program

- B. Request to appropriate \$73,343 to account number 216-40-435.43030 "City Engineering Services" to be funded from Fund 216 (Division 435 – Street and Roads) unallocated reserves to provide necessary funding for the pavement management update as identified in the Cooperative Funding Agreement with Stanislaus Council of Governments (StanCOG) AND approve a Cooperative Funding Agreement with Stanislaus Council of Governments (StanCOG) to participate in a regional update to the Pavement Management Program in a form approved by the City Attorney . (*Bray*)

***Recommended Action:***

Resolution: Appropriating \$73,343 to account number 216-40-435.43030 "City Engineering Services" to be funded from Fund 216 (Division 435 – Street and Roads) unallocated reserves to provide necessary funding for the pavement management update as identified in the Cooperative Funding Agreement with Stanislaus Council of Governments (StanCOG)

Motion: Approving a Cooperative Funding Agreement with Stanislaus Council of Governments (StanCOG) to participate in a regional update to the Pavement Management Program in a form approved by the City Attorney

**10. CITY MANAGER REPORTS/UPDATES**

City Manager reports/updates are provided for informational purposes only and no action or discussion may be undertaken. The City Manager may direct department heads to provide reports/updates at the City Manager's request.

- A. Fire Department
  - 1. Public Safety Briefing (*Carlson*)
- B. Police Department
  - 1. Public Safety Briefing (*Hampton*)
- C. Municipal Services
  - 1. Monthly Departmental Update (*Brown*)
- D. Administrative Services
  - 1. Finance Update (*Burke*)

**11. COUNCIL ITEMS FOR FUTURE CONSIDERATION**

Requests for Council items for future consideration will be scheduled in accordance with Resolution No. 2008-019.

**12. COUNCILMEMBER QUESTIONS, COMMENTS, AND ANNOUNCEMENTS**

Councilmembers may ask questions, provide comments, and make brief announcements on notable topics of interest. The Brown Act does not allow discussion or action by the legislative body.

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**13. CLOSED SESSION:**

- A. Conference with Labor Negotiators, Cal. Gov't Code §54957.6(a)  
*"Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with the local agency's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation."*  
Agency Designated Representative: Interim City Manager Sarah Eddy  
Employee Organization: Turlock Associated Police Officers  
Employee Organization: Turlock City Employees Association  
Employee Organization: Turlock Firefighters Association-Local 2434  
Employee Organization: Turlock Management Association-Public Safety  
Unrepresented Employees: Accountant, Sr., Administrative Analyst, Administrative Services Director, Assistant to the City Manager for Economic Development/Community Housing, Chief Building Official, City Clerk, Community Housing Program Supervisor, Deputy Director Development Services/Planning, Development Services Director, Development Services Supervisor/City Surveyor, Executive Administrative Assistant/Deputy City Clerk, Executive Administrative Assistant/Municipal Services, Executive Administrative Assistant/Public Safety, Finance Director, Fire Chief, Human Resources Analyst, Sr., Human Resources Manager, Human Resources Technician, Information Technology Manager, Legal Assistant, Municipal Services Deputy Director, Municipal Services Director, Office Assistant I, Parks, Recreation and Public Facilities Director, Parks, Recreation and Public Facilities Manager, Payroll Coordinator, Police Business Unit Supervisor, Police Chief, Principal Civil Engineer, Regulatory Affairs Manager, Roads Program Manager, Transit Manager, Utilities Manager, and Water Quality Control Division Manager.
- B. Public Employee Performance Evaluation, Cal. Gov't Code §54957(b)(1)  
Title: City Attorney

**14. REPORTS FROM CLOSED SESSION**

**15. ADJOURNMENT**

BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK

IN THE MATTER OF ACCEPTING }  
WEEKLY DEMANDS OF 8/5/21 IN THE }  
AMOUNT OF \$703,057.64; }  
WEEKLY DEMANDS OF 8/12/21 IN THE }  
AMOUNT OF \$1,233,230.88 }  
\_\_\_\_\_ }

RESOLUTION NO. 2021-

**WHEREAS**, the City has received demands for ratification and approval.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock does hereby accept Demands as follows:

Demands of:	In the Amount of:
8/5/21	\$703,057.64
8/12/21	\$1,233,230.88

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 24<sup>th</sup> day of August, 2021, by the following vote:

- AYES:
- NOES:
- NOT PARTICIPATING:
- ABSENT:

ATTEST:

\_\_\_\_\_  
Kellie E. Weaver, Interim City Clerk,  
City of Turlock, County of Stanislaus,  
State of California

# Payment Register

From Payment Date: 7/30/2021 - To Payment Date: 8/5/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - Accounts Payable									
Check									
130802	08/02/2021	Open			Utility Management Refund	BUENO, LUIS	\$176.48		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		T00489-008	MOVE-OUT CREDIT	08/02/2021	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>		<u>Amount</u>			
	420 - WATER			420.11000 (Cash)		\$176.48			
130803	08/02/2021	Open			Utility Management Refund	DADAYAN, VAHIGH	\$278.55		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		106313-004	MOVE-OUT CREDIT	08/02/2021	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>		<u>Amount</u>			
	420 - WATER			420.11000 (Cash)		\$278.55			
130804	08/02/2021	Open			Utility Management Refund	ECHEVERRIA, DEHIRA	\$248.27		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		105554-009	MOVE-OUT CREDIT	08/02/2021	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>		<u>Amount</u>			
	420 - WATER			420.11000 (Cash)		\$248.27			
130805	08/02/2021	Open			Utility Management Refund	KARRI, RANDHIR	\$409.16		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		630918-004	SEWER CHARGES REFUND	08/02/2021	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>		<u>Amount</u>			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$409.16			
130806	08/02/2021	Open			Utility Management Refund	LEWIS, MICHAEL	\$22.03		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		157902-010	MOVE-OUT CREDIT	08/02/2021	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>		<u>Amount</u>			
	420 - WATER			420.11000 (Cash)		\$22.03			
130807	08/02/2021	Open			Utility Management Refund	ROMERO, JASON	\$386.58		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		242888-005	MOVE-OUT CREDIT	08/02/2021	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>		<u>Amount</u>			
	420 - WATER			420.11000 (Cash)		\$386.58			
130808	08/02/2021	Open			Utility Management Refund	SWEAR, KRISTIN	\$163.49		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		241474-007	MOVE-OUT CREDIT	08/02/2021	Refund			
	<u>Paying Fund</u>			<u>Cash Account</u>		<u>Amount</u>			
	420 - WATER			420.11000 (Cash)		\$163.49			
130809	08/05/2021	Open			Accounts Payable	AECOM TECHNICAL SERVICES INC	\$4,275.00		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>		<u>Amount</u>			
	2000495139		06/30/2021	April 10 - May 7, 2021		\$1,056.50			

# Payment Register

From Payment Date: 7/30/2021 - To Payment Date: 8/5/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	2000484443		06/30/2021	September 7, 2019 - April 9, 2021			\$3,218.50		
	Paying Fund			Cash Account			Amount		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$1,056.50		
	420 - WATER			420.11000 (Cash)			\$3,218.50		
130810	08/05/2021	Open			Accounts Payable	AIRGAS NCN		\$1,120.60	
	Invoice		Date	Description			Amount		
	9981777764		08/03/2021	Cylinder Rental			\$37.30		
	9981777763		08/03/2021	Cylinder Rental			\$1,083.30		
	Paying Fund			Cash Account			Amount		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$1,120.60		
130811	08/05/2021	Open			Accounts Payable	AMERICAN MESSAGING		\$24.17	
	Invoice		Date	Description			Amount		
	R1061851VH		08/03/2021	Acct #R1-061851 - Police Department			\$11.47		
	R1061876VH		08/03/2021	Acct #R1-061876 - Fire Department			\$12.70		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$24.17		
130812	08/05/2021	Open			Accounts Payable	AMERICAN PUBLIC TRANSPORTATION ASSOCIATION		\$4,000.00	
	Invoice		Date	Description			Amount		
	393959		07/30/2021	Annual Dues for APTA Membership 21/22			\$4,000.00		
	Paying Fund			Cash Account			Amount		
	426 - Transit			426.11000 (Cash)			\$4,000.00		
130813	08/05/2021	Open			Accounts Payable	AT&T MOBILITY		\$3,883.01	
	Invoice		Date	Description			Amount		
	7796X07162021		08/03/2021	992507796 / PD-IT Line			\$40.73		
	4412X07272021		08/03/2021	995824412 / Aircards			\$2,614.51		
	5677X07272021		08/03/2021	287262975677 / WQC/Utilities Phones/Data, Eng & Transit Data SIM			\$855.35		
	5728X07272021		08/03/2021	287262975728 / IT & WQC			\$372.42		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$2,525.55		
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$839.84		
	420 - WATER			420.11000 (Cash)			\$307.61		
	501 - Information Technology			501.11000 (Cash)			\$166.78		
	502 - Engineering			502.11000 (Cash)			\$43.23		
130814	08/05/2021	Open			Accounts Payable	AT&T/SBC		\$33.34	
	Invoice		Date	Description			Amount		
	PD 07/07/21		08/03/2021	Acct# 234 371-3447 543 0/ Police Dept			\$33.34		
	Paying Fund			Cash Account			Amount		
	110 - General Fund			110.11000 (Cash)			\$33.34		
130815	08/05/2021	Open			Accounts Payable	BADGER METER INC dba NATIONAL METER & AUTOMATION		\$10,279.73	
	Invoice		Date	Description			Amount		
	1442994		06/30/2021	(50) 1" meters			\$10,279.73		
	Paying Fund			Cash Account			Amount		
	420 - WATER			420.11000 (Cash)			\$10,279.73		

# Payment Register

From Payment Date: 7/30/2021 - To Payment Date: 8/5/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
130816	08/05/2021	Open			Accounts Payable	Beacon Integrated Professional Resources, Inc	\$1,409.40		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	200965		06/30/2021		14-27 SR01 Improve for Taylor & Walnut Rd (Hamner Jewell Assoc)		\$1,409.40		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	215 - Streets - Grant Funded Projects				215.11000 (Cash)		\$1,409.40		
130817	08/05/2021	Open			Accounts Payable	CALIFORNIA DEPT OF TAX AND FEE ADMIN	\$114.89		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	07312021VALADEZ		08/02/2021		7-31-21 PAYROLL ATTACHMENT FOR ACCT#100-036551		\$114.89		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	104 - Payroll Clearing Fund				104.11000 (Cash)		\$114.89		
130818	08/05/2021	Open			Accounts Payable	CAROLLO ENGINEERS	\$13,865.43		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	FB12768		06/30/2021		Progress Summary Report for June 2021		\$13,865.43		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$13,865.43		
130819	08/05/2021	Open			Accounts Payable	CENTRAL VALLEY CONCRETE	\$1,109.31		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	171461		06/30/2021		UT- AGGREGATE, ASPHALTIC CONCRETE, & RELATED MATERIALS		\$398.16		
	CM167849		06/30/2021		Credit for inv #167849 incorrect sales tax		(\$396.57)		
	167849		06/30/2021		UT- AGGREGATE, ASPHALTIC CONCRETE, & RELATED MATERIALS		\$396.57		
	171462		06/30/2021		UT- AGGREGATE, ASPHALTIC CONCRETE, & RELATED MATERIALS		\$711.15		
	CM169516		06/30/2021		Credit for inv #169516 incorrect sales tax		(\$711.00)		
	169516		06/30/2021		UT- AGGREGATE, ASPHALTIC CONCRETE, & RELATED MATERIALS		\$711.00		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$711.15		
	420 - WATER				420.11000 (Cash)		\$398.16		
130820	08/05/2021	Open			Accounts Payable	CHARTER COMMUNICATIONS	\$269.97		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	0763228072521		08/03/2021		8203 13 001 0763228 / IT Internet		\$89.99		
	0071896072321		08/03/2021		8203 13 005 0071896 / IT Internet		\$80.00		
	0695883072621		08/03/2021		8203 13 001 0695883 / 901 S Walnut Rd (WQC)		\$99.98		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$49.99		
	420 - WATER				420.11000 (Cash)		\$49.99		
	501 - Information Technology				501.11000 (Cash)		\$169.99		
130821	08/05/2021	Open			Accounts Payable	Consolidated Engineering, Inc.	\$3,803.54		
	<u>Invoice</u>		<u>Date</u>		<u>Description</u>		<u>Amount</u>		
	RET/CP20028		06/30/2021		20-028 Storm Drain Improve. at Clara/Forest - Retention Release		\$3,803.54		
	<u>Paying Fund</u>				<u>Cash Account</u>		<u>Amount</u>		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)			\$3,803.54		
130822	08/05/2021	Open			Accounts Payable	CRIMETEK SECURITY, INC.	\$13,296.96		
	Invoice		Date	Description			Amount		
	637840 FY20/21		06/30/2021	Unarmed Security Services for Transit Center 6/28/21-6/30/21			\$1,399.68		
	637840 FY21/22		07/30/2021	Unarmed Security Services for Transit Center 7/1/21-7/4/21			\$2,099.52		
	63882		07/30/2021	Unarmed Security Services for Transit Center 7/5/21-7/11/21			\$3,265.92		
	63919		07/30/2021	Unarmed Security Services for Transit Center 7/12/21-7/18/21			\$3,265.92		
	63961		07/30/2021	Unarmed Security Services for Transit Center 7/19/21-7/25/21			\$3,265.92		
	Paying Fund		Cash Account				Amount		
	426 - Transit		426.11000 (Cash)				\$13,296.96		
130823	08/05/2021	Open			Accounts Payable	CULLIGAN INC	\$70.50		
	Invoice		Date	Description			Amount		
	TRANSIT-5/31/21		06/30/2021	Acct 867681- Water Softener Exchange Service 6/1-6/30/2021			\$70.50		
	Paying Fund		Cash Account				Amount		
	425 - Transit - Dial-A-Ride		425.11000 (Cash)				\$17.63		
	426 - Transit		426.11000 (Cash)				\$52.87		
130824	08/05/2021	Open			Accounts Payable	DEPT RESOURCE RECYCLING & RECOVERY	\$1,175.22		
	Invoice		Date	Description			Amount		
	0000001383498		08/03/2021	City County Payment Program unspent funds FY 18-19			\$1,175.22		
	Paying Fund		Cash Account				Amount		
	204 - AB 939 Integrated Waste Mgmt		204.11000 (Cash)				\$1,175.22		
130825	08/05/2021	Open			Accounts Payable	EDGES ELECTRICAL GROUP LLC	\$1,614.39		
	Invoice		Date	Description			Amount		
	S5312498.001		08/03/2021	New Twist Lock and button eye photo cell for truck inventory			\$942.24		
	S5322196.001		08/03/2021	Materials for street light repairs			\$172.97		
	S5322180.001		08/03/2021	SL materials			\$279.04		
	S5289352.001		08/03/2021	Contacts for Flotator No 1 Press Pump			\$220.14		
	Paying Fund		Cash Account				Amount		
	246 - Landscape Assessment		246.11000 (Cash)				\$1,394.25		
	410 - WATER QUALITY CONTROL (WQC)		410.11000 (Cash)				\$220.14		
130826	08/05/2021	Open			Accounts Payable	FALANY FENCE COMPANY	\$9,386.00		
	Invoice		Date	Description			Amount		
	14273		06/30/2021	City Hall Back Gate Repair			\$9,386.00		
	Paying Fund		Cash Account				Amount		
	240 - Small Equipment Replacement		240.11000 (Cash)				\$9,386.00		
130827	08/05/2021	Open			Accounts Payable	FEDERAL EXPRESS	\$20.77		
	Invoice		Date	Description			Amount		
	7-452-36421		08/03/2021	SHIPPING CHARGES - 7/30/21			\$20.77		
	Paying Fund		Cash Account				Amount		
	110 - General Fund		110.11000 (Cash)				\$20.77		

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130828	08/05/2021	Open			Accounts Payable	FINANCIAL CREDIT NETWORK	\$771.30		
			<u>Date</u>	<u>Description</u>			<u>Amount</u>		
			FCNTRUT12-JUNE21	06/30/2021	FCN-TRUT12 JUNE 2021		\$496.30		
			FCNTRMS12 JUNE21	06/30/2021	FCN-TRMS12-JUNE 2021		\$275.00		
			<u>Paying Fund</u>		<u>Cash Account</u>		<u>Amount</u>		
			110 - General Fund		110.11000 (Cash)		\$419.22		
			410 - WATER QUALITY CONTROL (WQC)		410.11000 (Cash)		\$195.10		
			420 - WATER		420.11000 (Cash)		\$156.98		
130829	08/05/2021	Open			Accounts Payable	FISHER SCIENTIFIC PRO INC	\$121.82		
			<u>Date</u>	<u>Description</u>			<u>Amount</u>		
			5042987	08/03/2021	LAB SUPPLIES		\$63.15		
			4877897	08/03/2021	LAB SUPPLIES		\$58.67		
			<u>Paying Fund</u>		<u>Cash Account</u>		<u>Amount</u>		
			410 - WATER QUALITY CONTROL (WQC)		410.11000 (Cash)		\$58.67		
			420 - WATER		420.11000 (Cash)		\$63.15		
130830	08/05/2021	Open			Accounts Payable	GEOANALYTICAL LAB INC	\$1,222.40		
			<u>Date</u>	<u>Description</u>			<u>Amount</u>		
			H1F1503	06/30/2021	PFAS Wastewater Sampling		\$1,222.40		
			<u>Paying Fund</u>		<u>Cash Account</u>		<u>Amount</u>		
			410 - WATER QUALITY CONTROL (WQC)		410.11000 (Cash)		\$1,222.40		
130831	08/05/2021	Open			Accounts Payable	HD SUPPLY FACILITIES MAINTENANCE LTD	\$5.20		
			<u>Date</u>	<u>Description</u>			<u>Amount</u>		
			594034T	06/30/2021	Water Tools - Additional tax		\$5.20		
			<u>Paying Fund</u>		<u>Cash Account</u>		<u>Amount</u>		
			420 - WATER		420.11000 (Cash)		\$5.20		
130832	08/05/2021	Open			Accounts Payable	HILMAR LUMBER INC	\$667.79		
			<u>Date</u>	<u>Description</u>			<u>Amount</u>		
			494384	08/03/2021	PVC and Valves		\$254.93		
			494387	08/03/2021	Credit from Inv #494384		(\$50.04)		
			493715	08/03/2021	Ball Valve for Gas Separator		\$39.86		
			493570	08/03/2021	Tertiary Filters		\$423.04		
			<u>Paying Fund</u>		<u>Cash Account</u>		<u>Amount</u>		
			410 - WATER QUALITY CONTROL (WQC)		410.11000 (Cash)		\$667.79		
130833	08/05/2021	Open			Accounts Payable	HILMAR READY MIX	\$168.29		
			<u>Date</u>	<u>Description</u>			<u>Amount</u>		
			10958	06/30/2021	Porta Mix Concrete		\$168.29		
			<u>Paying Fund</u>		<u>Cash Account</u>		<u>Amount</u>		
			410 - WATER QUALITY CONTROL (WQC)		410.11000 (Cash)		\$168.29		
130834	08/05/2021	Open			Accounts Payable	Hinderliter, de Llamas and Associates	\$3,125.00		
			<u>Date</u>	<u>Description</u>			<u>Amount</u>		
			SIN007989	06/30/2021	MARCH SERVICES FOR CANNABIS MANAGEMENT PROGRAM		\$3,125.00		
			<u>Paying Fund</u>		<u>Cash Account</u>		<u>Amount</u>		
			110 - General Fund		110.11000 (Cash)		\$625.00		
			117 - Cannabis		117.11000 (Cash)		\$2,500.00		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
130835	08/05/2021	Open			Accounts Payable	KLEINFELDER INC	\$574.50		
	Invoice		Date	Description		Amount			
	001337175		07/28/2021	SR02, 17-58 Safe Route to Schools Pedestrian Improvements		\$574.50			
	Paying Fund			Cash Account		Amount			
	215 - Streets - Grant Funded Projects			215.11000 (Cash)		\$574.50			
130836	08/05/2021	Open			Accounts Payable	MUNISERVICES LLC	\$625.00		
	Invoice		Date	Description		Amount			
	INV06-012272		08/03/2021	STARS Services for 1st Quarter 2021 Data		\$625.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$625.00			
130837	08/05/2021	Open			Accounts Payable	P G & E	\$8.65		
	Invoice		Date	Description		Amount			
	REC 7/27/21		08/03/2021	2749172768-4 / 144 S Broadway		\$8.65			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$8.65			
130838	08/05/2021	Open			Accounts Payable	Platt Electric Supply	\$515.93		
	Invoice		Date	Description		Amount			
	1S36810		08/03/2021	Parts for Street Lights		\$101.66			
	1T13920		08/03/2021	Light for Broadway Park Men's bathroom		\$128.25			
	1U20549		08/03/2021	Misc supplies		\$40.06			
	1U37667		08/03/2021	Tools for Truck 625		\$245.96			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$128.25			
	246 - Landscape Assessment			246.11000 (Cash)		\$101.66			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$286.02			
130839	08/05/2021	Open			Accounts Payable	PROTECH SECURITY/ELEC INC	\$2,430.00		
	Invoice		Date	Description		Amount			
	11401		08/03/2021	ANNUAL MONITORING - CNG BUS MAINT BUILDING 2021		\$627.00			
	11403		08/03/2021	ANNUAL MONITORING FIRE DEPARTMENT ST#1 2021		\$627.00			
	11402		08/03/2021	CITY HALL MONTHLY MONITORING - JULY 2021		\$98.00			
	11987		08/03/2021	CITY HALL MONTHLY MONITORING - AUG 2021		\$98.00			
	11400		08/03/2021	PSF MONTHLY MONITORING - JULY 2021		\$490.00			
	11986		08/03/2021	PSF MONTHLY MONITORING - AUG 2021		\$490.00			
	Paying Fund			Cash Account		Amount			
	110 - General Fund			110.11000 (Cash)		\$1,803.00			
	426 - Transit			426.11000 (Cash)		\$627.00			
130840	08/05/2021	Open			Accounts Payable	PROVOST AND PRITCHARD ENGINEERING GROUP	\$59,349.10		
	Invoice		Date	Description		Amount			
	86495		06/30/2021	June 1 - 30, 2021		\$36,756.42			
	86496		06/30/2021	June 1 -30, 2021		\$22,592.68			
	Paying Fund			Cash Account		Amount			
	420 - WATER			420.11000 (Cash)		\$59,349.10			

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
130841	08/05/2021	Open			Accounts Payable	RAY MORGAN COMPANY	\$2,763.97		
	Invoice		Date		Description		Amount		
	3385909		06/30/2021		Printer Usage & Maintenance for 06/12/21 - 07/11/21		\$2,763.97		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$2,184.21		
	255 - CDBG				255.11000 (Cash)		\$10.54		
	405 - Building				405.11000 (Cash)		\$39.60		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$116.78		
	420 - WATER				420.11000 (Cash)		\$91.06		
	501 - Information Technology				501.11000 (Cash)		\$1.69		
	502 - Engineering				502.11000 (Cash)		\$320.09		
130842	08/05/2021	Open			Accounts Payable	SPRINT	\$1,913.74		
	Invoice		Date		Description		Amount		
	637094318-235		06/30/2021		SPRINT (06/08/21 - 07/07/21) FY 20/21		\$1,913.74		
	Paying Fund				Cash Account		Amount		
	110 - General Fund				110.11000 (Cash)		\$652.79		
	120 - Tourism				120.11000 (Cash)		\$45.28		
	205 - Sports Facilities				205.11000 (Cash)		\$112.34		
	217 - Streets - Gas Tax				217.11000 (Cash)		\$225.53		
	246 - Landscape Assessment				246.11000 (Cash)		\$45.75		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$455.82		
	420 - WATER				420.11000 (Cash)		\$333.99		
	505 - Fleet				505.11000 (Cash)		\$42.24		
130843	08/05/2021	Open			Accounts Payable	STANISLAUS COUNTY CLERK RECORDER	\$37.00		
	Invoice		Date		Description		Amount		
	043-025-080-000		07/29/2021		RECONVEYANCE FILING FEE FOR RODOLFO RAMOS OF 511 F ST., TURLOCK		\$37.00		
	Paying Fund				Cash Account		Amount		
	257 - State HOME Funds				257.11000 (Cash)		\$37.00		
130844	08/05/2021	Open			Accounts Payable	SUPPORT PAYMENT CLEARING	\$439.13		
	Invoice		Date		Description		Amount		
	07312021BECCHETT		08/02/2021		7-31-21 PAYROLL ATTACHMENT		\$439.13		
	Paying Fund				Cash Account		Amount		
	104 - Payroll Clearing Fund				104.11000 (Cash)		\$439.13		
130845	08/05/2021	Open			Accounts Payable	THORSEN'S-NORQUIST, INC.	\$798.89		
	Invoice		Date		Description		Amount		
	1110226		08/03/2021		Cleared Line and Reset (2) Toilets at WQC		\$798.89		
	Paying Fund				Cash Account		Amount		
	410 - WATER QUALITY CONTROL (WQC)				410.11000 (Cash)		\$798.89		
130846	08/05/2021	Open			Accounts Payable	THree 21 LLC dba Pacific Timesheet	\$3,780.00		
	Invoice		Date		Description		Amount		
	279624622		07/28/2021		Pacific Timesheet Annual Cloud Service 2021-2022		\$3,780.00		
	Paying Fund				Cash Account		Amount		
	426 - Transit				426.11000 (Cash)		\$540.00		
	502 - Engineering				502.11000 (Cash)		\$3,240.00		

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
130847	08/05/2021	Open			Accounts Payable	TURLOCK JOURNAL	\$1,245.00		
			Date	Description		Amount			
	290510		07/28/2021	Fair Tab		\$995.00			
	290511		07/28/2021	2020 CCR Public Notice		\$250.00			
				Paying Fund	Cash Account	Amount			
				204 - AB 939 Integrated Waste Mgmt	204.11000 (Cash)	\$248.75			
				410 - WATER QUALITY CONTROL (WQC)	410.11000 (Cash)	\$248.75			
				420 - WATER	420.11000 (Cash)	\$747.50			
130848	08/05/2021	Open			Accounts Payable	UNDERGROUND SERVICE ALERT	\$2,740.44		
			Date	Description		Amount			
	1312282021		08/03/2021	2021 MEMBERSHIP FEE - USANORTH		\$2,740.44			
				Paying Fund	Cash Account	Amount			
				420 - WATER	420.11000 (Cash)	\$2,740.44			
130849	08/05/2021	Open			Accounts Payable	US BANK OFFICE EQUIPMENT	\$2,344.96		
			Date	Description		Amount			
	448930339		08/03/2021	Lease agreement for 9 copiers 07/20/21 - 08/19/21		\$928.61			
	449318104		08/03/2021	Lease agreement for 9 copiers 07/23/21 - 08/22/21		\$1,416.35			
				Paying Fund	Cash Account	Amount			
				110 - General Fund	110.11000 (Cash)	\$1,817.91			
				405 - Building	405.11000 (Cash)	\$37.54			
				410 - WATER QUALITY CONTROL (WQC)	410.11000 (Cash)	\$220.06			
				420 - WATER	420.11000 (Cash)	\$48.95			
				502 - Engineering	502.11000 (Cash)	\$182.96			
				505 - Fleet	505.11000 (Cash)	\$37.54			
130850	08/05/2021	Open			Accounts Payable	Viking Shred, LLC	\$180.00		
			Date	Description		Amount			
	51106675		08/03/2021	CITY WIDE SHREDDING - JULY 2021		\$180.00			
				Paying Fund	Cash Account	Amount			
				110 - General Fund	110.11000 (Cash)	\$158.00			
				410 - WATER QUALITY CONTROL (WQC)	410.11000 (Cash)	\$22.00			
130851	08/05/2021	Open			Accounts Payable	VIRTUAL PROJECT MANAGER LLC	\$500.00		
			Date	Description		Amount			
	12-2815		07/28/2021	Project Management Software Tool for Capital Projects -July 2021		\$500.00			
				Paying Fund	Cash Account	Amount			
				502 - Engineering	502.11000 (Cash)	\$500.00			
130852	08/05/2021	Open			Accounts Payable	VISION SERVICE PLAN CA	\$1,481.90		
			Date	Description		Amount			
	2021053184101		06/30/2021	PREMIUMS JUNE 2021 - CITY OF TURLOCK		\$15.33			
	812835538		07/30/2021	PREMIUMS AUGUST 2021 - CITY OF TURLOCK		\$20.44			
	812848531		07/30/2021	PREMIUMS AUGUST 2021 - MANAGEMENT		\$76.65			
	812848532		07/30/2021	PREMIUMS AUGUST 2021 - TCEA		\$654.08			
	812848533		07/30/2021	PREMIUMS AUGUST 2021 - TMAPS		\$30.66			
	812848534		07/30/2021	PREMIUMS AUGUST 2021 - TAPO		\$383.25			
	812848535		07/30/2021	PREMIUMS AUGUST 2021 - FIRE		\$158.41			
	812848536		07/30/2021	PREMIUMS AUGUST 2021 - CONFIDENTIAL		\$20.44			
	812848537		07/30/2021	PREMIUMS AUGUST 2021 - COBRA ADMIN		\$15.33			
	812848538		07/30/2021	PREMIUMS AUGUST 2021 - RETIREE ADMIN		\$91.98			

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	2021043184101		06/30/2021		PREMIUMS MAY 2021 - CITY OF TURLOCK		\$15.33		
	Paying Fund				Cash Account		Amount		
130853	08/05/2021	Open			511 - Health Care	511.11000 (Cash)	\$1,481.90		
					Accounts Payable	WINTON-IRELAND STROM AND GREEN INSURANCE	\$157,399.00		
	Invoice		Date	Description		Amount			
	745109		08/04/2021	Property/Auto/Equipment Insurance FY 21/22		\$154,726.00			
	760290		08/04/2021	Add V #868, 628, & 629		\$2,673.00			
	Paying Fund				Cash Account	Amount			
	110 - General Fund			110.11000 (Cash)		\$64,320.00			
	205 - Sports Facilities			205.11000 (Cash)		\$774.00			
	217 - Streets - Gas Tax			217.11000 (Cash)		\$3,489.00			
	219 - SB1 Road Maint & Rehab Account			219.11000 (Cash)		\$704.00			
	246 - Landscape Assessment			246.11000 (Cash)		\$1,347.00			
	255 - CDBG			255.11000 (Cash)		\$646.00			
	256 - Stanislaus Housing Consortium			256.11000 (Cash)		\$1,773.00			
	410 - WATER QUALITY CONTROL (WQC)			410.11000 (Cash)		\$35,472.00			
	420 - WATER			420.11000 (Cash)		\$15,000.00			
	426 - Transit			426.11000 (Cash)		\$27,017.00			
	502 - Engineering			502.11000 (Cash)		\$1,956.00			
	505 - Fleet			505.11000 (Cash)		\$4,901.00			
130854	08/05/2021	Open			Accounts Payable	BRADLEY, MICHAEL	\$5.00		
	Invoice		Date	Description		Amount			
	2021-00001689		06/30/2021	A/C REFUND		\$5.00			
	Paying Fund				Cash Account	Amount			
	110 - General Fund			110.11000 (Cash)		\$5.00			
130855	08/05/2021	Open			Accounts Payable	CAMARILLO, ANGELINA	\$60.00		
	Invoice		Date	Description		Amount			
	ONLINE 6-15-21		06/30/2021	A/C REFUND		\$60.00			
	Paying Fund				Cash Account	Amount			
	110 - General Fund			110.11000 (Cash)		\$60.00			
130856	08/05/2021	Open			Accounts Payable	Castillo, Priscilla	\$960.00		
	Invoice		Date	Description		Amount			
	TR4597 Per Diem		07/28/2021	Public Safety Basic Dispatch Academy 8/1/21 - 8/20/21		\$960.00			
	Paying Fund				Cash Account	Amount			
	110 - General Fund			110.11000 (Cash)		\$960.00			
130857	08/05/2021	Open			Accounts Payable	CENTRAL VALLEY DEMOLITION, INC	\$3,300.00		
	Invoice		Date	Description		Amount			
	EP21-113E		07/30/2021	IMPROVEMENT SECURITY 21-113E 3130 FULKERTH RD		\$3,300.00			
	Paying Fund				Cash Account	Amount			
	110 - General Fund			110.11000 (Cash)		\$3,300.00			
130858	08/05/2021	Open			Accounts Payable	FOX, DANIEL	\$150.00		
	Invoice		Date	Description		Amount			
	R21-002908		06/30/2021	A/C REFUND		\$150.00			
	Paying Fund				Cash Account	Amount			
	110 - General Fund			110.11000 (Cash)		\$150.00			

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130859	08/05/2021	Open			Accounts Payable	Huskey, Sherry	\$184.00		
			Date	Description		Amount			
			TR4596 Per Diem	07/28/2021	Background Investigation in San Diego Area 7/29/21 - 8/1/21	\$184.00			
			Paying Fund		Cash Account	Amount			
			110 - General Fund		110.11000 (Cash)	\$184.00			
130860	08/05/2021	Open			Accounts Payable	Parmley, Michael	\$150.00		
			Date	Description		Amount			
			TR4588 Per Diem	07/28/2021	Training Managers Course 8/2/21 - 8/5/21	\$150.00			
			Paying Fund		Cash Account	Amount			
			110 - General Fund		110.11000 (Cash)	\$150.00			
130861	08/05/2021	Open			Accounts Payable	QUIMBY, ANDREW	\$400.00		
			Date	Description		Amount			
			7/21/21	07/30/2021	REIMBURSEMENT QUIMBY CLASS 7/15/2021	\$400.00			
			Paying Fund		Cash Account	Amount			
			110 - General Fund		110.11000 (Cash)	\$400.00			
130862	08/05/2021	Open			Accounts Payable	Ramos, Rodolfo, R	\$109.60		
			Date	Description		Amount			
			511 F St	07/26/2021	Reimbursement for overage payment of FTHB loan	\$109.60			
			Paying Fund		Cash Account	Amount			
			257 - State HOME Funds		257.11000 (Cash)	\$109.60			
130863	08/05/2021	Open			Accounts Payable	SINGH, JOBANDEEP	\$90.00		
			Date	Description		Amount			
			ONLINE 6-8-21	06/30/2021	A/C REFUND	\$90.00			
			Paying Fund		Cash Account	Amount			
			110 - General Fund		110.11000 (Cash)	\$90.00			
130864	08/05/2021	Open			Accounts Payable	T I D	\$381,003.24		
			Date	Description		Amount			
			083201 - JULY 21	08/03/2021	TID STATEMENT - JULY 2021 ACC#0832010000	\$9,952.51			
			183201 - JULY 21	08/03/2021	TID STATEMENT - JULY 2021 ACC#1832010000	\$3,742.35			
			383201 - JULY 21	08/03/2021	TID STATEMENT - JULY 2021 ACC#3832010000	\$5,598.14			
			683201 - JULY 21	08/03/2021	TID STATEMENT - JULY 2021 ACC#6832010000	\$4,877.90			
			773201 - JULY 21	08/03/2021	TID STATEMENT - JULY 2021 ACC#7732010000	\$11,695.81			
			873201 - JULY 21	08/03/2021	TID STATEMENT - JULY 2021 ACC#8732010000	\$9,955.15			
			283201 - JULY 21	08/03/2021	TID STATEMENT - JULY 2021 ACC#2832010000	\$5,714.89			
			483201 - JULY 21	08/03/2021	TID STATEMENT - JULY 2021 ACC#4832010000	\$196,107.01			
			973201 - JULY 21	08/03/2021	TID STATEMENT - JULY 2021 ACC#9732010000	\$133,359.48			
			Paying Fund		Cash Account	Amount			
			110 - General Fund		110.11000 (Cash)	\$33,295.22			
			205 - Sports Facilities		205.11000 (Cash)	\$4,922.43			
			216 - Streets - Local Transportation		216.11000 (Cash)	\$26,486.78			
			246 - Landscape Assessment		246.11000 (Cash)	\$13,377.46			
			410 - WATER QUALITY CONTROL (WQC)		410.11000 (Cash)	\$168,795.96			
			416 - Recycled Water Sales		416.11000 (Cash)	\$64.05			
			420 - WATER		420.11000 (Cash)	\$130,311.17			
			426 - Transit		426.11000 (Cash)	\$723.59			
			505 - Fleet		505.11000 (Cash)	\$3,026.58			

Type Check Totals:

63 Transactions

\$703,057.64

# Payment Register

From Payment Date: 7/30/2021 - To Payment Date: 8/5/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - Accounts Payable Totals									
<b>Checks</b>									
							Transaction Amount	Reconciled Amount	
		Open					\$703,057.64	\$0.00	
		Reconciled					\$0.00	\$0.00	
		Voided					\$0.00	\$0.00	
		Stopped					\$0.00	\$0.00	
		<b>Total</b>					\$703,057.64	\$0.00	
<b>All</b>									
		Open					\$703,057.64	\$0.00	
		Reconciled					\$0.00	\$0.00	
		Voided					\$0.00	\$0.00	
		Stopped					\$0.00	\$0.00	
		<b>Total</b>					\$703,057.64	\$0.00	
<b>Grand Totals:</b>									
<b>Checks</b>									
		Open					\$703,057.64	\$0.00	
		Reconciled					\$0.00	\$0.00	
		Voided					\$0.00	\$0.00	
		Stopped					\$0.00	\$0.00	
		<b>Total</b>					\$703,057.64	\$0.00	
<b>All</b>									
		Open					\$703,057.64	\$0.00	
		Reconciled					\$0.00	\$0.00	
		Voided					\$0.00	\$0.00	
		Stopped					\$0.00	\$0.00	
		<b>Total</b>					\$703,057.64	\$0.00	

# Payment Register

From Payment Date: 8/6/2021 - To Payment Date: 8/12/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - Accounts Payable									
Check									
130865	08/09/2021	Open			Utility Management Refund	CARLSON, TED	\$155.21		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		632295-002	MOVE-OUT CREDIT	08/09/2021	Refund			
130866	08/09/2021	Open			Utility Management Refund	CLINTON, DANIEL, L	\$23.49		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		216488-002	MOVE-OUT CREDIT	08/09/2021	Refund			
130867	08/09/2021	Voided	DEPT REQUESTED	08/10/2021	Utility Management Refund	GARCIA, SHARLENE, SANDRA	\$94.21		
	<u>Account Type</u>		<u>Account Number</u>	<u>Description</u>	<u>Transaction Date</u>	<u>Transaction Type</u>			
	Single Family Res Metered		242233-004	MOVE-OUT CREDIT	08/09/2021	Refund			
130868	08/11/2021	Open			Licensing Refund	LJM TACO TRUCK INC	\$129.00		
	<u>Licensee Type</u>		<u>Licensee Number</u>	<u>Transaction Date</u>	<u>Transaction Type</u>				
	BUSINESS		30679	08/11/2021	REFUND				
130869	08/12/2021	Open			Accounts Payable	AT&T / CALNET 3	\$4,890.35		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>	<u>Amount</u>				
	000016756672		08/11/2021	BAN #9391034842 / PSF Phones 2096323265 (06/13/21 - 07/12/21)	\$506.99				
	000016756818		08/11/2021	BAN #9391034901 (T1 LINE - 4-way split) 6/13/21 - 07/12/2021)	\$166.16				
	MULTI 8/12/21		08/11/2021	Multiple COT Accounts Paid on 08/12/2021 (JUNE - JULY )	\$3,448.45				
	000016756676		08/11/2021	BAN #9391034847 /City-wide system 2096682612957 (6/13- 7/12/21)	\$768.75				
130870	08/12/2021	Open			Accounts Payable	AT&T/SBC	\$69.79		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>	<u>Amount</u>				
	TDD RELAY 8/1/21		08/10/2021	Acct# 248 134-2929 655 9/ California Relay Srvc TDD	\$4.53				
	FIRE 8/1/21		08/10/2021	Acct# 233 841-5391 333 1/ Fire Dept	\$65.26				
130871	08/12/2021	Open			Accounts Payable	BARTKIEWICZ KRONICK & SHANAHAN	\$3,894.00		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>	<u>Amount</u>				
	6/30/2021		06/30/2021	SRWA - Legal Services for 2020-21 for June 2021	\$3,894.00				
130872	08/12/2021	Open			Accounts Payable	BICSEC SECURITY INC	\$419.10		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>	<u>Amount</u>				
	182659		08/04/2021	JULY-SEPT 2021 MONITORING	\$419.10				
130873	08/12/2021	Open			Accounts Payable	Blair, Church & Flynn Consulting Engineers, Inc.	\$29,639.45		
	<u>Invoice</u>		<u>Date</u>	<u>Description</u>	<u>Amount</u>				
	66078-FY21/22		08/06/2021	SR01, 20-041 Shade Structures 5/31/21-7/4/21 (Split FYs)	\$1,246.07				
	66078-FY20/21		06/30/2021	SR01, 20-041 Shade Structures 5/31/21-7/4/21 (Split FYs)	\$9,657.06				
	66079-FY21/22		08/06/2021	SR01, 20-042 Security Fencing 5/31/21-7/4/21 (Split FYs)	\$590.47				

# Payment Register

From Payment Date: 8/6/2021 - To Payment Date: 8/12/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	66079-FY20/21		06/30/2021		SR01, 20-042 Security Fencing 5/31/21-7/4/21 (Split FYs)		\$4,576.16		
	66080-FY21/22		08/06/2021		SR01, 20-043 Equipment Bays 5/31/21-7/4/21 (Split FYs)		\$1,550.82		
	66080-FY20/21		06/30/2021		SR01, 20-043 Equipment Bays 5/31/21-7/4/21 (Split FYs)		\$12,018.87		
130874	08/12/2021	Open			Accounts Payable	BONANDER TRUCKS	\$26.71		
	Invoice		Date		Description	Amount			
	251929		08/02/2021		TRA15-1038PP	\$26.71			
130875	08/12/2021	Open			Accounts Payable	CENTRAL SANITARY SUPPLY	\$3,391.37		
	Invoice		Date		Description	Amount			
	1174300		08/10/2021		JANITORIAL PAPER & CLEANING SUPPLIES	\$862.06			
	1175988		08/10/2021		JANITORIAL PAPER & CLEANING SUPPLIES	\$66.22			
	1176554		08/10/2021		JANITORIAL PAPER & CLEANING SUPPLIES	\$354.18			
	1177261		08/10/2021		JANITORIAL PAPER & CLEANING SUPPLIES	\$941.76			
	1177274		08/10/2021		JANITORIAL PAPER & CLEANING SUPPLIES	\$177.71			
	1177711		08/10/2021		JANITORIAL PAPER & CLEANING SUPPLIES - (CREDIT)	(\$24.77)			
	1177712		08/10/2021		JANITORIAL PAPER & CLEANING SUPPLIES - (CREDIT)	(\$123.83)			
	1178803		08/10/2021		JANITORIAL PAPER & CLEANING SUPPLIES	\$546.99			
	1180473		08/10/2021		JANITORIAL PAPER & CLEANING SUPPLIES	\$516.79			
	1177272		08/10/2021		JANITORIAL PAPER & CLEANING SUPPLIES	\$74.26			
130876	08/12/2021	Open			Accounts Payable	CENTRAL VALLEY TREES AND LANDSCAPE SERVICES INC	\$1,400.00		
	Invoice		Date		Description	Amount			
	14737		08/02/2021		TREE REMOVAL - 3761 N WALNUT	\$1,400.00			
130877	08/12/2021	Open			Accounts Payable	CHAMPION INDUSTRIAL	\$2,460.39		
	Invoice		Date		Description	Amount			
	68581		06/30/2021		PSF - NO A/C IN SERVER ROOM-REPAIR	\$2,460.39			
130878	08/12/2021	Open			Accounts Payable	CHARTER COMMUNICATIONS	\$170.29		
	Invoice		Date		Description	Amount			
	0780628080121		08/10/2021		8203 13 001 0780628 / 244 N Broadway (PSF TV)	\$170.29			
130879	08/12/2021	Open			Accounts Payable	CINCINNATI LIFE INS INC	\$514.60		
	Invoice		Date		Description	Amount			
	4007427966		08/05/2021		JULY 2021 PREMIUMS	\$514.60			
130880	08/12/2021	Open			Accounts Payable	CLARK BROS INC	\$778,050.00		
	Invoice		Date		Description	Amount			
	PP5/CP20027		08/06/2021		20-027 City Wide Chlorination 7/1/21 - 7/31/21	\$778,050.00			
130881	08/12/2021	Open			Accounts Payable	CLARK PEST CONTROL OF STOCKTON, INC	\$340.00		
	Invoice		Date		Description	Amount			
	29154762		06/30/2021		CLARK PEST CONTROL CLEANING - COVID	\$340.00			
130882	08/12/2021	Open			Accounts Payable	COMMUNITY VETERINARY CLIN	\$920.16		
	Invoice		Date		Description	Amount			
	347362		08/04/2021		VA035704	\$60.00			
	348136		08/04/2021		A019732	\$588.95			

# Payment Register

From Payment Date: 8/6/2021 - To Payment Date: 8/12/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	348880		08/04/2021	A036232			\$271.21		
130883	08/12/2021	Open			Accounts Payable	CUMMINS PACIFIC LLC	\$1,816.34		
	Invoice		Date	Description			Amount		
	Y9-68318		08/02/2021	PART #CV52055			\$1,816.34		
130884	08/12/2021	Open			Accounts Payable	DELTA WIRELESS & NETWORK	\$25.00		
	Invoice		Date	Description			Amount		
	191000378-1		06/30/2021	RE-PROGRAMMING VAN 1289 6/30/21			\$25.00		
130885	08/12/2021	Open			Accounts Payable	ENTERPRISE HOLDINGS LLC	\$3,120.16		
	Invoice		Date	Description			Amount		
	27052336		06/30/2021	MAY 2021 SIU RENTALS			\$1,561.98		
	27279702		06/30/2021	JUNE 2021 SIU RENTALS			\$1,558.18		
130886	08/12/2021	Open			Accounts Payable	EQUIFAX	\$32.21		
	Invoice		Date	Description			Amount		
	6453896		08/06/2021	EQUIFAX-CREDIT CHECK SERVICES			\$32.21		
130887	08/12/2021	Open			Accounts Payable	EXPRESS PRESS	\$709.00		
	Invoice		Date	Description			Amount		
	45122		08/04/2021	EXPRESS PRESS - T SHIRTS			\$709.00		
130888	08/12/2021	Open			Accounts Payable	FAST TRACK CAR WASH, MADRUGA BROS ENT INC	\$514.50		
	Invoice		Date	Description			Amount		
	27343		06/30/2021	CAR WASH SERVICES - JUNE 2021			\$518.00		
	27357		06/30/2021	CAR WASH SERVICES - (CREDIT PD)			(\$3.50)		
130889	08/12/2021	Open			Accounts Payable	FASTENAL COMPANY INC	\$7.60		
	Invoice		Date	Description			Amount		
	CATUR173880		08/02/2021	SNAPPER PIN			\$7.60		
130890	08/12/2021	Open			Accounts Payable	FEDERAL EXPRESS	\$47.22		
	Invoice		Date	Description			Amount		
	7-459-47033		08/10/2021	SHIPPING CHARGES - 08/06/21			\$47.22		
130891	08/12/2021	Open			Accounts Payable	GARTON TRACTOR INC	\$43.99		
	Invoice		Date	Description			Amount		
	CT95064		08/02/2021	SC03-9014			\$43.99		
130892	08/12/2021	Open			Accounts Payable	GARY'S RENT A CAN INC	\$404.71		
	Invoice		Date	Description			Amount		
	A-98951		08/04/2021	GARY'S - PORTABLE TOILET RENTAL PED			\$404.71		
130893	08/12/2021	Open			Accounts Payable	GCR TIRES & SERVICE	\$1,304.73		
	Invoice		Date	Description			Amount		
	858-45255		08/02/2021	CL13-850			\$53.46		
	858-45584		08/02/2021	ITEM #011691			\$1,086.09		
	858-45585		08/02/2021	ITEM #TD14205D			\$76.03		
	858-45628		08/02/2021	ITEM #TD14205D			\$89.15		
130894	08/12/2021	Open			Accounts Payable	GILLIG LLC	\$193.85		
	Invoice		Date	Description			Amount		
	40829999		08/02/2021	TRA19-1064PP			\$67.11		
	40830000		08/02/2021	TRA18-1058PP			\$126.74		

# Payment Register

From Payment Date: 8/6/2021 - To Payment Date: 8/12/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
130895	08/12/2021	Open			Accounts Payable	GOMES & SONS INC, JOE M	\$26,852.01		
	Invoice		Date	Description		Amount			
	44696		08/10/2021	Fuel for Fire #3		\$1,363.03			
	44801		08/10/2021	CUST #24090 - Fuel Expense for 7/16/21 - 7/31/21		\$25,488.98			
130896	08/12/2021	Open			Accounts Payable	GRAINGER INC, W W	\$351.91		
	Invoice		Date	Description		Amount			
	9963074167		08/02/2021	DEPARTMENT SUPPLIES		\$179.98			
	9955749099		08/02/2021	DEPARTMENT SUPPLIES		\$171.93			
130897	08/12/2021	Open			Accounts Payable	GREEN HORIZON INC	\$240.00		
	Invoice		Date	Description		Amount			
	31714		08/06/2021	GREEN HORIZON-LANDSCAPE MAINTENANCE		\$120.00			
	31715		08/06/2021	GREEN HORIZON-LANDSCAPE MAINTENANCE		\$120.00			
130898	08/12/2021	Open			Accounts Payable	GROENIGER & COMPANY	\$1,692.66		
	Invoice		Date	Description		Amount			
	1641782		08/02/2021	ULTRA FLEX COUP		\$1,692.66			
130899	08/12/2021	Open			Accounts Payable	HILMAR LUMBER INC	\$180.36		
	Invoice		Date	Description		Amount			
	495122		08/02/2021	EXTENSION HANDLE		\$180.36			
130900	08/12/2021	Open			Accounts Payable	HILMAR READY MIX	\$80.91		
	Invoice		Date	Description		Amount			
	10909		06/30/2021	MARYANNE & WALNUT		\$80.91			
130901	08/12/2021	Open			Accounts Payable	Infrerra Construction Mgmt Group, Inc	\$74,701.23		
	Invoice		Date	Description		Amount			
	21064		06/30/2021	SRWA - Construction Management Contract 2020-2021 for May 2021		\$35,373.53			
	21078		06/30/2021	SRWA - Construction Management Contract 2020-2021 for June 2021		\$39,327.70			
130902	08/12/2021	Open			Accounts Payable	INTERSTATE SALES INC	\$2,135.25		
	Invoice		Date	Description		Amount			
	8251		08/04/2021	INTERSTATE SALES - THERMODROP		\$2,135.25			
130903	08/12/2021	Open			Accounts Payable	JOAQUIN ROSE, INC, B & B FLUID POWER	\$44.31		
	Invoice		Date	Description		Amount			
	00274177		08/02/2021	TRA 1049		\$44.31			
130904	08/12/2021	Open			Accounts Payable	LANGUAGE LINE SERVICES	\$10.75		
	Invoice		Date	Description		Amount			
	10292719		08/10/2021	Acct #9020101104 - Translation services for Police Department		\$10.75			
130905	08/12/2021	Open			Accounts Payable	LEHIGH HANSON INC	\$1,136.74		
	Invoice		Date	Description		Amount			
	2265482		08/04/2021	LEHIGH - ASPHALT FOR STREETS		\$162.39			
	2265976		08/04/2021	LEHIGH - ASPHALT FOR STREETS		\$106.86			
	2267080		08/04/2021	LEHIGH - ASPHALT FOR STREETS		\$79.88			
	2267562		08/04/2021	LEHIGH - ASPHALT FOR STREETS		\$76.59			
	2268093		08/04/2021	LEHIGH - ASPHALT FOR STREETS		\$81.20			
	2268581		08/04/2021	LEHIGH - ASPHALT FOR STREETS		\$79.88			

# Payment Register

From Payment Date: 8/6/2021 - To Payment Date: 8/12/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	2269023		08/04/2021		LEHIGH - ASPHALT FOR STREETS		\$155.81		
	2269570		08/04/2021		LEHIGH - ASPHALT FOR STREETS		\$79.22		
	2270034		08/04/2021		LEHIGH - ASPHALT FOR STREETS		\$79.88		
	2270543		08/04/2021		LEHIGH - ASPHALT FOR STREETS		\$76.59		
	2271027		08/04/2021		LEHIGH - ASPHALT FOR STREETS		\$79.22		
	2271485		08/04/2021		LEHIGH - ASPHALT FOR STREETS		\$79.22		
130906	08/12/2021	Open			Accounts Payable	LEXIPOL, LLC		\$7,156.00	
	Invoice		Date		Description		Amount		
	INVLEX2675		08/04/2021		ANNUAL ENFORCEMENT POLICY UPDATE MANAGEMENT		\$7,156.00		
130907	08/12/2021	Open			Accounts Payable	METROPOLITAN TRANSPORTATION COMMISSION		\$3,500.00	
	Invoice		Date		Description		Amount		
	4926-AR12160		08/06/2021		StreetSaver Subscription & Software Support 10/1/21- 9/30/22		\$3,500.00		
130908	08/12/2021	Open			Accounts Payable	MONTE VISTA SMALL ANIMAL HOSPITAL		\$60.00	
	Invoice		Date		Description		Amount		
	532897		08/04/2021		VA035216		\$60.00		
130909	08/12/2021	Open			Accounts Payable	MOTOROLA INC		\$4,800.00	
	Invoice		Date		Description		Amount		
	8230328025		08/04/2021		COMMAND CENTRAL ANNUAL SUBSCRIPTION RENEWAL 7/10/21-7/9/22		\$4,800.00		
130910	08/12/2021	Open			Accounts Payable	NAPA AUTO PARTS		\$331.87	
	Invoice		Date		Description		Amount		
	766738		08/02/2021		PART #700-2922		\$262.00		
	766813		08/02/2021		PART #091843		\$21.68		
	767402		08/02/2021		OP18-624		\$48.19		
130911	08/12/2021	Open			Accounts Payable	NEXT LEVEL PARTS INC		\$4,197.51	
	Invoice		Date		Description		Amount		
	8577-358554		08/02/2021		PK08-4319		\$194.65		
	8577-358418		08/02/2021		ST03-7034		\$38.82		
	8577-358401		08/02/2021		TRA15-1051PP		\$119.84		
	8577-358732		08/02/2021		PK08-4319		\$45.18		
	8577-358733		08/02/2021		SC03-9014		\$17.38		
	8577-358589		08/02/2021		PK08-4319		\$51.53		
	8577-358685		08/02/2021		TURBO CHARGER HOSE		\$59.50		
	8577-358595		08/02/2021		TRA15-1041PPP		\$73.65		
	8577-358597		08/02/2021		AD09-0446		\$50.76		
	8577-358682		08/02/2021		TRA19-1064PP		\$346.49		
	8577-358456		08/02/2021		NOTE 7034		\$38.40		
	8577-357300		08/02/2021		NOTE 711		\$41.52		
	8577-357289		08/02/2021		TRA15-1049PP		\$74.29		
	8577-357249		08/02/2021		Parts		\$6.82		
	8577-357255		08/02/2021		POL16-1310		\$24.33		
	8577-357231		08/02/2021		NOTE 860		\$147.87		
	8577-357420		08/02/2021		NOTE 850		\$12.12		
	8577-358109		08/02/2021		AD20-4779		\$78.39		

# Payment Register

From Payment Date: 8/6/2021 - To Payment Date: 8/12/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
	8577-356895		08/02/2021	OP15-614			\$58.16		
	8577-357482		08/02/2021	OP18-624			\$61.19		
	8577-357493		08/02/2021	Parts			\$5.28		
	8577-357596		08/02/2021	POL18-1332			\$74.54		
	8577-357911		08/02/2021	POL15-1140			\$49.82		
	8577-357860		08/02/2021	NP07-010			\$194.65		
	8577-357857		08/02/2021	PED15-952			\$45.33		
	8577-358105		08/02/2021	AD09-0446			\$326.99		
	8577-358200		08/02/2021	EL13-689			\$248.51		
	8577-358327		08/02/2021	POL19-1337			\$151.53		
	8577-358300		08/02/2021	PK08-4363			\$23.23		
	8577-358261		08/02/2021	OP17-6001			\$21.16		
	8577-358298		08/02/2021	POL19-1337			\$10.63		
	8577-358112		08/02/2021	POL16-1307			\$151.53		
	8577-356889		08/02/2021	Parts			\$27.29		
	8577-356888		08/02/2021	Parts			\$68.22		
	8577-358246		08/02/2021	TRA19-1065PP			\$318.10		
	8577-357736		08/02/2021	ST99-7003			\$83.98		
	8577-358240		08/02/2021	Parts			\$620.32		
	8577-357423		08/02/2021	NOTE850			\$235.51		
130912	08/12/2021	Open			Accounts Payable	OREILLY AUTO PARTS		\$640.28	
	Invoice		Date	Description			Amount		
	2800-117070		08/02/2021	TRA15-1038PPP			\$58.08		
	2800-119970		08/02/2021	POL15-1136			\$238.58		
	2800-118324		08/02/2021	AD09-0446			\$23.84		
	2800-113563		08/02/2021	TRA15-1052PPP			\$62.61		
	2800-110804		08/02/2021	TRA15-1050PPP			\$58.16		
	2800-115349		08/02/2021	RADIATOR			\$167.11		
	2800-114562		08/02/2021	FLT86-85			\$31.90		
130913	08/12/2021	Open			Accounts Payable	P G & E		\$35.51	
	Invoice		Date	Description			Amount		
	COLUMBIA 8/3/21		08/10/2021	6180280303-3 / 600 Columbia St			\$8.65		
	RBOESCH -8/3/21		08/10/2021	4388605407-1 / 275 N Orange			\$18.21		
	HIGH 8/3/21		08/10/2021	0221941093-9 / 595 High St			\$8.65		
130914	08/12/2021	Open			Accounts Payable	PACE SUPPLY CORPORATION		\$2,002.39	
	Invoice		Date	Description			Amount		
	056979358		06/30/2021	Pipe and Pipe Fittings			\$1,260.05		
	CM056979358		06/30/2021	Credit Tax Adjustment for 056914794-1			(\$1,251.35)		
	056979351		06/30/2021	Pipe and Pipe Fittings			\$320.01		
	CM056979351		06/30/2021	Credit Tax Adjustment for 056914794			(\$317.80)		
	CM056979376		06/30/2021	Credit Tax Adjustment for 056875570-4			(\$419.42)		
	056979376		06/30/2021	Pipe and Pipe Fittings			\$422.33		
	056875570-4		06/30/2021	Pipe and Pipe Fittings			\$419.42		
	056914794		06/30/2021	Pipe and Pipe Fittings			\$317.80		
	056914794-1		06/30/2021	Pipe and Pipe Fittings			\$1,251.35		

# Payment Register

From Payment Date: 8/6/2021 - To Payment Date: 8/12/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
130915	08/12/2021	Open			Accounts Payable	PHASE 1 CONSTRUCTION	\$52,216.23		
	Invoice		Date	Description		Amount			
	PP6/CP1758		06/30/2021	17-58 SRTS Ped Improvements, Various Locations 4/1/21 - 6/30/21		\$52,216.23			
130916	08/12/2021	Open			Accounts Payable	PROVOST AND PRITCHARD ENGINEERING GROUP	\$3,418.44		
	Invoice		Date	Description		Amount			
	86241		06/30/2021	SR01, 20-027 Drinking Water Chlorination June 2021		\$3,418.44			
130917	08/12/2021	Open			Accounts Payable	RAMONT'S TOW SERVICE	\$500.00		
	Invoice		Date	Description		Amount			
	236475		08/02/2021	TRA19-106200		\$500.00			
130918	08/12/2021	Open			Accounts Payable	ROLAND PHD,JOCELYN E	\$200.00		
	Invoice		Date	Description		Amount			
	18844		06/30/2021	PRE-COE SCREENING 3.12.21		\$200.00			
130919	08/12/2021	Open			Accounts Payable	RUSH TRUCK CENTERS OF CALIFORNIA, INC.	\$4,642.28		
	Invoice		Date	Description		Amount			
	3024288625		08/02/2021	POL17-1317		\$15.34			
	3024270060		08/02/2021	OP18-624		\$247.32			
	3024101126		08/02/2021	VEHICLE #1141		\$425.69			
	3024082180		08/02/2021	VEHICLE #1136		\$276.99			
	3024094139		08/02/2021	VEHICLE #1310		\$32.48			
	3024020376		08/02/2021	COOLING BLOWER		\$68.33			
	3024017911		08/02/2021	CLEANER ASY		\$276.99			
	3024041549		08/02/2021	COOLING BLOWER		\$68.21			
	3024241925		08/02/2021	SOCKET ASY		\$296.55			
	3024163612		08/02/2021	AIR FILTER		\$361.10			
	3024104972		08/02/2021	POL15-1140		\$2,248.63			
	3024126678		08/02/2021	POL15-1140		\$324.65			
130920	08/12/2021	Open			Accounts Payable	SAFE-T-LITE CO INC	\$11,551.73		
	Invoice		Date	Description		Amount			
	376328		08/02/2021	DEPARTMENT SUPPLIES		\$689.23			
	376128		06/30/2021	PORTABLE PEDESTRIAN BARRICADE		\$10,862.50			
130921	08/12/2021	Open			Accounts Payable	STATE WATER RESOURCE CTNL	\$90.00		
	Invoice		Date	Description		Amount			
	39632-1		08/02/2021	D3 CERTIFICATE FOR MATTHEW WAGGONER		\$90.00			
130922	08/12/2021	Open			Accounts Payable	STOMMEL INC DBA LEHR AUTO ELECTRIC	\$1,154.48		
	Invoice		Date	Description		Amount			
	SI62032		06/30/2021	Emergency Vehicle Equip and Supplies		\$1,154.48			
130923	08/12/2021	Open			Accounts Payable	T I D	\$59.87		
	Invoice		Date	Description		Amount			
	7/21/2021		08/06/2021	Acct #6241700000 service 6/21 - 7/21/2021		\$59.87			
130924	08/12/2021	Open			Accounts Payable	TOWER ENTERPRISE	\$528.84		
	Invoice		Date	Description		Amount			
	139534 7.26.21		08/04/2021	BACKGROUND PROCESS - APPLICANT		\$528.84			

# Payment Register

From Payment Date: 8/6/2021 - To Payment Date: 8/12/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
130925	08/12/2021	Open			Accounts Payable	TRIMAX MOWING SYSTEMS	\$379.27		
	Invoice		Date	Description		Amount			
	INV2004833		08/02/2021	AD20-4779		\$379.27			
130926	08/12/2021	Open			Accounts Payable	TURLOCK JOURNAL	\$120.00		
	Invoice		Date	Description		Amount			
	290205		08/04/2021	Public Notice for 8/5/21 Planning Comm Mtgs		\$120.00			
130927	08/12/2021	Open			Accounts Payable	TURLOCK UMPIRE GROUP	\$4,310.00		
	Invoice		Date	Description		Amount			
	2021-02		08/04/2021	TURLOCK UMPIRE GROUP SOFTBALL GAMES		\$4,310.00			
130928	08/12/2021	Open			Accounts Payable	U-Rock Utility Equipment, Inc.	\$792.37		
	Invoice		Date	Description		Amount			
	490		08/02/2021	SP LIGHT GLASSES		\$459.51			
	480		08/02/2021	tv camera repair		\$332.86			
130929	08/12/2021	Open			Accounts Payable	UTILITY TELECOMP GROUP LLC	\$1,796.23		
	Invoice		Date	Description		Amount			
	0131803210801		08/10/2021	Acct #131803 - Transit Center telephone		\$557.14			
	0128444210801		08/10/2021	Acct #128444 - Public Safety internet service		\$684.54			
	0127022210801		08/10/2021	Acct #127022 - City-wide internet service		\$554.55			
130930	08/12/2021	Open			Accounts Payable	VETERINARY MED CTR INC	\$500.00		
	Invoice		Date	Description		Amount			
	256770		06/30/2021	A035665		\$65.00			
	256883		06/30/2021	A035661		\$65.00			
	256994		06/30/2021	A035665		\$65.00			
	256995		06/30/2021	A035617		\$65.00			
	257292		06/30/2021	A035965		\$40.00			
	255600		06/30/2021	A035365		\$5.00			
	255688		06/30/2021	A035366		\$65.00			
	255689		06/30/2021	A035364		\$65.00			
	257055		06/30/2021	A035836		\$65.00			
130931	08/12/2021	Open			Accounts Payable	VSS INTERNATIONAL INC	\$74,035.65		
	Invoice		Date	Description		Amount			
	PP5/CP20003		06/30/2021	20-003 Northeast Quadrant Rd Rehab 4/16/21 - 6/15/21		\$74,035.65			
130932	08/12/2021	Open			Accounts Payable	WEST PUBLISHING CORPORATION	\$273.76		
	Invoice		Date	Description		Amount			
	844778034		08/04/2021	ONLINE/SOFTWARE SUBSCRIPTION CHARGES		\$273.76			
130933	08/12/2021	Open			Accounts Payable	WEST YOST ASSOCIATES	\$100,823.98		
	Invoice		Date	Description		Amount			
	2045819		06/30/2021	SRWA - Program Mgmt Services for 2020-21 for June 2021		\$100,823.98			
130934	08/12/2021	Open			Accounts Payable	ANDERSON-LITFIN INC	\$222.00		
	Invoice		Date	Description		Amount			
	19-039G		08/09/2021	REFUND IMPROVEMENT SECURITY 19-039G 1600 OLYMPIC DR		\$222.00			

# Payment Register

From Payment Date: 8/6/2021 - To Payment Date: 8/12/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
130935	08/12/2021	Open			Accounts Payable	ANDERSON-LITFIN INC	\$4,015.00		
	Invoice		Date	Description		Amount			
	19-219E		08/09/2021	REFUND IMPROVEMENT SECURITY 19-219E 1600 OLYMPIC DR		\$4,015.00			
130936	08/12/2021	Open			Accounts Payable	BETTIS, FRANK	\$350.00		
	Invoice		Date	Description		Amount			
	2021-00001692		06/30/2021	TRAINING REIMBURSEMENT		\$350.00			
130937	08/12/2021	Open			Accounts Payable	GOLANI, DONA	\$35.00		
	Invoice		Date	Description		Amount			
	2022-00000063		06/30/2021	REFUND FOR SWIM		\$35.00			
130938	08/12/2021	Open			Accounts Payable	GUERRERO, CARLOS	\$60.00		
	Invoice		Date	Description		Amount			
	44061		08/02/2021	REIMBURSEMENT FOR T2 CERTIFICATION		\$60.00			
130939	08/12/2021	Open			Accounts Payable	MARISCAL, ANGIE	\$960.00		
	Invoice		Date	Description		Amount			
	2022-00000064		08/04/2021	REFUND FOR BUILDING RENTAL DEPOSIT		\$960.00			
130940	08/12/2021	Open			Accounts Payable	MHK CONSTRUCTION, INC.	\$2,252.01		
	Invoice		Date	Description		Amount			
	MTR #450675		08/02/2021	HYDRANT USE PERMIT DEPOSIT REFUND MTR #450675		\$2,252.01			
130941	08/12/2021	Open			Accounts Payable	MORTERA, DIEGO	\$400.00		
	Invoice		Date	Description		Amount			
	56989		06/30/2021	REIMBURSEMENT MORTERA 6/30/2021		\$400.00			
130942	08/12/2021	Open			Accounts Payable	SNELSON COMPANIES, INC.	\$2,426.62		
	Invoice		Date	Description		Amount			
	MTR #19107546		08/02/2021	HYDRANT USE PERMIT DEPOSIT REFUND MTR #19107546		\$2,426.62			
130943	08/12/2021	Open			Accounts Payable	WILLIAMS, STEVE	\$160.00		
	Invoice		Date	Description		Amount			
	TR 4583 PER DIEM		07/22/2021	FBI LEEDS - SOUTH LAKE TAHOE - 8/29 TO 9/2		\$160.00			

Type Check Totals:  
AP - Accounts Payable Totals

79 Transactions

\$1,233,230.88

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	78	\$1,233,136.67	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$94.21	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	79	\$1,233,230.88	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	78	\$1,233,136.67	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$94.21	\$0.00
	Stopped	0	\$0.00	\$0.00

# Payment Register

From Payment Date: 8/6/2021 - To Payment Date: 8/12/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
<b>Grand Totals:</b>					Total		79	\$1,233,230.88	\$0.00
<b>Checks</b>				<b>Status</b>	<b>Count</b>	<b>Transaction Amount</b>	<b>Reconciled Amount</b>		
				Open	78	\$1,233,136.67	\$0.00		
				Reconciled	0	\$0.00	\$0.00		
				Voided	1	\$94.21	\$0.00		
				Stopped	0	\$0.00	\$0.00		
				<b>Total</b>	<b>79</b>	<b>\$1,233,230.88</b>	<b>\$0.00</b>		
<b>All</b>				<b>Status</b>	<b>Count</b>	<b>Transaction Amount</b>	<b>Reconciled Amount</b>		
				Open	78	\$1,233,136.67	\$0.00		
				Reconciled	0	\$0.00	\$0.00		
				Voided	1	\$94.21	\$0.00		
				Stopped	0	\$0.00	\$0.00		
				<b>Total</b>	<b>79</b>	<b>\$1,233,230.88</b>	<b>\$0.00</b>		

**MAY 25, 2021**  
**6:00 p.m.**  
**City of Turlock Yosemite Room**  
**156 S. Broadway, Turlock, California**

**DRAFT MINUTES**  
**Regular Meeting**  
**Turlock City Council**

**0. A. CALL TO ORDER** – Mayor Bublak called the meeting to order at 6:04 p.m.

**B. SALUTE TO THE FLAG**

*Mayor Bublak announced the City Council meeting is open to the public with limited seating capacity and that compliance with health and safety guidelines including COVID-19 screening, temperature checks, face coverings, and physical distancing measures are required for in-person attendance.*

*Mayor Bublak also announced the meeting is being conducted via the Zoom system and streamed on the City's website, YouTube, & Spectrum Channel 2.*

*Lastly, Mayor Bublak announced that members of the public will be given the opportunity to address the Council during public participation as well during the presentation of public hearing/discussion items and noted the City Clerk will provide additional details once we near the public participation section of the meeting.*

**C. ROLL CALL:**

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**PRESENT:** Councilmembers Nicole Larson, Andrew Nosrati, Pam Franco, Rebecka Monez, and Mayor Amy Bublak.

**ABSENT:** None

**D. DECLARATION OF CONFLICTS:** None

**1. CLOSED SESSION:**

*The Closed Session item(s) for this meeting have been agendized and will be heard toward the latter part of the meeting.*

**2. APPROVAL OF AGENDA AS POSTED OR AMENDED**

This is the time for the City Council to remove items from the agenda or to change the order of the agenda. Matters may be taken up out of order of the established agenda by a four-fifths vote of the City Council.

**Action:** Motion by Councilmember Larson, seconded by Councilmember Franco, Approving the agenda as posted. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**3. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS, AND BRIEFINGS:**

- A. Recognition: Employee of the Month, March 2021, Accounts Payable Clerk Danette Peterson

Mayor Bublak announced that Accounts Payable Clerk Danette Peterson is the Employee of the Month for March 2021 and read her bio.

- B. Recognition: Employee of the Month, April 2021, Public Works Construction Inspector, Sr. Manuel Quintero

Mayor Bublak announced that Public Works Construction Inspector, Sr. Manuel Quintero is the Employee of the Month for April 2021 and read his bio.

- C. Proclamation: In Honor of the Retirement of Transit Planner Scott Medeiros

Interim Development Services Director Nathan Bray read a Proclamation in Honor of the Retirement of Transit Planner Scott Medeiros.

- D. Recognition: Special recognitions, presented by Mayor Bublak

Vice Mayor Franco presented a certificate of recognition to City Clerk Jennifer Land for her 19 years of service to the City of Turlock.

Mayor Bublak presented a Key to the City to Acting City Manager Gary R. Hampton for his years of service, dedication, and infusing his knowledge and passion into Turlock.

- E. Briefing: COVID-19 Update, presented by Interim Fire Chief Gary Carlson

Interim Fire Chief Gary Carlson provided an update regarding COVID-19 including county tier status, positivity rate, ICU rates, vaccination statistics, vaccine clinics, mortality rate and active cases.

*Acting City Clerk Allison Martin announced that members of the public will be given the opportunity to address Council on items that are within the subject matter jurisdiction of the City Council and on any item on tonight's agenda. For items listed on the agenda, we ask that you please defer your comments until that item is heard by the Council. For members of the public participating in-person and who are interested in addressing the Council, please raise your hand once the Mayor opens public comment and before she closes public comment. For members of the public participating remotely, please press the "raise hand" feature on your screen or press \*9 from your telephone keypad.*

*Members of the public participating in-person will be called upon first and then we will move to those participating remotely. For those participating remotely, they will hear an automated prompt indicating their line has been unmuted – and that is when their comment period will begin.*

*Lastly, we request members who choose to address the Council to please state their first and last name in the event any follow up is needed; however, this is not mandatory.*

**4. PUBLIC PARTICIPATION:**

The following members of the public spoke:

Bonita Quami  
Milt Trieweler  
Mr. Dhaliwahl  
Ron Bridegroom  
Ramon Rodriguez  
Mary Jackson

**5. MOTION WAIVING READING OF ALL ORDINANCES ON THE AGENDA, EXCEPT BY TITLE**

**Action:** Motion by Councilmember Franco, seconded by Councilmember Monez, Waiving reading of all Ordinances on the agenda, except by title. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**6. CONSENT CALENDAR:**

*Mayor Bublak noted the green sheet (modifications) to Consent Calendar Item 6L, clarifying the bargaining unit for the Financial Customer Services Supervisor position.*

*Mayor Bublak announced that Consent Calendar Items 6D, 6E, 6I, 6K, and 6M would be removed for separate consideration.*

**Action:** Motion by Councilmember Franco, seconded by Councilmember Monez, adopting the amended consent calendar. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- A. **Resolution No. 2021-079:** Accepting Weekly Demands of 4/29/21 in the amount of \$1,740,701.05; Weekly Demands of 5/6/21 in the amount of \$4,868,379.87
- B. **Motion:** Accepting Minutes of the Regular Meeting of March 23, 2021; Minutes of the Special Meeting of April 1, 2021; Minutes of the Regular Meeting of April 13, 2021
- C.
  - 1. **Motion:** Approving Amendment No. 2 with NV5, Inc. of Manteca, California, in the amount of \$19,250 (Fund 305), bringing the contract total to \$1,461,266.98 for construction management services for City Project No. 0828 "SR-99/Fulkerth Road Interchange" and extending the term of the agreement to July 31, 2021
  - 2. **Motion:** Approving Contract Change Order Nos. 26, 28, 29, and 30 (Final) with Agee Construction of Clovis, California, in the amount of \$119,641.09 (Fund 305), bringing the

- contract total to \$12,341,574.93 for construction of City Project No. 0828 “SR-99/Fulkerth Road Interchange”
3. **Motion:** Accepting improvements and authorizing the City Engineer to file a Notice of Completion for City Project No. 0828 “SR-99/Fulkerth Road Interchange”
4. **Resolution No. 2021-080:** Appropriating \$140,000 to account number 305-40-440.51270 “Construction Project” from Fund 305 (Roadways) Unassigned Reserves to complete funding for City Project No. 0828 “SR-99/Fulkerth Road Interchange”
- D. *Item removed for separate consideration*
- E. *Item removed for separate consideration*
- F. **Motion:** Approving Amendment No. 2 to an Agreement with Stott Outdoor Advertising of Chino, California, increasing the term of the Agreement by five (5) months through December 31, 2021, and updating contract administrator information
- G. 1. **Motion:** Authorizing the City Manager to terminate a University Pass Transit Funding Agreement with Associated Students, Inc. (ASI) of California State University, Stanislaus (CSUS) in recognition of major reductions to student ridership demand associated with pandemic-related campus closures and unknown, long-term plans for transition back to on-campus learning and operations
2. **Motion:** Authorizing the City Manager, or his or her designee, to continue discussions with representatives from California State University, Stanislaus (CSUS), Associated Students, Inc. (ASI) of California State University, Stanislaus, and regional transportation partners to identify a solution for the CSUS campus that encourages increased use of transit and non-motorized transportation
- H. **Resolution No. 2021-081:** Approving Transportation Development Act (TDA) transit claims for Local Transportation Funds (LTF) funding and State Transit Assistance (STA) funding with the Stanislaus Council of Governments (StanCOG) associated with the Roger K. Fall Transit Center, the Turlock-Denair Amtrak Station, and Turlock Transit services for Fiscal Year 2021-22, and authorizing the City Manager to sign and submit the subject claims
- I. *Item removed for separate consideration*
- J. **Motion:** Approving Amendment No. 1 to a Professional Services Agreement between the City of Turlock and Cooperative Personnel Services dba CPS HR Consulting for temporary professional human resource services, to increase the contract amount by \$30,000 for a total amount not to exceed \$95,000 through June 30, 2021
- K. *Item removed for separate consideration*
- L. **Resolution No. 2021-082:** Approving modifications to the job description for the position of Financial Customer Services Supervisor, effective May 25, 2021
- M. *Item removed for separate consideration*
- N. 1. **Resolution No. 2021-083:** Authorizing the examination of the Bradley-Burns Local Sales or Transactions and Use Tax records
2. **Motion:** Approving the Amendment and Novation Agreement to Contract between Municipal Resource Consultants and MuniServices, LLC and City of Turlock for sales tax audit services to include examination of the Local Sales or Transactions and Use Tax records pertaining to the Bradley-Burns Local Sales and Use Tax Law which is part of the Revenue and Taxation Code in California
- O. 1. **Resolution No. 2021-084:** Authorizing the examination of the Measure A Local Transactions (Sales) and Use Tax records
2. **Motion:** Approving Amendment No. 1 to an Agreement with MuniServices LLC for sales tax audit services to include examination of the Local Transactions (Sales) and Use Tax records pertaining to Measure A
- P. 1. **Motion:** Approving Contract Change Order No. 1 in the amount of \$142,369.80 (Non-General Fund - Fund 410) with Arrow Construction, Inc., of Sacramento, California, for City

Project No. 20-011 “City Utility Trench Repair 2020,” bringing the contract total to \$284,739.65

2. **Resolution No. 2021-085:** Appropriating \$71,185 to account number 410-51-531.43145 “Pave Trenches” from Fund 410 “Water Quality Control (WQC)” unassigned reserves and \$71,185 to account number 420-52-550.43145 “Pave Trenches” from Fund 420 “Water” unassigned reserves to provide necessary funding for City Project No. 20-011 “City Utility Trench Repair 2020”

Q. **Resolution No. 2021-086:** Reducing the appropriation originally approved on February 23, 2021 by Resolution No. 2021-031 by \$74,169 from 110-20-210.38001\_325 “Transfers In from CARES Act Funds” back to unassigned balance of CARES Act Fund 110-10-189 for funding not utilized for the two (2) School Resource Officer salaries due to the reopening of secondary schools and School Resource Officers being reassigned to high schools

6D. **Motion:** Authorizing staff to proceed with the design of road rehabilitation for City Project No. 21-018 “Lander Avenue Rehabilitation” using Fund 218 “Measure L” funds

Council and staff discussed this item.

Mayor Bublak opened public participation.

The following members of the public spoke:

Ron Bridegroom

Mayor Bublak closed public participation.

**Action:** Motion by Councilmember Monez, seconded by Councilmember Franco, Authorizing staff to proceed with the design of road rehabilitation for City Project No. 21-018 “Lander Avenue Rehabilitation” using Fund 218 “Measure L” funds. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

6E. **Resolution:** Initiating proceedings for filing of the Annual Report for Fiscal Year 2021-22 for all Landscaping and Lighting Assessment Districts (Exhibit A) and all Street Maintenance Benefit Assessment Areas (Exhibit B) in the City of Turlock and directing the City Engineer to act as the Engineer of Work and produce an Engineer’s Report which details the annual costs to each lot of each development

Mayor Bublak opened public participation.

The following members of the public spoke:

Ron Bridegroom

Member of the public (provided general public comments due not being to get through/speak earlier in the meeting)

Mayor Bublak closed public participation.

Staff provided brief comment in response to public comment.

**Action:**        **Resolution No. 2021-087:** Initiating proceedings for filing of the Annual Report for Fiscal Year 2021-22 for all Landscaping and Lighting Assessment Districts (Exhibit A) and all Street Maintenance Benefit Assessment Areas (Exhibit B) in the City of Turlock and directing the City Engineer to act as the Engineer of Work and produce an Engineer’s Report which details the annual costs to each lot of each development as introduced by Councilmember Monez, seconded by Councilmember Franco, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- 6I.        **Motion:** Approving Amendment No.1 to City Contract No. 2021-41 in the amount of \$800,000 with Bureau Veritas North America Inc. bringing the contract total to \$1,000,000 for building inspection services

Mayor Bublak opened public participation.

The following members of the public spoke:

Ron Bridegroom

Mayor Bublak closed public participation.

Staff provided brief comment in response to public comment.

**Action:**        Motion by Councilmember Monez, seconded by Councilmember Franco, Approving Amendment No.1 to City Contract No. 2021-41 in the amount of \$800,000 with Bureau Veritas North America Inc. bringing the contract total to \$1,000,000 for building inspection services. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- 6K.        **Resolution:** Authorizing the continued engagement of the law firm of Atkinson, Andelson, Loya, Ruud & Romo to provide labor negotiation and labor/employment law services to the City of Turlock pursuant to an updated Attorney Representation Agreement effective July 1, 2021 through June 30, 2022, and appropriating \$135,000 to account number 110-10-109.43010 “Contract Attorney” from Fund 110 “General Fund” unassigned reserves for anticipated fees through June 30, 2021

Council and staff discussed this item, including missing signature block for the Interim City Attorney and possible continuance to the June 8, 2021 Council Meeting.

Mayor Bublak opened public participation.

The following members of the public spoke:

Ron Bridegroom

Mayor Bublak closed public participation.

Staff provided brief comment in response to public comment.

Councilmember Monez introduced a modified motion, continuing Consent Calendar Item 6K to the June 8, 2021 City Council meeting.

**Action:** Motion by Councilmember Monez, seconded by Councilmember Franco, to continue this item to the June 8, 2021 City Council meeting. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- 6M. **Resolution:** Approving the payment of funds related to monies received from the contractual arrangement between Mountain-Valley EMS Agency (“MVEMSA”) and the County of Stanislaus emergency medical services (“EMS”) transportation provider to Turlock Firefighters, Local #2434 pursuant to the Settlement Agreement resolving Unfair Practice Charge No. SA-CE-1114-M from Account Number 110-30-300.47557 “EMS Contract Expense”

Mayor Bublak opened public participation.

The following members of the public spoke:

Ron Bridegroom

Mayor Bublak closed public participation.

Staff provided brief comment in response to public comment.

Council and staff discussed this item.

**Action:** **Resolution No. 2021-088:** Approving the payment of funds related to monies received from the contractual arrangement between Mountain-Valley EMS Agency (“MVEMSA”) and the County of Stanislaus emergency medical services (“EMS”) transportation provider to Turlock Firefighters, Local #2434 pursuant to the Settlement Agreement resolving Unfair Practice Charge No. SA-CE-1114-M from Account Number 110-30-300.47557 “EMS Contract Expense” as introduced by Councilmember Franco, seconded by Councilmember Monez, and carried 5/0 by the following vote

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**7. FINAL READINGS:**

- A. Ordinance: Amending the Zoning Map of the City of Turlock, California, attached to Title 9 of the Turlock Municipal Code [Rezone 2020-01 Planned Development 279 (Fifth Street Community)] (*Quintero*)

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

**Action:** **Ordinance No. 1285-CS**, Amending the Zoning Map of the City of Turlock, California, attached to Title 9 of the Turlock Municipal Code [Rezone 2020-01 Planned Development 279 (Fifth Street Community)], as introduced at the May 11, 2021 City Council meeting was passed and adopted 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**Resolution No. 2021-089**: Establishing Conditions of Approval for Planned Development 279 (Fifth Street Community) as introduced by Councilmember Franco, seconded by Councilmember Monez, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**8. PUBLIC HEARINGS**

- A. Interim Municipal Services Deputy Director Carl Brown presented the staff report on the request to Rescind Resolution No. 2016-129 and adopt a new Resolution updating the 2020 Urban Water Management Plan and Water Shortage Contingency Plan for the City of Turlock

Interim Deputy Director Brown and Monique Day from West Yost also presented information regarding water demands and projections, projected water supplies, water use targets, water shortage contingency plan, and public outreach key dates (timelines) for the process.

Council and staff discussed this item.

Mayor Bublak opened the public hearing.

The following members of the public spoke:

- Milt Trieweiler
- Ron Bridegroom
- Cheryl Reiland

Mayor Bublak closed the public hearing.

Staff provided brief comment in response to public comment.

Mayor Bublak reopened the public hearing.

The following members of the public spoke:

Milt Trieweiler

Council and staff further discussed this item.

Mayor Bublak closed the public hearing.

Staff provided further comment in response to public comment.

Further Council and staff discussion occurred.

**Action:**        **Resolution No. 2021-090:**    Rescinding Resolution No. 2016-129 and adopting a new Resolution updating the 2020 Urban Water Management Plan and Water Shortage Contingency Plan for the City of Turlock, as introduced by Councilmember Franco, seconded by Councilmember Larson, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- B. Interim Deputy Municipal Services Director Carl Brown presented the staff report on the request to Amend the Turlock Municipal Code Title 6, Chapter 7, regarding water conservation and education in accordance with Department of Water Resources' (DWR) new requirements for urban water suppliers to adopt within the Water Shortage Contingency Plan (WSCP).

Mayor Bublak opened the public hearing.

The following members of the public spoke:

Milt Trieweiler

Mayor Bublak closed the public hearing.

Staff provided brief comment in response to public comment.

Council and staff discussed this item and provided direction to staff to add an exemption to the ordinance that will allow hand watering of landscape areas.

**Action:**        Motion by Councilmember Monez, seconded by Councilmember Franco, to continue this item to the June 8, 2021 City Council meeting. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**9. ACTION ITEMS:**

- A. Principal Civil Engineer Stephen Fremming presented the staff report on the request to authorize the sole source specification of various equipment and sole source procurement of pumps, pump motors, and variable frequency drives identified in the included tables necessary for construction of City Project No. 18-69 "Surface Water Distribution System Improvements" without compliance to formal bidding procedures pursuant to Turlock Municipal Code Sections 2-7-08(b)(2) and 2-7-08(b)(6) AND Approve the advertisement for construction bids for City Project No. 18-69 "Surface Water Distribution System Improvements"

Council and staff discussed this item.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

**Action:**        **Resolution No. 2021-091:**    Authorizing the sole source specification of various equipment and sole source procurement of pumps, pump motors, and variable frequency drives identified in the included tables necessary for construction of City Project No. 18-69 "Surface Water Distribution System Improvements" without compliance to formal bidding procedures pursuant to Turlock Municipal Code Sections 2-7-08(b)(2) and 2-7-08(b)(6), as introduced by Councilmember Franco, seconded by Councilmember Larson, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

Motion by Councilmember Franco, seconded by Councilmember Larson, Approving the advertisement for construction bids for City Project No. 18-69 "Surface Water Distribution System Improvements". Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- B. Interim Development Services Director Nathan Bray presented the staff report on the request to approve a new job description for the position of Program Manager, effective July 1, 2021 AND Authorize the hiring of one (1) Program Manager in the Development Services Department – Engineering Division and authorizing the City Manager to offer hiring incentives based on qualifications not to exceed 40 hours of sick leave, 80 hours of vacation, and \$6,000 to be distributed 50% on the date of hire and 50% on completion of probation

Interim Director Bray also spoke regarding the green sheet (modifications) to this item to clarify this position will be the "Roads Program Manager" and that the primary responsibilities are to manage the road projects funded by Measure A.

Council and staff discussed this item.

Mayor Bublak opened public participation.

The following members of the public spoke:

Cheryl Reiland

Mayor Bublak closed public participation.

Staff provided brief comment in response to public comment.

Council further discussed this item.

**Action:**        **Resolution No. 2021-092:** Approving a new job description for the position of Roads Program Manager, effective July 1, 2021, as introduced by Councilmember Franco, seconded by Councilmember Monez, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**Resolution No. 2021-093:** Authorizing the hiring of one (1) Roads Program Manager in the Development Services Department – Engineering Division and authorizing the City Manager to offer hiring incentives based on qualifications not to exceed 40 hours of sick leave, 80 hours of vacation, and \$6,000 to be distributed 50% on the date of hire and 50% on completion of probation, as introduced by Councilmember Franco, seconded by Councilmember Monez, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- C. Community Housing Program Supervisor Maria Ramos presented the staff report on the request to approve an Agreement with Community Housing and Shelter Services (CHSS), a non-profit organization, to administer a rent, mortgage, and utility assistance program to eligible households as prescribed in Attachment A and authorize the City Manager to execute all necessary documents

Council and staff discussed this item and requested information from staff regarding the formula (anticipated cost) for administration related fees.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

Council and staff further discussed this item and requested staff contact families who may need assistance paying delinquent utility bills.

**Action:** Motion by Councilmember Larson, seconded by Councilmember Franco, Approving an Agreement with Community Housing and Shelter Services (CHSS), a non-profit organization, to administer a rent, mortgage, and utility assistance program to eligible households as prescribed in Attachment A and authorizing the City Manager to execute all necessary documents. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- D. Community Housing Program Supervisor Maria Ramos presented the staff report on the request to seek direction from Council relative to funding priorities and possible changes to the proposed activities contained in the approved 2021-2022 Annual Action Plan that could either be included in the existing proposed activities or constitute a substantial amendment Annual Action Plan.

Council and staff discussed this item.

Mayor Bublak opened public participation.

The following members of public spoke:

Ron Bridegroom

Mayor Bublak closed public participation.

Council further discussed this item and provided direction to staff to develop further ideas for Council discussion.

- E. Acting City Manager Gary R. Hampton and City Clerk Jennifer Land presented the staff report on the request for Council to provide direction to staff regarding the review, interview and/or selection processes for the Measure A Citizens Oversight Committee.

Council and staff discussed this item, including alternative options for reviewing and selecting applicants. Council provided direction to staff to redact the candidate names from the applications and sort them into districts for each Councilmember’s review and selection of their top 5 candidates.

**10. CITY MANAGER REPORTS/UPDATES:**

- A. Administrative Services
  - 1. Monthly Budget Update

A written staff update was included in the agenda packet.

- 2. Unsheltered Homeless and Encampments Crisis Update

Interim Chief of Police Steven Williams provided an update regarding plan status, budget, shelter bed availability, and development of timeline.

*Councilmember Monez stepped down from the dais at 9:27 p.m.*  
*Councilmember Monez returned to the dais at 9:30 p.m.*

- B. Fire Department
  - 1. Public Safety Briefing

A written staff update was included in the agenda packet.

- C. Municipal Services
  - 1. Monthly Departmental Update

Interim Deputy Municipal Services Director Carl Brown provided an update regarding Water Quality Control, 2020 electronic Annual Report, water system chlorination meeting on May 26 at 2:00 p.m., and water conservation public outreach programs.

*Mayor Bublak stepped down from the dais at 9:31 p.m.*  
*Mayor Bublak returned to the dais at 9:34 p.m.*

- D. Police Department
  - 1. Public Safety Briefing

A written staff update was included in the agenda packet.

**11. COUNCIL ITEMS FOR FUTURE CONSIDERATION:**

Councilmember Monez requested consideration of a pause for external proclamations until future notice, but continuing to allow City-related proclamations.

**12. COUNCILMEMBER QUESTIONS, COMMENTS, AND ANNOUNCEMENTS: None**

**13. CLOSED SESSION:**

*Acting City Clerk Allison Martin introduced the Closed Session Item(s).*

- A. Conference with Legal Counsel – Initiation of Litigation, Cal. Gov't Code §54956.9(d)(4)  
*“For the purposes of this section, litigation shall be considered pending when any of the following circumstances exist... Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation.*  
Potential Case: (1 case)
- B. Conference with Labor Negotiators, Cal. Gov't Code §54957.6(a)  
*“Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with the local agency’s designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees,*

*and, for represented employees, any other matter within the statutorily provided scope of representation.”*

Agency Designated Representative: Human Resources Manager Sarah Eddy

Employee Organization: Turlock Associated Police Officers

Employee Organization: Turlock City Employees Association

Employee Organization: Turlock Firefighters Association-Local 2434

Employee Organization: Turlock Management Association-Public Safety

Unrepresented Employees: Accountant, Sr., Administrative Analyst, Administrative Services Director, Assistant to the City Manager for Economic Development/Community Housing, Chief Building Official, City Clerk, Community Housing Program Supervisor, Deputy Director Development Services/Planning, Development Services Director, Development Services Supervisor/City Surveyor, Executive Administrative Assistant/Deputy City Clerk, Executive Administrative Assistant/Municipal Services, Executive Administrative Assistant/Public Safety, Fire Chief, Human Resources Analyst, Sr., Human Resources Manager, Human Resources Technician, Information Technology Manager, Legal Assistant, Municipal Services Deputy Director, Municipal Services Director, Office Assistant I, Parks, Recreation and Public Facilities Director, Parks, Recreation and Public Facilities Manager, Payroll Coordinator, Police Business Unit Supervisor, Police Chief, Principal Civil Engineer, Regulatory Affairs Manager, Transit Manager, Utilities Manager, and Water Quality Control Division Manager.

C. Public Employee Discipline/Dismissal/Release, Cal. Gov’t Code §54957(b)(1)

D. Liability Claims, Cal. Gov’t Code §54956.95

*“For the purposes of [Section 54956.9], ‘existing facts and circumstances’ shall consist only of one of the following: The receipt of a claim pursuant to the Government Claims Act (Division 3.6 (commencing with Section 810) of Title 1 of the Government Code) or some other written communication from a potential plaintiff threatening litigation, which claim or communication shall be available for public inspection pursuant to Section 54957.5.”*

Claimant: Inderjit & Harinder Toor

Agency Claimed Against: City of Turlock

E. Conference with Legal Counsel – Anticipated Litigation, Cal. Gov’t Code §54956.9(d)(2)

*“For the purposes of this section, litigation shall be considered pending when any of the following circumstances exist... A point has been reached where, in the opinion of the legislative body of the local agency on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the local agency.”*

Potential Case: (1 case)

**14. REPORTS FROM CLOSED SESSION:**

Interim City Attorney George A. Petrulakis reported for Closed Session Item 13C the City Council approved a settlement agreement related to the separation of City Manager Toby Wells.

The results of the roll call vote are as follows:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
No	No	Yes	Yes	Yes

Interim City Attorney George A. Petrulakis reported for Closed Session Item 13D (Claim Filed Against the City by Inderjit & Harinder Toor) the City Council by a 5/0 vote rejected this claim for damages.

Interim City Attorney George A. Petrulakis reported for Closed Session Items 13A, 13B, and 13E there was no reportable action.

**15. ADJOURNMENT**

Mayor Bublak adjourned the regular meeting at 10:32 p.m. Motion carried unanimously.

RESPECTFULLY SUBMITTED

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Allison Martin, Acting City Clerk  
Jennifer Land, City Clerk

- 0. **A. CALL TO ORDER** – Mayor Bublak called the meeting to order at 6:00 p.m.
- B. SALUTE TO THE FLAG**
- C. ROLL CALL:**

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

PRESENT: Councilmembers Nicole Larson, Andrew Nosrati, Pam Franco, Rebecka Monez, and Mayor Amy Bublak.  
 ABSENT: None

**D. DECLARATION OF CONFLICTS:**

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
No	No	No	No	No

**1. CLOSED SESSION:**

*The Closed Session item(s) for this meeting have been agendized and will be heard toward the latter part of the meeting.*

**2. APPROVAL OF AGENDA AS POSTED OR AMENDED**

This is the time for the City Council to remove items from the agenda or to change the order of the agenda. Matters may be taken up out of order of the established agenda by a four-fifths vote of the City Council.

**Action:** Motion by Councilmember Monez, seconded by Councilmember Franco, Approving the agenda as posted. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

*Mayor Bublak announced the City Council meeting is open to the public with limited seating capacity and that compliance with health and safety guidelines including COVID-19 screening, temperature checks, face coverings, and physical distancing measures are required for in-person attendance.*

*Mayor Bublak also announced the meeting is being conducted via the Zoom system and streamed on the City’s website, YouTube, & Spectrum Channel 2.*

*Lastly, Mayor Bublak announced that members of the public will be given the opportunity to address the Council during public participation as well during the presentation of public hearing/discussion items and noted the Interim City Clerk will provide additional details once we near the public participation section of the meeting.*

**3. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS, AND BRIEFINGS:**

A. Recognition: Turlock Animal Services, presented by Interim Chief of Police Steven Williams

Interim Chief of Police Steven Williams presented a special recognition to Turlock Animal Services for going above and beyond in the adoption/placement of 49 dogs rescued from a private residence.

Animal Services Supervisor Glenna Jackson presented information regarding the dog rescue and adoption/placement process and expressed thanks to City staff and community partners.

B. Briefing: COVID-19 Update, presented by Interim Fire Chief Gary Carlson

Interim Fire Chief Gary Carlson provided an update regarding COVID-19 including numbers continuing to drop (case, positivity, and death rates), the Governor's plan to reopen the economy on June 15 (without tiers, no restrictions on capacity or social distancing, and new face covering requirements), and vaccination statistics and clinics.

*Interim City Clerk Allison Martin announced that members of the public will be given the opportunity to address Council on items that are within the subject matter jurisdiction of the City Council and on any item on tonight's agenda. For items listed on the agenda, we ask that you please defer your comments until that item is heard by the Council. For members of the public participating in-person and who are interested in addressing the Council, please raise your hand once the Mayor opens public comment and before she closes public comment. For members of the public participating remotely, please press the "raise hand" feature on your screen or press \*9 from your telephone keypad.*

*Members of the public participating in-person will be called upon first and then we will move to those participating remotely. For those participating remotely, they will hear an automated prompt indicating their line has been unmuted – and that is when their comment period will begin.*

*Lastly, we request members who choose to address the Council to please state their first and last name in the event any follow up is needed; however, this is not mandatory.*

**4. PUBLIC PARTICIPATION:**

The following members of the public spoke:

Frank Johnson  
Becky Arellano  
Ron Bridegroom  
Milt Triewailer  
Jacob Faulder, representative for Senator Borgeas (Oakdale district office)  
Hunter  
Cheryl Reiland  
Lisa R.  
Mary Jackson  
Member of the public (Myhrr)

Debbie Hall-Kofternow  
 Stephen Allen  
 Ramon Rodriguez  
 Member of the public  
 Ron Bridegroom (*was authorized to speak a second time and relay his same message, due to technical difficulties experienced earlier during public participation*)  
 Lindsay Plett

**5. MOTION WAIVING READING OF ALL ORDINANCES ON THE AGENDA, EXCEPT BY TITLE**

**Action:** Motion by Councilmember Monez, seconded by Councilmember Franco, Waiving reading of all Ordinances on the agenda, except by title. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**6. CONSENT CALENDAR:**

*Mayor Bublak announced requests from the public to remove Consent Calendar Items 6I and 6K.*

*Councilmember Nosrati also requested Consent Calendar Items 6C and 6L be removed for separate consideration.*

**Action:** Motion by Councilmember Monez, seconded by Councilmember Franco, adopting the amended consent calendar. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- A. **Resolution No. 2021-094:** Accepting Weekly Demands of 5/13/21 in the amount of \$279,720.46; Weekly Demands of 5/20/21 in the amount of \$3,073,776.18
- B.
  - 1. **Motion:** Awarding a Professional Services Agreement with Bay Area Coating Consultant Inc. of Denair, California, for City Project No. 21-010 “RFQ for Certified Coating Inspection” in an amount not to exceed \$150,000 annually over a term of four (4) years
  - 2. **Motion:** Awarding a Professional Services Agreement with CSI Services, Inc. of Santa Clarita, California, for City Project No. 21-010 “RFQ for Certified Coating Inspection” in an amount not to exceed \$150,000 annually over a term of four (4) years
- C. *Removed for separate consideration*
- D. **Motion:** Approving Amendment No. 2 to an Agreement with Community Pass of Ridgewood, New Jersey for Parks and Recreation Management Software System, amending the scope of services to include the “Bunk1 Parent Engagement App” and increasing the total compensation to \$13,941
- E. **Resolution No. 2021-095:** Making certain findings and determinations in compliance with Section XIII.B of the California Constitution and Section 7910 of the California Government Code and setting the Fiscal Year 2021-22 Appropriation Limit for the City of Turlock

- F. Motion: Approving Amendment No. 2 to an Agreement between the City of Turlock and Ray Morgan Company for printer maintenance, to increase the annual compensation amount not to exceed \$67,000
  - G. Motion: Approving an agreement between the City of Turlock and DocuScript Transcription Solutions to provide transcription services for the Turlock Police Department for a period of three (3) years, with an option to extend the Agreement for three (3) additional one-year terms, in an annual amount not to exceed \$50,000
  - H. Resolution No. 2021-096: Accepting an allocation of funds and appropriating funds for the 2021 Prevention of Animal Homelessness and Cruelty Grant from the California Department of Food and Agriculture in the amount of \$7,500.00 to be appropriated into revenue account number 266-20-255-348.35069 and expenditure account 266-20-255-348.47153 in Fund 266 “Police Grants” Program 348 “Animal Services”
  - I. *Removed for separate consideration*
  - J. Resolution No. 2021-097: Approving modifications to the job descriptions for the positions of Staff Services Assistant, Staff Services Technician, and Staff Services Analyst effective June 8, 2021
  - K. *Removed for separate consideration*
  - L. *Removed for separate consideration*
- 6C. 1. Motion: Approving an Agreement with CrimeTek Security Inc. of Turlock, California, for unarmed, private security services at the Roger K. Fall Transit Center for a one (1) year term, with three (3) one-year extension options, in an amount not to exceed \$180,000 (Fund 426) beginning July 1, 2021, and ending June 30, 2022
2. Motion: Approving an Agreement with CrimeTek Security Inc. of Turlock, California, for unarmed, private security services for City facilities, including Turlock City Hall, for a one (1) year term, with three (3) one-year extension options, in an amount not to exceed \$40,000 (Fund 110) beginning July 1, 2021, and ending June 30, 2022
3. Resolution: Authorizing the City Manager to execute future amendments with CrimeTek Security Inc. to modify the scope of work, duty locations, or compensation schedule, contingent on the availability of budgeted funds, as they deem necessary to address changing security needs at City facilities

Council and staff discussed this item.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

**Action:** Motion by Councilmember Monez, seconded by Councilmember Franco, Approving an Agreement with CrimeTek Security Inc. of Turlock, California, for unarmed, private security services at the Roger K. Fall Transit Center for a one (1) year term, with three (3) one-year extension options, in an amount not to exceed \$180,000 (Fund 426) beginning July 1, 2021, and ending June 30, 2022. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

Motion by Councilmember Monez, seconded by Councilmember Franco, Approving an Agreement with CrimeTek Security Inc. of Turlock, California, for unarmed, private security services for City facilities, including Turlock City

Hall, for a one (1) year term, with three (3) one-year extension options, in an amount not to exceed \$40,000 (Fund 110) beginning July 1, 2021, and ending June 30, 2022. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**Resolution No. 2021-098:** Authorizing the City Manager to execute future amendments with CrimeTek Security Inc. to modify the scope of work, duty locations, or compensation schedule, contingent on the availability of budgeted funds, as they deem necessary to address changing security needs at City facilities as introduced by Councilmember Monez, seconded by Councilmember Franco, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- 6I. **Resolution:** Approving the job descriptions for the new classifications of Traffic Technician Trainee/I/II and Traffic Technician Senior, effective June 8, 2021

Mayor Bublak opened public participation.

The following members of the public spoke:

Mary Jackson  
 Ron Bridegroom

Mayor Bublak closed public participation.

Staff provided brief comment in response to public comment.

Council discussed this item.

**Action:** **Resolution No. 2021-099:** Approving the job descriptions for the new classifications of Traffic Technician Trainee/I/II and Traffic Technician Senior, effective June 8, 2021 as introduced by Councilmember Monez, seconded by Councilmember Franco, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- 6K. **Motion:** Approving an Agreement with National Demographics Corporation (NDC) of Glendale, California, to provide City Council Redistricting Services for the City of Turlock, in an amount not to exceed \$50,000 for a one (1) year term (General Fund)

Interim City Attorney George A. Petrulakis provided information regarding the 10-year census process and redistricting efforts.

Mayor Bublak opened public participation.

The following members of the public spoke:

Cheryl Reiland

Mayor Bublak closed public participation.

Interim City Attorney Petrulakis provided brief comment in response to public comment.

**Action:** Motion by Councilmember Monez, seconded by Councilmember Franco, Approving an Agreement with National Demographics Corporation (NDC) of Glendale, California, to provide City Council Redistricting Services for the City of Turlock, in an amount not to exceed \$50,000 for a one (1) year term (General Fund). Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- 6L. Resolution: Authorizing the continued engagement of the law firm of Atkinson, Andelson, Loya, Ruud & Romo to provide labor negotiation and labor/employment law services to the City of Turlock pursuant to an updated Attorney Representation Agreement effective July 1, 2021, and appropriating \$135,000 to account number 110-10-109.43010 “Contract Attorney” from Fund 110 “General Fund” unallocated reserves for anticipated fees through June 30, 2021, and appropriating \$160,000 for anticipated fees for fiscal year 2021-2022

Council and staff discussed this item.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

**Action:** Resolution No. 2021-100: Authorizing the continued engagement of the law firm of Atkinson, Andelson, Loya, Ruud & Romo to provide labor negotiation and labor/employment law services to the City of Turlock pursuant to an updated Attorney Representation Agreement effective July 1, 2021, and appropriating \$135,000 to account number 110-10-109.43010 “Contract Attorney” from Fund 110 “General Fund” unallocated reserves for anticipated fees through June 30, 2021, and appropriating \$160,000 for anticipated fees for fiscal year 2021-2022 as introduced by Councilmember Monez, seconded by Councilmember Franco, and carried 4/1 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	No	Yes	Yes	Yes

**7. FINAL READINGS: None**

**8. PUBLIC HEARINGS**

*Item continued from the May 25, 2021 City Council Meeting.*

- A. Interim Deputy Municipal Services Director Carl Brown presented the staff report on the request to Amend the Turlock Municipal Code Title 6, Chapter 7, regarding water conservation and education in accordance with Department of Water Resources' (DWR) new requirements for urban water suppliers to adopt a Water Shortage Contingency Plan (WSCP) and add Title 6, Chapter 7, Section 414 to add a hand watering exemption

Council and staff discussed this item, including clarification regarding the hand watering exemption process.

Mayor Bublak opened the public hearing.

The following members of the public spoke:

Milt Trieweler  
Cheryl Reiland

Mayor Bublak closed the public hearing.

Staff provided brief comment in response to public comment.

Council and staff further discussed this item.

**Action:** Motion by Councilmember Monez, seconded by Councilmember Franco, Introducing an Ordinance Amending the Turlock Municipal Code Title 6, Chapter 7, regarding water conservation and education in accordance with Department of Water Resources' (DWR) new requirements for urban water suppliers to adopt a Water Shortage Contingency Plan (WSCP) and adding Title 6, Chapter 7, Section 414 to add a hand watering exemption and setting the final reading date for June 22, 2021. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**9. ACTION ITEMS:**

- A. Finance representative Julie Burke presented the staff report on the request to Adopt a budget for the City of Turlock General Fund and Non-General Funds for Fiscal Year 2021-2022 AND Authorize the use of Transient Occupancy Taxes collected within Fund 120 "Tourism" to eliminate the accumulated deficit in Fund 502 "Engineering" of \$2,547,133 beginning in Fiscal Year 2021-2022 with a transfer of \$300,000 annually from Fund 120 "Tourism" (120-10-120.48001\_332 "Transfers Out to Fund 502 for Engineering Deficit") to Fund 502 "Engineering" (502-40-410.38001\_332 "Transfers In from Fund 120 for Engineering Deficit")

Council and staff discussed this item including inquiries regarding PERS increases and Fire Department funding.

Mayor Bublak opened public participation.

The following members of the public spoke:

Ron Bridegroom  
 Cheryl Reiland

Mayor Bublak closed public participation.

Staff provided brief comment in response to public comment.

Council further discussed this item, including a request to amend the proposed budget and add \$25,000 for recruitment of the City Manager position, an inquiry regarding the business incentive program and creating flexibility for online businesses (to be brought back at a later date), desire for less investment in legal services and more in roads, public safety, stabilizing leadership, and strategic planning, Fire Department overtime budget, and reevaluating the budget on a regular basis.

Interim City Manager Gary R. Hampton provided information regarding the approximate costs for executive recruitments and recommended staff prepare a Request for Qualifications (RFQ) to further review.

Council directed staff to bring back an item at a future meeting date (timely) to discuss the recruitment process for the City Manager position.

**Action:**        **Resolution No. 2021-101:** Adopting a budget for the City of Turlock General Fund and Non-General Funds for Fiscal Year 2021-2022 as introduced by Councilmember Franco, seconded by Councilmember Monez, and carried 3/2 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
No	No	Yes	Yes	Yes

**Resolution No. 2021-102:** Authorizing the use of Transient Occupancy Taxes collected within Fund 120 “Tourism” to eliminate the accumulated deficit in Fund 502 “Engineering” of \$2,547,133 beginning in Fiscal Year 2021-2022 with a transfer of \$300,000 annually from Fund 120 “Tourism” (120-10-120.48001\_332 “Transfers Out to Fund 502 for Engineering Deficit”) to Fund 502 “Engineering” (502-40-410.38001\_332 “Transfers In from Fund 120 for Engineering Deficit”) as introduced by Councilmember Franco, seconded by Councilmember Monez, and carried 3/2 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
No	No	Yes	Yes	Yes

- B. Human Resources Analyst, Sr. Jessie Dhami presented the staff report on the request to Approve Amendment No. 1 to a Professional Services Agreement between the City of Turlock and Cooperative Personnel Services dba CPS HR Consulting for temporary professional human resource services, increasing the contract amount by \$240,000 for Fiscal Year 2021-22 and extending the term of the agreement through June 30, 2022 OR Approve Staff Services Assistant with an annual cost of \$97,155 and an additional Human Resources Technician with an annual cost of \$104,726 with a total annual cost of \$201,881 AND Approve Amendment No. 2 to a Professional Services Agreement between the City of Turlock and Cooperative Personnel Services dba CPS HR Consulting for temporary professional human resource services, approving and extending the term of the agreement with CPS HR Consulting through June 30, 2022, on an as needed basis, not to exceed \$120,000 for Fiscal Year 2021-22 due to transition off assignments and to assist Human Resources during a current staff members extended leave beginning in November 2021

Council and staff discussed this item including an inquiry regarding the recruitment timeline for the proposed positions.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

Council and staff further discussed this item including the amount of vacancies to be filled and the expedited service provided by the consultant.

Option 1:

**Action:** Motion by Councilmember Franco, seconded by Councilmember Monez, Approving Amendment No. 1 to a Professional Services Agreement between the City of Turlock and Cooperative Personnel Services dba CPS HR Consulting for temporary professional human resource services, increasing the contract amount by \$240,000 for Fiscal Year 2021-22 and extending the term of the agreement through June 30, 2022. Motion carried 4/1 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	No	Yes	Yes	Yes

- C. Interim City Manager Sarah Tamey Eddy presented the staff report on the request to Authorize an agreement between the City of Turlock and AIG/Glatfelters Insurance Company to provide property insurance coverage, for Fiscal Year 2021-22, with an annual premium of \$154,726

Interim City Manager Eddy introduced Michael Ireland and Blaine Adams from Winton Ireland who presented information regarding this item.

Council and staff discussed this item.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

**Action:**        **Resolution No. 2021-103:** Authorizing an agreement between the City of Turlock and AIG/Glatfelters Insurance Company to provide property insurance coverage, for Fiscal Year 2021-22, with an annual premium of \$154,726 as introduced by Councilmember Monez, seconded by Councilmember Larson, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

D. Interim City Manager Sarah Tamey Eddy presented the staff report on the request to Authorize an Agreement between the City of Turlock and Chubb/Ace Insurance Company for Employment Practices Liability Insurance, in the amount of \$45,000, covering the period of July 1, 2021 to June 30, 2022

Interim City Manager Eddy introduced Michael Ireland and Blaine Adams from Winton Ireland who presented information regarding this item.

Council and staff discussed this item.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

**Action:**        **Resolution 2021-104:** Authorizing an Agreement between the City of Turlock and Chubb/Ace Insurance Company for Employment Practices Liability Insurance, in the amount of \$45,000, covering the period of July 1, 2021 to June 30, 2022 as introduced by Councilmember Monez, seconded by Councilmember Larson, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

E. Interim City Manager Sarah Tamey Eddy presented the staff report on the request to Authorize an Agreement between the City of Turlock and Travelers Casualty & Surety Company of America for Cyber Liability Insurance, in the amount of \$24,778, covering the period of July 1, 2021 to June 30, 2022

Interim City Manager Eddy introduced Michael Ireland and Blaine Adams from Winton Ireland who presented information regarding this item.

Council and staff discussed this item.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

**Action:**        **Resolution No. 2021-105:** Authorizing an Agreement between the City of Turlock and Travelers Casualty & Surety Company of America for Cyber Liability Insurance, in the amount of \$24,778, covering the period of July 1, 2021 to June 30, 2022 as introduced by Councilmember Monez, seconded by Councilmember Larson, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- F. Interim City Manager Sarah Tamey Eddy presented the staff report on the request to Authorize an Agreement between the City of Turlock and National Union Fire Insurance for Liability Insurance for the Turlock Municipal Airport, in the amount of \$3,200, covering the period of July 1, 2021 to June 30, 2022

Interim City Manager Eddy introduced Michael Ireland and Blaine Adams from Winton Ireland who presented information regarding this item.

Council and staff discussed this item.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

**Action:**        **Resolution No. 2021-106:** Authorizing an Agreement between the City of Turlock and National Union Fire Insurance for Liability Insurance for the Turlock Municipal Airport, in the amount of \$3,200, covering the period of July 1, 2021 to June 30, 2022 as introduced by Councilmember Monez, seconded by Councilmember Larson, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- G. Interim City Manager Sarah Tamey Eddy presented the staff report on the request to Authorize an Agreement between the City of Turlock and Midwest Employers Casualty for Excess Workers' Compensation Insurance, in the estimated amount of \$101,188 covering the period of July 1, 2021 to June 30, 2022

Interim City Manager Eddy introduced Michael Ireland and Blaine Adams from Winton Ireland who presented information regarding this item.

Council and staff discussed this item.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

**Action:**        **Resolution No. 2021-107:** Authorizing an Agreement between the City of Turlock and Midwest Employers Casualty for Excess Workers' Compensation Insurance, in the estimated amount of \$101,188 covering the period of July 1, 2021 to June 30, 2022 as introduced by Councilmember Monez, seconded by Councilmember Larson, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- H. Interim City Manager Sarah Tamey Eddy presented the staff report on the request to Authorize Agreements between the City of Turlock and related benefit partners in conjunction with the Excess Loss Insurance for City employees for Fiscal Year 2021-2022

Interim City Manager Eddy introduced Michael Ireland and Lynn Bull from Winton Ireland who presented information regarding this item.

Council and staff discussed this item.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

**Action:** **Resolution No. 2021-108:** Authorizing Agreements between the City of Turlock and related benefit partners in conjunction with the Excess Loss Insurance for City employees for Fiscal Year 2021-2022 as introduced by Councilmember Monez, seconded by Councilmember Franco, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- I. Mayor Bublak and Interim City Manager Sarah Tamey Eddy presented information regarding the results of the Council selections of the Measure A Citizens' Oversight Committee applications received

Council and staff discussed this item.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

**Action:** Motion by Councilmember Monez, seconded by Councilmember Franco, selecting candidates 8 (Ronald I. Koftinow), 10 (Christopher Nichols), 15 (Cory B. Chartrand), 17 (Jesus Murillo), and 27 (Michael Lynch) as members for the Measure A Citizens' Oversight Committee and scheduling the appointments for a future Council meeting. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- J. Councilmember Monez presented information regarding the request to place a temporary pause on any proclamations outside of City of Turlock for 12 months

Council discussed this item.

Mayor Bublak opened public participation.

Julia Valdez

Michelle Park  
 John Aguirre  
 Donna Varin

Mayor Bublak closed public participation.

Council and staff further discussed this item.

Councilmember Franco introduced a modified motion to place a temporary pause on proclamations outside City of Turlock beginning on July 5, 2021. Councilmember Monez seconded the modified motion. Council also provided direction to bring back a proclamation at the next meeting in recognition of the LGBTQ+ community.

**Action:**        **Resolution No. 2021-109:**    Placing a temporary pause on any proclamations outside of City of Turlock beginning on July 5, 2021 for 12 months as introduced by Councilmember Franco, seconded by Councilmember Monez, and carried 3/2 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
No	No	Yes	Yes	Yes

**10. CITY MANAGER REPORTS/UPDATES:**

A. Administrative Services

1. Economic Development Update

A written staff update was included in the agenda packet.

B. Development Services

1. Monthly Departmental Update

A written staff update was included in the agenda packet.

**11. COUNCIL ITEMS FOR FUTURE CONSIDERATION:**

Council discussed potential 4<sup>th</sup> of July events.

Mayor Bublak requested an item at the next meeting regarding the City Manager salary schedule with a 5% reduction, an item regarding the RFQ process for the City Manager recruitment, review of one chapter of the Elected and Appointed City Officials' Handbook at each meeting, and establishment of a subcommittee for homelessness.

**12. COUNCILMEMBER QUESTIONS, COMMENTS, AND ANNOUNCEMENTS:**

Mayor Bublak commented on media circulation regarding the City Manager recruitment process.

**13. CLOSED SESSION:**

*Interim City Clerk Allison Martin introduced the Closed Session Item(s).*

- A. Conference with Labor Negotiators, Cal. Gov't Code §54957.6(a)  
*"Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with the local agency's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation."*  
Agency Designated Representative: Interim City Manager Sarah Tamey Eddy  
Employee Organization: Turlock Associated Police Officers  
Employee Organization: Turlock City Employees Association  
Employee Organization: Turlock Firefighters Association-Local 2434  
Employee Organization: Turlock Management Association-Public Safety  
Unrepresented Employees: Accountant, Sr., Administrative Analyst, Administrative Services Director, Assistant to the City Manager for Economic Development/Community Housing, Chief Building Official, City Clerk, Community Housing Program Supervisor, Deputy Director Development Services/Planning, Development Services Director, Development Services Supervisor/City Surveyor, Executive Administrative Assistant/Deputy City Clerk, Executive Administrative Assistant/Municipal Services, Executive Administrative Assistant/Public Safety, Finance Director, Fire Chief, Human Resources Analyst, Sr., Human Resources Manager, Human Resources Technician, Information Technology Manager, Legal Assistant, Municipal Services Deputy Director, Municipal Services Director, Office Assistant I, Parks, Recreation and Public Facilities Director, Parks, Recreation and Public Facilities Manager, Payroll Coordinator, Police Business Unit Supervisor, Police Chief, Principal Civil Engineer, Regulatory Affairs Manager, Roads Program Manager, Transit Manager, Utilities Manager, and Water Quality Control Division Manager.
- B. Liability Claims, Cal. Gov't Code §54956.95  
*"For the purposes of [Section 54956.9], 'existing facts and circumstances' shall consist only of one of the following: The receipt of a claim pursuant to the Government Claims Act (Division 3.6 (commencing with Section 810) of Title 1 of the Government Code) or some other written communication from a potential plaintiff threatening litigation, which claim or communication shall be available for public inspection pursuant to Section 54957.5."*  
Claimant: Guevara, Jessica  
Agency Claimed Against: City of Turlock
- C. Conference with Legal Counsel – Existing Litigation, Cal. Gov't Code §54956.9(d)(1)  
*"For purposes of this section, litigation shall be considered pending when any of the following circumstances exist... Litigation, to which the local agency is a party, has been initiated formally."*  
Name of Case: County of Santa Cruz, et al. v. Bureau of Cannabis Control, et al., Fresno County Superior Court, Case No. 19CECG01224., Third Appellate District Case No. F082275
- D. Public Employee Performance Evaluation, Cal. Gov't Code §54957(b)(1)  
Title: Interim City Attorney
- E. Public Employee Employment/Appointment, Cal. Gov't Code §54957(b)(1)  
Title: Interim City Manager

**14. REPORTS FROM CLOSED SESSION:**

Interim City Attorney George A. Petrulakis reported for Closed Session Item 13B (Claim Filed Against the City by Jessica Guevara) the City Council by a 5/0 vote rejected this claim for damages.

Interim City Attorney George A. Petrulakis reported for Closed Session Items 13A, 13C, 13D, and 13E that no reportable action was taken.

**15. ADJOURNMENT**

Mayor Bublak adjourned the regular meeting at 10:20 p.m. Motion carried unanimously.

RESPECTFULLY SUBMITTED

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Allison Martin, Interim City Clerk

**0. A. CALL TO ORDER** – Mayor Bublak called the meeting to order at 6:02 p.m.

**B. SALUTE TO THE FLAG**

*Mayor Bublak announced the City Council meeting is open to the public, following the current State of California public health guidance and State-imposed requirements for attending in-person.*

*Mayor Bublak also announced the meeting is being conducted via the Zoom system and streamed on the City’s website, YouTube, & Spectrum Channel 2.*

*Lastly, Mayor Bublak announced that members of the public will be given the opportunity to address the Council during public participation as well during the presentation of public hearing/discussion items and noted the Interim City Clerk will provide additional details once we near the public participation section of the meeting.*

**C. ROLL CALL:**

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**PRESENT:** Councilmembers Nicole Larson, Andrew Nosrati, Pam Franco, Rebecka Monez, and Mayor Amy Bublak.

**ABSENT:** None

**D. DECLARATION OF CONFLICTS:** None

**1. CLOSED SESSION:**

*The Closed Session item(s) for this meeting have been agendized and will be heard toward the latter part of the meeting.*

**2. APPROVAL OF AGENDA AS POSTED OR AMENDED**

This is the time for the City Council to remove items from the agenda or to change the order of the agenda. Matters may be taken up out of order of the established agenda by a four-fifths vote of the City Council.

Mayor Bublak announced Public Hearing Item 8A has been continued to the July 13, 2021 Council meeting and Action Item 9C has been removed from the agenda.

**Action:** Motion by Councilmember Monez, seconded by Councilmember Franco, Approving the agenda as amended. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**3. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS, AND BRIEFINGS:**

- A. Proclamation: In Honor of Equality, Inclusion, Acceptance and Toleration, and of the Defense of these Ideals

Council read a proclamation recognizing June 2021 as “EQUALITY, INCLUSION, ACCEPTANCE, AND TOLERATION MONTH” and July 2021 as “THE DEFENSE OF AMERICAN LIBERTIES MONTH”

- B. Briefing: COVID-19 Update, presented by Interim Fire Chief Gary Carlson

Interim Fire Chief Gary Carlson provided an update regarding COVID-19 including June 15<sup>TH</sup> having ended the blueprint for a safer economy and lifted most of the guidelines, City has begun processing special event permits, exceptions for mask guidelines in hospitals, homeless shelters, and long term care facilities, and requirements for unvaccinated people, positivity rate and percentage have decreased, demand for vaccines continues to slow (all 3 vaccines are readily available in Turlock and mobile clinics available in Stanislaus County), cases continue to decline, and the mortality rate and hospitalization is down.

*Interim City Clerk Allison Martin announced that members of the public will be given the opportunity to address Council on items that are within the subject matter jurisdiction of the City Council and on any item on tonight’s agenda. For items listed on the agenda, we ask that you please defer your comments until that item is heard by the Council. For members of the public participating in-person and who are interested in addressing the Council, please raise your hand once the Mayor opens public comment and before she closes public comment. For members of the public participating remotely, please press the “raise hand” feature on your screen or press \*9 from your telephone keypad.*

*Members of the public participating in-person will be called upon first and then we will move to those participating remotely. For those participating remotely, they will hear an automated prompt indicating their line has been unmuted – and that is when their comment period will begin. Please be aware, for those participants who have accessed the meeting through the phone number provided on the agenda, their personal phone numbers will be displayed publicly.*

*Lastly, we request members who choose to address the Council to please state their first and last name in the event any follow up is needed; however, this is not mandatory.*

**4. PUBLIC PARTICIPATION:**

The following members of the public spoke:

Joe DiGrazia from Westside Ministries  
Ron Bridegroom  
Wendy Byrd, National Association for the Advancement of Colored People (NAACP)  
Vito Chiesa, Stanislaus County Supervisor  
Jon Grammatico  
Ramon Rodriguez  
Gil Esquer  
Marissa Seaman

**5. MOTION WAIVING READING OF ALL ORDINANCES ON THE AGENDA, EXCEPT BY TITLE**

**Action:** Motion by Councilmember Franco, seconded by Councilmember Monez, Waiving reading of all Ordinances on the agenda, except by title. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**6. CONSENT CALENDAR:**

*Mayor Bublak announced at the request of a member of public Consent Calendar Item 6B would be removed for separate consideration.*

**Action:** Motion by Councilmember Franco, seconded by Councilmember Monez, adopting the amended consent calendar. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- A. **Resolution No. 2021-110:** Accepting Weekly Demands of 5/27/21 in the amount of \$5,111,372.39; Weekly Demands of 6/3/21 in the amount of \$1,461,388.94; Monthly Demands of 4/30/21 in the amount of \$1,163,943.31
- B. *Removed for separate consideration.*
- C. **Resolution No. 2021-111:** Approving a Memorandum of Understanding (MOU) between the Stanislaus Council of Governments (StanCOG) and the City of Turlock and the Stanislaus Regional Transit Authority (StanRTA) for the implementation of the Low Carbon Transit Operations Program (LCTOP) Regional Free Fare Days Project and authorizing the City Manager to execute the MOU and any additional documents required to fully implement the Project
- D. **Motion:** Awarding bid and approving an agreement in the amount of \$4,560,865 (Fund 410) with Pacific Infrastructure Corporation of Pleasanton, California, for City Project No. 20-032 "Chemical System Upgrades Project at RWQCF"
- E.
  - 1. **Resolution No. 2021-112:** Approving the Engineer's Report for Fiscal Year 2021-22 for all Landscaping and Lighting Assessment Districts and all Street Maintenance Benefit Assessment Areas in the City of Turlock
  - 2. **Resolution No. 2021-113:** Declaring the City Council's intention to levy and collect assessments for Fiscal Year 2021-22 for all Landscaping and Lighting Assessment Districts and all Street Maintenance Benefit Assessment Areas in the City of Turlock
- F.
  - 1. **Motion:** Extending the Agreement between the City of Turlock and the Stanislaus County Abandoned Vehicle Abatement Program, for a period of ten (10) years
  - 2. **Resolution No. 2021-114:** Authorizing the extension of the Abandoned Vehicle Abatement Program until April 30, 2032
- G. **Resolution No. 2021-115:** Approving modifications to the job descriptions for the positions of Purchasing Coordinator and Purchasing Coordinator-Trainee, and creation of a new job description for the position of Purchasing Supervisor, effective June 22, 2021

- H. **Resolution No. 2021-116:** Approving modifications to the job descriptions for the positions of Accountant I and Accountant II; modifications to and retitling the Senior Accountant job description to Principal Accountant; and approving the new job description for Accountant III, effective June 22, 2021
  - I. **Resolution No. 2021-117:** Reaffirming the Director of Emergency Services Proclamation of Existence of a Local Emergency in response to COVID-19
  - J. **Motion:** Declaring the Intention to Order Annexation No. 29 for the property located at 439 Wayside Drive (Stanislaus County APN 042-014-002) to Existing Community Facilities District No. 2 (Services Mitigation)
  - K. **Resolution No. 2021-118:** Approving revisions to the job description for the position of City Clerk, effective June 22, 2021
- 6B. **Resolution No. 2021-119:** Adopting a list of projects and expenses for Fiscal Year 2021-22 funded by Senate Bill 1 (SB 1) "The Road Repair and Accountability Act of 2017"

Mayor Bublak opened public participation.

The following members of the public spoke:

Ron Bridegroom

Mayor Bublak closed public participation.

Staff provided brief comment in response to public comment.

Council discussed this item.

**Action:** Resolution: Adopting a list of projects and expenses for Fiscal Year 2021-22 funded by Senate Bill 1 (SB 1) "The Road Repair and Accountability Act of 2017" as introduced by Councilmember Monez, seconded by Councilmember Larson, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**7. FINAL READINGS:**

- A. **Ordinance:** Amending the Turlock Municipal Code Title 6, Chapter 7, regarding water conservation and education in accordance with Department of Water Resources' (DWR) new requirements for urban water suppliers to adopt a Water Shortage Contingency Plan (WSCP) and adding Title 6, Chapter 7, Section 414 to add a hand watering exemption

Mayor Bublak opened public participation.

The following members of the public spoke:

Cheryl Reiland  
Milt Trieweller

Frank Johnson  
Ron Bridegroom

Mayor Bublak closed public participation.

Staff provided brief comment in response to public comment.

Council and staff discussed this item.

**Action:**            **Ordinance No. 1286-CS**, Motion by Councilmember Nosrati, seconded by Councilmember Larson, Amending the Turlock Municipal Code Title 6, Chapter 7, regarding water conservation and education in accordance with Department of Water Resources' (DWR) new requirements for urban water suppliers to adopt a Water Shortage Contingency Plan (WSCP) and adding Title 6, Chapter 7, Section 414 to add a hand watering exemption as introduced at the June 8, 2021 City Council meeting was passed and adopted 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**8. PUBLIC HEARINGS:**

A.        Item continued to the July 13, 2021 City Council meeting.

Mayor Bublak opened the public hearing.

The following members of the public spoke:

Milt Trieweiler  
Ron Bridegroom

Mayor Bublak closed the public hearing.

**9. ACTION ITEMS:**

A.        Community Housing Program Supervisor Maria Ramos presented the staff report on the request to Approve the eight (8) Annual Funding Agreements between the City of Turlock and each of the HOME Consortium sub-recipients for the purpose of undertaking HOME eligible housing assistance activities pursuant to Title II of the Cranston-Gonzales National Affordable Housing Act of 1990 for FY 2021-2022 in the amount of \$1,468,808

Council and staff discussed this item.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

**Action:** Motion by Councilmember Larson, seconded by Councilmember Nosrati, Approving the eight (8) Annual Funding Agreements between the City of Turlock and each of the HOME Consortium sub-recipients for the purpose of undertaking HOME eligible housing assistance activities pursuant to Title II of the Cranston-Gonzales National Affordable Housing Act of 1990 for FY 2021-2022 in the amount of \$1,468,808. Motion carried 3/2 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	No	No	Yes

B. Interim Development Services Director Nathan Bray presented the staff report on the request to Appropriate \$200,000 to account number 301-50-520.51300 “Construction Repairs/Improvements” to be funded via a transfer from Fund 117 “Cannabis Fund” unallocated reserves to provide necessary funding for City Project No. 19-51 “Columbia Pool Improvements” AND Approve a Professional Services Agreement with O’Dell Engineering, of Modesto, California, in the amount of \$148,530 for professional design services for City Project No. 19-51 “Columbia Pool Improvements”

Council and staff discussed this item, including concerns with the proposed appropriation amount and lack of detail within the report regarding the scoring of the RFP.

Mayor Bublak opened public participation.

The following members of the public spoke:

Ron Bridegroom  
 Cheryl Reiland

Mayor Bublak closed public participation.

Council and staff provided brief comment in response to public comment.

Councilmember Monez introduced a modified motion to continue this item to the July 13, 2021 City Council meeting. Councilmember Franco seconded the modified motion.

**Action:** Motion by Councilmember Monez, seconded by Councilmember Franco, continuing this item to the July 13, 2021 City Council meeting. Motion carried 4/1 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	No	Yes	Yes	Yes

C. Item removed from the agenda.

D. Community Housing Program Supervisor Maria Ramos presented the staff report on the request to Approve the funding allocation for the Public Service Grant Agreements with the six (6) nonprofit agencies for fiscal year 2021-2022 funded with Community Development

Block Grant Program (CDBG) funds and authorizing City Manager or designee to execute all related and necessary documents

Council and staff discussed this item.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

Council and staff further discussed this item.

**Action:** Motion by Councilmember Franco, seconded by Councilmember Larson, Approving the funding allocation for the Public Service Grant Agreements with the six (6) nonprofit agencies for fiscal year 2021-2022 funded with Community Development Block Grant Program (CDBG) funds and authorizing City Manager or designee to execute all related and necessary documents. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- E. Human Resource Analyst, Sr. Jessie Dhami presented the staff report on the request to Authorize the issuance of a Request for Proposal (RFP) to conduct an executive recruitment for the position of City Manager, Chief of Police, Fire Chief, Development Services Director, and Municipal Services Director AND Authorize the Mayor to enter into a professional services agreement with a recruitment firm to conduct an executive recruitment for the position of City Manager, Chief of Police, Fire Chief, Development Services Director, and Municipal Services Director in an amount not to exceed \$100,000 AND Appropriate \$100,000 from Fund 110 "General Fund" unassigned reserves to account number 110-10-109.43060\_039 "Contract Services Executive Recruitments" for the retention of a recruitment firm to conduct an executive recruitment for the position of City Manager, Chief of Police, Fire Chief, Development Services Director, and Municipal Services Director

Council and staff discussed this item, including an inquiry regarding the designated signing authority of the Mayor.

Mayor Bublak opened public participation.

The following members of the public spoke:

Robert Puffer

Mayor Bublak closed public participation.

Council and staff further discussed this item, including recruiting for a City Manager first and then having the new City Manager facilitate the recruitment of the other positions, discounted pricing associated with combined recruitments, and designated signing authority.

Councilmember Larson introduced a modified motion for the second action to authorize the Interim City Manager and Interim City Attorney to enter into a professional services agreement with a recruitment firm. Councilmember Monez seconded the modified motion.

**Action:** Motion by Councilmember Larson, seconded by Councilmember Monez, Authorizing the issuance of a Request for Proposal (RFP) to conduct an executive recruitment for the position of City Manager, Chief of Police, Fire Chief, Development Services Director, and Municipal Services Director. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

Motion by Councilmember Larson, seconded by Councilmember Monez, Authorizing the Interim City Manager and Interim City Attorney to enter into a professional services agreement with a recruitment firm to conduct an executive recruitment for the position of City Manager, Chief of Police, Fire Chief, Development Services Director, and Municipal Services Director in an amount not to exceed \$100,000. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**Resolution No. 2021-120:** Appropriating \$100,000 from Fund 110 “General Fund” unassigned reserves to account number 110-10-109.43060\_039 “Contract Services Executive Recruitments” for the retention of a recruitment firm to conduct an executive recruitment for the position of City Manager, Chief of Police, Fire Chief, Development Services Director, and Municipal Services Director as introduced by Councilmember Larson, seconded by Councilmember Monez, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- F. Interim Development Services Director Nathan Bray presented the staff report on the request to Approve the updated five-year Capital Improvement Program (CIP) for the City of Turlock for Fiscal Years 2021-22 through 2025-26

Council and staff discussed this item, and directed staff to research the plausibility of maintenance/repairs of facilities or items to be donated to the City.

Mayor Bublak opened public participation.

The following members of the public spoke:

Ron Bridegroom

Mayor Bublak closed public participation.

Staff provided brief comment in response to public comment.

**Action:** Motion by Councilmember Monez, seconded by Councilmember Larson, Approving the updated five-year Capital Improvement Program (CIP) for the City of Turlock for Fiscal Years 2021-22 through 2025-26. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**10. CITY MANAGER REPORTS/UPDATES:**

A. Fire Department

1. Public Safety Briefing

A written staff update was included in the agenda packet.

B. Police Department

1. Public Safety Briefing

A written staff update was included in the agenda packet.

C. Municipal Services

1. Monthly Departmental Update

A written staff update was included in the agenda packet.

**11. COUNCIL ITEMS FOR FUTURE CONSIDERATION:**

Mayor Bublak requested the City Manager salary scale be agendized at the next City Council meeting (less 5%).

**12. COUNCILMEMBER QUESTIONS, COMMENTS, AND ANNOUNCEMENTS:**

Councilmember Larson spoke regarding her recent attendance at a meeting for the refugee population with Interim Chief Williams.

Councilmember Nosrati spoke about having asked the City Council on multiple occasions if they had the desire to agendize an item at a future meeting regarding the 4<sup>th</sup> of July fireworks show/parade event; however, the matter was not agendized.

Councilmember Franco requested an update on the American Recovery Act money (to be) received and also requested the funds be set aside in a separate account.

Councilmember Monez encouraged individuals to vote for the Westside Ministries' Westside Food Literacy Program in the Hometown Proud Grant Program contest.

Mayor Bublak spoke regarding the 4<sup>th</sup> of July fireworks event not having been put on by the City in past years and noted her and Councilmember Franco are trying to work on a tentative event for the

community and also spoke about having asked Councilmember Franco and Councilmember Monez to sit on an ad hoc committee regarding the unsheltered homeless with a report back to the City Council in approximately 45 days.

**13. CLOSED SESSION:**

*Interim City Clerk Allison Martin introduced the Closed Session Item(s).*

- A. Threat to Public Services or Facilities, Cal. Gov't Code §54957(a)  
*"This chapter shall not be construed to prevent the legislative body of a local agency from holding closed sessions with the Governor, Attorney General, district attorney, agency counsel, sheriff, or chief of police, or their respective deputies, or a security consultant or a security operations manager, on matters posing a threat to the security of public buildings, a threat to the security of essential public services, including water, drinking water, wastewater treatment, natural gas service, and electric service, or a threat to the public's right of access to public services or public facilities."*  
Consultation with: Interim Fire Chief Gary Carlson and Interim City Attorney George A. Petrulakis
- B. Conference with Real Property Negotiators, Cal. Gov't Code §54956.8  
*"Notwithstanding any other provisions of this chapter, a legislative body of a local agency may hold a closed session with its negotiator prior to the purchase, sale, exchange, or lease of real property by or for the local agency to grant authority to its negotiator regarding the price and terms of payment for the purchase, sale, exchange, or lease."*  
Property: 3500 North Quincy Road, Denair, CA (APN No. 073-009-014-000)  
Agency Negotiator: City Engineer Nathan Bray, P.E.  
Negotiating Parties: Good Shephard Lutheran Church (Ron Youngdale [Pastor] and Charles Jahn [Congregational President]), City of Turlock  
Under Negotiation: Price and terms of payment for the purchase of property in fee
- C. Conference with Labor Negotiators, Cal. Gov't Code §54957.6(a)  
*"Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with the local agency's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation."*  
Agency Designated Representative: Interim City Manager Sarah Eddy  
Employee Organization: Turlock Associated Police Officers  
Employee Organization: Turlock City Employees Association  
Employee Organization: Turlock Firefighters Association-Local 2434  
Employee Organization: Turlock Management Association-Public Safety  
Unrepresented Employees: Accountant, Sr., Administrative Analyst, Administrative Services Director, Assistant to the City Manager for Economic Development/Community Housing, Chief Building Official, City Clerk, Community Housing Program Supervisor, Deputy Director Development Services/Planning, Development Services Director, Development Services Supervisor/City Surveyor, Executive Administrative Assistant/Deputy City Clerk, Executive Administrative Assistant/Municipal Services, Executive Administrative Assistant/Public Safety, Finance Director, Fire Chief, Human Resources Analyst, Sr., Human Resources Manager, Human Resources Technician, Information Technology Manager, Legal Assistant, Municipal Services Deputy Director, Municipal Services Director, Office Assistant I, Parks, Recreation and Public Facilities Director, Parks, Recreation and Public Facilities Manager, Payroll Coordinator, Police Business Unit Supervisor, Police Chief, Principal Civil Engineer, Regulatory Affairs Manager, Roads Program Manager, Transit Manager, Utilities Manager, and Water Quality Control Division Manager.

- D. Liability Claims, Cal. Gov't Code §54956.95  
"For the purposes of [Section 54956.9], 'existing facts and circumstances' shall consist only of one of the following: The receipt of a claim pursuant to the Government Claims Act (Division 3.6 (commencing with Section 810) of Title 1 of the Government Code) or some other written communication from a potential plaintiff threatening litigation, which claim or communication shall be available for public inspection pursuant to Section 54957.5."  
Claimant: Gavlani, Nelson  
Agency Claimed Against: City of Turlock
- E. Liability Claims, Cal. Gov't Code §54956.95  
"For the purposes of [Section 54956.9], 'existing facts and circumstances' shall consist only of one of the following: The receipt of a claim pursuant to the Government Claims Act (Division 3.6 (commencing with Section 810) of Title 1 of the Government Code) or some other written communication from a potential plaintiff threatening litigation, which claim or communication shall be available for public inspection pursuant to Section 54957.5."  
Claimant: Rojasbravo, Patricia  
Agency Claimed Against: City of Turlock
- F. Liability Claims, Cal. Gov't Code §54956.95  
"For the purposes of [Section 54956.9], 'existing facts and circumstances' shall consist only of one of the following: The receipt of a claim pursuant to the Government Claims Act (Division 3.6 (commencing with Section 810) of Title 1 of the Government Code) or some other written communication from a potential plaintiff threatening litigation, which claim or communication shall be available for public inspection pursuant to Section 54957.5."  
Claimant: Espinoza, Carlos  
Agency Claimed Against: City of Turlock
- G. Conference with Legal Counsel – Anticipated Litigation, Cal. Gov't Code §54956.9(d)(2)  
"For the purposes of this section, litigation shall be considered pending when any of the following circumstances exist... A point has been reached where, in the opinion of the legislative body of the local agency on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the local agency."  
Potential Case: (2 cases)

**14. REPORTS FROM CLOSED SESSION:**

Interim City Attorney George A. Petrulakis reported for Closed Session Item 13D (Claim Filed Against the City by Nelson Gavlani) the City Council by a 5/0 vote rejected this claim for damages.

Interim City Attorney George A. Petrulakis reported for Closed Session Items 13A, 13B, 13C, 13E, 13F and 13G there was no reportable action.

**15. ADJOURNMENT**

Mayor Bublak adjourned the regular meeting at 9:54 p.m. Motion carried unanimously.

RESPECTFULLY SUBMITTED

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Allison Martin, Interim City Clerk

0.    **A.    CALL TO ORDER** – Mayor Bublak called the meeting to order at 6:01 p.m.
- B.    SALUTE TO THE FLAG**

*Mayor Bublak announced the City Council meeting is open to the public, following the current State of California public health guidance and State-imposed requirements for attending in-person.*

*Mayor Bublak also announced the meeting is being conducted via the Zoom system and streamed on the City’s website, YouTube, & Spectrum Channel 2.*

*Lastly, Mayor Bublak announced that members of the public will be given the opportunity to address the Council during public participation as well during the presentation of public hearing/discussion items and noted the Interim City Clerk will provide additional details once we near the public participation section of the meeting.*

**C.    ROLL CALL:**

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

PRESENT: Councilmembers Nicole Larson, Andrew Nosrati (*via teleconference*), Pam Franco, Rebecka Monez, and Mayor Amy Bublak.

ABSENT: None

**D.    DECLARATION OF CONFLICTS:**

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
No	No	No	Yes	No

Councilmember Monez declared a potential conflict of interest with Public Hearing Item 8A.

**1.    CLOSED SESSION:**

*The Closed Session item(s) for this meeting have been agendized and will be heard toward the latter part of the meeting.*

**2.    APPROVAL OF AGENDA AS POSTED OR AMENDED**

This is the time for the City Council to remove items from the agenda or to change the order of the agenda. Matters may be taken up out of order of the established agenda by a four-fifths vote of the City Council.

**Action:** Motion by Councilmember Monez, seconded by Councilmember Franco, Approving the agenda as posted. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**3. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS, AND BRIEFINGS:**

A. Proclamation: Park and Recreation Month, July 2021

Parks, Recreation and Public Facilities Director Allison Van Guilder read a Proclamation from Mayor Bublak recognizing July 2021 as Park and Recreation Month in the City of Turlock.

B. Recognition: Adopt A Park Volunteers, presented by Staff Services Analyst Juan Vargas

Mayor Bublak spoke regarding the Adopt A Park Program and introduced Staff Services Analyst Juan Vargas who presented certificates of recognition to Adopt A Park Volunteers: The Sikh Community of Turlock, Walking Miracles of Turlock, Turlock Rotary, Turlock High School Interact Club, and Pitman High School Interact Club, Perfect Union, Hope Church, US Army Recruiters, Turlock Chapter: Daughters of the American Revolution, Sacred Heart Youth Group, John Snoke Rotary Neighborhood Park, City of Turlock Finance Division, and the LDS Young Adults Group. Mayor Bublak also shared information regarding the eight (8) remaining parks available for adoption.

C. Proclamation: In Honor of the Retirement of Maryn Pitt, Assistant to the City Manager for Economic Development and Community Housing

Mayor Bublak read a Proclamation honoring the retirement of Maryn Pitt, Assistant to the City Manager for Economic Development and Community Housing.

D. Appointment: Measure A Local Transactions (Sales) and Use Tax Citizens' Oversight Committee (5 members)

Mayor Bublak recommended that Ronald I. Koftinow, Cory B. Chartrand and Michael Lynch be assigned to the term expiring on 7/1/23, and recommended that Jesus Murillo and Christopher Nichols be assigned to the term expiring on 7/1/24.

**Action:** Motion by Councilmember Monez, seconded by Councilmember Franco, Appointing Ronald I. Koftinow, Cory B. Chartrand and Michael Lynch to the Measure A Local Transactions (Sales) and Use Tax Citizens' Oversight Committee for a term set to expire on July 1, 2023, and appointing Jesus Murillo and Christopher Nichols to the Measure A Local Transactions (Sales) and Use Tax Citizens' Oversight Committee for a term set to expire on July 1, 2024. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

E. Briefing: Roads Update

Interim Development Services Director Nathan Bray provided an update regarding the history, initiatives, current and future actions of road rehabilitation including existing funding sources (gas tax, Measure L, and SB 1) coupled with the recent allocation of funds

made available from Measure A, resulting in the ability to improve the City's Pavement Condition Index (PCI). Interim Director Bray also provided information regarding the recruitment of the Roads Program Manager position, issuance of RFQs for planning and implementation as well as design, bid, and construction which will be relying on outside consultants to provide these services, as well as upcoming road construction projects (timelines and associated funding sources).

Council and staff discussed this item.

*Interim City Clerk Allison Martin announced that members of the public will be given the opportunity to address Council on items that are within the subject matter jurisdiction of the City Council and on any item on tonight's agenda. For items listed on the agenda, we ask that you please defer your comments until that item is heard by the Council. For members of the public participating in-person and who are interested in addressing the Council, please raise your hand once the Mayor opens public comment and before she closes public comment. For members of the public participating remotely, please press the "raise hand" feature on your screen or press \*9 from your telephone keypad.*

*Members of the public participating in-person will be called upon first and then we will move to those participating remotely. For those participating remotely, they will hear an automated prompt indicating their line has been unmuted – and that is when their comment period will begin. Please be aware, for those participants who have accessed the meeting through the phone number provided on the agenda, their personal phone numbers will be displayed publicly.*

*Lastly, we request members who choose to address the Council to please state their first and last name in the event any follow up is needed; however, this is not mandatory.*

**4. PUBLIC PARTICIPATION:**

The following members of the public spoke:

Ms. (Marylu) Pelayo  
Berence Rodriguez  
Miguel Donoso  
Jacob Faulder, representative for Senator Borgeas (Oakdale district office)  
Jordan Amarant  
Ramon Rodriguez  
Gil Esquer  
Cheryl Reiland

Staff provided brief comment in response to public comment.

**5. MOTION WAIVING READING OF ALL ORDINANCES ON THE AGENDA, EXCEPT BY TITLE:**  
None

**6. CONSENT CALENDAR:**

*Mayor Bublak announced that at the request of a member of public Consent Calendar Item 6G would be*

removed for separate consideration.

**Action:** Motion by Councilmember Franco, seconded by Councilmember Monez, adopting the amended consent calendar. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- A. **Resolution No. 2021-121:** Accepting Weekly Demands of 6/10/21 in the amount of \$280,404.83; Weekly Demands of 6/17/21 in the amount of \$5,791,093.19; Weekly Demands of 6/24/21 in the amount of \$2,349,292.38; Weekly Demands of 7/1/21 in the amount of \$1,378,952.19
- B. **Motion:** Accepting Minutes of the Special Meeting of April 20, 2021; Regular Meeting of April 27, 2021; Special Meeting of May 4, 2021
- C. **Motion:** Approving the agreement with Stommel, Inc., DBA Lehr Auto, for the purchase of emergency vehicle equipment, supplies, repair and installation services through the County of Placer Agreement, without compliance to the formal bid process
- D. **Resolution No. 2021-122:** Accepting donations made to the City of Turlock Police Department from various donors during FY 2020-21 in the amount of \$14,619.63 (monetary donations) and \$13,860.03 (non-monetary donations) utilized in support of the City’s Volunteers in Police Service, Explorers, Blue Santa, K9, and Animal Services programs
- E. **Motion:** Approving an Agreement between the City of Turlock and Jocelyn E. Roland, PH.D., to provide counseling/psychotherapy services to all sworn officers, dispatchers, and community service officers at no cost to the covered employee and to provide pre-employment psychological evaluations for the Turlock Police Department for the period of July 1, 2021, through June 30, 2022
- F. **Resolution No. 2021-123:** Appropriating in Fiscal Year 2020-21 \$670 to 270-61-635-418.44001\_000 “Supplies General” funded from donations of \$550 appropriated to 270-61-635-418.35720 “Revenue” and an appropriation of \$120 to 110-10-112.48001\_336 “Transfer Out Holiday Lights Tour” from Fund 110 “General Fund” Unassigned Reserves and received in 270-61-635-418.38001\_336 “Transfers In Holiday Light Tour”
- G. *Removed for separate consideration*
- H. **Resolution No. 2021-124:** Approval of a Resolution to Employ a CalPERS Annuitant (Interim Finance Director) pursuant to CalPERS Requirements

Councilmember Monez stepped down from the dais at 7:18 p.m.

- 6G. **Motion:** Declaring the Intention to Order Annexation No. 30 for the properties located at 1150 Angelus Street (Stanislaus County Assessor’s Parcel 050-005-059), 1143 & 1145 Park Street (Stanislaus County Assessor’s Parcel 061-002-059), and 2230 North Berkeley Avenue (Stanislaus County Assessor’s Parcel 073-014-050) to Existing Community Facilities District No. 2 (Services Mitigation)

Development Services Deputy Director Katie Quintero provided an overview of the Community Facilities District (CFD) annexation process, more specifically the annexation

of the aforementioned properties into CFD No. 2.

Council and staff discussed this item.

Mayor Bublak opened public participation.

The following members of the public spoke:

Stephen Allen (provided general public comments due not being to get through/speak earlier in the meeting)

Cheryl Reiland

Mayor Bublak closed public participation.

Council provided brief comment in response to public comment.

**Action:** Motion by Councilmember Franco, seconded by Councilmember Larson, Declaring the Intention to Order Annexation No. 30 for the properties located at 1150 Angelus Street (Stanislaus County Assessor's Parcel 050-005-059), 1143 & 1145 Park Street (Stanislaus County Assessor's Parcel 061-002-059), and 2230 North Berkeley Avenue (Stanislaus County Assessor's Parcel 073-014-050) to Existing Community Facilities District No. 2 (Services Mitigation). Motion carried 4/1 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Not Participating	Yes

7. **FINAL READINGS:** None

8. **PUBLIC HEARINGS:**

A. Interim Development Services Director Nathan Bray presented the staff report on the request to Confirm the Annexation of 3700 Colorado Avenue (APN 072-006-007) VTSM No. 2005-17, Legends North No. 3, Development Project No. 7045, into the Summerfield Landscaping and Lighting Benefit Assessment District and Street Maintenance Benefit Assessment Area, Project No. 6908. Interim Director Bray also confirmed the ballot has been received for this item (no protest).

Mayor Bublak opened the public hearing.

The following members of the public spoke:

Gil Esquer

Mayor Bublak closed the public hearing.

Interim City Attorney George A. Petrulakis clarified that Councilmember Monez has a potential conflict with Public Hearing Item 8A.

Council and staff discussed this item.

**Action:**        **Resolution No. 2021-125:**   Confirming the Annexation of 3700 Colorado Avenue (APN 072-006-007) VTSM No. 2005-17, Legends North No. 3, Development Project No. 7045, into the Summerfield Landscaping and Lighting Benefit Assessment District and Street Maintenance Benefit Assessment Area, Project No. 6908 as introduced by Councilmember Franco, seconded by Councilmember Larson, and carried 4/1 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Not Participating	Yes

*Councilmember Monez returned to the dais at 7:34 p.m.*

- B. Deputy Development Services Director Katie Quintero presented the staff report on the request to Make no change in the cap on the number of beds that may be permitted under the nondiscretionary permit process within the SB 2 emergency shelter overlay district

Mayor Bublak opened the public hearing. No one spoke. Mayor Bublak closed the public hearing.

**Action:**        Motion by Councilmember Monez, seconded by Councilmember Franco, Making no change in the cap on the number of beds that may be permitted under the nondiscretionary permit process within the SB 2 emergency shelter overlay district. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**9. ACTION ITEMS:**

- A. Parks, Recreation and Public Facilities Supervisor Mark Crivelli presented the staff report on the request to Approve the Agreement between the City of Turlock and Futsal209 for youth futsal programs and the use of Columbia Park futsal court AND Appropriate \$10,000 to account number 110-61-622-005.35720 "Instructional Classes Revenue" and \$6,000 to account number 110-61-622-005.43732 "Futsal209" for Futsal programs at Columbia Park and other City facilities.

Supervisor Crivelli introduced Gabriel Bolton who presented information regarding his business Futsal209, the futsal sport, and their proposed program.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

**Action:** Motion by Councilmember Franco, seconded by Councilmember Larson, Approving the Agreement between the City of Turlock and Futsal209 for youth futsal programs and the use of Columbia Park futsal court. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**Resolution No. 2021-126:** Appropriating \$10,000 to account number 110-61-622-005.35720 “Instructional Classes Revenue” and \$6,000 to account number 110-61-622-005.43732 “Futsal209” for Futsal programs at Columbia Park and other City facilities as introduced by Councilmember Franco, seconded by Councilmember Larson, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- B. Interim Development Services Director Nathan Bray presented the staff report on the request to appropriate \$198,530 to account number 301-50-520.51300 “Construction Repairs/Improvements” to be funded via a transfer from Fund 117 “Cannabis Fund” unallocated reserves to provide necessary funding for City Project No. 19-51 “Columbia Pool Improvements” AND Approve a Professional Services Agreement with O’Dell Engineering, of Modesto, California, in the amount of \$148,530 for professional design services for City Project No. 19-51 “Columbia Pool Improvements”.

Council and staff discussed this item.

Mayor Bublak opened public participation.

The following members of the public spoke:

Cheryl Reiland

Mayor Bublak closed public participation.

Staff provided brief comment in response to public comment.

Council and staff further discussed this item and provided direction to staff to include additional (more) information in future staff reports.

**Action:** **Resolution No. 2021-127:** Appropriating \$198,530 to account number 301-50-520.51300 “Construction Repairs/Improvements” to be funded via a transfer from Fund 117 “Cannabis Fund” unallocated reserves to provide

necessary funding for City Project No. 19-51 “Columbia Pool Improvements” as introduced by Councilmember Larson, seconded by Councilmember Franco, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

Motion by Councilmember Larson, seconded by Councilmember Franco, Approving a Professional Services Agreement with O’Dell Engineering, of Modesto, California, in the amount of \$148,530 for professional design services for City Project No. 19-51 “Columbia Pool Improvements”. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- C. Interim Chief of Police Steve Williams presented the staff report on the request to Accept the report summarizing the activity of the Local Emergency in response to the Unsheltered Homeless and Encampment Crisis (UHEC) ratified by the City Council on March 16, 2021 AND Terminate the Local Emergency in response to the Unsheltered Homeless and Encampment Crisis (UHEC) ratified by City Council on March 16, 2021 AND Ratify the Proclamation of a Local Emergency by Interim City Manager Sarah Tamey Eddy (Director of Emergency Services) in response to a continuing Unsheltered Homeless Crisis (UHC) within the City of Turlock and confirming rules and regulations No.1 made and issued by Interim City Manager Sarah Tamey Eddy (Director of Emergency Services) AND Re-appropriate unspent funds to Fiscal Year 2021-22 in the amount of \$401,958 to various account numbers within 110-10-191 for shelter providers, contractors, supplies, service agreements, materials, staffing costs, maintenance and upkeep, and miscellaneous expenses to establish a budget in response to the Unsheltered Homeless Crisis within the City of Turlock.

*Mayor Bublak stepped down from the dais at 8:10 p.m.*

*Mayor Bublak returned to the dais at 8:13 p.m.*

Council and staff discussed this item.

Mayor Bublak opened public participation.

The following members of the public spoke:

Mary Jackson  
 Gil Esquer

Mayor Bublak closed public participation.

Staff provided brief comment in response to public comment.

Council and staff further discussed this item.

**Action:** Motion by Councilmember Monez, seconded by Councilmember Franco, Accepting the report summarizing the activity of the Local Emergency in response to the Unsheltered Homeless and Encampment Crisis (UHEC) ratified by the City Council on March 16, 2021. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**Resolution No. 2021-128:** Terminating the Local Emergency in response to the Unsheltered Homeless and Encampment Crisis (UHEC) ratified by City Council on March 16, 2021 as introduced by Councilmember Monez, seconded by Councilmember Franco, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**Resolution No. 2021-129:** Ratifying the Proclamation of a Local Emergency by Interim City Manager Sarah Tamey Eddy (Director of Emergency Services) in response to a continuing Unsheltered Homeless Crisis (UHC) within the City of Turlock and confirming rules and regulations No.1 made and issued by Interim City Manager Sarah Tamey Eddy (Director of Emergency Services) as introduced by Councilmember Monez, seconded by Councilmember Franco, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**Resolution No. 2021-130:** Re-appropriating unspent funds to Fiscal Year 2021-22 in the amount of \$401,958 to various account numbers within 110-10-191 for shelter providers, contractors, supplies, service agreements, materials, staffing costs, maintenance and upkeep, and miscellaneous expenses to establish a budget in response to the Unsheltered Homeless Crisis within the City of Turlock as introduced by Councilmember Monez, seconded by Councilmember Franco, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- D. Interim City Manager Sarah Tamey Eddy presented the staff report on the request to Approve an amendment to the Salary Schedule of the existing Management Schedule of Benefits and Policies adopted by Resolution No. 2016-158, dated May 22, 2018, to include all approved management salaries.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

Council discussed this item.

**Action:**        **Resolution No. 2021-131:** Approving an amendment to the Salary Schedule of the existing Management Schedule of Benefits and Policies adopted by Resolution No. 2018-126, dated May 22, 2018, to include all approved management salaries as introduced by Councilmember Monez, seconded by Councilmember Franco, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**10. CITY MANAGER REPORTS/UPDATES:**

A. Administrative Services

1. Economic Development Update

A written staff update was included in the agenda packet.

2. Interim City Manager Sarah Eddy provided information regarding the City's expected award of the American Rescue Plan Act (ARPA) funds in the amount of \$15,753,190. The City will receive 50% of the funds after the application has been verified, and then we will receive the remaining 50% after 12 months.

**11. COUNCIL ITEMS FOR FUTURE CONSIDERATION:**

Councilmember Nosrati spoke about identifying uses and requested a spending policy for the ARPA funds.

Councilmember Franco spoke about creating a separate fund/account for the ARPA funds.

**12. COUNCILMEMBER QUESTIONS, COMMENTS, AND ANNOUNCEMENTS:**

Councilmember Larson expressed thanks to Maryn Pitt for her service to the City and also thanked Julie Burke for her continued assistance and service to the City as Interim Finance Director, and spoke regarding the importance of the agreement and services provided by Jocelyn C. Roland (approved earlier in the meeting on the Consent Calendar).

Councilmember Nosrati expressed thanks to Maryn Pitt and wished her luck in future endeavors.

Councilmember Franco spoke regarding her efforts and meetings to date in support of the homeless ad hoc committee, their upcoming meeting scheduled for this Friday, and expressed thanks to Turlock Regional Aviation Association President Todd Smith and Parks, Recreation and Public Facilities Manager Erik Schulze for taking her on a tour of the Turlock Municipal Airport

and thanked the public safety departments for their service on the 4<sup>th</sup> of July.

Councilmember Monez spoke regarding her efforts and meetings to date in support of the homeless ad hoc committee, their upcoming meeting scheduled for this Friday, having toured the Bakersfield area, and addressed a member of the public regarding comments heard/shared earlier in the meeting during the roads update.

Mayor Bublak expressed thanks to the Military branches for their event held on the 4<sup>th</sup> of July (swearing-in ceremony), noted she looked forward to the Christmas parade and getting back to traditions, spoke about a loss in her family, and beginning some staff dialogue to explore ideas for funding/NOFA. She just wants to see what thoughts or ideas staff can come up with.

### **13. CLOSED SESSION:**

*Interim City Clerk Allison Martin introduced the Closed Session Item(s).*

- A. Conference with Labor Negotiators, Cal. Gov't Code §54957.6(a)  
*"Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with the local agency's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation."*  
Agency Designated Representative: Human Resources Manager Sarah Eddy  
Employee Organization: Turlock Associated Police Officers  
Employee Organization: Turlock City Employees Association  
Employee Organization: Turlock Firefighters Association-Local 2434  
Employee Organization: Turlock Management Association-Public Safety  
Unrepresented Employees: Accountant, Sr., Administrative Analyst, Administrative Services Director, Assistant to the City Manager for Economic Development/Community Housing, Chief Building Official, City Clerk, Community Housing Program Supervisor, Deputy Director Development Services/Planning, Development Services Director, Development Services Supervisor/City Surveyor, Executive Administrative Assistant/Deputy City Clerk, Executive Administrative Assistant/Municipal Services, Executive Administrative Assistant/Public Safety, Finance Director, Fire Chief, Human Resources Analyst, Sr., Human Resources Manager, Human Resources Technician, Information Technology Manager, Legal Assistant, Municipal Services Deputy Director, Municipal Services Director, Office Assistant I, Parks, Recreation and Public Facilities Director, Parks, Recreation and Public Facilities Manager, Payroll Coordinator, Police Business Unit Supervisor, Police Chief, Principal Civil Engineer, Regulatory Affairs Manager, Roads Program Manager, Transit Manager, Utilities Manager, and Water Quality Control Division Manager.
- B. Liability Claims, Cal. Gov't Code §54956.95  
*"For the purposes of [Section 54956.9], 'existing facts and circumstances' shall consist only of one of the following: The receipt of a claim pursuant to the Government Claims Act (Division 3.6 (commencing with Section 810) of Title 1 of the Government Code) or some other written communication from a potential plaintiff threatening litigation, which claim or communication shall be available for public inspection pursuant to Section 54957.5."*  
Claimant: Espinoza, Carlos

Agency Claimed Against: City of Turlock

**14. REPORTS FROM CLOSED SESSION:**

Interim City Clerk Allison Martin reported for Closed Session Items there was no reportable action.

**15. ADJOURNMENT**

Mayor Bublak adjourned the regular meeting at 10:01 p.m. Motion carried unanimously.

RESPECTFULLY SUBMITTED

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Allison Martin, Interim City Clerk

- 0. A. **CALL TO ORDER** – Mayor Bublak called the meeting to order at 6:01 p.m.
- B. **SALUTE TO THE FLAG**

*Mayor Bublak announced the City Council meeting is open to the public, following the current State of California public health guidance and State-imposed requirements for attending in-person.*

*Mayor Bublak also announced the meeting is being conducted via the Zoom system and streamed on the City’s website, YouTube, & Spectrum Channel 2.*

*Lastly, Mayor Bublak announced that members of the public will be given the opportunity to address the Council during public participation as well during the presentation of public hearing/discussion items and noted the Interim City Clerk will provide additional details once we near the public participation section of the meeting.*

**C. ROLL CALL:**

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

PRESENT: Councilmembers Nicole Larson, Andrew Nosrati, Pam Franco, Rebecka Monez, and Mayor Amy Bublak.

ABSENT: None

**D. DECLARATION OF CONFLICTS:** None

**1. CLOSED SESSION:**

*The Closed Session item(s) for this meeting have been agendized and will be heard toward the latter part of the meeting.*

**2. APPROVAL OF AGENDA AS POSTED OR AMENDED**

This is the time for the City Council to remove items from the agenda or to change the order of the agenda. Matters may be taken up out of order of the established agenda by a four-fifths vote of the City Council.

Mayor Bublak announced that staff has requested Consent Calendar Item 6M be continued to the August 10, 2021 City Council meeting.

Mayor Bublak also announced that staff has requested Action Item 9A be continued to the August 10, 2021 City Council meeting; however public comments will be heard on this item.

**Action:** Motion by Councilmember Monez, seconded by Councilmember Franco, Approving the agenda as amended. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**3. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS, AND BRIEFINGS:**

A. Proclamation: National Night Out 2021

Interim Chief of Police Steve Williams read a Proclamation from Mayor Bublak in honor of National Night Out 2021, and introduced Crime Prevention Specialist Erika Grace who expressed gratitude to the community for their participation in the event.

B. Briefing: Roads Update (Bray)

Interim Development Services Director Nathan Bray provided an update regarding roads, including applications received for Roads Program Manager, status of road projects, and trenching construction process.

Council and staff discussed this item.

*Interim City Clerk Allison Martin announced that members of the public will be given the opportunity to address Council on items that are within the subject matter jurisdiction of the City Council and on any item on tonight's agenda. For items listed on the agenda, we ask that you please defer your comments until that item is heard by the Council. For members of the public participating in-person and who are interested in addressing the Council, please raise your hand once the Mayor opens public comment and before she closes public comment. For members of the public participating remotely, please press the "raise hand" feature on your screen or press \*9 from your telephone keypad.*

*Members of the public participating in-person will be called upon first and then we will move to those participating remotely. For those participating remotely, they will hear an automated prompt indicating their line has been unmuted – and that is when their comment period will begin. Please be aware, for those participants who have accessed the meeting through the phone number provided on the agenda, their personal phone numbers will be displayed publicly.*

*Lastly, we request members who choose to address the Council to please state their first and last name in the event any follow up is needed; however, this is not mandatory.*

**4. PUBLIC PARTICIPATION:**

The following members of the public spoke:

Milt Trieweiler  
Ron Bridegroom  
Ramon Rodriguez  
SY  
Hunter Dalby

**5. MOTION WAIVING READING OF ALL ORDINANCES ON THE AGENDA, EXCEPT BY TITLE: None**

**6. CONSENT CALENDAR:**

Mayor Bublak announced that staff continued Consent Calendar Item 6M to the August 10, 2021 City Council meeting.

Mayor Bublak announced a request from the public to remove Consent Calendar Item 6O.

Councilmember Franco also requested Consent Calendar Items 6B, 6E, 6F and 6K be removed for separate consideration.

**Action:** Motion by Councilmember Monez, seconded by Councilmember Larson, adopting the amended consent calendar. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- A. **Resolution No. 2021-132:** Accepting Weekly Demands of 7/8/21 in the amount of \$1,173,031.72
- B. *Removed for separate consideration*
- C.
  1. **Motion:** Approving Amendment No. 2 to the On-Call Professional Services Agreement with Quad Knopf, Inc., of Merced, California, for City Project No. 17-57 “Retainer Agreement for Engineering and Surveying Services” to extend the term through June 30, 2022
  2. **Motion:** Approving Amendment No. 1 to the On-Call Professional Services Agreement with TJKM Transportation Consultants, of Sacramento, California, for City Project No. 17-57 “Retainer Agreement for Engineering and Surveying Services” to extend the term through June 30, 2022
  3. **Motion:** Approving Amendment No. 1 to the On-Call Professional Services Agreement with Willdan Engineering, of Fresno, California, for City Project No. 17-57 “Retainer Agreement for Engineering and Surveying Services” to extend the term through June 30, 2022
  4. **Motion:** Approving Amendment No. 2 to the On-Call Professional Services Agreement with Hawkins and Associates Engineering, Inc., of Modesto, California, for City Project No. 16-40 “Retainer Agreement for Engineering and Surveying Services” to extend the term through June 30, 2022
- D.
  1. **Motion:** Approving Amendment No. 1 with DF Engineering, Inc., of Modesto, California, for City Project No. 19-40 “On-Call Land Surveying Services,” setting the maximum compensation amount to \$30,000 annually
  2. **Motion:** Approving Amendment No. 1 with GDR Engineering, Inc., of Ceres, California, for City Project No. 19-40 “On-Call Land Surveying Services,” setting the maximum compensation amount to \$30,000 annually
- E. *Removed for separate consideration*
- F. *Removed for separate consideration*
- G. **Motion:** Awarding bid and approving an Agreement in the amount of \$152,700 (Non-General Fund - Fund 410) with Farr Construction Corporation dba Resource Development Company of Sparks, Nevada, for construction of City Project No. 20-026 "RWQCF Flotator No. 3 Recoating"

- H. Motion: Accepting improvements for City Project No. 20-028 “Storm Drain and Surface Improvements, Clara Drive and Forest Drive,” and authorizing the City Engineer to file a Notice of Completion
- I. Motion: Approving Amendment No. 1 to an Agreement between the City of Turlock and CalChem Enterprises for the purchase of Aluminum Chlorohydrate, as a result of a change in the supplier’s name
- J. Motion: Approving an Agreement with Gardner Denver Nash for maintenance services of Hoffman/Lamson Centrifugal Blowers and associated parts, in an annual amount not to exceed \$30,000 (non-general fund) over a six (6) year term of the Agreement, if all renewal periods are exercised
- K. *Removed for separate consideration*
- L. 1. **Resolution No. 2021-133**: Appropriating \$8,200.00 to 110-20-200.43060\_043 – “Contract Services Veritone” from Fund 110 “General Fund” unassigned reserves  
2. Motion: Authorizing the purchase of the Veritone Contact application in the amount of \$8,200 to gather required data on police stops and transmit data to the California Department of Justice in compliance with AB953: The Racial Identity and Profiling Act of 2015
- M. *Continued to August 10, 2021 Council Meeting*
- N. **Resolution No. 2021-134**: Accepting non-monetary donations in the amount of \$246.61 for pastries, coffee, and paper products for the 2021 Mayor’s State of the City address held on May 6, 2021
- O. *Removed for separate consideration*
- P. **Resolution No. 2021-135**: Approval of a Resolution to Employ a CalPERS Annuitant (Interim City Clerk) pursuant to CalPERS Requirements
- 6B. 1. Motion: Approving Amendment No. 2 to the Agreement with DF Engineering, Inc., of Modesto, California, in the amount of \$10,380 (Non-General Fund - Fund 215), bringing the contract total to \$139,098 for professional engineering and surveying services for City Project No. 16-60 “Linwood Avenue Pedestrian Improvements”  
2. Motion: Awarding bid and approving an Agreement in the amount of \$726,401 (Non-General Fund - Fund 215) with Rolfe Construction of Atwater, California, for City Project No. 16-60 “Linwood Ave ATP Improvements”  
3. Resolution: Appropriating \$61,875 to account number 215-40-420.51210 “Federal Street Project” to be funded from Measure A - Roads unallocated reserves to provide the funding needed for bid alternate A and associated construction engineering and contingency for City Project No. 16-60 “Linwood Ave ATP Improvements”  
4. Resolution: Appropriating \$650,000 to account number 215-40-420.51210 “Federal Street Project” to be funded from Fund 218 Division 463 “Measure L – Bikes/Peds” unallocated reserves to provide necessary funding for City Project No. 16-60 “Linwood Ave ATP Improvements”

Council and staff discussed this item.

Mayor Bublak opened public participation.

The following members of the public spoke:

Ron Bridegroom

Mayor Bublak closed public participation.

Staff provided brief comment in response to public comment.

Council and staff further discussed this item.

**Action:** Motion by Councilmember Franco, seconded by Councilmember Monez, Approving Amendment No. 2 to the Agreement with DF Engineering, Inc., of Modesto, California, in the amount of \$10,380 (Non-General Fund - Fund 215), bringing the contract total to \$139,098 for professional engineering and surveying services for City Project No. 16-60 "Linwood Avenue Pedestrian Improvements". Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

Motion by Councilmember Franco, seconded by Councilmember Monez, Awarding bid and approving an Agreement in the amount of \$726,401 (Non-General Fund - Fund 215) with Rolfe Construction of Atwater, California, for City Project No. 16-60 "Linwood Ave ATP Improvements". Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**Resolution No. 2021-136:** Appropriating \$61,875 to account number 215-40-420.51210 "Federal Street Project" to be funded from Measure A - Roads unallocated reserves to provide the funding needed for bid alternate A and associated construction engineering and contingency for City Project No. 16-60 "Linwood Ave ATP Improvements" as introduced by Councilmember Franco, seconded by Councilmember Monez, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**Resolution No. 2021-137:** Appropriating \$650,000 to account number 215-40-420.51210 "Federal Street Project" to be funded from Fund 218 Division 463 "Measure L – Bikes/Peds" unallocated reserves to provide necessary funding for City Project No. 16-60 "Linwood Ave ATP Improvements" as introduced by Councilmember Franco, seconded by Councilmember Monez, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**\*Item was heard out of order\***

- 6F. 1. Motion: Approving Contract Change Order No. 4 (Final) with VSS International, Inc. in the amount of \$156,316.70 (Non-General Fund – Fund 218) bringing the contract total to \$749,534.50 for City Project No. 20-003 “Northeast Quadrant Road Rehabilitation”  
 2. Motion: Accepting improvements and authorizing the City Engineer to file a Notice of Completion for City Project No. 20-003 “Northeast Quadrant Road Rehabilitation”

Council and staff discussed this item.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

**Action:** Motion by Councilmember Franco, seconded by Councilmember Monez, Approving Contract Change Order No. 4 (Final) with VSS International, Inc. in the amount of \$156,316.70 (Non-General Fund – Fund 218) bringing the contract total to \$749,534.50 for City Project No. 20-003 “Northeast Quadrant Road Rehabilitation”. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

Motion by Councilmember Franco, seconded by Councilmember Monez, Accepting improvements and authorizing the City Engineer to file a Notice of Completion for City Project No. 20-003 “Northeast Quadrant Road Rehabilitation”. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- 6E. Motion: Awarding base bid and bid alternates 1-3 and approving an Agreement in the amount of \$1,232,359 (Fund 218) with Dirt Dynasty, Inc., of Farmington, California, for construction of City Project No. 20-001 "Southeast Quadrant Road Rehabilitation"

Council and staff discussed this item.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

**Action:** Motion by Councilmember Monez, seconded by Councilmember Larson, Awarding base bid and bid alternates 1-3 and approving an Agreement in the amount of \$1,232,359 (Fund 218) with Dirt Dynasty, Inc., of Farmington, California, for construction of City Project No. 20-001 "Southeast Quadrant Road Rehabilitation". Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- 6K. Motion: Awarding RFP No. 21-006 and approving an Agreement with Financial Credit Network, Inc. of Visalia, California for collection agency services for the City of Turlock Municipal Services Department, in compensation of twenty-seven (27) percent, commission of collections and thirty-five (35) percent of legal and forwarded accounts commission for a period of two (2) years, with an option to extend the Agreement for three (3) additional one-year terms

Council and staff discussed this item, including continuing to the August 10, 2021 Council meeting in order for Finance to review.

Mayor Bublak opened public participation.

The following members of the public spoke:

Ron Bridegroom

Mayor Bublak closed public participation.

Staff provided brief comment in response to public comment.

Council and staff further discussed this item.

Councilmember Franco introduced a modified motion to continue this item to the August 10, 2021 Council meeting in order for Finance to review.

**Action:** Motion by Councilmember Franco, seconded by Councilmember Monez, continuing this item to the August 10, 2021 Council meeting in order for Finance to review. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- 6O. Resolution: Reaffirming the Director of Emergency Services Proclamation of Existence of a Local Emergency in response to COVID-19

Mayor Bublak opened public participation.

The following members of the public spoke:

Ron Bridegroom

Mayor Bublak closed public participation.

Staff provided brief comment in response to public comment.

Council and staff discussed this item.

**Action:**        **Resolution No. 2021-138:** Reaffirming the Director of Emergency Services Proclamation of Existence of a Local Emergency in response to COVID-19 as introduced by Councilmember Monez, seconded by Councilmember Larson, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

7.        **FINAL READINGS:** None

8.        **PUBLIC HEARINGS:**

A.        Interim Development Services Director Nathan Bray presented the staff report on the request to Confirm Diagrams, Assessments, the Engineer’s Report, and the Levying and Collection of Assessments as originally proposed for Fiscal Year 2021-22 for all Landscaping and Lighting Assessment Districts and all Street Maintenance Benefit Assessment Areas in the City of Turlock pursuant to Resolution No. 97-128

Mayor Bublak opened the public hearing.

The following members of the public spoke:

Ron Bridegroom

Mayor Bublak closed the public hearing.

Staff provided brief comment in response to public comment.

**Action:**        **Resolution No. 2021-139:** Confirming Diagrams, Assessments, the Engineer’s Report, and the Levying and Collection of Assessments as originally proposed for Fiscal Year 2021-22 for all Landscaping and Lighting Assessment Districts and all Street Maintenance Benefit Assessment Areas in the City of Turlock pursuant to Resolution No. 97-128 as introduced by Councilmember Franco, seconded by Councilmember Monez, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

B.        Deputy Development Services Director Katie Quintero presented the staff report on the Request for the City Clerk to confirm: a) Proof of Publication of Notice of Public Hearing; b) Signed Waiver and Consent; c) Completed and Signed Ballot and d) Signed Certificate of Clerk Regarding Receipt of Property Owner Waiver and Consent Form and Ballot Declaring Election Results (Project Planner to prompt and facilitate these steps) AND

Mayor and City Council conduct public hearing confirming that no protests have been received – close hearing and adopt the two resolutions below AND Calling a Special, Mailed-Ballot Election respecting Proposed Annexation Number 29 to existing Community Facilities District Number 2 (Services Mitigation) AND Declaring the results of Mailed-Ballot Election respecting Proposed Annexation Number 29 to Community Facilities District Number 2 (Services Mitigation) and ordering annexation

Interim City Clerk Allison Martin confirmed a) Proof of Publication of the Notice of Public Hearing; b) Signed Waiver and Consent form; c) Completed and Signed Ballot, noting the ballot received from the property owner authorized the annexation of the property to the existing Community Facilities District No. 2; and d) Signed Certificate of Clerk Regarding Receipt of Property Owner Waiver and Consent Form and the Ballot Declaring Election Results.

Mayor Bublak opened the public hearing. No one spoke. Mayor Bublak closed the public hearing.

**Action:** Confirmation: City Clerk confirms: a) Proof of Publication of Notice of Public Hearing; b) Signed Waiver and Consent; c) Completed and Signed Ballot and d) Signed Certificate of Clerk Regarding Receipt of Property Owner Waiver and Consent Form and Ballot Declaring Election Results (Project Planner to prompt and facilitate these steps).

Public Hearing: Mayor and City Council conduct public hearing confirming that no protests have been received – close hearing and adopt the two resolutions below

**Resolution No. 2021-140:** Calling a Special, Mailed-Ballot Election respecting Proposed Annexation Number 29 to existing Community Facilities District Number 2 (Services Mitigation) as introduced by Councilmember Franco, seconded by Councilmember Monez, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**Resolution No. 2021-141:** Declaring the results of Mailed-Ballot Election respecting Proposed Annexation Number 29 to Community Facilities District Number 2 (Services Mitigation) and ordering annexation as introduced by Councilmember Franco, seconded by Councilmember Monez, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**9. ACTION ITEMS:**

- A. Item removed from the agenda.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

- B. Interim City Attorney George A. Petrulakis presented the staff report on the Request to Establish an Advisory Redistricting Commission to Assist the City Council in the Council District Redistricting Process Necessitated by the 2020 Federal Census, to be titled “City of Turlock Redistricting Commission”, Establish Requirements for Membership on the Commission, and Establish the Manner in Which Appointments are Made to the Commission

Council and staff discussed this item.

Mayor Bublak opened public participation.

The following members of the public spoke:

Milt Trieweiler

Mayor Bublak closed public participation.

Council and staff further discussed this item.

Council provided direction to staff to form a committee of nine members, comprised of two members from each district and one member appointed by the Mayor to chair the committee, with additional requirements for membership and creation of an ordinance to establish future process.

**Action:**        **Resolution No. 2021-142:** Establishing an Advisory Redistricting Commission to Assist the City Council in the Council District Redistricting Process Necessitated by the 2020 Federal Census, to be titled “City of Turlock Redistricting Commission”, Establishing Requirements for Membership on the Commission, and Establishing the Manner in Which Appointments are Made to the Commission as introduced by Councilmember Monez, seconded by Councilmember Franco, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- C. Interim Development Services Director Nathan Bray presented the staff report on the Request to Direct Staff to advertise the Roads Program Initiative - Request for Proposals AND Direct Staff to advertise the Roads Program Initiative - Request for Information

Council and staff discussed this item.

Mayor Bublak opened public participation. No one spoke. Mayor Bublak closed public participation.

Council and staff further discussed this item, including prioritization of road projects and addition of lighting to the RFP.

**Action:** Motion by Councilmember Monez, seconded by Councilmember Larson, Directing Staff to advertise the Roads Program Initiative - Request for Proposals. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

Motion by Councilmember Monez, seconded by Councilmember Larson, Directing Staff to advertise the Roads Program Initiative - Request for Information. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**10. CITY MANAGER REPORTS/UPDATES:**

A. Administration

1. American Rescue Plan Act (ARPA) Update (*Burke*)

A written staff update was included in the agenda packet.

B. Fire Department

1. Public Safety Briefing (*Carlson*)

A written staff update was included in the agenda packet.

C. Police Department

1. Public Safety Briefing (*Williams*)

A written staff update was included in the agenda packet.

D. Municipal Services

1. Monthly Departmental Update (*Brown*)

A written staff update was included in the agenda packet.

**11. COUNCIL ITEMS FOR FUTURE CONSIDERATION:**

Councilmember Larson requested consideration for rent and utility assistance once the moratorium on evictions and utility shut-offs ends.

Councilmember Nosrati requested consideration of an ARPA spending policy, and a review of the City business incentive program.

Councilmember Franco requested consideration of the management of change orders, scheduling the housing element workshop, and options to address illegal fireworks.

Councilmember Monez requested consideration of the City's change order policy.

Mayor Bublak requested consideration of additional assistance for developers and alternatives to fireworks.

**12. COUNCILMEMBER QUESTIONS, COMMENTS, AND ANNOUNCEMENTS:**

Mayor Bublak commented on the need to address outdated watering schedule signs in the City.

**13. CLOSED SESSION:**

*Interim City Clerk Allison Martin introduced the Closed Session Item(s).*

- A. Conference with Labor Negotiators, Cal. Gov't Code §54957.6(a)  
*"Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with the local agency's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation."*

Agency Designated Representative: Interim City Manager Sarah Eddy

Employee Organization: Turlock Associated Police Officers

Employee Organization: Turlock City Employees Association

Employee Organization: Turlock Firefighters Association-Local 2434

Employee Organization: Turlock Management Association-Public Safety

Unrepresented Employees: Accountant, Sr., Administrative Analyst, Administrative Services Director, Assistant to the City Manager for Economic Development/Community Housing, Chief Building Official, City Clerk, Community Housing Program Supervisor, Deputy Director Development Services/Planning, Development Services Director, Development Services Supervisor/City Surveyor, Executive Administrative Assistant/Deputy City Clerk, Executive Administrative Assistant/Municipal Services, Executive Administrative Assistant/Public Safety, Finance Director, Fire Chief, Human Resources Analyst, Sr., Human Resources Manager, Human Resources Technician, Information Technology Manager, Legal Assistant, Municipal Services Deputy Director, Municipal Services Director, Office Assistant I, Parks, Recreation and Public Facilities Director, Parks, Recreation and Public Facilities Manager, Payroll Coordinator, Police Business Unit Supervisor, Police Chief, Principal Civil Engineer, Regulatory Affairs Manager, Roads Program Manager, Transit Manager, Utilities Manager, and Water Quality Control Division Manager.

**14. REPORTS FROM CLOSED SESSION:**

Interim City Clerk Allison Martin reported for the Closed Session Item that there was no reportable action.

**15. ADJOURNMENT**

Mayor Bublak adjourned the regular meeting at 9:24 p.m. Motion carried unanimously.

RESPECTFULLY SUBMITTED

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Allison Martin, Interim City Clerk

**0. A. CALL TO ORDER** – Mayor Bublak called the meeting to order at 6:01 p.m.

**B. SALUTE TO THE FLAG**

*Mayor Bublak announced the City Council meeting is open to the public with limited seating capacity and that compliance with health and safety guidelines including COVID-19 screening, temperature checks, face coverings, and physical distancing measures are required for in-person attendance.*

*Mayor Bublak also announced the meeting is being conducted via the Zoom system and streamed on the City’s website, YouTube, & Spectrum Channel 2.*

*Lastly, Mayor Bublak announced that members of the public will be given the opportunity to address the Council during public participation as well during the presentation of public hearing/discussion items and noted the City Clerk will provide additional details once we near the public participation section of the meeting.*

**C. ROLL CALL:**

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**PRESENT:** Councilmembers Nicole Larson, Andrew Nosrati, Pam Franco, Rebecka Monez, and Mayor Amy Bublak.

**ABSENT:** None

**D. DECLARATION OF CONFLICTS:** None

**1. CLOSED SESSION:**

*The Closed Session item(s) for this meeting have been agendized and will be heard toward the latter part of the meeting.*

**2. APPROVAL OF AGENDA AS POSTED OR AMENDED**

This is the time for the City Council to remove items from the agenda or to change the order of the agenda. Matters may be taken up out of order of the established agenda by a four-fifths vote of the City Council.

**Action:** Motion by Councilmember Franco, seconded by Councilmember Monez, Approving the agenda as posted Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**3. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS, AND BRIEFINGS:**

- A. Recognition: Employee of the Month, May 2021, Payroll Coordinator, Taryn Perry

Mayor Publak announced that Payroll Coordinator Taryn Perry is the Employee of the Month for May 2021 and read her bio.

- B. Presentation: Carnegie Arts Center 2020 Annual Report

Carnegie Arts Center Director Lisa McDermott presented the Carnegie Arts Center Annual Report.

- C. Briefing: Roads Update

Interim Development Services Director Nathan Bray provided a roads update including hiring status of the Roads Program Manager, Hedstrom Road and Golden State Boulevard projects, and RFP/RFI status for roads innovation strategies.

Council and staff discussion included a request for updates on the Lander Avenue Project and Southeast Quadrant bids, the Golden State Boulevard Project, and the possibility of receiving funding for lighting through the Community Grant Program.

*Interim City Clerk Kellie Weaver announced that Members of the public will be given the opportunity to address Council on items that are within the subject matter jurisdiction of the City Council and on any item on tonight's agenda. For items listed on the agenda, we ask that you please defer your comments until that item is heard by the Council. For members of the public participating in-person and who are interested in addressing the Council, please raise your hand once the Mayor opens public comment and before she closes public comment. For members of the public participating remotely, please press the "raise hand" feature on your screen or press \*9 from your telephone keypad once the Mayor opens public comment and before she closes public comment.*

*Members of the public participating in-person will be called upon first and then we will move to those participating remotely. For those participating remotely, they will hear an automated prompt indicating their line has been unmuted – and that is when their comment period will begin. Please be aware, for those participants who have accessed the meeting through the phone number provided on the agenda, their personal phone numbers will be displayed publicly.*

*Lastly, we request members who choose to address the Council to please state their first and last name in the event any follow up is needed; however, this is not mandatory.*

**4. PUBLIC PARTICIPATION:**

The following members of the public spoke:

Milt Triewailer

Vito Chiesa

Ronald Bridegroom

Ramon Rodriguez

Mary Jackson

Jupiter

**5. MOTION WAIVING READING OF ALL ORDINANCES ON THE AGENDA, EXCEPT BY TITLE:**

None

**6. CONSENT CALENDAR:**

*Mayor Bublak announced that Consent Calendar Items 6C, 6G, 6I, 6M, and 6N would be removed for separate consideration.*

**Action:** Motion by Councilmember Pam Franco, seconded by Councilmember Monez, adopting the amended consent calendar. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- A. **Resolution No. 2021-143:** Accepting Weekly Demands of 7/15/21 in the amount of \$1,774,951.03; Weekly Demands of 7/22/21 in the amount of \$882,555.54; Weekly Demands of 7/29/21 in the amount of \$1,098,276.69
- B. **Motion:** Accepting Minutes of the Special Meeting of May 11, 2021; Minutes of the Regular Meeting of May 11, 2021; Minutes of the Special Meeting of May 18, 2021; Minutes of the Special Meeting of May 21, 2021; Minutes of the Special Meeting of June 15, 2021
- C. *Removed for separate consideration*
- D. **Resolution No. 2021-144:** Authorizing the City Manager, or his or her designee, to approve a short-term extension to the reduced transit fare structure previously approved by the City Council under Resolution No. 2020-123, with a new expiration date of September 30, 2021, providing additional time to consider permanent fare options given pending State legislation and to allow for fare changes to align with other system changes
- E. **Resolution No. 2021-145:** Rescinding Resolution No. 2021-042 and approving the sole source purchase of air purification and surface treatment technology for City transit vehicles from United Safety and Survivability Corporation (USSC) of Exton, Pennsylvania, to address the COVID-19 public health emergency in an amount not to exceed \$60,094 (Fund 426), without compliance to formal bid procedures in accordance with Turlock Municipal Code Section 2-7-08(b)(6) and in support of City Project No. 21004 "Transit Air Purification Upgrades"
- F.
  - 1. **Motion:** Approving an Access Agreement for Installation and Monitoring of Groundwater Monitoring Wells with West Turlock Groundwater Sustainability Agency
  - 2. **Motion:** Granting a Groundwater Monitoring Well Easement to West Turlock Groundwater Sustainability Agency for Installation and Monitoring of Groundwater Monitoring Wells
- G. *Removed for separate consideration*
- H. **Motion:** Approving an Agreement between the City of Turlock and the Turlock Unified School District for Police Officer services at Turlock High School and Pitman High School
- I. *Removed for separate consideration*
- J. **Resolution No. 2021-146:** Approving the S.B. 1 State of Good Repair (SGR) project list for FY 2021-22, transferring SGR funding from the Transit Operations Facility Project to a future bus stop rehabilitation and enhancement project

- K. 1. **Motion:** Approving Amendment No. 1 to the Agreement between the City of Turlock and R3 Consulting Group, Inc. for Solid Waste Consulting Services to include additional scope of work for continuation of Solid Waste Rate development and assistance with meeting Solid Waste Regulatory Compliance, merging City Contract No. 2020-43 “Solid Waste Rate and Fee Study and City Contract No. 2020-77 “Solid Waste Consulting Services”, and increasing the compensation by \$64,600, for a total not-to-exceed amount of \$131,516.00  
2. **Resolution No. 2021-147:** Re-appropriating unspent funds of \$16,000 from Fiscal Year 2020-2021 to Fiscal Year 21-22 account number 204-50-505.43320 “Special Services/Projects” from Fund 204 “AB 939 Integrated Waste Mgmt” for Amendment No. 1 to Agreement No. 2020-77 “Solid Waste Consulting Services” between the City of Turlock and R3 Consulting Group, Inc. for Solid Waste Consulting Services
- L. **Resolution No. 2021-148:** Rescinding Resolution No. 2021-142 and adopting a new Resolution establishing an Advisory Redistricting Commission to assist the City Council in the council district redistricting process necessitated by the 2020 Federal Census, to be titled “City of Turlock Redistricting Commission,” establishing requirements for membership on the Commission, and establishing the manner in which appointments are made to the Commission
- M. *Removed for separate consideration*
- N. *Removed for separate consideration*

*The following items were removed from the Consent Calendar for future consideration:*

- C. 1. **Motion:** Approval of Contract Change Order No. 2 (Final) with Sinclair General Engineering Construction in the amount of \$4,944.00 (Non-General Fund – Fund 215) for City Project No. 17-59 “Pedestrian Intersection Improvements, Various Locations” bringing the contract total to \$265,622.00  
2. **Motion:** Accepting improvements for City Project No. 17-59 “Pedestrian Intersection Improvements, Various Locations” and authorizing the City Engineer to file a Notice of Completion  
3. **Resolution:** Appropriating \$6,000 to account number 215-40-420.51210 “Federal Street Projects” to be funded via a transfer from Fund 217 “Streets Maintenance (Gas Tax)” unallocated reserves to provide necessary funding for City Project No. 17-59 “Pedestrian Intersection Improvements, Various Locations”

Staff responded to Council inquiry.

Mayor Bublak opened public participation.

Mayor Bublak closed public participation.

**Action:** Motion by Councilmember Monez, seconded by Councilmember Larson, Approving Contract Change Order No. 2 (Final) with Sinclair General Engineering Construction in the amount of \$4,944.00 (Non-General Fund – Fund 215) for City Project No. 17-59 “Pedestrian Intersection Improvements, Various Locations” bringing the contract total to \$265,622.00. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

Motion by Councilmember Monez, seconded by Councilmember Larson, Accepting improvements for City Project No. 17-59 “Pedestrian Intersection Improvements, Various Locations” and authorizing the City Engineer to file a Notice of Completion. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

**Resolution No. 2021-149:** Appropriating \$6,000 to account number 215-40-0.51210 “Federal Street Projects” to be funded via a transfer from Fund 217 “Streets Maintenance (Gas Tax)” unallocated reserves to provide necessary funding for City Project No. 17-59 “Pedestrian Intersection Improvements, Various Locations,” as introduced by Councilmember Monez, seconded by Councilmember Larson, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- G. **Motion:** Approving an Agreement between the Stanislaus County Office of Education, the City of Turlock, and the Turlock Unified School District authorizing the acceptance of an allocation of funds and execution of a grant agreement to implement the After School Education and Safety (ASES) Program

Mayor Bublak opened public participation.

The following members of the public spoke:

Ron Bridegroom

Mayor Bublak closed public participation.

**Action:** Motion by Councilmember Franco, seconded by Councilmember Monez, Approving an Agreement between the Stanislaus County Office of Education, the City of Turlock, and the Turlock Unified School District authorizing the acceptance of an allocation of funds and execution of a grant agreement to implement the After School Education and Safety (ASES) Program. Motion carried 5/0 by the following vote.

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- I. Motion: Approving Amendment No. 1 to the Agreement with White Brenner LLP (“Firm”) to extend the term for providing special counsel legal services to the City of Turlock (“City”) and authorizing the Interim City Manager to execute Amendment No. 1 to the Agreement on behalf of the City

Mayor Bublak opened public participation.

The following members of the public spoke:

Ron Bridegroom

Mayor Bublak closed public participation.

Staff provided brief remarks in response to public comment.

Council discussed this item including amending Amendment No. 1 to the Agreement with White Brenner LLP to extend the Agreement for a term of 90 days, instead of the requested extension to be through June 30, 2022.

**Action:** Motion by Councilmember Monez, seconded by Councilmember Larson, Approving Amendment No. 1 to the Agreement with White Brenner LLP (“Firm”) to extend the term for providing special counsel legal services to the City of Turlock (“City”) as amended, to extend the term for a period of 90 days, and authorizing the Interim City Manager to execute the *amended* Amendment No. 1 to the Agreement on behalf of the City. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- M. Resolution: Adopting a Resolution to Employ a CalPERS Annuitant (Interim Chief of Police) pursuant to CalPERS Requirements

Mayor Bublak opened public participation.

The following members of the public spoke:

Robert Puffer

Mayor Bublak closed public participation.

Staff provided brief remarks in response to public comment.

Council and staff discussed the item.

**Action:**        **Resolution No. 2021-150:** Motion by Councilmember Monez, seconded by Councilmember Franco, Adopting a Resolution to Employ a CalPERS Annuitant (Interim Chief of Police) pursuant to CalPERS Requirements. Motion passed 4/1 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
No	Yes	Yes	Yes	Yes

N.        **Motion:** Authorizing the Interim City Manager to enter into an agreement with CPS HR Consulting for recruitment services related to the vacant positions of City Manager, Chief of Police, Fire Chief, Municipal Services Director, and Development Services Director, in an amount not to exceed \$100,000

Mayor Bublak opened public participation.

The following members of the public spoke:

Robert Puffer

Mayor Bublak closed public participation.

Council and staff discussed the item including the urgency of hiring a City Manager.

**Action:**        Motion by Councilmember Franco, seconded by Councilmember Monez, Authorizing the Interim City Manager to enter into an agreement with CPS HR Consulting for recruitment services related to the vacant positions of City Manager, Chief of Police, Fire Chief, Municipal Services Director, and Development Services Director, in an amount not to exceed \$100,000. Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

7.        **FINAL READINGS:** None

8.        **PUBLIC HEARINGS:** None

9.        **ACTION ITEMS:**

A.        Principal Civil Engineer Stephen Fremming presented the staff report on the request to Award bid and approve an agreement in the amount of \$31,894,398 (Non-General Fund - Fund 420) with Mountain Cascade Inc. of Livermore, California for construction of City Project No. 18-69 "Surface Water Distribution System Improvements" AND Approve a procurement agreement for purchase of pumps, electrical motors, and variable frequency

drives with Patterson Pump Company of Toccoa, Georgia in the amount of \$832,985 (Non-General Fund - Fund 420) for City Project No. 18-69 "Surface Water Distribution System Improvements" AND Approve a Purchase and Sale Agreement with Good Shephard Lutheran Church for property located at 3500 North Quincy Road for City Project No. 18-69 "Surface Water Distribution System Improvements" AND Approve Amendment No. 6 to an Agreement with Carollo Engineers of Walnut Creek, California in the amount of \$1,315,261 (Non-General Fund - Fund 420) for engineering services during construction for City Project No. 18-69 "Surface Water Distribution System Improvements" AND Approve an Agreement with West Yost of Davis, California in the amount of \$2,181,055 (Non-General Fund - Fund 420) for construction management services for City Project No. 18-69 "Surface Water Distribution System Improvements."

Council and staff spoke regarding different aspects of the project.

Mayor Bublak opened the public hearing.

The following members of the public spoke:

Milt Trieweller  
Robert Puffer  
Ronald Bridegroom

Mayor Bublak closed the public hearing.

Staff responded to Council and public comment including providing information about material price increases and third-party management services.

*Councilmember Franco left the dais at 7:38 p.m.*

*Councilmember Franco returned to the dais at 7:39 p.m.*

**Action:** Motion by Councilmember Monez, seconded by Councilmember Larson, Awarding bid and approving an agreement in the amount of \$31,894,398 (Non-General Fund - Fund 420) with Mountain Cascade Inc. of Livermore, California for construction of City Project No. 18-69 "Surface Water Distribution System Improvements." Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

Motion by Councilmember Monez, seconded by Councilmember Franco, Approving a procurement agreement for purchase of pumps, electrical motors, and variable frequency drives with Patterson Pump Company of Toccoa, Georgia in the amount of \$832,985 (Non-General Fund - Fund 420) for City Project No. 18-69 "Surface Water Distribution System Improvements." Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

Motion by Councilmember Monez, seconded by Councilmember Larson, Approving a Purchase and Sale Agreement with Good Shephard Lutheran Church for property located at 3500 North Quincy Road for City Project No. 18-69 "Surface Water Distribution System Improvements." Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

Motion by Councilmember Monez, seconded by Councilmember Larson, Approving Amendment No. 6 to an Agreement with Carollo Engineers of Walnut Creek, California in the amount of \$1,315,261 (Non-General Fund - Fund 420) for engineering services during construction for City Project No. 18-69 "Surface Water Distribution System Improvements." Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

Motion by Councilmember Monez, second by Councilmember Larson, Approving an Agreement with West Yost Associates of Davis, California in the amount of \$2,181,055 (Non-General Fund - Fund 420) for construction management services for City Project No. 18-69 "Surface Water Distribution System Improvements." Motion carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- B.** Interim Finance Director Julie Burke presented the staff report on the request to Authorize the acceptance of the American Rescue Plan Act funds from the U.S. Department of Treasury Coronavirus Local Fiscal Recovery Fund up to the allocated amount of \$15,753,190 in 119-10-188.34307 "American Rescue Plan Act" AND authorize the City Manager or his/her designee to execute all documents necessary to process the receipt and disbursement of those funds.

*Councilmember Monez left the dais at 8:09 p.m.*

*Councilmember Monez returned to the dais at 8:10 p.m.*

Council and staff spoke regarding different aspects of the funding.

Mayor Bublak opened the public hearing.

The following members of the public spoke:

Milt Trieweiler  
 Ronald Bridegroom

Mayor Bublak closed the public hearing.

Council and staff had further discussion.

**Action:**        **Resolution No. 2021-151:** Authorizing the acceptance of the American Rescue Plan Act funds from the U.S. Department of Treasury Coronavirus Local Fiscal Recovery Fund up to the allocated amount of \$15,753,190 in 119-10-188.34307 “American Rescue Plan Act” and authorizing the City Manager or his/her designee to execute all documents necessary to process the receipt and disbursement of those funds as introduced by Councilmember Monez, seconded by Councilmember Franco, and carried 5/0 by the following vote:

Councilmember Larson	Councilmember Nosrati	Councilmember Franco	Councilmember Monez	Mayor Bublak
Yes	Yes	Yes	Yes	Yes

- C. Development Services Director/City Engineer Nathan Bray presented the staff report on the request to provide direction to staff to prepare and bring back a new Resolution rescinding Resolution No. 2009-246 and adopt a new Resolution identifying a revised Contract Change Order procedure.

Council and staff spoke regarding different aspects of the procedure.

Mayor Bublak opened the public hearing.

Mayor Bublak closed the public hearing.

Council provided direction to staff regarding revising the Contract Change Order procedure.

**Action:**        None taken. Council provided direction to staff.

**10. CITY MANAGER REPORTS/UPDATES:**

- A. City Manager
  - 1. Items for Future Consideration Update

A written staff update was included in the agenda packet related to the placement of a matter on the agenda for future consideration.

Council and staff discussed the item.

The City Manager provided information related to a HOME Consortium Item being placed on a future agenda.

**11. COUNCIL ITEMS FOR FUTURE CONSIDERATION:**

**12. COUNCILMEMBER QUESTIONS, COMMENTS, AND ANNOUNCEMENTS:**

Councilmember Nosrati thanked the Assyrian American Civic Club and Mayor Bublak for their support in remembrance of the Assyrian Genocide, his recent attendance at the Stanislaus County Library – Turlock Branch grand opening, and encouraged civility during the public comment period at City Council meetings.

Councilmember Franco spoke regarding the recent National Night Out event and thanked City staff for their efforts.

Councilmember Monez spoke regarding the recently held National Night Out event and noted the community response was positive. Additionally, Councilmember Monez commented on statistics related to internet coverage mentioned earlier in the meeting by Milt Trieweiler.

Mayor Bublak spoke regarding National Night Out. Additionally, she encouraged her colleagues and members of the public requesting additional information on staff reports to please make those requests to city staff prior to a City Council meeting.

**13. CLOSED SESSION:**

*Interim City Clerk Kellie Weaver introduced the Closed Session Item(s).*

- A. *Conference with Labor Negotiators*, Cal. Gov't Code §54957.6(a)  
*"Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with the local agency's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation."*

Agency Designated Representative: Interim City Manager Sarah Eddy

Employee Organization: Turlock Associated Police Officers

Employee Organization: Turlock City Employees Association

Employee Organization: Turlock Firefighters Association-Local 2434

Employee Organization: Turlock Management Association-Public Safety

Unrepresented Employees: Accountant, Sr., Administrative Analyst, Administrative Services Director, Assistant to the City Manager for Economic Development/Community Housing, Chief Building Official, City Clerk, Community Housing Program Supervisor, Deputy Director Development Services/Planning, Development Services Director, Development Services Supervisor/City Surveyor,

Executive Administrative Assistant/Deputy City Clerk, Executive Administrative Assistant/Municipal Services, Executive Administrative Assistant/Public Safety, Finance Director, Fire Chief, Human Resources Analyst, Sr., Human Resources Manager, Human Resources Technician, Information Technology Manager, Legal Assistant, Municipal Services Deputy Director, Municipal Services Director, Office Assistant I, Parks, Recreation and Public Facilities Director, Parks, Recreation and Public Facilities Manager, Payroll Coordinator, Police Business Unit Supervisor, Police Chief, Principal Civil Engineer, Regulatory Affairs Manager, Roads Program Manager, Transit Manager, Utilities Manager, and Water Quality Control Division Manager.

- B. Liability Claims, Cal. Gov't Code §54956.95  
*"For the purposes of [Section 54956.9], 'existing facts and circumstances' shall consist only of one of the following: The receipt of a claim pursuant to the Government Claims Act (Division 3.6 (commencing with Section 810) of Title 1 of the Government Code) or some other written communication from a potential plaintiff threatening litigation, which claim or communication shall be available for public inspection pursuant to Section 54957.5."*  
Claimant: Cheek, Melissa and Medina, Manuel  
Agency Claimed Against: City of Turlock
- C. Liability Claims, Cal. Gov't Code §54956.95  
*"For the purposes of [Section 54956.9], 'existing facts and circumstances' shall consist only of one of the following: The receipt of a claim pursuant to the Government Claims Act (Division 3.6 (commencing with Section 810) of Title 1 of the Government Code) or some other written communication from a potential plaintiff threatening litigation, which claim or communication shall be available for public inspection pursuant to Section 54957.5."*  
Claimant: Newton, Caitlin  
Agency Claimed Against: City of Turlock

**14. REPORTS FROM CLOSED SESSION:**

Interim City Clerk Kellie Weaver reported that for the Closed Session Item(s) no reportable action was taken.

**15. ADJOURNMENT**

Mayor Bublak adjourned the regular meeting at 8:52 p.m. Motion carried unanimously.

RESPECTFULLY SUBMITTED

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Kellie E. Weaver, Interim City Clerk

# **City Council Staff Report**

## **August 24, 2021**



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From: Julie Burke, Interim Finance Director

Prepared by: Sopheap Dong-Carreon, Accountant II

Agendized by: Sarah Eddy, Acting City Manager

### **1. ACTION RECOMMENDED:**

Motion: Authorizing the release of unclaimed checks pursuant to California Government Code Sections 50050 and 50053 to the City of Turlock

### **2. SYNOPSIS:**

Authorizing the release of unclaimed checks to the City of Turlock.

### **3. DISCUSSION OF ISSUE:**

Section 50050 of the California Government Code outlines the process for the notification process of the unclaimed checks and Section 50052 of the California Government Code describes the claiming process by a party of interest.

Section 50053 of the California Government Code allows for unclaimed checks held over three (3) years to become the property of the local agency after notice if not claimed or if no verified complaint is filed and served.

### **4. BASIS FOR RECOMMENDATION:**

A. On November 23, 2004, the City of Turlock adopted a policy for the disposition of unclaimed checks in accordance with California Government Code Sections 50050-50056. The unclaimed check policy is established to provide the proper mechanisms to take possession of longstanding unclaimed checks in accordance with government statutes and to ensure the propriety of the related accounting transactions. Staff has followed the process and therefore the money becomes the property of the City.

B. Staff has reviewed all outstanding checks and has determined that the checks summarized in Attachment "A" meet the criteria defined in the unclaimed check policy. A public notice was published in the Turlock Journal on April 7, 2021 and April 14, 2021.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

**Fiscal Impact: \$5,405.63**

Amount will increase revenue in XXX-XX-XXX.37050 "Unclaimed Property: in the Funds upon which the original check was drawn (as detailed in Attachment "A").

**6. CITY MANAGER'S COMMENTS:**

Recommend approval.

**7. ENVIRONMENTAL DETERMINATION:**

N/A

**8. ALTERNATIVES:**

A. There is no acceptable alternative. Leaving these unclaimed checks on the books as outstanding ties up City funds unnecessarily.

**9. ATTACHMENTS:**

- List of unclaimed checks that were issued over 3 (three) years ago.

**City of Turlock**  
**Checks over 3 (three) years old**

**ATTACHMENT A**

<b>Issued Date</b>	<b>Number</b>	<b>Source</b>	<b>Payee Name</b>	<b>Transaction Amount</b>	<b>Fund</b>
10/15/2015	104356	Accounts Payable	The Underground Smoke Shop	\$ 24.97	110
01/13/2016	105271	Utility Management Refund	Hernandez, Joeangel	\$ 59.16	420
02/18/2016	105753	Utility Management Refund	Frik, Gabriel	\$ 25.10	420
02/18/2016	105755	Utility Management Refund	Garcia, Isidro	\$ 105.20	420
02/18/2016	105764	Utility Management Refund	Pitts, David	\$ 15.00	420
02/24/2016	105844	Utility Management Refund	Silveira, Luis	\$ 98.52	420
05/12/2016	106913	Accounts Payable	Alcala Alvarez, Victor , Hugo	\$ 36.00	203
05/18/2016	106925	Utility Management Refund	Escobar-Beltran, Rogelio	\$ 122.43	420
06/03/2016	136236	Payroll Check	Lang, Drewanthony, Keazel	\$ 33.25	104
06/14/2016	107314	Licensing Refund	Delgado, John , M	\$ 21.00	110
06/20/2016	107546	Utility Management Refund	Dominguez, Dora	\$ 95.91	420
06/22/2016	107569	Utility Management Refund	Soto Palominos, Noe	\$ 70.93	420
07/20/2016	136490	Payroll Check	Soto, Linda	\$ 34.62	104
08/10/2016	108161	Utility Management Refund	Mehta, Bhavesh	\$ 119.39	420
08/18/2016	108280	Accounts Payable	Sayers , Britney	\$ 30.00	203
09/07/2016	108474	Utility Management Refund	Vashisht, Ashwini	\$ 174.27	420
10/18/2016	108990	Utility Management Refund	Heller, Scott	\$ 94.68	420
12/20/2016	109757	Utility Management Refund	Bren, Robert	\$ 138.69	420
01/11/2017	109945	Utility Management Refund	Ossso, Lily M	\$ 181.76	110
01/11/2017	109952	Utility Management Refund	Shabby-Chic-Shack	\$ 25.00	420
01/26/2017	110209	Accounts Payable	Hernandez, Joaquin	\$ 18.00	203
01/26/2017	110214	Accounts Payable	Silva, Jose	\$ 18.00	203
03/14/2017	110703	Utility Management Refund	Bekker, Jessica, Renee	\$ 153.66	420
03/16/2017	110836	Accounts Payable	Morais, Taylor	\$ 18.00	203
04/12/2017	111115	Utility Management Refund	Espinosa Jr, Salvador	\$ 202.54	420
04/12/2017	111122	Utility Management Refund	Reed, Justin, Michael	\$ 36.41	110/420
05/03/2017	111356	Utility Management Refund	Belka, Pauline	\$ 227.65	420
06/13/2017	111876	Utility Management Refund	Evers, Randall	\$ 229.63	420
06/13/2017	111881	Utility Management Refund	Ogas, Jeremiah	\$ 88.55	420
07/06/2017	112217	Accounts Payable	Verizon Wireless	\$ 429.90	270
07/18/2017	112290	Utility Management Refund	Anderson, Ross	\$ 55.81	110/420
08/22/2017	112732	Utility Management Refund	Stottlemeyer, Leigh Anne	\$ 95.12	420
08/22/2017	112734	Utility Management Refund	Villela, Antonia	\$ 49.57	110/410/420
09/21/2017	113150	Accounts Payable	PG&E GC Gas Transmission C/O F	\$ 1,724.03	110
10/03/2017	113304	Utility Management Refund	Sandoval, Roger	\$ 76.24	420
10/03/2017	113307	Utility Management Refund	Towns, Marion	\$ 38.17	420
11/20/2017	113966	Utility Management Refund	Breshears, Roddy	\$ 104.65	420
12/12/2017	114195	Utility Management Refund	Nielsen, Daniel, Egon	\$ 120.56	110/410/420
12/21/2017	114392	Accounts Payable	Women In Ag For Mentoring & Emp	\$ 69.95	110
01/16/2018	114554	Utility Management Refund	Fink, Erick	\$ 118.31	420
03/15/2018	115428	Accounts Payable	Singh, Surinder	\$ 25.00	110
				<u>\$ 5,405.63</u>	

# City Council Staff Report

## August 24, 2021



---

From: Nathan Bray, P.E.,  
Interim Development Services Director / City Engineer

Prepared by: Stephen Fremming, P.E., Principal Civil Engineer

Agendized by: Sarah Tamey Eddy, Interim City Manager

### 1. ACTION RECOMMENDED:

Motion: Approving a Grant of Irrigation Easement to Turlock Irrigation District (T.I.D.) related to property acquired and improvements constructed for City Project No. 0828 "SR-99/Fulkerth Road Interchange"

### 2. SYNOPSIS:

These actions will approve a grant of irrigation easement to Turlock Irrigation District (T.I.D.).

### 3. DISCUSSION OF ISSUE:

On May 25, 2021, Council approved the filing of the Notice of Completion of City Project No. 0828 "SR-99/Fulkerth Road Interchange." Before construction of the project began, the City acquired a number of parcels in order to increase the size of the interchange to achieve the desired design configuration. Some of the parcels acquired included pre-existing irrigation easements for an existing irrigation pipeline on the west end of the project. A portion of the pipeline was removed and a new pipeline installed in order to construct the improvements for the project and not conflict with the existing irrigation pipeline. It is now necessary to grant an irrigation easement to T.I.D. for their access and maintenance of the new pipeline.

The property that the City purchased to construct the project is currently in the City's name. Maintenance activities have already been transferred to Caltrans for all of the interchange improvements. After the irrigation easement has been recorded, City will work with Caltrans staff to transfer all property rights for the interchange to the State of California. The irrigation easement will also transfer to the State of California when property rights are transferred to the State. Caltrans has reviewed and concurs with the language of the grant of irrigation easement. Staff will bring a separate item to a future City Council meeting to request granting of property rights of the interchange to the State of California.

**4. BASIS FOR RECOMMENDATION:**

A. Transfer of property rights to and from the City require City Council approval.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

**\*NOTE - No General Fund money will be used for this project.**

**Fiscal Impact:**

No fiscal impact is incurred as a result of the proposed action to grant an irrigation easement to T.I.D..

**6. CITY MANAGER'S COMMENTS:**

Recommend approval.

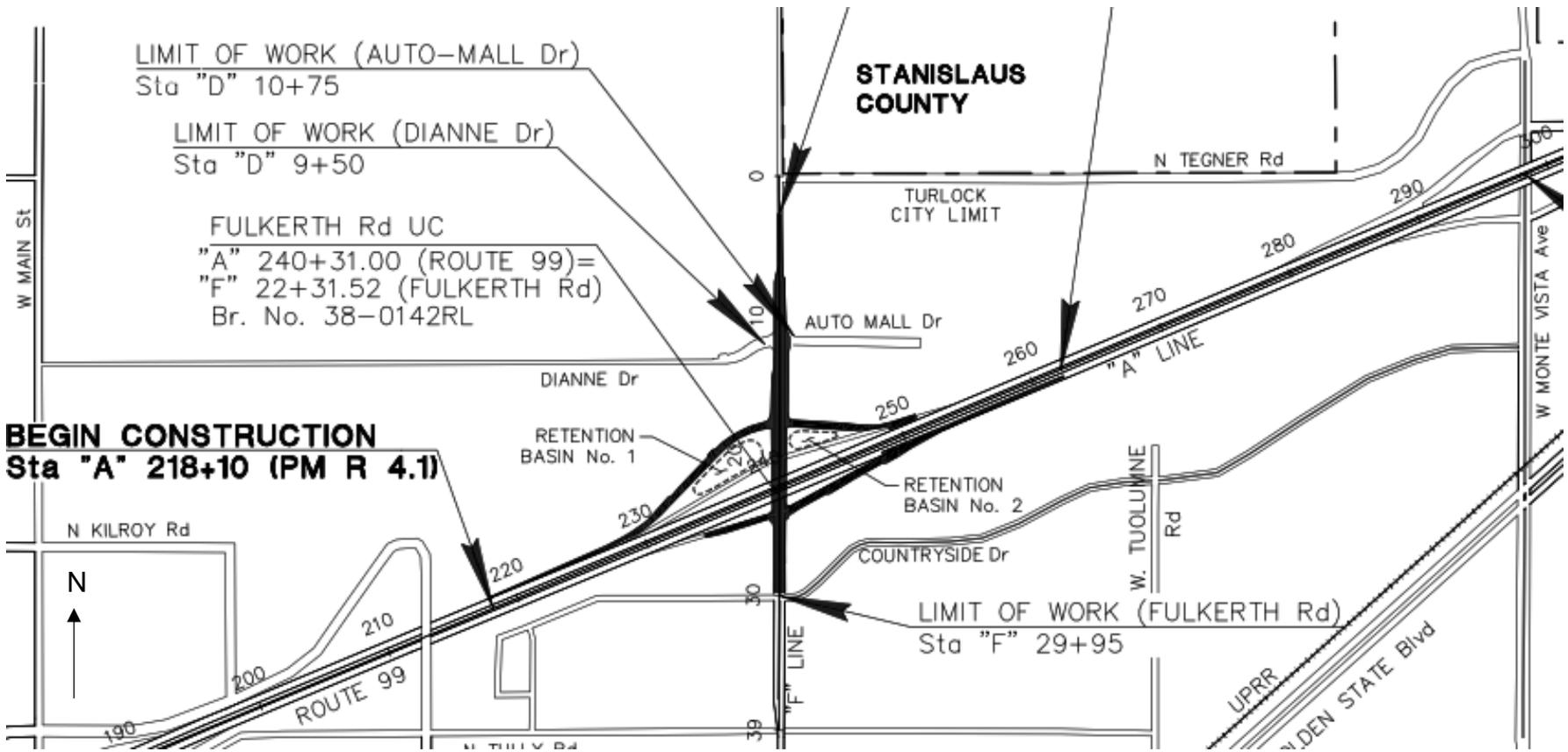
**7. ENVIRONMENTAL DETERMINATION:**

Caltrans has determined this project to be categorically exempt pursuant to Public Resource Code Section 21084 and/or 14 CCR 15300 et seq. No further determination is needed.

**8. ALTERNATIVES:**

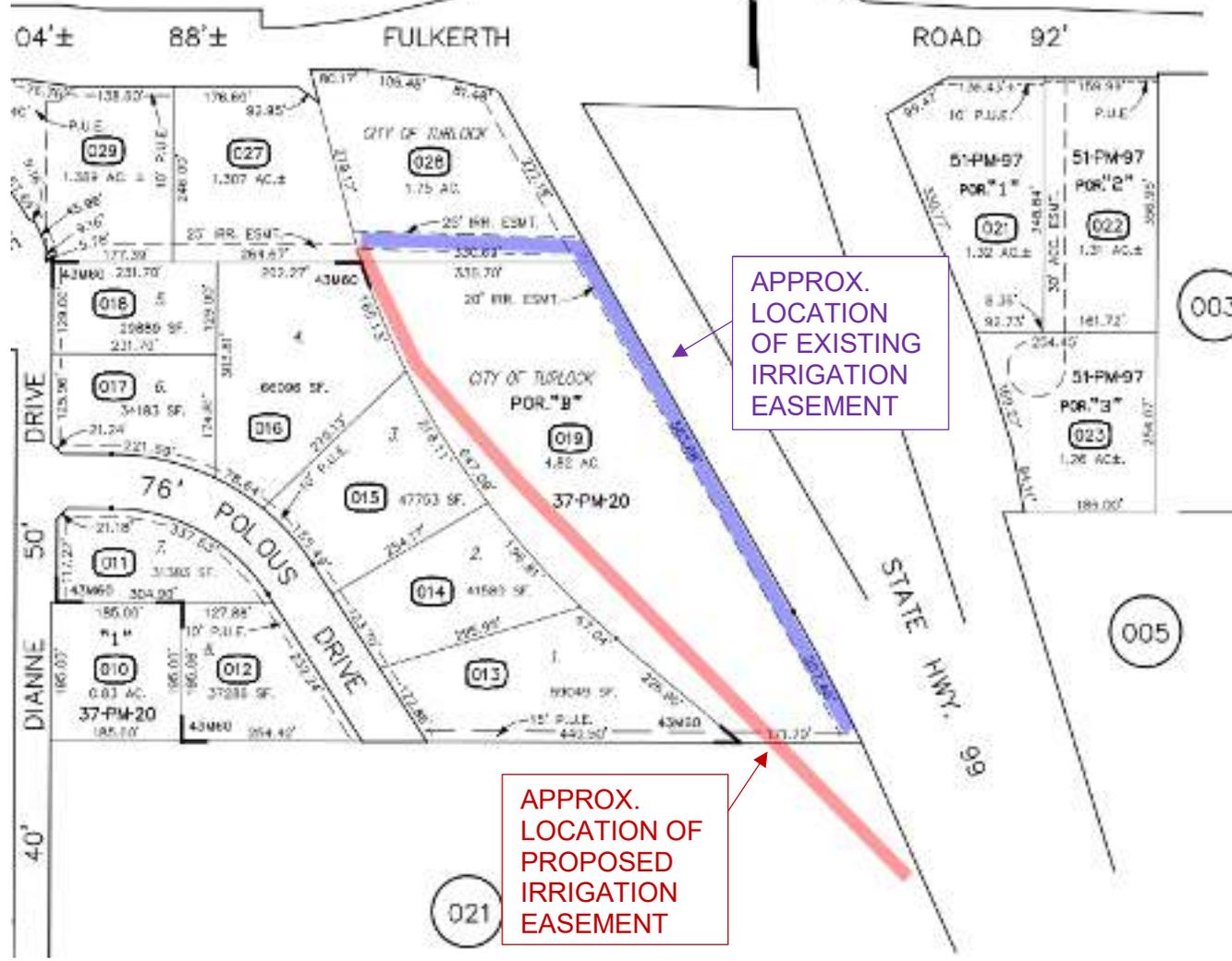
A. Council could deny granting an irrigation easement to T.I.D.. This action is not recommended as the irrigation pipeline belongs to T.I.D. and they are responsible to access and maintain it and this easement is required to be made prior to the City transferring property rights for the new interchange to the State of California.

**Project Location**  
Freeway 99 and Fulkerth Road Interchange



16 T.5S. R.10E. M.D.B.& M.  
TRACT (26M28)  
LESS PARK (43M60)

THIS MAP FOR  
ASSESSMENT PURPOSES ONLY



APPROX.  
LOCATION OF  
EXISTING  
IRRIGATION  
EASEMENT

APPROX.  
LOCATION OF  
PROPOSED  
IRRIGATION  
EASEMENT

Recording Requested By and

When Recorded Mail to:

Turlock Irrigation District  
Executive Secretary to the Board  
333 East Canal Drive  
P.O. Box 949  
Turlock, CA 95381-0949

Space Above This Line for Recorders Use Only

**Exempt from Documentary Transfer Tax per R&T Code 11922**  
**Exempt from SB 2 Fee per Government Code: 27388.1(a)(2)(D)**

Sign: \_\_\_\_\_

A.P.N.s 089-019-028

Print: \_\_\_\_\_

089-019-019

089-021-006

EA No. 2021-111

### **GRANT OF IRRIGATION EASEMENT**

This Grant of Irrigation Easement (the "Grant of Easement") is entered into as of August 24, 2021 by and between City of Turlock (hereinafter referred to as "Grantor"), and the BOARD OF DIRECTORS OF THE TURLOCK IRRIGATION DISTRICT, as trustees for the Shimmon Improvement District No. 14190 (hereinafter collectively referred to as "District"), with reference to the following facts:

#### RECITALS

A. WHEREAS Grantor is the owner of certain real property identified as Assessor Parcel Numbers 089-019-028, 089-019-019, and 089-021-006 located in City of Turlock, County of Stanislaus, State of California (the "Premises"); and

B. WHEREAS Grantor desires to grant, and District desires to accept, an easement in gross in accordance with the following terms and conditions:

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained in this Grant of Easement, and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged by the parties, Grantor and District hereby agree as follows:

#### AGREEMENT

1. INCORPORATION OF RECITALS AND EXHIBITS. The Recitals set forth above and the Exhibits attached to this Grant of Easement are each incorporated into the body of this Grant of Easement as if set forth in full.

2. GRANT OF EASEMENT. Grantor hereby grants to District, its successors and assigns, a twenty five foot (25') wide, perpetual, easement in gross for irrigation purposes and incidents thereto in, over, along and across that certain real property in the City of Turlock, County of Stanislaus, State of California, described in Exhibit "A", attached hereto and incorporated by reference (hereinafter referred to as the "Easement").

3. CHARACTER OF EASEMENT. The rights herein acquired by District include without limitation:

- A. The right to construct, operate, use, inspect, maintain, patrol, repair, reconstruct, replace, relocate, enlarge, improve and remove, at any time and from time to time, pipeline and/or other water conveyance facility and related structures for the transmission and distribution of water and access thereto within, over, across and along said Easement, collectively referred to herein as "Irrigation Facilities".
- B. The present and future right to clear the Easement of brush, timber, unauthorized structures and any other materials deemed by the District to interfere with the safe operation and maintenance of the Irrigation Facilities and access under, over, across and along the Easement. Any interference in violation of the Section 4 prohibitions shall be removed at Grantor's expense.
- C. The right to ingress and egress over and across the Premises as may be necessary or useful in order to inspect and maintain proper operation of the Irrigation Facilities and/or any other incidental uses as may be necessary.

4. RESERVATIONS TO GRANTOR; PROHIBITIONS. Grantor reserves the right to use the area of the Easement for purposes which will not interfere with the District's full enjoyment of the rights acquired herein; provided that the Grantor shall not:

- A. Erect or construct any building or other structure, which would interfere with District's use of the Easement; or impede District's access to the Easement. In the event Grantor constructs a fence or other similar barrier within, on or over the Easement, Grantor shall construct said fence or barrier in a manner which will not impede the District's right of access to the Irrigation Facilities.
- B. Grantor shall not retain, plant or maintain any tree or similar vegetation within 6 feet of the outside edge of any Irrigation Facilities.
- C. Grant any license or easement in, under, across, along or over the Easement without the prior written consent of the District, which consent shall not be unreasonably withheld.

5. TERM OF EASEMENT. The Easement granted herein shall be in perpetuity and shall inure to the benefit of and be binding upon the owner of the servient tenement and the District and their respective successors and assigns.

6. NOTICES. Any notice permitted or required under this Grant of Easement must be given in writing and delivered personally (including by any nationally recognized overnight service):

To Grantor: City of Turlock  
City Manager  
156 S. Broadway  
Turlock, CA 95380

To District: Turlock Irrigation District  
333 East Canal Drive  
P.O. Box 949  
Turlock, CA 95381-0949

Executed on this, the 24<sup>th</sup> day of August, 2021, at Turlock, California.

GRANTOR:

\_\_\_\_\_  
Sarah Tamey Eddy, Interim City Manager

Date \_\_\_\_\_

APPROVED AS TO SUFFICIENCY

\_\_\_\_\_  
Nathan Bray, P.E., Interim Development  
Services Director / City Engineer

Date \_\_\_\_\_

APPROVED AS TO FORM

\_\_\_\_\_  
George A. Petrulakis, Interim City Attorney  
Date \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
City Clerk  
Date \_\_\_\_\_

**(Insert Notary Acknowledgements As Required for Recordation)**

CERTIFICATE OF ACCEPTANCE

This is to certify that the interests in real property conveyed by the deed or grant dated \_\_\_\_\_ to the Turlock Irrigation District, a governmental agency, is hereby accepted by the undersigned authorized representative on behalf of the Turlock Irrigation District pursuant to Turlock Irrigation District Rule Number (RL) 0340.001, and the District consents to recordation thereof by its duly authorized representative.

Turlock Irrigation District

Dated: \_\_\_\_\_

By \_\_\_\_\_

Philip Govea  
Civil Engineering Department Manager

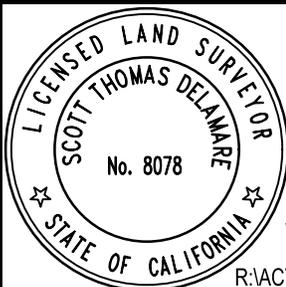
EA No. 2021-111

**EXHIBIT A**  
**LEGAL DESCRIPTION OF**  
**A 25' WIDE EASEMENT FOR IRRIGATION PURPOSES**

All that real property being a portion of PARCEL 2 of City of Turlock Lot Line Adjustment No. 13-07 recorded as DOC-2013-0101595-00, Stanislaus County Records, and a portion of the REMAINDER of DIANNE BUSINESS PARK filed in Book 43 of Maps at Page 60, Stanislaus County Records, and a portion of the parcel as described in the Grant Deed recorded as DOC-2008-0084663-00, Stanislaus County Records, all as shown on the Survey filed in Book 34 of Surveys at Page 89, Stanislaus County Records, lying in Section 16, Township 5 South, Range 10 East, Mount Diablo Meridian, City of Turlock, County of Stanislaus, State of California, described as follows:

**BEGINNING** at the Southwest corner of said PARCEL 2; thence along the West line of said PARCEL 2, North 14°41'44" West, 41.03 feet; thence South 87°32'25" East 26.16 feet to a parallel line being 25.00 feet, measured at right angles, Easterly of said West line; thence South 14°41'44" East, along said parallel line, 32.41 feet to the beginning of a non-tangent curve to which a radial line bears South 71°08'52" West from center; thence 7.65 feet, Southerly along said non-tangent curve, concave to the East, having a radius of 1172.63 feet and a central angle of 0°22'25", to a parallel line being 25.00 feet, measured at right angles, Easterly of the West line of said REMAINDER and being a point on the the South line of said PARCEL 2, being the North line of said REMAINDER; thence 83.31 feet, Southerly along said parallel line being a continuation of said curve, concave to the East, having a radius of 1172.63 feet and a central angle of 4°04'14" to the beginning of a non-tangent curve to which a radial line bears South 63°09'49" West from center; thence 187.41 feet, Southeasterly along said non-tangent curve, concave to the Northeast, having a radius of 622.50 feet and a central angle of 17°14'57"; thence South 44°05'07" East, 618.00 feet to the South line of said REMAINDER, being the North line of said Grant Deed; thence continuing South 44°05'07" East, 135.12 feet to a parallel line being 25.00 feet, measured at right angles, Northeasterly of the Southwest line of said Grant Deed and being the beginning of a non-tangent curve to which a radial line bears North 41°44'20" East from center; thence 172.78 feet, Southeasterly along said parallel line being said non-tangent curve, concave to the Southwest, having a radius of 927.17 feet and a central angle of 10°40'38" to the beginning of a non-tangent line to which a radial line bears North 52°24'58" East from center, being the Northeasterly line of said Grant Deed and the Southwesterly line

(Continued next page)



**DF ENGINEERING, INC.**

**CIVIL ENGINEERING AND SURVEYING**  
 3421 TULLY ROAD · SUITE J · MODESTO, CA 95350  
 TELEPHONE (209) 529-7450 · EMAIL DFENGINEERING@DFENGINEERING.COM

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SIGNED: *Scott Thomas De la Mare* **January 22, 2021**

**SCOTT THOMAS DELAMARE LS 8078** DATE

R:\ACTIVE PROJ\2020\2016-01\Dwg\2016-01\_DescPlatTidEsmnt.dwg, Desc1, Jan 22, 2021, 9:33am, scott

PAGE	<b>1</b> OF 3
JOB	2016-01
AUTHOR	STD
CK. BY	none
SCALE	N/A
DATE	Jan. , 2021

**EXHIBIT A**  
**LEGAL DESCRIPTION OF**  
**A 25' WIDE EASEMENT FOR IRRIGATION PURPOSES**

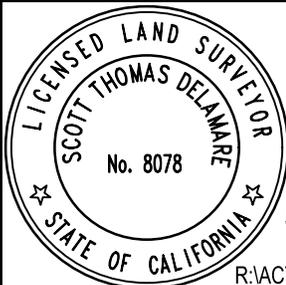
(Continued from previous page)

of State Route 99 as shown on said Survey; thence along said Southwesterly line South 23°55'08" East, 120.67 feet to the North-South Quarter Section line of said Section 16 as shown on said Survey; thence along said Quarter Section line South 0°11'24" West, 8.19 feet to the Southwesterly line of said Grant Deed and the beginning of a non-tangent curve to which a radial line bears North 60°17'56" East from center; thence 293.15 feet, Northwesterly along said Southwesterly line being said non-tangent curve, concave to the Southwest, having a radius of 902.17 feet and a central angle of 18°37'02" to the beginning of a non-tangent line to which a radial line bears North 41°40'54" East from center; thence along said non-tangent line North 44°05'07" West, 160.28 feet to the North line of said Grant Deed being the South line of said REMAINDER; thence continuing North 44°05'07" West, 593.76 feet to the beginning of a tangent curve; thence 195.71 feet, Northwesterly along said tangent curve, concave to the Northeast, having a radius of 647.50 feet and a central angle of 17°19'04" to the West line of said REMAINDER and the beginning of a non-tangent curve to which a radial line bears South 66°40'00" West from center; thence 94.58 feet, Northerly along said West line being said non-tangent curve, concave to the Northeast, having a radius of 1197.63 feet and a central angle of 4°31'29" to the point of beginning.

Containing: 32,710 square feet / 0.751 acres, more or less.

A Plat being Page 3 of 3 and attached hereto  
is hereby made a part of this Legal Description.

**END OF DESCRIPTION**



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SIGNED: *Scott Thomas De la Mare* **January 22, 2021**

**SCOTT THOMAS DELAMARE LS 8078** DATE

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PAGE **2** OF 3

JOB 2016-01

AUTHOR STD

CK. BY none

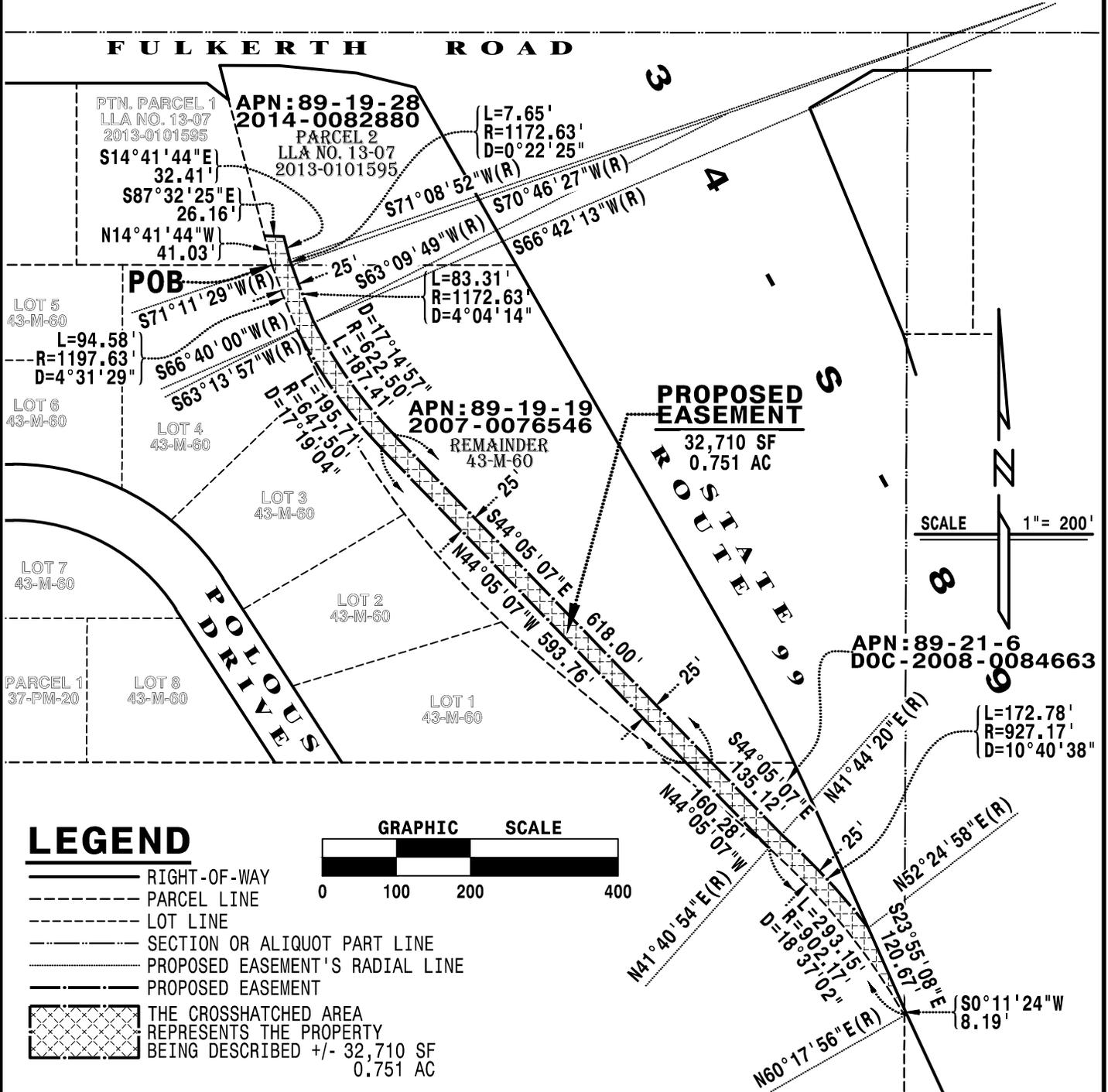
SCALE N/A

DATE Jan., 2021

# EXHIBIT A

## PLAT TO ACCOMPANY LEGAL DESCRIPTION OF A 25' WIDE EASEMENT FOR IRRIGATION PURPOSES

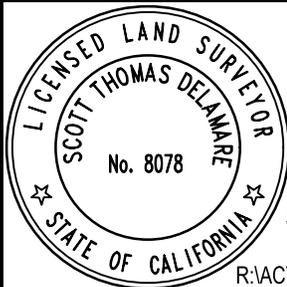
LYING IN SECTION 16, T.5 S., R.10 E., M.D.M.  
CITY OF TURLOCK, COUNTY OF STANISLAUS, STATE OF CALIFORNIA



### LEGEND

- RIGHT-OF-WAY
- PARCEL LINE
- LOT LINE
- SECTION OR ALIQUOT PART LINE
- PROPOSED EASEMENT'S RADIAL LINE
- PROPOSED EASEMENT

THE CROSSHATCHED AREA REPRESENTS THE PROPERTY BEING DESCRIBED +/- 32,710 SF 0.751 AC



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SIGNED: *Scott Thomas De la Mare* January 22, 2021

SCOTT THOMAS DELAMARE LS 8078 DATE

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PAGE **3** OF 3

JOB 2016-01

AUTHOR STD

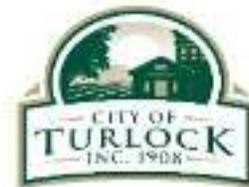
CK. BY none

SCALE 1" = 200'

DATE Jan., 2021

# City Council Staff Report

## August 24, 2021



From: Nathan Bray, P.E.,  
Interim Development Services Director / City Engineer

Prepared by: Wayne York, Transit Manager

Agendized by: Sarah Tamey Eddy, Interim City Manager

### 1. ACTION RECOMMENDED:

Resolution: Adopting a revision to the Public Transportation Agency Safety Plan (PTASP) for the City of Turlock for Fiscal Year 2021-22 and certifying compliance with 49 C.F.R. Part 673

### 2. SYNOPSIS:

This action adopts a revision to the Public Transportation Agency Safety Plan (PTASP) for the City of Turlock for Fiscal Year 2021-22 and certifies compliance with 49 C.F.R. Part 673.

### 3. DISCUSSION OF ISSUE:

On July 19, 2018, the Federal Transit Administration (FTA) published the Public Transportation Agency Safety Plan (PTASP) Final Rule (49 CFR Part 673), which requires certain operators of public transportation systems that receive federal funds under FTA's Urbanized Area Formula Grants to develop safety plans that include the processes and procedures to implement Safety Management Systems (SMS). The resulting PTASP must include safety performance targets and be updated and certified by the transit agency annually.

The PTASP rule became effective on July 19, 2019. The rule applies to all operators of public transportation systems that are recipients and sub-recipients of federal financial assistance under the Urbanized Area Formula Program (49 U.S.C. § 5307), of which the City of Turlock is a recipient. FTA published a Notice of Enforcement Discretion on April 22, 2020, effectively extending the PTASP compliance deadline from July 20, 2020 to December 31, 2020.

On December 8, 2020, the City Council adopted the City's first PTASP for FY 2020-21. This action was memorialized in City of Turlock Resolution No. 2020-184. The Accountable Executive and Chief Safety Officer were required to be listed by name

(not just their titles). The Accountable Executive is Nathan Bray and the Chief Safety Officer is Wayne York. Per federal regulations the PTASP was shared with both the California Department of Transportation and the Stanislaus Council of Governments (StanCOG).

Following adoption, City staff identified an opportunity to revise the document based on the feedback received from third parties, including:

1. Suggestions and recommendations provided by the PTASP Technical Assistance Center following a no-cost, technical review of the City's PTASP; and
2. Request from StanCOG to convert the unit of measure for the listed Safety Performance Targets from their stated values, based on time, to values based on Vehicle Revenue Miles (VRM).

City staff supports the requested changes and has incorporated them into the revised document (Exhibit A). The City's transit operations and management contractor, Storer Transit Systems, was consulted with these changes and concurs with them.

Furthermore, City staff plans to review the PTASP each January so that revisions, if necessary, can be submitted for consideration of the City Council along with other transit-related documents, including the Transit Asset Management (TAM) Plan, Transportation Development Act (TDA) claim, and Transit budget (Fund 426).

**4. BASIS FOR RECOMMENDATION:**

- A. Recipients of FTA Section 5307 funds are required to adopt a PTASP and establish a process to review and update it annually to remain in compliance with federal regulations (49 CFR §673.11(a)(5)).
- B. A PTASP establishes safety performance targets, outlines a framework for improving safety culture, all with the goal of reducing hazards to passengers and staff members in the provision of transit services.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

None.

**6. CITY MANAGER'S COMMENTS**

Recommend Approval.

**7. ENVIRONMENTAL DETERMINATION:**

This action is not subject to the provisions of the California Environmental Quality Act (CEQA) in accordance with Section 15378 (Project) of the CEQA guidelines.

This action consists of “organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment” and therefore is not considered a project.

**8. ALTERNATIVES:**

- A. Reject the proposed adoption of a PTASP for the City of Turlock. City staff does not recommend this approach as all recipients of federal operating assistance are required to adopt a PTASP and review it at least annually as a condition of continuing to receive federal funds. In addition, a current PTASP is intended to improve safety following revision and implementation.

**BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK**

**IN THE MATTER OF ADOPTING A REVISION }  
TO THE PUBLIC TRANSPORTATION AGENCY }  
SAFETY PLAN (PTASP) FOR THE CITY OF }  
TURLOCK FOR FISCAL YEAR 2021-22 AND }  
CERTIFYING COMPLIANCE WITH 49 C.F.R. }  
PART 673 }  
\_\_\_\_\_}**

**RESOLUTION NO. 2021-**

**WHEREAS**, on July 19, 2018, the Federal Transit Administration (FTA) published the Public Transportation Agency Safety Plan (PTASP) Final Rule (49 CFR Part 673), which requires certain operators of public transportation systems that receive federal funds under FTA's Urbanized Area Formula Grants to develop safety plans that include the processes and procedures to implement Safety Management Systems (SMS); and

**WHEREAS**, on April 22, 2020, the FTA published a Notice of Enforcement Discretion that effectively extended the PTASP compliance deadline from July 20, 2020, to December 31, 2020, in recognition of the significant impacts that the COVID-19 pandemic was having on transit agencies focused on the pandemic response; and

**WHEREAS**, The PTASP is based on the four (4) principals of the Safety Management System (SMS), which are: Safety Management Policy (SMP), Safety Risk Management (SRM), Safety Assurance (SA), and Safety Promotion (SP); and

**WHEREAS**, on December 8, 2020, the City of Turlock adopted its first PTASP with guidance from the PTASP Technical Assistance Center, a review of safety information from previous years as reported to the National Transit Database (NTD), and input from the City's transit operator (Storer Transit Systems); and

**WHEREAS**, following the initial adoption, the City received recommendations from the PTASP Technical Assistance Center for changes to the language to better align with industry best practices, as well as a request from the Stanislaus Council of Governments (StanCOG) to convert the units of measure for the Safety Performance Targets from time-based values to Vehicle Revenue Miles (VRM), a similar approach taken by other transit agencies in the region; and

**WHEREAS**, City staff concurs with the requested modifications and has incorporated them into the proposed, revised PTASP (Exhibit A).

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock does hereby adopt a revision to the Public Transportation Agency Safety Plan (PTASP) for the City of Turlock for Fiscal Year 2021-22 and certify compliance with 49 C.F.R. Part 673.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 24<sup>th</sup> day of August 2021, by the following vote:

AYES:  
NOES:  
NOT PARTICIPATING:  
ABSENT:

ATTEST:

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Allison Martin, Interim City Clerk,  
City of Turlock, County of Stanislaus,  
State of California

## Public Transportation Agency Safety Plan (PTASP) for the City of Turlock (Turlock Transit)

Under 49 Code of Federal Regulations (CFR) Part 673, a transit agency is required to maintain documents that describe its Agency Safety Plan (ASP), including those related to implementation and results from processes and activities. Also, a transit operator may have existing documentation that describes processes, procedures, and other information required in Part 673.

### 1. Transit Agency Information

<b>Transit Agency Name</b>	City of Turlock (Turlock Transit)		
<b>Transit Agency Address</b>	1418 N. Golden State Blvd., Suite 1, Turlock, CA 95380		
<b>Name and Title of Accountable Executive</b>	Nathan Bray, P.E., Development Services Director / City Engineer		
<b>Name of Chief Safety Officer or SMS Executive</b>	Wayne York, Transit Manager		
<b>Mode(s) of Service Covered by This Plan</b>	Demand-Response (Paratransit) and Motor Bus (Fixed Route)	<b>List All FTA Funding Types (e.g., 5307, 5337, 5339)</b>	5307, 5339
<b>Mode(s) of Service Provided by the Transit Agency (Directly operated or contracted service)</b>	Demand-Response (ADA Paratransit) and Motor Bus (Fixed Route). Both modes provided under a contracted services agreement.		
<b>Does the agency provide transit services on behalf of another transit agency or entity?</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	<b>Description of Arrangement(s)</b> N/A
<b>Name and Address of Transit Agency(ies) or Entity(ies) for Which Service Is Provided</b>	N/A		

## 2. Plan Development, Approval, and Updates

<b>Name of Entity That Drafted This Plan</b>	City of Turlock	
<b>Signature by the Accountable Executive</b>	<b>Signature of Accountable Executive</b>	<b>Date of Signature</b>
		12/08/2020
<b>Approval by the Board of Directors or an Equivalent Authority</b>	<b>Name of Individual/Entity That Approved This Plan</b>	<b>Date of Approval</b>
	Turlock City Council	12/08/2020
	<b>Relevant Documentation (Title and Location)</b>	
	City of Turlock Resolution No. 2020-184; Office of the City Clerk	
<b>Certification of Compliance</b>	<b>Name of Individual/Entity That Certified This Plan</b>	<b>Date of Certification</b>
	Turlock City Council	12/08/2020
	<b>Relevant Documentation (Title and Location)</b>	
	City of Turlock Resolution No. 2020-184; Office of the City Clerk	

<b>Version Number and Updates</b>			
<i>Record the complete history of successive versions of this plan.</i>			
<b>Version Number</b>	<b>Section/Pages Affected</b>	<b>Reason for Change</b>	<b>Date Issued</b>
1	All	Initial adoption	12/08/20
2	1, 2	Incorporating recommendations from the PTASP Technical Assistance Center, process updates, and a unit of measure conversion request from StanCOG	08/24/21

<b>Annual Review and Update of the Agency Safety Plan</b>
<i>Describe the process and timeline for conducting an annual review and update of the ASP.</i>

This plan will be jointly reviewed and updated by the CSO in coordination with contracted transit management staff no later than February 28<sup>th</sup> of each year. The ASP, with any proposed revisions, will be sent to the Accountable Executive for review and approval, prior to sending to the Turlock City Council for approval. The final approval by the Turlock City Council shall take place no later than June 30<sup>th</sup> of each year.

### 3. Safety Performance Targets

<b>Safety Performance Targets</b>							
<i>Specify performance targets based on the safety performance measures established under the National Public Transportation Safety Plan.</i>							
Targets below are based on a review of safety performance data from the City of Turlock for the prior completed federal fiscal year. In FFY 2020 MB total mileage was 317,241 and DR total mileage was 76,338.							
Mode of Transit Service	Fatalities (Total)	Fatalities (per 100 thousand VRM)	Injuries (Total)	Injuries (per 100 thousand VRM)	Safety Events (Total)	Safety Events (per 100 thousand VRM)	System Reliability (VRM / failures)
Motor Bus (Fixed Route)	0	0	1	0.3	1	0.3	317,241
Demand-Response (Paratransit)	0	0	1	1.3	1	1.3	12,723

<b>Safety Performance Target Coordination</b>		
<i>Describe the coordination with the State and Metropolitan Planning Organization(s) (MPO) in the selection of State and MPO safety performance targets.</i>		
The Transit Manager shall share the ASP, including safety performance targets, with the entities described below and shall consider any suggestions or feedback from those respective entities in future enhancements or revisions, to include immediate updates as needed. The City shall coordinate, to the maximum extent practicable, with the State and MPO to support the selection of State and MPO transit safety performance targets.		
Targets Transmitted to the State	State Entity Name	Date Targets Transmitted
	Caltrans	12/09/2020

Targets Transmitted to the Metropolitan Planning Organization(s)	Metropolitan Planning Organization Name	Date Targets Transmitted
	Stanislaus Council of Governments (StanCOG)	12/09/2020

#### 4. Safety Management Policy

Safety Management Policy Statement
<p><i>Use the written statement of safety management policy, including safety objectives.</i></p>
<p>The management of safety is one of our core business functions. The City of Turlock is committed to developing, implementing, maintaining, and constantly improving processes to ensure that all our transit service delivery activities take place under a balanced allocation of organizational resources, aimed at achieving the highest level of safety performance and meeting established standards. All levels of management and all employees are accountable for the delivery of this highest level of safety performance.</p>
<p>Turlock Transit’s commitment is to:</p>
<ol style="list-style-type: none"> <li>1. Support the management of safety through the provision of appropriate resources, that will result in an organizational culture that fosters safe practices, encourages effective employee safety reporting and communication, and actively manages safety with the same attention to results as the attention to the results of the other management systems of the organization;</li> <li>2. Integrate the management of safety among the primary responsibilities of all managers and employees;</li> <li>3. Clearly define for all staff, managers and employees alike, their accountabilities and responsibilities for the delivery of the organization’s safety performance and the performance of our safety management system;</li> <li>4. Establish and operate hazard identification and analysis, and safety risk evaluation activities, including an employee safety reporting program as a fundamental source for safety concerns and hazard identification, in order to eliminate or mitigate the safety risks of the consequences of hazards resulting from our operations or activities to a point which is consistent with our acceptable level of safety performance;</li> <li>5. Ensure that no action will be taken against any employee who discloses a safety concern through the employee safety reporting program, unless disclosure indicates, beyond any reasonable doubt, an illegal act, gross negligence, or a deliberate or willful disregard of regulations or procedures;</li> <li>6. Comply with, and wherever possible exceed, legislative and regulatory requirements;</li> <li>7. Ensure that sufficient skilled and trained human resources are available to implement safety management processes;</li> </ol>

8. Ensure that all staff are provided with adequate and appropriate safety-related information and training, are competent in safety management matters, and are allocated only tasks commensurate with their skills;
9. Establish and measure our safety performance against realistic and data-driven safety performance indicators and safety performance targets;
10. Continually improve our safety performance through management processes that ensure that appropriate safety management action is taken and is effective; and
11. Ensure externally supplied systems and services to support our operations are delivered meeting our safety performance standards.

This ASP addresses all applicable requirements and standards as set forth in FTA's Public Transportation Safety Program and the National Public Transportation Safety Plan.

**Safety Management Policy Communication**

*Describe how the safety management policy is communicated throughout the agency. Include dates where applicable.*

All matters related to occupational safety, health, or security are communicated to all employees at the time of hire through written documentation and in-person training by the Contractor. Remedial training on the same topics are provided to employees multiple times per year at mandatory employee training sessions held by the Contractor. Printed materials on the same topics, including this ASP, are made available 24/7 through postings by the Contractor in the work areas. Items of urgency or particular emphasis are communicated in writing and provided by the Contractor to each employee directly by their supervisor or her designee. Health or safety related items from the City are communicated in writing to the Contractor's General Manager for dissemination to their staff.

The City communicates its Safety Management Policy through providing a copy of the most current, approved ASP to the Contractor.

**Authorities, Accountabilities, and Responsibilities**

*Describe the role of the following individuals for the development and management of the transit agency's Safety Management System (SMS).*

<p><b>Accountable Executive</b></p>	<p><b>Nathan Bray, P.E., Interim Development Services Director/City Engineer</b></p> <p>The AE has ultimate authority over SMS development and implementation, is accountable for agency safety performance, is responsible for the City to carry out the ASP, and promotes safety.</p> <ul style="list-style-type: none"> <li>• Authority: The AE has ultimate control and direction over PTASP and TAM Plans</li> </ul>
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	<ul style="list-style-type: none"> <li>• <b>Accountability:</b> The AE must ensure that agency SMS is effectively implemented throughout the agency’s public transportation system. To ensure that action is taken as necessary to address substandard performance in the agency’s SMS. The AE may delegate specific responsibilities but is ultimately accountable.</li> <li>• <b>Responsibility:</b> The AE is responsible to carry out the PTASP of the agency as well as the TAM Plan including control and direction over human and capital resources needed to develop and maintain the PTASP and the TAM Plan.</li> </ul>
<p><b>Chief Safety Officer or SMS Executive</b></p>	<p><b>Wayne York, Transit Manager</b></p> <p>The Chief Safety Officer (CSO) reports SMS activities to AE, Director, and/or City Manager when required, Implements and operationalizes agency SMS, manages SMS documentation, oversee processes are in place, monitors Safety Risk mitigations, develops performance reports.</p> <ul style="list-style-type: none"> <li>• <b>Authority:</b> The SMS Executive/ CSO have authority over the day to day implementation and operation of the agency’s SMS. The SMS Executive and CSO are partners with the agency leaders and staff to execute the agency SMS.</li> <li>• <b>Accountability:</b> The SMS Executive/ CSO are accountable to report to the AE and communicate AE decisions and directives as well as briefing the AE and Council Members.</li> <li>• <b>Responsibility:</b> The SMS Executive/ CSO are responsible to implement and operate the agency SMS processes and activities including: <ul style="list-style-type: none"> <li>○ Develop and maintain SMS documentation</li> <li>○ Directing hazard identification and risk assessment</li> <li>○ Monitor safety risk mitigation activities</li> <li>○ Planning safety management training</li> <li>○ Ensure that Safety Suggestion forms are reviewed and addressed promptly</li> </ul> </li> </ul>
<p><b>Agency Leadership and Executive Management</b></p>	<p><b>Nathan Bray, P.E., Interim Development Services Director/City Engineer</b> <b>Wayne York, Transit Manager</b></p> <p>Provides input, guidance and support to develop the ASP and implement SMS processes, review and act on safety performance reports to mitigate risks in areas of responsibility.</p> <ul style="list-style-type: none"> <li>• <b>Authority:</b> To direct subordinate staff and ensure SMS compliance</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Accountability:</b> To ensure that SMS activities are being carried out and followed in each of their respective areas of operation</li> <li>• <b>Responsibility:</b> To support the day to day operation and implementation of the agency SMS</li> </ul>
<p><b>Key Staff</b></p>	<p><b>Wayne York, Transit Manager</b>  <b>Rich Green, Transit Analyst</b>  <b>Maritza Tinoco, General Manager, Storer Transit Systems</b>  <b>Travis Pilcher, Safety Officer, Storer Transit Systems</b></p> <p>Draft safety management system policy and procedures, are Subject Matter Experts in development of real-world SMS strategies and processes, Execute SMS activities and promote best practices.</p> <ul style="list-style-type: none"> <li>• <b>Authority:</b> The key staff have the authority as assigned by the leadership and management to assist in the development of agency SMS processes and activities as they are the subject matter experts</li> <li>• <b>Accountability:</b> The key staff assigned are accountable to endorse the agency SMS and promote it at all levels</li> <li>• <b>Responsibility:</b> Key staff members are responsible to draft the agency SMS policies and procedures. In addition to develop, implement and operate the agency safety plan action elements</li> </ul>

**Employee Safety Reporting Program**

*Describe the process and protections for employees to report safety conditions to senior management. Describe employee behaviors that may result in disciplinary action (and therefore, are excluded from protection).*

Employees are expected to report all safety concerns to their supervisor. This notification can be made verbally or in writing, at the employee’s discretion, and should be made as soon as practically possible. Employees providing written reports are encouraged to do so on designated forms, though alternate forms will be accepted if the designated form(s) are unavailable. Employees opting to use the designated form(s) may elect to remain anonymous. No employee shall face disciplinary action for reporting hazards or potential hazards or for making suggestions related to safety or security, except in instances where the hazard is a result of the employee’s willful participation in illegal activity, gross negligence, or deliberate or willful disregard of regulations or procedures.

Reports generated from Contractor employees shall be reviewed and documented by the Contractor’s General Manager, Operations Manager, and/or Safety Officer. Employees that fail to follow established safety procedures shall be subject to the following actions from their supervisor:

1. Supervisor informs employee of the violation;

2. Supervisor informs or reminds the employee of the correct procedure;
3. Supervisor directs the employee to comply and correct the violation, as applicable;
4. Supervisor reminds the employee of applicable disciplinary policies.

The previously described safety issues shall be reported by the Contractor's General Manager, or his/her designee, to the Transit Manager. Urgent or time-sensitive safety issues requiring an immediate response shall be communicated immediately, while less urgent issues shall be reported as soon as practically possible. All safety related issues for a given month shall be included in the monthly report from the Contractor and shall be discussed at the subsequent transit meeting between City staff and the Contractor's staff.

Reports generated from City transit employees shall be reviewed and documented by the Transit Manager. Employees that fail to follow established safety procedures shall be subject to the following actions from the Transit Manager:

1. Transit Manager informs employee of the violation;
2. Transit Manager informs or reminds the employee of the correct procedure;
3. Transit Manager directs the employee to comply and correct the violation, as applicable;
4. Transit Manager reminds the employee of applicable disciplinary policies.

Employees submitting frivolous or false reports of hazards or potential hazards will be subject to progressive discipline up to and including termination.

## 5. Safety Risk Management

### Safety Risk Management Process

*Describe the Safety Risk Management process, including:*

- *Safety Hazard Identification: The methods or processes to identify hazards and consequences of the hazards.*
- *Safety Risk Assessment: The methods or processes to assess the safety risks associated with identified safety hazards.*
- *Safety Risk Mitigation: The methods or processes to identify mitigations or strategies necessary as a result of safety risk assessment.*

Turlock Transit uses the SRM process as a primary method to ensure the safety of our operations, passengers, employees, vehicles, and facilities. It is a process whereby hazards and their consequences are identified, assessed for potential safety risk, and resolved in a manner acceptable to Turlock Transit's leadership. Turlock Transit's SRM process allows us to carefully examine what could cause harm and determine whether we have taken sufficient precautions to minimize the harm, or if further mitigations are necessary.

Turlock Transit's CSO leads the agency's SRM process, working with City transit administrative personnel and contracted operations and safety personnel to identify hazards and consequences, assess safety risk of potential consequences, and mitigate safety risk. The results of the agency's SRM process are documented.

Turlock Transit's SRM process applies to all elements of our system including our operations and maintenance; facilities and vehicles; and personnel recruitment, training, and supervision.

In carrying out the SRM process, Turlock Transit uses the following terms:

- **Event** – Any accident, incident, or occurrence.
- **Hazard** – Any real or potential condition that can cause injury, illness, or death; damage to or loss of the facilities, equipment, rolling stock, or infrastructure belonging to the City; or damage to the environment.
- **Risk** – Composite of predicted severity and likelihood of the potential effect of a hazard.
- **Risk Mitigation** – Method(s) to eliminate or reduce the effects of hazards.
- **Consequence** – An effect of a hazard involving injury, illness, death, or damage to City property or the environment.

### Safety Hazard Identification

The Agency will apply risks of loss to the Risk Management Process which includes a systematic and continuous identification of loss exposures, the analysis of these exposures in terms of frequency and severity probabilities, the application of sound risk control procedures and the financing of risk consistent with the Agency's financial resources. The Safety Risk Management practices include a comprehensive hazard identification and analysis data collection process

from various sources such as: the employee safety reporting program, observations of operations, inspections, internal safety investigations, accident reports, compliance programs, safety committee reviews, industry data, governmental sources (FTA, NTSB, CHP), customer and public feedback or complaints.

The CSO may conduct further analyses of hazards and consequences entered into the Safety Risk Register to collect information and identify additional consequences and to inform which hazards should be prioritized for safety risk assessment. In following up on identified hazards, the CSO may:

- Reach out to the reporting party, if available, to gather all known information about the reported hazard;
- Conduct a walkthrough of the affected area, assessing the possible hazardous condition, generating visual documentation (photographs and/or video), and taking any measurements deemed necessary;
- Conduct interviews with employees in the area to gather potentially relevant information on the reported hazard;
- Review any documentation associated with the hazard (records, reports, procedures, inspections, technical documents, etc.);
- Contact other departments that may have association with or technical knowledge relevant to the reported hazard;
- Review any past reported hazards of a similar nature; and
- Evaluate tasks and/or processes associated with the reported hazard.

The CSO will then prepare an agenda to discuss identified hazards and consequences with the Turlock Transit Safety Team during monthly meetings. This agenda may include additional background on the hazards and consequences, such as the results of trend analyses, vehicle camera footage, vendor documentation, reports and observations, or information supplied by FTA or other oversight authorities.

Any identified hazard that poses a real and immediate threat to life, property, or the environment must immediately be brought to the attention of the Accountable Executive and addressed through the SRM process for safety risk assessment and mitigation. This means that the CSO believes immediate intervention is necessary to preserve life, prevent major property destruction, or avoid harm to the environment.

### **Safety Risk Assessment**

Turlock Transit assesses safety risk associated with identified safety hazards using its safety risk assessment process. This includes an assessment of the likelihood and severity of the consequences of hazards, including existing mitigations, and prioritizing hazards based on safety risk.

The CSO or the designated safety officer employed by the operations contractor shall assess prioritized hazards using Turlock Transit's Safety Risk Matrix. This matrix expresses assessed

risk as a combination of one severity category and one likelihood level, also referred to as a hazard rating. For example, a risk may be assessed as “1A” or the combination of a Catastrophic (1) severity category and a Frequent (A) likelihood level.

This matrix also categorizes combined risks into levels, High, Medium, or Low, based on the likelihood of occurrence and severity of the outcome. For purposes of accepting risk:

- “High” hazard ratings will be considered unacceptable and require action from Turlock Transit to mitigate the safety risk,
- “Medium” hazard ratings will be considered undesirable and require the Turlock Transit Safety Team to make a decision regarding their acceptability, and
- “Low” hazard ratings may be accepted by the CSO without additional review.

Using a categorization of High, Medium, or Low allows for hazards to be prioritized for mitigation based on their associated safety risk.

The CSO schedules safety risk assessment activities on the transit management meeting agenda and prepares a Safety Risk Assessment Package. This package is distributed at least one week in advance of the monthly meeting. During the meeting, the CSO reviews the hazard and its consequence(s) and reviews available information distributed in the Safety Risk Assessment Package on severity and likelihood. The CSO may request support from other transit professionals in obtaining additional information to support the safety risk assessment.

Once sufficient information has been obtained, the CSO will facilitate completion of relevant sections of the Safety Risk Register, using the agency’s Safety Risk Assessment Matrix, with the transit management group. The CSO will document the Turlock Transit Safety Team’s safety risk assessment, including hazard rating and mitigation options for each assessed safety hazard in the Safety Risk Register. The CSO will maintain on file Turlock Transit Safety Team agendas, Safety Risk Assessment Packages, additional information collection, and completed Safety Risk Register sections for a period of three years from the date of generation.

**TABLE I. Severity categories**

<b>SEVERITY CATEGORIES</b>		
<b>Description</b>	<b>Severity Category</b>	<b>Mishap Result Criteria</b>
<b>Catastrophic</b>	<b>1</b>	Could result in one or more of the following: death, permanent total disability, irreversible significant environmental impact, or monetary loss equal to or exceeding \$10M.
<b>Critical</b>	<b>2</b>	Could result in one or more of the following: permanent partial disability, injuries or occupational illness that may result in hospitalization of at least three personnel, reversible significant environmental impact, or monetary loss equal to or exceeding \$1M but less than \$10M.
<b>Marginal</b>	<b>3</b>	Could result in one or more of the following: injury or occupational illness resulting in one or more lost work day(s), reversible moderate environmental impact, or monetary loss equal to or exceeding \$100K but less than \$1M.
<b>Negligible</b>	<b>4</b>	Could result in one or more of the following: injury or occupational illness not resulting in a lost work day, minimal environmental impact, or monetary loss less than \$100K.

To determine the appropriate likelihood/probability level as defined in Table II for a given hazard at a given point in time, assess the likelihood/probability of occurrence of a mishap. Likelihood/probability level F is used to document cases where the hazard is no longer present. No amount of doctrine, training, warning, caution, or Personal Protective Equipment (PPE) can move a mishap likelihood/probability to level F.

**TABLE II. Probability levels**

<b>PROBABILITY LEVELS</b>			
<b>Description</b>	<b>Level</b>	<b>Specific Individual Item</b>	<b>Fleet or Inventory</b>
<b>Frequent</b>	<b>A</b>	Likely to occur often in the life of an item.	Continuously experienced.
<b>Probable</b>	<b>B</b>	Will occur several times in the life of an item.	Will occur frequently.
<b>Occasional</b>	<b>C</b>	Likely to occur sometime in the life of an item.	Will occur several times.
<b>Remote</b>	<b>D</b>	Unlikely, but possible to occur in the life of an item.	Unlikely, but can reasonably be expected to occur.
<b>Improbable</b>	<b>E</b>	So unlikely, it can be assumed occurrence may not be experienced in the life of an item.	Unlikely to occur, but possible.
<b>Eliminated</b>	<b>F</b>	Incapable of occurrence. This level is used when potential hazards are identified and later eliminated.	Incapable of occurrence. This level is used when potential hazards are identified and later eliminated.

**TABLE III. Risk assessment matrix**

<b>RISK ASSESSMENT MATRIX</b>				
<b>SEVERITY</b> <b>PROBABILITY</b>	<b>Catastrophic</b> <b>(1)</b>	<b>Critical</b> <b>(2)</b>	<b>Marginal</b> <b>(3)</b>	<b>Negligible</b> <b>(4)</b>
<b>Frequent</b> <b>(A)</b>	<b>High</b>	<b>High</b>	<b>Serious</b>	<b>Medium</b>
<b>Probable</b> <b>(B)</b>	<b>High</b>	<b>High</b>	<b>Serious</b>	<b>Medium</b>
<b>Occasional</b> <b>(C)</b>	<b>High</b>	<b>Serious</b>	<b>Medium</b>	<b>Low</b>
<b>Remote</b> <b>(D)</b>	<b>Serious</b>	<b>Medium</b>	<b>Medium</b>	<b>Low</b>
<b>Improbable</b> <b>(E)</b>	<b>Medium</b>	<b>Medium</b>	<b>Medium</b>	<b>Low</b>
<b>Eliminated</b> <b>(F)</b>	<b>Eliminated</b>			

**Safety Risk Mitigation**

Risk Management is dedicated to the minimization of the total long-term cost to the Agency of all activities related to the identification, prevention and control of accidental losses and their consequences. Risk Mitigation Safety Actions fall into three major categories.

Physical Defenses: Objects and technologies that are engineered to discourage, warn against, or prevent inappropriate action or mitigate the consequence of events such as safety restraining systems, signals, safety redundancies, equipment crashworthiness.

Administrative Defenses: procedures and practices that mitigate the likelihood of accidents/incidents such as safety regulations, standard operating procedures, personnel proficiency, supervision, inspections and training.

Behavioral Defenses: behavioral interventions through education and public awareness campaigns aimed at reducing risky and reckless behavior of motorists, passengers and pedestrians; factors outside the control of the agency.

The Accountable Executive and CSO will review current methods of safety risk mitigation and establish methods or procedures to mitigate or eliminate safety risk associated with specific hazards based on recommendations from the Turlock Transit Safety Team. Turlock Transit can reduce safety risk by reducing the likelihood and/or severity of potential consequences of

hazards. Prioritization of safety risk mitigations is based on the results of safety risk assessments. The CSO tracks and updates safety risk mitigation information in the Safety Risk Register and makes the Register available to the Turlock Transit Safety Team during monthly meetings and to agency staff upon request.

In the Safety Risk Register, the CSO will also document any specific measures or activities, such as reviews, observations, or audits, that will be conducted to monitor the effectiveness of mitigations once implemented.

## 6. Safety Assurance

### Safety Performance Monitoring and Measurement

*Describe activities to monitor the system for compliance with procedures for operations and maintenance.*

Turlock Transit has many processes in place to monitor its entire transit system for compliance with operations and maintenance procedures, including:

- Safety audits,
- Informal inspections,
- Regular review of onboard camera footage to assess drivers and specific incidents,
- Safety surveys,
- ESRP,
- Investigation of safety occurrences,
- Safety review prior to the launch or modification of any facet of service,
- Daily data gathering and monitoring of data related to the delivery of service, and
- Regular vehicle inspections and preventative maintenance.

Results from the above processes are compared against recent performance trends quarterly and annually by the CSO to determine where action needs to be taken. The CSO enters any identified non-compliant or ineffective activities, including mitigations, back into the SRM process for reevaluation by the Turlock Transit Safety Team.

*Describe activities to monitor operations to identify any safety risk mitigations that may be ineffective, inappropriate, or were not implemented as intended.*

Turlock Transit monitors safety risk mitigations to determine if they have been implemented and are effective, appropriate, and working as intended. The CSO maintains a list of safety risk mitigations in the Safety Risk Register. The mechanism for monitoring safety risk mitigations varies depending on the mitigation.

The CSO establishes one or more mechanisms for monitoring safety risk mitigations as part of the mitigation implementation process and assigns monitoring activities to the appropriate director, manager, or supervisor. These monitoring mechanisms may include tracking a

specific metric on daily, weekly, or monthly logs or reports; conducting job performance observations; or other activities. The CSO will endeavor to make use of existing Turlock Transit processes and activities before assigning new information collection activities.

Turlock Transit's CSO and Turlock Transit Safety Team review the performance of individual safety risk mitigations during monthly Turlock Transit Safety Team meetings, based on the reporting schedule determined for each mitigation, and determine if a specific safety risk mitigation is not implemented or performing as intended. If the mitigation is not implemented or performing as intended, the Turlock Transit Safety Team will propose a course of action to modify the mitigation or take other action to manage the safety risk. The CSO will approve or modify this proposed course of action and oversee its execution.

Turlock Transit's CSO and Turlock Transit Safety Team also monitor Turlock Transit's operations on a large scale to identify mitigations that may be ineffective, inappropriate, or not implemented as intended by:

- Reviewing results from accident, incident, and occurrence investigations;
- Monitoring employee safety reporting;
- Reviewing results of internal safety audits and inspections; and
- Analyzing operational and safety data to identify emerging safety concerns.

The CSO works with the Turlock Transit Safety Team and Accountable Executive to carry out and document all monitoring activities.

*Describe activities to conduct investigations of safety events, including the identification of causal factors.*

Turlock Transit maintains documented procedures for conducting safety investigations of events (accidents, incidents, and occurrences, as defined by FTA) to find causal and contributing factors and review the existing mitigations in place at the time of the event (see Turlock Transit Safety Event Investigation Procedures Manual for specific procedures for conducting safety investigations). These procedures also reflect all traffic safety reporting and investigation requirements established by California Department of Motor Vehicles.

As part of these investigations multiple factors will be considered, including:

- Organizational factors (the elements of the management, policies, and procedures of the transit agency operating the transit vehicles that contributed to the safety event);
- Equipment and infrastructure factors (the failures in functioning of vehicles or other technological components of the transit system that contributed to the safety event);
- Environmental factors (the characteristics of the environment in which the people and vehicles were operating that contributed to the safety event);
- Outside factors (the larger context in which the transit agency is operating, where factors outside the control of the agency contributed to the safety event)
- Human factors (the errors, rule violations, and characteristics of the people involved that contributed to the safety event)

The CSO maintains all documentation of Turlock Transit's investigation policies, processes, forms, checklists, activities, and results. As detailed in Turlock Transit's procedures, an

investigation report is prepared and sent to the Turlock Transit Safety Team for integration into their analysis of the event.

Turlock Transit's Safety Team consists of six members that represent management, operations, and maintenance. The CSO chairs the board. Turlock Transit's Safety Team, with support of the operations and management contractor:

- Ensures all accidents or safety incidents are reviewed;
- Ensures a determination is made regarding each accident as to whether it was preventable or non-preventable;
- Determines if causal factor(s) indicate(s) that a safety hazard contributed to or was present during the event; and
- Determines whether an accident appears to involve underlying organizational causal factors beyond just individual employee behavior.

*Describe activities to monitor information reported through internal safety reporting programs.*

The CSO and Turlock Transit Safety Team routinely review safety data captured in employee safety reports, safety meeting minutes, customer complaints, and other safety communication channels. When necessary, the CSO and Turlock Transit Safety Team ensure that the concerns are investigated or analyzed through Turlock Transit's SRM process.

The CSO and Turlock Transit Safety Team also review internal and external reviews, including audits and assessments, with findings concerning Turlock Transit's safety performance, compliance with operations and maintenance procedures, or the effectiveness of safety risk mitigations.

## 7. Safety Promotion

### **Competencies and Training**

*Describe the safety training program for all agency employees and contractors directly responsible for safety.*

Turlock Transit's comprehensive safety training program applies to all Turlock Transit employees directly responsible for safety, including:

- Bus vehicle operators,
- Dispatchers,
- Maintenance technicians,
- Managers and supervisors,
- Agency Leadership and Executive Management,
- Chief Safety Officer, and
- Accountable Executive.

Turlock Transit dedicates resources to conduct a comprehensive safety training program, as well as training on SMS roles and responsibilities. The scope of the safety training, including

annual refresher training, is appropriate to each employee's individual safety-related job responsibilities and their role in the SMS.

Basic training requirements for Turlock Transit employees, including frequencies and refresher training, are documented in the Contractor's Employee Handbook.

Operations safety-related skill training includes the following:

- New-hire bus vehicle operator classroom and hands-on skill training,
- Bus vehicle operator refresher training,
- Bus vehicle operator retraining (recertification or return to work),
- Classroom and on-the-job training for dispatchers,
- Classroom and on-the-job training for operations supervisors and managers, and
- Accident investigation training for operations supervisors and managers.

Vehicle maintenance safety-related skill training includes the following:

- Ongoing vehicle maintenance technician skill training,
- Ongoing skill training for vehicle maintenance supervisors,
- Accident investigation training for vehicle maintenance supervisors,
- Ongoing hazardous material training for vehicle maintenance technicians and supervisors, and
- Training provided by vendors.

The City monitors compliance of the Contractor's Safety Training Program by:

- On-site reviews of the Contractor-operated work space at the Transit Center to verify that the appropriate documents are posted; and
- Annual request for a copy of safety-related training materials provided to the Contractor's staff; and
- Requiring the Contractor to provide proof (documentation) that all employees are participating in the contractually-mandated safety training; and
- Discussing employee training each month at the Turlock Transit Safety Team meeting.

## **Safety Communication**

*Describe processes and activities to communicate safety and safety performance information throughout the organization.*

Turlock Transit's CSO and Director of Human Resources and Training coordinate Turlock Transit's safety communication activities for the SMS. Turlock Transit's activities focus on the three categories of communication activity established in 49 CFR Part 673 (Part 673):

- **Communicating safety and safety performance information throughout the agency:** Turlock Transit communicates information on safety and safety performance in its quarterly newsletter and during quarterly All-Staff Meetings. Turlock Transit also has a permanent agenda item in all monthly meetings dedicated to safety. Information typically conveyed during these meetings includes safety performance statistics, lessons learned from recent occurrences, upcoming events that may impact Turlock

Transit’s service or safety performance, and updates regarding SMS implementation. Turlock Transit also requests information from drivers during these meetings, which is recorded in meeting minutes. Finally, the Contractor posts safety bulletins and flyers on the bulletin boards located in all bus operator and maintenance technician break rooms, advertising safety messages and promoting awareness of safety issues.

- **Communicating information on hazards and safety risks relevant to employees' roles and responsibilities throughout the agency:** As part of new-hire training, the Contractor distributes safety policies and procedures, included in the Contractor’s Employee Handbook, to all employees. The Contractor provides training on these policies and procedures and discusses them during safety talks between supervisors and bus operators and vehicle technicians. For newly emerging issues or safety events at the agency, Turlock Transit’s CSO issues bulletins or messages to employees that are reinforced by supervisors in one-on-one or group discussions with employees.
- **Informing employees of safety actions taken in response to reports submitted through the ESRP:** Turlock Transit provides targeted communications to inform employees of safety actions taken in response to reports submitted through the ESRP, including handouts and flyers, safety talks, updates to bulletin boards, and one-on-one discussions between employees and supervisors.

## Additional Information

### Supporting Documentation

*Include or reference documentation used to implement and carry out the ASP that are not included elsewhere in this Plan.*

Turlock Transit will maintain documentation related to the implementation of its SMS; the programs, policies, and procedures used to carry out this ASP; and the results from its SMS processes and activities for three years after creation. They will be available to the FTA or other Federal or oversight entity upon request.

## Definitions of Special Terms Used in the ASP

Term	Definition
TAM Plan	Transit Asset Management Plan

## List of Acronyms Used in the ASP

Acronym	Word or Phrase
Caltrans	California Department of Transportation
CHP	California Highway Patrol
Contractor	Storer Transit Systems of Modesto, CA (current contractor)
DAR	Dial-a-Ride, the City’s Demand-Response Transportation Mode

FR	Fixed Route Transportation Mode
FTA	Federal Transit Administration
NTSB	National Transportation Safety Board
SMS	Safety Management System
StanCOG	Stanislaus Council of Governments
TDA	California's Transportation Development Act



# **City Council Staff Report**

## **August 24, 2021**

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From: Steve Rodrigues, Police Lieutenant

Prepared by: Steve Rodrigues, Police Lieutenant

Agendized by: Sarah Tamey Eddy, Interim City Manager

### **1. ACTION RECOMMENDED:**

Motion: Authorizing the purchase of a FARO Focus 3D Laser Scanner in an amount not to exceed \$65,000 from Faro Technologies in accordance with Turlock Municipal Code Section 2-7-08(b)(2) "Bidding procedures are not required under the following circumstances regardless of the amount involved: When the supplies, materials, equipment, or services can be obtained from only one (1) vendor"

Resolution: Appropriating \$8,500 to 206-20-441.44001\_000 "Traffic Safety-Supplies General" from Fund 206 "Traffic Safety" unassigned reserve to be used for the purchase of a FARO Focus 3D Laser Scanner

Resolution: Appropriating unspent funds in the amount of \$28,310 to account number 266-20-255-341.51107\_007 "JAG Expenses 2018-DJ-BX-0114" and \$28,365 to account number 266-20-255-341.51107\_008 "JAG Expenses 2019-DJ-BX-0533" from Fund 266 "JAG" unassigned reserve to be used for the purchase of a FARO Focus 3D Laser Scanner

### **2. SYNOPSIS:**

Authorizing the purchase of a FARO Focus 3D Laser Scanner and appropriating funds related to the purchase from the Traffic Safety unassigned reserves and appropriating JAG Grant funds that were unspent in FY 2020-21.

### **3. DISCUSSION OF ISSUE:**

The Turlock Police Department has identified a need to replace the department's outdated "Total Station." The Total Station is used by department staff to document either a traffic collision scene or any type of criminal investigation. The department has had the Total Station for almost ten (10) years, and it is due to be replaced.

Funds from the 2018 JAG Grant and 2019 JAG Grant are available to purchase this 3D Laser Scanner from Faro Technologies to replace the Total Station. Faro Technologies is the sole developer of software service, warranty, maintenance, annual calibration, and training programs associated with the FARO Focus 3D Laser Scanners. They are the sole developer and supplier of FARO Zone software which incorporates direct integration of FARO Focus point cloud data from scans into a simple to use program for full scene documentation, 2D and 3D diagrams, animations, and crash reconstruction. The FARO Focus 3D Laser Scanner offers the benefit of requiring fewer officers to manage this device when in use and can significantly cut down the time officers take to document a scene. The FARO Focus 3D Laser Scanner is designed to survey crime scenes, which can then be used for analyzing, design, and documentation. This is captured digitally using a camera that is later transferred to a computer to be analyzed. This scanner is also being used by other local departments such as the Modesto Police Department and UC Merced. This allows departments to assist other agencies if the need ever arises. The total cost for the FARO Focus 3D Laser Scanner, including the necessary training, is approximately \$59,765.14. The projected laptop computer to run and analyze the information obtained from the scanner is estimated to cost \$3,250.

Funding for the purchase will be comprised of multiple non-general fund accounts suitable to use for this type of purchase. Funding sources include:

- \$28,310.00 from the 2018 JAG Grant (2018-DJ-BX-0114) with a three percent (3%) set-aside of \$849.30 for an amount of \$27,460.70 available for this purchase.
- \$28,365.00 from the 2019 JAG Grant (2019-DJ-BX-0533) with a three percent (3%) set-aside of \$850.94 for an amount of \$27,514.06 available for this purchase.
- The remaining amount of \$8,500 that is necessary for this purchase, will be appropriated from the non-general fund Traffic Safety Unit – Supplies General account.

The three percent (3%) in each JAG grant not available for this purchase includes \$849.30 in the 2018 JAG Grant and \$850.94 in the 2019 JAG Grant. Beginning in FY 2018, the Bureau of Justice Administration requires, through the application of a special condition, that direct JAG Grant recipients not certified by their state (or, as applicable, the FBI) as National Incident-Based Reporting System (NIBRS) compliant dedicate three percent (3%) of their JAG Grant toward achieving full compliance with the FBI's NIBRS data submission requirements under the UCR Program.

#### **4. BASIS FOR RECOMMENDATION:**

- A. The purchase of this equipment will require less staff time and enhance the capabilities of officers documenting a scene.

B. Pursuant to Turlock Municipal Code Section 2-7-08(b)(2), Bidding procedures are not required under the following circumstances regardless of the amount involved: When the supplies, materials, equipment, or services can be obtained from only one (1) vendor.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

**Budget Amendment:**

Appropriating \$8,500 to 206-20-441.44001\_000 "Traffic Safety-Supplies General" from Fund 206 "Traffic Safety" unassigned reserves

Appropriating \$28,310 to account number 266-20-255-341.51107\_007 "JAG Expenses 2018-DJ-BX-0114" and \$28,365 to account number 266-20-255-341.51107\_008 "JAG Expenses 2019-DJ-BX-0533" from Fund 266 "JAG" unassigned reserve

**6. CITY MANAGER'S COMMENTS:**

Recommend approval.

**7. ENVIRONMENTAL DETERMINATION:**

N/A

**8. ALTERNATIVES:**

A. Council could deny this purchase, however, that is not recommended due to available funding sources and the need for updated technology on both traffic collision and criminal investigation scenes.



FARO Technologies Inc  
 250 Technology Park  
 Lake Mary FL 32746-7115  
 Phone No: 407-333-9911  
 Fax No: 407-333-4181

Email: dan.tirapelli@faro.com

**Bill To:**  
 Turlock Police Department  
 244 N Broadway  
 95380-4737 Turlock, CA  
 USA

**Remit to:**  
 FARO Technologies, Inc.  
 P.O. Box 116908  
 Atlanta, GA 30368-6908

**Ship To:**  
 Turlock Police Department  
 Steve Rodrigues  
 244 N Broadway  
 95380-4737 Turlock, CA  
 USA

**Quotation No:** 20409309  
**Quotation Date:** 06/23/2021  
**Expiration Date:** 07/23/2021  
**Regional Manager:** Jeff Sexton  
**Account Manager:** Daniel Tirapelli  
**Sales Support:** William Jennings  
**Ship:** Standard/Ground  
**Payment Terms:** Net due in 30 days  
**Delivery Terms:** EXW Origin  
**Lead Time:** 2-6 Weeks

**Contact Person:** Steve Rodrigues

Pricing and Terms & Conditions of this quote are solely per GSA MAS Contract GS-07F-197GA and apply to all items on the quote, whether GSA or Open Market. By accepting this quote, you acknowledge that you are eligible for and may purchase via the GSA Schedule/Contract above. For questions regarding GSA eligibility please refer to <https://www.gsa.gov/buying-selling/purchasing-programs/overview/eligibility-to-use-gsa-sources>. For complete FARO GSA information please reference the GSA eLibrary <https://www.gsaelibrary.gsa.gov/ElibMain/searchResults.do> and enter "FARO Technologies" into the search field.

Item No.	Description	Qty	Amount
LS-8-S-70	3D_HW_LS_FocusS 70  Laser Scanner Focus S 70 ships with: 1x Focus S 70, 1x Quick Release, HDR photography, GPS, compass, altimeter (barometer), dual-axis compensator, Accessory Bay, 1x Power Block Battery, 1x Battery Power Dock, 1x Power Supply, 1x 32GB SD card and reader, 1x rugged transport case, calibration certificate, manufacturer warranty and a quick start guide.G7G77:G83	1	30,643.11

Item No.	Description	Qty	Amount
ACCS-PWR-0014	3D_AC_LS_FocusS Battery Power Block ** Open Market Item ** Power Block battery for Focus laser scanner and Freestyle.	1	450.66
ACCSS8032	3D_AC_LS_Standard Carbon Fiber Tripod  Carbon fiber tripod, super lightweight, highly stable, low-vibration, customized for Focus scanners for perfect performance and increased durability.	1	803.99
SOFTD0900	SCENE ** Open Market Item ** SCENE. New license. Includes 1-year of standard maintenance. License container sold separately.	1	3,693.50
SOFTL0002	Single User Hard Lock ** Open Market Item ** Hard lock (USB Dongle) for one single user license. Software licenses purchased separately. Can be used together with FARO SCENE, CAM2, FARO Zone, As-Built, and RevEng Software products.	1	200.00
SMA0900-3Y	SCENE MAINT - 3Y EXT  SCENE. Extends maintenance contract of new license by 3 years.	1	1,939.44

Item No.	Description	Qty	Amount
SOFTD51002	FARO Zone 3D Advanced Digital Download  Advanced version of FARO Zone 3D with the added ability to open SCENE projects and import other point clouds. Includes one (1) year of maintenance. Digital Download	1	4,832.98
TR-SCN-POS-O	Laser Scanner Tr. - Upg to OnSite ** Open Market Item **  Available only at point of FARO system sale. Customer Site Upgrade - three day course that discusses FARO Scanner with FARO Software, setup, and basic measurements. Customer Site Trainings are designed for up to 4 people to ensure proper transfer of knowledge and understanding. Price per class. Training days must be taken together on consecutive days, and cannot be split into individual days.	1	5,203.00
CCR-SCN-V8-Y4	Complete Care-SCN Focus S/M-Y4 ** Open Market Item **  Complete Care service plan includes parts and labor for repair and annual cleaning and calibration. Three years of coverage in addition to the included 1-year warranty.	1	9,230.03
Total Unit Price			66,012.52
Total Discount			9,015.81-
Total Taxes			2,768.43
Total USD			59,765.14



Signature: \_\_\_\_\_ Print: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Print: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

\*Any order over \$150,000 will need a secondary signature to process your order.

**COVID-19**

FARO does not assume any risk for (i) late deliveries of goods, (ii) customers' inability or impracticability to receive or use our devices or software, and for (iii) delivery disruptions, that are due to the COVID-19 pandemic and ensuing government measures (shut downs, lock-downs, quarantines).

The following article contains all our calibration information under their respective product headings

[https://knowledge.faro.com/Essentials/Hardware/Compensation\\_Calibration\\_and\\_Certification\\_Standards\\_for\\_FARO\\_Devices](https://knowledge.faro.com/Essentials/Hardware/Compensation_Calibration_and_Certification_Standards_for_FARO_Devices)

**GSA QUOTE**

Pricing, terms and conditions per GSA contract GS-07F-197GA.

Expiration of contract 9/28/2022.

GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICELIST

Page: 6  
Quote no. 20409309

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address for GSA Advantage!® is: GSAAdvantage.gov.

**MAS: MULTIPLE AWARD SCHEDULE**

**SPECIAL ITEM NUMBER**  
**NEW - INTRODUCTION OF NEW SUPPLIES AND SERVICES**  
**OLM - ORDER-LEVEL MATERIALS (OLM)**  
**325412 - CRIMINAL INVESTIGATIVE EQUIPMENT AND SUPPLIES**  
**FSC/PSC Codes: 6550, 0000**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov).

**Faro Technologies, Inc**  
250 Technology Park  
Lake Mary, FL 32746  
T: 407-333-9911  
F: 407-333-4181  
[www.faro.com](http://www.faro.com)

Contract Number: GS-07F-197GA  
Period Covered by Contract: September 29, 2017 - September 28, 2022  
Contract Administrator: Steven Barthel  
Business Size: Other than Small Business

**CUSTOMER INFORMATION**

1a. Table of Awarded Special Item Numbers with appropriate cross-reference to item descriptions and awarded prices:

Special Item Number (SIN)	Special Item Number Description	Awarded Price	Page
325412/STLOC	Criminal Investigative Equipment and Supplies	Page 4 and 5	
NEW/STLOC	Introduction of New Supplies and Services	Page 6	
OLM/STLOC	Order-Level Materials (OLMs)	Defined at Order Level	

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract:

SIN	Part Number	GSA Price
325412/STLOC	SMA51000	59.84
NEW/STLOC	SP-01	8,478.59

1c. If the contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided: Not applicable

2. Maximum Order: \$250,000

3. Minimum Order: \$500

4. Geographic Coverage: Domestic Delivery Only

5. Points of Production: U.S.A., Germany, Italy, Sweden

6. Discounts from List Prices or Statement of Net Price: Prices shown herein are net prices.

7. Quantity Discounts: None

8. Prompt Payment Terms: Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Government purchase cards are accepted at or below the micro-purchase threshold.

9b. Government purchase cards are accepted above the micro-purchase threshold.

10. Foreign Items: Germany, Italy, Sweden

11a. Time of Delivery: 30 - 45 Days ARO

11b. Expedited Delivery: Contact Contractor

11c. Overnight and Two-Day Delivery: Contact Contractor

11d. Urgent Requirements: Please note the urgent requirements clause of this contract and contact contractor.

12. F.O.B. Point: Origin - Prepaid by Seller

13a. Ordering Address:

**FARO Technologies, Inc.**  
250 Technology Park  
Lake Mary, FL 32746

13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment Address:

**FARO Technologies, Inc.**  
PO Box 116908  
Atlanta, GA 30368

15. Warranty Provision: The limited warranty covers defects in materials and workmanship in FARO-brand products or other products sold by FARO to the customer. Products sold by FARO include a one year limited warranty under this contract.

16. Export Packing Charges (if applicable): N/A

17. Terms and Conditions of Government Purchase Card Acceptance (any thresholds above the micro-purchase threshold):

Government purchase cards are not accepted above the micro-purchase threshold.

18. Terms and Conditions of Rental, Maintenance, and Repair: N/A

19. Terms and Conditions of Installation: N/A

20. Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and Any Discounts from List Prices: N/A

20a. Terms and Conditions for Any Other Services: N/A

21. List of Service and Distribution Points: N/A

22. List of Participating Dealers: N/A

23. Preventative Maintenance: N/A

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). N/A

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g contractor's website or other location.) The EIT standards can be found at: [www.Section508.gov](http://www.Section508.gov).



**FARO Technologies, Inc.**  
250 Technology Park, Lake Mary, FL 32746

Tel: +1.407.333.9911 | Toll Free: 800.736.0234  
Fax: +1.407.333.4181

Nasdaq: FARO  
[www.FARO.com](http://www.FARO.com)

February 5, 2021

To Whom It May Concern,

This letter identifies FARO Technologies, Inc., a Florida corporation ("FARO Technologies" or "FARO"), as the sole developer and manufacturer of the FARO Focus Laser Scanners, including the Focus<sup>3D</sup>, Focus<sup>S</sup> and Focus<sup>M</sup> Laser Scanners, FARO ScanPlan, FARO Freestyle 2, FARO Focus Thermal Covers, SCENE™ software, FARO Zone™ 3D and FARO Zone™ 2D software. FARO is also the sole provider of software service, warranty, maintenance, annual calibration, and training programs associated with FARO Focus Laser Scanners, ScanPlan, SCENE Software, and FARO Zone software. Some of the foregoing goods and services are offered through distributors, but the origin of those goods and services are from FARO.

FARO Technologies was founded in 1982 and has quickly become a global leader in the manufacture of 3D measurement technology. FARO Technologies is headquartered in Lake Mary, Florida, its European regional headquarters in Stuttgart, Germany, and its Asia/Pacific regional headquarters in Singapore. FARO has other offices in the United States, Canada, Mexico, Brazil, Germany, the United Kingdom, France, Spain, Italy, Poland, Turkey, the Netherlands, Switzerland, India, China, Malaysia, Thailand, South Korea, Japan, and Australia.

As the world's most trusted source for 3D measurement and imaging solutions, FARO Technologies designs, develops, manufactures, markets, and supports software-driven, three-dimensional measurement and imaging solutions. Technology from FARO permits high-precision 3D measurement, imaging, and comparison of parts and compound structures within production and quality assurance processes. The devices are used for inspecting, planning and documenting spaces or structures in 3D, as well as for law enforcement, forensics, accident reconstruction, crime scene investigation, arson investigation, post-blast investigation, fire and security pre-planning, bullet trajectory, bloodstain pattern analysis, and augmented/virtual reality applications.

With a wide variety of features, including range, image quality, and capture speed, the Focus Laser Scanners considerably reduce the effort involved in documenting, measuring, and analyzing forensic scenes. The 3D scan data can be imported into many software solutions that are used by forensic investigators for analysis and reporting of the captured data. Distance dimensions, area and volume calculations, analysis, and documentation can be carried out quickly, precisely and reliably using scanned data.

FARO is the sole developer and supplier of FARO Zone™ Software, which incorporates direct integration of FARO Focus point cloud data from scans into a simple to use program for full scene documentation, 2D and 3D Diagrams, animations, crash reconstruction, bullet trajectory, and bloodstain pattern analysis. The development of FARO Zone™ Software is the result of the combination of features from CAD Zone and ARAS Reality, predecessor software acquired by FARO through acquisitions. These software offerings have now been replaced with our current software platform FARO Zone™.

FARO's competitive advantage is the lightweight, affordable, precise technology delivered with each 3D laser scanning product. Through FARO and its products, our customers are making an investment in projects with unsurpassed cost-value, which provides a major advantage when looking for the most cutting-edge technology that gets you the right results in an age of limited resources. With hundreds of thousands of units sold worldwide and customers around the globe, our products have been reliably measuring success throughout the world. Our forensic customers include the Department of Defense, the federal government, various intelligence organizations, the U.S. military, and many state and municipal law enforcement agencies.

Please feel free to contact us with any questions.

Kind Regards,

Jim Schwartz | Senior Solutions Director | Public Safety Analytics  
FARO Technologies, Inc. | 250 Technology Park | Lake Mary, FL 32746  
Office: 414.614.6421

Nasdaq: FARO | [jim.schwartz@faro.com](mailto:jim.schwartz@faro.com) | [www.faro.com](http://www.faro.com)  
Tax ID: 59-3157093 • DUNS: 61-730-8929 • CAGE: 0VGY2 • ISO Certified • GSA

**Steve Rodrigues**

---

**Subject:** FW: Dell Computer - Saved Quote Information -3000074721849

**From:** Samuel Silveira  
**Sent:** Friday, December 04, 2020 11:18 AM  
**To:** James Silveira <[JSilveira@turlock.ca.us](mailto:JSilveira@turlock.ca.us)>  
**Subject:** FW: Dell Computer - Saved Quote Information -3000074721849

I believe that this laptop listed below will work for 3D scanner project. Let me know if you have any questions

Thank you for your time,  
Sam Silveira

**From:** Dell (please do not reply) <[automated\\_email@dell.com](mailto:automated_email@dell.com)> **On Behalf Of** Dell Inc.  
**Sent:** Friday, December 4, 2020 9:49 AM  
**To:** Samuel Silveira <[ssilveira@turlock.ca.us](mailto:ssilveira@turlock.ca.us)>  
**Subject:** Dell Computer - Saved Quote Information -3000074721849



**You have saved an eQuote 3000074721849**

An eQuote is now saved in your Dell Online Store.  
This will be held for 30 days and will expire on 01/03/2021

**Your eQuote has been sent to:**

Emailed to: [ssilveira@turlock.ca.us](mailto:ssilveira@turlock.ca.us)  
[ssilveira@turlock.ca.us](mailto:ssilveira@turlock.ca.us)

**To retrieve this eQuote**

Login to [Premier](#)

Sign in to City of Turlock NASPO ValuePoint 7-15-70-34-003 / WN03AGW

Click on "Quotes" in the top menu bar and search for eQuote number 3000074721849

eQuote Name	3D Scanner Traffic
Saved By	<a href="mailto:ssilveira@turlock.ca.us">ssilveira@turlock.ca.us</a>
eQuote Description	
Authorized Buyer	
Notes/Comments	

Account Name

City of Turlock NASPO ValuePoint 7-15-70-34-003 /  
WN03AGW

Contract Code

C000000181156

**Shipping Info**

Sam Silveira  
156 S Broadway  
Ste 116  
Turlock, CA 95380-5456  
(209) 668-6016

**Billing Info**

DANETTE PETERSON  
156 S BROADWAY, STE , 116  
STE 112  
TURLOCK, CA 95380-5456

**eQuote Summary**

Description	Quantity	Unit Price	Subtotal
Precision 7740 - Build Your Own	1	\$3,007.46	\$3,007.46

Taxable Amount	\$2,932.24
Non Taxable Amount	\$75.22

eQuote Subtotal	\$3,007.46
Shipping*	\$0.00
Shipping Discount*	\$0.00
Tax*	\$230.93
Environmental Disposal Fee*	\$5.00

**eQuote Total\*                    \$3,243.39**

\*The eQuote total, including applicable taxes and additional fees, may be viewable online.

**Note:** Your order may contain one or more items which are billed on a recurring basis. See Important Notes for details on your specific offering and, for customers with auto-renewing subscriptions, how to turn off automatic renewal.

## eQuote Details

Description	Quantity	Price
xctop774017usr   Precision 7740 - Build Your Own	1	\$7,157.00
Premier Discount		\$4,149.54
		\$3,007.46

Module	Description	Product Code	Sku	ID
Processor	Intel Core Processor i7-9750H (6 Core, 12M Cache, 2.60GHz up to 4.5GHz Turbo, 45W)	GTJA1UY	[379-BDOF]	146
Operating System	Windows 10 Pro 64bit English, French, Spanish	GF48XA1	[619-AHKN]	11
Office Productivity Software	No Microsoft Office License Included-30 day Trial Offer Only	GC70FJV	[658-BCSB]	1002
Memory	64GB, 2x32GB, DDR4 2666MHz Non-ECC Memory	GZJ9CP3	[370-AELM]	3
Video Card	Nvidia Quadro RTX 5000 w/16GB GDDR6	GFCL786	[490-BFDS] [490-BFED]	6
Raid Connectivity	NO RAID	G0UXYJZ	[780-BBFE]	1009
Hard Drive	M.2 512GB PCIe NVMe Class 40 Solid State Drive	GS7DXFA	[400-BDWU]	8
Additional Hard Drive (2nd HD)	Additional 1TB M.2 NVMe PCIe SSD Class 40	G9F2PMX	[401-ABWQ]	637
3rd Hard Drive	No Additional Hard Drive	GBAK075	[401-AAGM]	54
4th Hard Drive	No Additional Hard Drive	GBAK075	[401-AAGM]	51
Wireless	Qualcomm QCA61x4A 802.11ac Dual Band, 2x2, Wireless Adapter + Bluetooth 4.2	G7UGM4J	[555-BDDK]	19
Optical Software	PowerDVD Software not included	GI5LS2C	[632-BBBJ]	597
Systems Management	No Out-of-Band Systems Management	GJ4F8SQ	[631-ACDQ]	49
Keyboard	Internal US English Backlit Keyboard	GR8PDKW	[580-AGUZ] [580-AIDG]	4
Mouse	No Mouse Selected	GKJD14Q	[570-AAAF]	12
ENERGY STAR	Not ENERGY STAR Qualified	G1ZWASL	[387-BBDO]	122
Wireless Driver	Qualcomm QCA61x4A 802.11ac Dual Band, 2x2, Wireless Adapter + Bluetooth 4.2 Driver	GDR1UV4	[555-BFBW]	7
Power Cord	E5 C13 Power Cord 1M for North America	G9ZLQ21	[450-AHDL]	20
Documentation	Safety and Regulatory Documents English, French, Dutch	GDJVQ4P	[340-AGIK]	21
Placemat	Quick Setup Guide for Mobile Precision 7740	GM34FLY	[340-CMIL]	60
Order Information	US No Canada Ship Charge	G3IA0L8	[332-1286]	111
EAN/UPC Label	No UPC Label	NOLBL	[389-BCGW]	292
Packaging	Mix Model Packaging DAO	G4CMDGA	[328-BCUP] [328-BCUQ] [328-BDCO] [328-BDCS]	465
Label	FCC Label + Regulatory Label	GFXP4TQ	[389-BEYY] [389-CXKY]	676

Processor Label	Intel® Core™ i7 Processor Label	G9028JR	[340-CKVM]	749
Cables and Dongles	No Accessories	NONE	[461-AABV]	592
External Speakers	No External Speaker	NOESPK	[817-BBBC]	200095
Dell Application Software	Dell Applications Windows 10	GJRFE23	[525-BBCL] [631-ACEY] [640-BBLW] [658-BBMR] [658-BBRB] [658-BCUV] [658-BDVK]	1003
Configuration Type	Custom Configuration	NOFGA	[817-BBBB]	572
Base	Mobile Precision 7740 CTO BASE	GJGQL5E	[210-ASFR]	1
PalmRest	7740 Smart Card only	GSPN3G1	[346-BFOY]	55
LCD	17.3" UltraSharp™ FHD 1920x1080 AG, Non-Touch, w/Prem Panel Guar 100% sRGB CF, IPS, Mic/No Camera	G9T3WGI	[319-BBGO] [320-BDEE] [391-BENV]	760
Primary Battery	6 Cell 97 Whr Long Life Cycle Lithium Ion Polymer Battery(3 Years Warranty)	GJQ3FRY	[451-BCKZ]	112
Chassis Options	Intel® Core™ Processor i7-9750H, 6 Core, 12M Cache, 2.60GHz up to 4.5GHz Turbo, 45W	G2RFZ9V	[329-BEMX]	149
Hard Drive Cables and Brackets	No Bracket	GFUR2E3	[575-BBZD]	705
TAA	No TAA	GFLE90Q	[340-ACQQ]	97
Carrying Cases	No Carrying Case	NONE	[460-BBEX]	118
Windows AutoPilot	No Windows AutoPilot	GYEO2AP	[340-CKSZ]	291
Optimizer	Dell Precision Optimizer with AI	GK1IUPC	[640-BBRC]	372
Resource Media	Resource Media not Included	GJM5WU	[430-XYGV]	50
Docking Stations	No Docking Station	GJTIBU6	[452-BBSE]	271
Mobile Broadband	No Mobile Broadband Card	GR957IY	[556-BBCD]	114
External Keyboard	Not selected in this configuration	GY2RECF	[817-BBBC]	1691
Back Cover	Bottom Cover	GJX9TLY	[354-BBBP]	376
Power Supply	240W AC Adapter	G1F40P3	[450-AHEP]	1015
Operating System Recovery Options	OS-Windows Media Not Included	GLA9OQ1	[620-AALW]	200013
Security Software	No Security Software	GE6CPVS	[650-AAJS]	1014
Hardware Support Services	3 Years ProSupport with Next Business Day Onsite Service	GG0S2BL	[823-3810] [823-3822] [823-3832] [989-3449]	29
Transportation from ODM to region	Standard Shipment (EL)	G3ULI9Z	[800-BBGH]	200080

Taxable Amount	\$2,932.24
Non Taxable Amount	\$75.22

eQuote Subtotal	\$3,007.46
Shipping*	\$0.00
Shipping Discount*	\$0.00
Tax*	\$230.93
Environmental Disposal Fee*	\$5.00

**eQuote Total\*                    \$3,243.39**

\*The eQuote total, including applicable taxes and additional fees, may be viewable online.

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BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK

IN THE MATTER OF APPROPRIATING }  
\$8,500 TO 206-20-441.44001\_000 }  
"TRAFFIC SAFETY – SUPPLIES GENERAL" }  
FROM FUND 206 "TRAFFIC SAFETY" }  
UNASSIGNED RESERVE TO BE USED FOR }  
THE PURCHASE OF A FARO FOCUS 3D }  
LASER SCANNER }  
\_\_\_\_\_ }

RESOLUTION NO. 2021-

**WHEREAS**, the Turlock Police Department has a need to replace the "Total Station," a device used to digitally document traffic collisions and criminal investigation scenes; and

**WHEREAS**, staff identified the 3D Laser Scanner from Faro Technologies as the most up-to-date technology that would save staff hours on scene to investigate, analyze, design, and recreate scenes; and

**WHEREAS**, funding for the purchase is available in the 2018 and 2019 JAG Grants budgeted in FY 2021-22 and non-general fund Traffic Safety account unassigned reserve.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock does hereby appropriate \$8,500 to 206-20-441.44001\_000 "Traffic Safety – Supplies General" from Fund 206 "Traffic Safety" unassigned reserve to be used for the purchase of a FARO Focus 3D Laser Scanner.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 24<sup>th</sup> day of August 2021, by the following vote:

AYES:  
NOES:  
NOT PARTICIPATING:  
ABSENT:

ATTEST:

\_\_\_\_\_  
Kellie E. Weaver, Interim City Clerk,  
City of Turlock, County of Stanislaus,  
State of California

BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK

IN THE MATTER OF APPROPRIATING }  
UNSPENT FUNDS IN THE AMOUNT OF }  
\$28,310 TO ACCOUNT NUMBER }  
266-20-255-341.51107\_007 "JAG }  
EXPENSES 2018-DJ-BX-0114" AND \$28,365 }  
TO ACCOUNT NUMBER }  
266-20-255-341.51107\_008 "JAG }  
EXPENSES 2019-DJ-BX-0533" FROM }  
FUND 266 "JAG" UNASSIGNED RESERVE }  
TO BE USED FOR THE PURCHASE OF A }  
FARO FOCUS 3D LASER SCANNER }  
\_\_\_\_\_ }

RESOLUTION NO. 2021-

**WHEREAS**, the Turlock Police Department has unspent JAG Grant funds that may be utilized for approved purchases; and

**WHEREAS**, \$27,460.70 from the 2018 JAG Grant (2018-DJ-BX-0114) and \$27,514.06 from the 2019 JAG Grant (2019-DJ-BX-0533) will be utilized for the purchase of the FARO Focus 3D Scanner; and

**WHEREAS**, beginning in 2018, the Bureau of Justice Administration requires that direct JAG Grant recipients not certified by their state (or, as applicable, the FBI) as National Incident-Based Reporting System (NIBRS) compliant to dedicate three percent (3%) of their JAG Grant toward achieving full compliance with the FBI's NIBRS data submission requirements under the UCR Program; and

**WHEREAS**, three percent (3%) of the 2018 JAG Grant equals \$849.30 and three percent (3%) of the 2019 JAG Grant equals \$850.94, making a total of \$1700.24 in JAG Grant funds unavailable for this purchase.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock does hereby appropriate unspent funds in the amount of \$28,310 to account number 266-20-255-341.51107\_007 "JAG Expenses 2018-DJ-BX-0114" and \$28,365 to account number 266-20-255-341.51107\_008 "JAG Expenses 2019-DJ-BX-0533" from Fund 266 "JAG" unassigned reserve to be used for the purchase of a FARO 3D Laser Scanner.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 24<sup>th</sup> day of August 2021, by the following vote:

AYES:  
NOES:  
NOT PARTICIPATING:  
ABSENT:

ATTEST:

---

Kellie E. Weaver, Interim City Clerk,  
City of Turlock, County of Stanislaus,  
State of California

# City Council Staff Report

## August 24, 2021



---

From: Miguel Pacheco, Police Captain  
Prepared by: Miguel Pacheco, Police Captain  
Agendized by: Sarah Tamey Eddy, Interim City Manager

### 1. ACTION RECOMMENDED:

Resolution: Appropriating \$10,000 from Fund 201 "Non-Federal Asset Forfeiture" unassigned reserves to account number 201-20-241.47095\_000 "Training General" for the cost of three Basic Special Weapons and Tactics (SWAT) courses for new SWAT officers

### 2. SYNOPSIS:

Appropriating \$10,000 from Fund 201 "Non-Federal Asset Forfeiture" unassigned reserves for three Basic SWAT courses.

### 3. DISCUSSION OF ISSUE:

The Turlock Police Department Special Weapons and Tactics (SWAT) team is responsible for responding to high-risk situations that are beyond the capability of the average patrol officer. They receive advanced training in tactics, weapons, equipment, and overcoming resistance in an effort to resolve critical incidents with the minimal amount of force necessary to keep the community safe.

Over the past two years, there has been turnover on the SWAT team due to retirements and promotions. The Basic SWAT course is required for all SWAT members. Due to COVID-19, all of the Basic SWAT schools in 2020 were canceled, causing a high demand on the few that are occurring in 2021 and 2022.

Asset forfeiture funds can be used for any law enforcement purpose, including training. The SWAT team serves high-risk narcotics warrants, in which much of the asset forfeiture funds are seized from.

### 4. BASIS FOR RECOMMENDATION:

A. The Turlock Police Department SWAT team is in need of three Basic SWAT courses for new members. Funds from Non-Federal Asset Forfeiture can be used for any law enforcement purpose. These funds will not impact the General Fund.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

**Budget Amendment:** \$10,000

Appropriating \$10,000 from Fund 201 "Non-Federal Asset Forfeiture" unallocated reserves for three Basic SWAT courses.

**6. CITY MANAGER'S COMMENTS:**

Recommend Approval.

**7. ENVIRONMENTAL DETERMINATION:**

N/A

**8. ALTERNATIVES:**

A. Council could choose not to approve the appropriation. This alternative is not recommended because the funds are not from General Fund and must be expended on specific items. This training is required to perform duties as a SWAT team member. The SWAT team directly impacts the safety of the entire community and Turlock Police Department.

**BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK**

<b>IN THE MATTER OF APPROPRIATING</b>	}	<b>RESOLUTION NO. 2021-</b>
<b>\$10,000 FROM FUND 201 “NON-FEDERAL</b>	}	
<b>ASSET FORFEITURE” UNASSIGNED</b>	}	
<b>RESERVES TO ACCOUNT NUMBER</b>	}	
<b>201-20-240.47095_000 “TRAINING GENERAL”</b>	}	
<b>FOR THE COST OF THREE BASIC SPECIAL</b>	}	
<b>WEAPONS AND TACTICS (SWAT) COURSES</b>	}	
<b>FOR NEW SWAT OFFICERS</b>	}	
<hr style="border: 1px solid black;"/>	}	

**WHEREAS**, the Turlock Police Department has members of the Special Weapons and Tactics (SWAT) team that have not received training; and

**WHEREAS**, all SWAT schools were canceled last year due to COVID-19; and

**WHEREAS**, the Basic SWAT course is mandatory for SWAT officers; and

**WHEREAS**, the Turlock Police Department SWAT team serves a crucial role in protection of the community; and

**WHEREAS**, financing for training will come from non-federal asset forfeiture funds.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock does hereby appropriate \$10,000 from Fund 201 “Non-Federal Asset Forfeiture” unassigned reserves to account number 201-20-240.47095\_000 “Training General” for the cost of three Basic Special Weapons and Tactics (SWAT) courses for new SWAT Officers.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 24<sup>th</sup> day of August, 2021, by the following vote:

AYES:  
NOES:  
NOT PARTICIPATING:  
ABSENT:

ATTEST:

\_\_\_\_\_  
Kellie E. Weaver, Interim City Clerk,  
City of Turlock, County of Stanislaus,  
State of California

# City Council Staff Report

## August 24, 2021



From: Sarah Tamey Eddy, Interim City Manager

Prepared by: Kellie E. Weaver, Interim City Clerk

Agendized by: Sarah Tamey Eddy, Interim City Manager

### 1. ACTION RECOMMENDED:

Resolution: Reaffirming the Director of Emergency Services Proclamation of Existence of a Local Emergency in response to COVID-19

### 2. SYNOPSIS:

Reaffirming the Director of Emergency Services Proclamation of Existence of a Local Emergency.

### 3. DISCUSSION OF ISSUE:

A novel coronavirus ("COVID-19") was first detected in Wuhan City, Hubei Province, China in December 2019. Symptoms of COVID-19, an infectious disease caused by the novel coronavirus, include fever, cough, and shortness of breath; outcomes have ranged from mild to severe illness, and in some cases, death. On March 11, 2020, the World Health Organization ("WHO") officially classified COVID-19 as a pandemic.

On January 31, 2020, the United States Health and Human Services Secretary Alex Azar declared a public emergency for COVID-19 beginning on January 27, 2020. On March 4, 2020, the Governor of the State of California, declared a state of emergency in the State of California (the "State") due to the number of confirmed cases of COVID-19 in the State.

On March 13, 2020, the President of the United States, declared a national emergency in response to the rapid spread of COVID-19 across the Country.

The transmission of COVID-19 has occurred at an accelerated pace since its introduction into the United States. With the rate of transmission only increasing, it is imperative that local jurisdictions do everything in their power to prepare for, respond to, mitigate, and recover from COVID-19.

Section 4-2-105 of the Turlock Municipal Code empowers the Director of Emergency Services (the “Director”) to proclaim the existence or threatened existence of a local emergency in the City of Turlock (the “City”) if the City Council is not in session, subject to ratification by the City Council within seven (7) days.

On March 17, 2020, the Director issued a Proclamation of Existence of a Local Emergency, which was ratified by the City of Turlock City Council (“City Council”) on March 24, 2020, and reaffirmed by the City Council on April 28, 2020, May 26, 2020, June 23, 2020, July 28, 2020, August 25, 2020, September 22, 2020, October 27, 2020, November 10, 2020, December 8, 2020, January 12, 2021, February 9, 2021, March 9, 2021, April 13, 2021, May 11, 2021, and June 22, 2021.

Positive cases continue to increase and mitigation measures are still needed. Neither the Governor of the State of California nor the Stanislaus County Public Health Official has rescinded their emergency declaration. Therefore, due to the ongoing state of COVID-19, staff recommends Council reaffirm the emergency declaration.

**4. BASIS FOR RECOMMENDATION:**

A. Pursuant to the City of Turlock Emergency Operations Plan (“EOP”), the governing body shall review the need for continuing the local emergency at regularly scheduled board (City Council) meetings at least once every 60 days until the governing body terminates the local emergency. Until a recent revision to the EOP, the review period was at least once every 30 days. The 60-day time period still allows review more often if needed. Because the City Council has reviewed the COVID-19 local emergency at least every 30 days since its inception and Health & Safety Code Section 101080 requires review every 30 days for similar emergencies, it is recommended the City Council reaffirm the local emergency for COVID-19 at least every 30 days.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

Adoption of the Resolution reaffirming the Proclamation of Existence of a Local Emergency in response to COVID-19 will allow the City to be eligible for State and federal funds. Both the State and federal government set aside money specifically for local emergencies. Under section 8685 of the Government Code, a local emergency must be declared in order to obtain monetary relief from both State and federal agencies.

**6. CITY MANAGER’S COMMENTS:**

Recommend Approval.

**7. ENVIRONMENTAL DETERMINATION:**

N/A

**8. ALTERNATIVES:**

A. The City Council may choose not to adopt the resolution; however, this alternative is not recommended. The City Council is required to review the need for continuing the local emergency at least every 30 days and due to the ongoing state of COVID-19, the local emergency still exists.

**BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK**

**IN THE MATTER OF REAFFIRMING THE  
DIRECTOR OF EMERGENCY SERVICES  
PROCLAMATION OF EXISTENCE OF A  
LOCAL EMERGENCY IN RESPONSE  
TO COVID-19**

---

**RESOLUTION NO. 2021-**

**WHEREAS**, a novel coronavirus ("COVID-19") was first detected in Wuhan City, Hubei Province, China in December 2019. Symptoms of COVID-19, an infectious disease caused by the novel coronavirus, include fever, cough, and shortness of breath; outcomes have ranged from mild to severe illness, and in some cases, death. On March 11, 2020, the World Health Organization ("WHO") officially classified COVID-19 as a pandemic; and

**WHEREAS**, conditions or threatened conditions caused by the novel coronavirus ("COVID-19") including, but not limited to, potential isolation and quarantines of residents, employees, businesses, and public safety workers, give rise to conditions of extreme peril to the safety of persons and property within the City; and

**WHEREAS**, the transmission of COVID-19 has occurred at an accelerated pace since its introduction into the United States. With the rate of transmission only increasing, it is imperative that local jurisdictions do everything in their power to prepare for, respond to, mitigate, and recover from COVID-19; and

**WHEREAS**, Section 4-2-105 of the Turlock Municipal Code empowers the Director of Emergency Services (the "Director") to proclaim a local emergency if the City Council is not in session, subject to ratification by the City Council within seven (7) days; and

**WHEREAS**, on March 17, 2020, the Director proclaimed the existence of a local emergency in the City based on conditions or threatened conditions caused by COVID-19 (EXHIBIT A), which was ratified by the City of Turlock City Council ("City Council") on March 24, 2020 and reaffirmed by the City Council on April 28, 2020, May 26, 2020, June 23, 2020, July 28, 2020, August 25, 2020, September 22, 2020, October 27, 2020, November 10, 2020, December 8, 2020, January 12, 2021, February 9, 2021, March 9, 2021, April 13, 2021, May 11, 2021, and June 22, 2021; and

**WHEREAS**, pursuant to the City of Turlock Emergency Operations Plan, the governing body shall review the need for continuing the local emergency at regularly scheduled board meetings (City Council) at least once every 60 days, and allows for review at more frequent periods such as every 30 days, until the governing body terminates the local emergency; and

**WHEREAS**, COVID-19 continues to present conditions of extreme peril to the safety of persons and property within the City; therefore, necessitating the continuance of the local emergency.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock does hereby reaffirm the Director of Emergency Services Proclamation of Existence of a Local Emergency in response to COVID-19.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 24<sup>th</sup> day of August, 2021, by the following vote:

AYES:  
NOES:  
NOT PARTICIPATING:  
ABSENT:

ATTEST:

---

Kellie E. Weaver, Interim City Clerk,  
City of Turlock, County of Stanislaus,  
State of California

# EXHIBIT A

## CITY OF TURLOCK

### Proclamation of the Existence of a Local Emergency

*By the Director of Emergency Services (Interim City Manager) of the City of Turlock*

**WHEREAS**, Section 4-2-105 of the Turlock Municipal Code empowers the City Manager as the Director of Emergency Services to proclaim the existence or threatened existence of a local emergency in the City of Turlock (the "City") if the City Council is not in session, subject to ratification by the City Council within seven (7) days; and

**WHEREAS**, the Centers for Disease Control and Prevention (the "C.D.C.") considers the novel coronavirus ("COVID-19") to be a very serious public health threat with outcomes ranging from mild sickness to severe illness and death; and

**WHEREAS**, COVID-19 is easily transmissible from person to person and has spread globally to approximately one hundred eighteen (118) countries, infected more than one hundred twenty-five thousand (125,000) people, and killed more than four thousand (4,000) people as of March 12, 2020, according to the World Health Organization (the "WHO"); and

**WHEREAS**, on January 31, 2020, the United States Secretary of Health and Human Services Secretary declared a public emergency for COVID-19 beginning on January 27, 2020; and

**WHEREAS**, on March 4, 2020, the Governor of the State of California (the "Governor"), declared a state of emergency in the State of California (the "State") due to the number of confirmed cases of COVID-19 in the State; and

**WHEREAS**, on March 11, 2020, the WHO characterized COVID-19 as a pandemic; and

**WHEREAS**, on March 11, 2020, the Governor announced that State public health officials have determined that gatherings of more than two hundred fifty (250) people should be postponed or canceled across the State until at least the end of March; and

**WHEREAS**, as of March 12, 2020, there are two (2) cases of COVID-19 in the County of Stanislaus (the "County"), including an assumed case of community transmission; and

**WHEREAS**, on March 12, 2020, the County Health Officer issued a Countywide moratorium on mass gatherings of one thousand (1,000) or more persons until March 31, 2020 to mitigate the spread of COVID-19; and

**WHEREAS**, on March 13, 2020, the President of the United States declared a national emergency due to COVID-19; and

**WHEREAS**, the health, safety, and welfare of City residents, businesses, visitors, and staff are of utmost importance to the City, and additional future measures may be needed to protect the community; and

**WHEREAS**, declaring a local emergency allows additional resources to flow into the City in a timely fashion; and

**WHEREAS**, existing conditions related to COVID-19 constitute an emergency as defined in Turlock Municipal Code Section 4-2-102; and

**WHEREAS**, the Interim City Manager as the Director of Emergency Services of the City of Turlock hereby finds that:

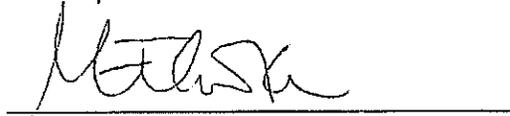
- The efforts required to prepare for, respond to, mitigate, and recover from the increasing spread of COVID-19 have imposed, and will continue to impose, extraordinary requirements and expenses on the City, requiring diversion from day-to-day operations; and
- In addition to the above facts, conditions or threatened conditions caused by COVID-19 including, but not limited to, potential isolation and quarantines of residents, employees, businesses, and public safety workers, give rise to conditions of extreme peril to the safety of persons and property within the City; and
- These conditions are, or are likely to be, beyond the control of the services, personnel, equipment, and facilities of the City; and
- The City may request any available funding from the California Disaster Assistance Act, the Small Business Administration, or any other funding available as a result of this proclamation of local emergency; and
- At the time of this proclamation, the City Council is not in session, and cannot be called into session.

**NOW, THEREFORE, IT IS HEREBY PROCLAIMED** that a local emergency now exists throughout the City due to COVID-19.

**IT IS FURTHER PROCLAIMED AND ORDERED** that during the existence of the local emergency, the powers functions and duties of the Director of Emergency Services (City Manager) and the emergency organization of the City shall be those prescribed by State law, the ordinances and resolutions of the City, and the City of Turlock Emergency Plan.

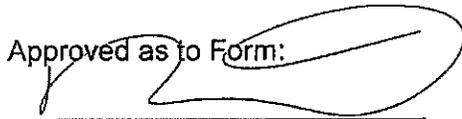
**IT IS FURTHER PROCLAIMED AND ORDERED** that the local emergency shall expire unless ratified by the City Council within 7 days of this proclamation.

Dated: March 17, 2020



Michael I. Cooke,  
Director of Emergency Services / Interim City Manager

Approved as to Form:



Douglas L. White,  
City Attorney

# **City Council Staff Report**

## **August 24, 2021**



---

From: Gary R. Hampton, Interim Chief of Police

Prepared by: Steven Williams, Police Captain  
Kellie E. Weaver, Interim City Clerk

Agendized by: Sarah Tamey Eddy, Interim City Manager

### **1. ACTION RECOMMENDED:**

Resolution: Reaffirming the Proclamation of a Local Emergency by Interim City Manager Sarah Tamey Eddy (Director of Emergency Services) in Response to a continuing Unsheltered Homeless and Encampment Crisis (UHC) within the City of Turlock and Confirming Rules and Regulations No. 1 Made and Issued by Interim City Manager Sarah Tamey Eddy (Director of Emergency Services)

### **2. SYNOPSIS:**

Reaffirming the Director of Emergency Services Proclamation of Existence of a Local Emergency.

### **3. DISCUSSION OF ISSUE:**

The City of Turlock is experiencing an increase in the numbers of unsheltered homeless and of significant homeless encampments which has been compounded in severity by the COVID-19 pandemic which has also impeded the City's ability to address these increases.

City staff from all City Departments continue to engage in an effort designed to reverse the trend of increasing unsheltered homelessness and significant homeless encampments within the City of Turlock.

In addition to offering emergency shelter to unsheltered individuals and families, a primary focus of this emergency operation is to connect homeless individuals and families with an array of social services and to attempt to reconnect homeless individuals with their families.

Turlock Municipal Code Section 4-2-105(c)(1) authorizes the City Manager, serving as the Director of Emergency Services, to issue a Proclamation of a Local Emergency if the City Council is not in session. The Proclamation by the City Manager must then be ratified by the City Council within seven (7) days thereafter, or the proclamation shall have no further force or effect. Interim City Manager Sarah Tamey Eddy, issued a Proclamation of a Local Emergency on Friday, July 9, 2021.

By declaring a local emergency, the City can obtain additional resources, establish an immediate plan, and respond quickly to urgent situations. This will minimize disruptions and allow the City to focus on day-to-day operations while addressing the Unsheltered Homeless and Encampments Crisis as effectively and efficiently as possible.

In addition, pursuant to the City of Turlock Emergency Operations Plan section 5.1.3, the governing body shall review the need for continuing the local emergency at regularly scheduled board (City Council) meetings at least once every 60 days until the governing body terminates the local emergency at the earliest possible date that conditions warrant.

Finally, Turlock Municipal Code Section 4-2-106(a) authorizes the City Manager, serving as the Director of Emergency Services, to make and issue rules and regulations on matters related to the protection of life and property. Interim City Manager Sarah Tamey Eddy executed Rules and Regulations No. 1 Made and Issued Under the Proclamation of a Local Emergency in Response to the Unsheltered Homeless and Encampments Crisis on July 9, 2021. Under the referenced code section, such rules and regulations must be considered for confirmation by the City Council.

**4. BASIS FOR RECOMMENDATION:**

Pursuant to the City of Turlock Emergency Operations Plan section 5.1.3, the governing body shall review the need for continuing the local emergency at regularly scheduled board (City Council) meetings at least once every 60 days until the governing body terminates the local emergency at the earliest possible date that conditions warrant. In addition, pursuant to Turlock Municipal Code Section 4-2-106(a), rules and regulations made and issued by the Director of Emergency Services must be considered for confirmation by the City Council.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

None by this action. Funding was appropriated for this Local Emergency during the July 13, 2021 City Council Meeting.

**6. CITY MANAGER'S COMMENTS:**

Recommend Approval.

**7. ENVIRONMENTAL DETERMINATION:**

N/A

**8. ALTERNATIVES:**

A. The City Council may choose not to adopt the resolution; however, this alternative is not recommended. The City Council is required to review the need for continuing the local emergency at least every 60 days. An unsheltered homeless and encampment crisis continues to exist; therefore, necessitating the continuance of the local emergency. In addition, under the cited municipal code provisions, the City Council must consider confirming any rules and regulations made and issued during a local emergency.

**BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK**

<b>IN THE MATTER OF REAFFIRMING THE</b>	}	<b>RESOLUTION NO. 2021-</b>
<b>PROCLAMATION OF A LOCAL EMERGENCY</b>	}	
<b>BY INTERIM CITY MANAGER SARAH TAMEY</b>	}	
<b>EDDY (DIRECTOR OF EMERGENCY SERVICES)</b>	}	
<b>IN RESPONSE TO A CONTINUING</b>	}	
<b>UNSHELTERED HOMELESS CRISIS (UHC)</b>	}	
<b>WITHIN THE CITY OF TURLOCK AND</b>	}	
<b>CONFIRMING RULES AND REGULATIONS NO. 1</b>	}	
<b>MADE AND ISSUED BY INTERIM CITY</b>	}	
<b>MANAGER SARAH TAMEY EDDY</b>	}	
<b>(DIRECTOR OF EMERGENCY SERVICES)</b>	}	
<hr style="border: 1px solid black;"/>		

**WHEREAS**, the City of Turlock in recent years has experienced an increase in the numbers of unsheltered homeless and the emergence of significant homeless encampments; and

**WHEREAS**, homelessness is one of the most important and pervasive challenges facing the State of California and California counties and cities; and

**WHEREAS**, on July 9, 2021, the City’s Director of Emergency Services (Interim City Manager) issued a Proclamation of the Existence of a Local Emergency declaring a local emergency related to the Unsheltered Homeless and Encampments Crisis (“UHEC Local Emergency”) in the City described in that proclamation which was ratified by the City Council on July 13, 2021; and

**WHEREAS**, during the UHEC Local Emergency, the City engaged in extensive efforts of education and the offering of social services and emergency shelter (“Outreach Efforts”) to the unsheltered homeless, especially those in significant homeless encampments; and

**WHEREAS**, those Outreach Efforts alleviated the portion of the local emergency related to large encampments but have not resolved the portion of the local emergency related to the continuing emergency of unsheltered homeless individuals and families; and

**WHEREAS**, there remains a real and present danger to the health, safety, and welfare of the unsheltered homeless; and

**WHEREAS**, these aforementioned factors as well as others detailed in the attached proclamation constitute a local Unsheltered Homeless Crisis (“UHC”) that requires continuing and immediate emergency action; and

**WHEREAS**, on December 18, 2018, the City Council of the City of Turlock declared a shelter crisis pursuant to Government Code Section 8698 et seq. which is still in effect; and

**WHEREAS**, City staff from all City Departments are prepared to continue to engage in an ongoing effort designed to reverse the trend of increasing unsheltered homelessness within the City of Turlock during the UHC while a comprehensive planning effort continues to develop longer-term strategies and preventive measures to assist unsheltered homeless individuals and families; and

**WHEREAS**, in addition to offering emergency shelter to unsheltered individuals and families, a primary focus of this local emergency will be to connect homeless individuals and families with an array of social services and to attempt to reconnect homeless individuals with their families; and

**WHEREAS**, Interim City Manager Sarah Tamey Eddy, in her role as the Director of Emergency Services, issued a Proclamation of Existence of a Local Emergency in response to the UHC on July 9, 2021 (Exhibit "A") and also issued Rules and Regulations No.1 related to the UHC local emergency (Exhibit "B").

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Turlock finds as follows:

1. Pursuant to Government Code section 8630 and section 4-2-105 of the Turlock Municipal Code, the Proclamation of Existence of a Local Emergency issued by the Director of Emergency Services on July 9, 2021 is hereby ratified.
2. Pursuant to section 4-2-106 and section 9-1-112 of the Turlock Municipal Code, Rules and Regulations No. 1 Made and Issued Under the Proclamation of a Local Emergency in Response to the UHC by the Director of Emergency Services (Interim City Manager) of the City is hereby confirmed and ratified and deviations therein from Title 9 of the Turlock Municipal Code are authorized.
3. During the existence of the local emergency, the powers, functions, and duties of the Director of Emergency Services (City Manager) and the emergency organization of the City shall be those prescribed by State law, the ordinances and resolutions of the City, and the City of Turlock Emergency Plan.
4. The local emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 24<sup>th</sup> day of August, 2021, by the following vote:

AYES:  
NOES:  
NOT PARTICIPATING:  
ABSENT:

ATTEST:

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Kellie E. Weaver, Interim City Clerk,  
City of Turlock, County of Stanislaus,  
State of California

## CITY OF TURLOCK

**Proclamation of the Existence of a Local Emergency**

*By the Director of Emergency Services (Interim City Manager) of the City of Turlock*

**WHEREAS**, section 4-2-105 of the Turlock Municipal Code pursuant to California Government Code Section 8630 empowers the City Manager as the Director of Emergency Services to proclaim the existence or threatened existence of a local emergency in the City of Turlock (the "City") if the City Council is not in session, subject to ratification by the City Council within seven (7) days; and

**WHEREAS**, homelessness is one of the most important and pervasive challenges facing the State of California and California counties and cities; and

**WHEREAS**, there is no single approach that can apply to each local jurisdiction in California, whether a county or city; and

**WHEREAS**, on March 14, 2021, the City's Director of Emergency Services (Acting City Manager) issued a Proclamation of the Existence of a Local Emergency declaring a local emergency related to the Unsheltered Homeless and Encampments Crisis in the City described in that proclamation; and

**WHEREAS**, on March 16, 2021, the City Council of the City of Turlock ratified the March 14<sup>th</sup> Proclamation of the Existence of a Local Emergency by the City's Director of Emergency Services (Acting City Manager); and

**WHEREAS**, at the time of the proclamation and ratification of the local emergency related to the Unsheltered Homeless and Encampments Crisis, City officials believed that, and input from residents, citizens, and taxpayers in the City indicated that, the number of significant homeless encampments in the City (which, among other qualifying factors, are defined in size as gatherings of ten (10) or more persons) had increased since the start of 2020; and

**WHEREAS**, since the March 14<sup>th</sup> Proclamation of the Existence of a Local Emergency and the March 16<sup>th</sup> ratification of such local emergency by the City Council, the City has engaged in, and coordinated with partners such as the County of Stanislaus and current homeless shelter providers, extensive efforts of education and the offering of social services and emergency shelter ("Outreach Efforts") to the unsheltered homeless, especially those in significant homeless encampments; and

**WHEREAS**, these Outreach Efforts have alleviated the portion of the local emergency related to significant homeless encampments but have not resolved the portion of the local emergency related to the continuing emergency of unsheltered homeless individuals and families; and

**WHEREAS**, the City has begun but not completed a comprehensive planning effort to provide longer-term strategies and preventive measures to assist unsheltered homeless individuals and families; and

**WHEREAS**, individuals and families living in substandard, unhealthy, unsafe, illegal, and temporary conditions threaten the health and safety of those individuals and families living therein; and

**WHEREAS**, individuals living in substandard, unhealthy, unsafe, illegal, and temporary conditions have overwhelmed our limited City resources and have a devastating impact upon these unsheltered communities as well as our community at large; and

**WHEREAS**, the previous presence of significant homeless encampments created a real and present danger to the health, safety, and welfare not only to the individuals and families in these encampments, but also to the health, safety, and welfare of the community at large, especially those persons who lived, worked, or engaged in other lawful activities adjacent to or near a significant homeless encampment; and

**WHEREAS**, the City has a proper governmental interest in preventing the re-emergence of significant homeless encampments while it continues Outreach Efforts to assist unsheltered homeless individuals and families and develops a comprehensive plan to provide longer-term strategies and preventive measures to assist unsheltered homeless individuals and families; and

**WHEREAS**, the health, safety, and welfare of City residents, citizens, taxpayers, students, retirees, business owners, employees, workers, independent contractors, visitors, and staff are of utmost importance to the City, and additional future measures may be needed to protect the community; and

**WHEREAS**, the existing conditions described above constitute a local Unsheltered Homeless Crisis and constitute an emergency as defined in Turlock Municipal Code section 4-2-102 that requires immediate emergency action; and

**WHEREAS**, the City cannot address the local Unsheltered Homeless Crisis above without additional resources from other governmental jurisdictions and non-governmental entities, especially to provide the resources necessary to shelter the unsheltered individuals and families who are homeless, and offer and provide an array of social services that can assist in addressing the underlying challenges involved in being homeless and in reconnecting the homeless with their families; and

**WHEREAS**, declaring a local emergency allows additional resources to flow into the City in a timely fashion and allows the City to coordinate the provision of such resources; and

**WHEREAS**, the Interim City Manager as the Director of Emergency Services of the City of Turlock hereby finds that:

- The efforts required to prepare for, respond to, mitigate, and recover from the upward trend of unsheltered homeless individuals and families have imposed, and continue to impose, extraordinary demands on the City, requiring diversion from day-to-day operations; and
- In addition to the above facts, conditions or threatened conditions caused by unsheltered homeless individuals and families, and the potential re-emergence of significant homeless encampments, include, but are not limited to, environmental waste, hazardous materials, illegal activity, unsanitary environments, rodentia, vermin, and other pests, and the spread of diseases including COVID-19 and its variants, give rise to conditions of extreme peril to the safety of persons and property within the City, including most urgently the unsheltered homeless individuals and families; and

- The re-emergence of significant homeless encampments on private and public property would cause an immediate threat to the health and safety of unsheltered individuals and families in the encampments and also to others throughout the City, and the prevention of such re-emergence will require concentrated focus and action and may require the promulgation of orders and regulations to protect life and property; and
- These conditions are, or are likely to be, beyond the control of the services, personnel, equipment, and facilities of the City; and
- At the time of this proclamation, the City Council is not in session, and cannot be called into session.

**NOW, THEREFORE, IT IS HEREBY PROCLAIMED** that a local emergency now exists in the City of Turlock.

**IT IS FURTHER PROCLAIMED AND ORDERED** that during the existence of the local emergency, the powers, functions, and duties of the Director of Emergency Services (City Manager) and the emergency organization of the City shall be those prescribed by State law, the ordinances and resolutions of the City, and the City of Turlock Emergency Plan.

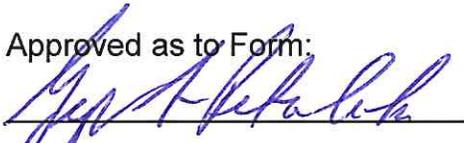
**IT IS FURTHER PROCLAIMED AND ORDERED** that the local emergency shall expire unless ratified by the City Council within seven (7) days of this proclamation.

Dated: July 9, 2021



Sarah Tamey Eddy,  
Director of Emergency Services / Interim City Manager

Approved as to Form:



George A. Petrulakis,  
Interim City Attorney

## CITY OF TURLOCK

**Rules and Regulations No. 1 Made and Issued Under the Proclamation of a Local Emergency in Response to the Unsheltered Homeless Crisis**

*By the Director of Emergency Services (Interim City Manager) of the City of Turlock*

**WHEREAS**, section 4-2-105 of the Turlock Municipal Code pursuant to California Government Code Section 8630 empowers the City Manager as the Director of Emergency Services to proclaim the existence or threatened existence of a local emergency (“Local Emergency”) in the City of Turlock (the “City”) if the City Council is not in session, subject to ratification by the City Council within seven (7) days; and

**WHEREAS**, Interim City Manager Sarah Tamey Eddy, in her role as the Director of Emergency Services (“Director of Emergency Services”), proclaimed a Local Emergency in response to the Unsheltered Homeless Crisis on July 9, 2021 (“UHC Local Emergency”); and

**WHEREAS**, section 4-2-106 of the Turlock Municipal Code authorizes the Director of Emergency Services to make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by the UHC Local Emergency so long as such rules and regulations are confirmed by the City Council; and

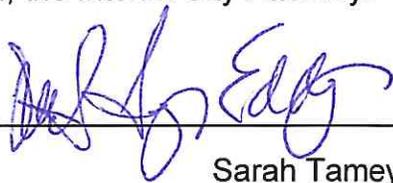
**WHEREAS**, the Director of Emergency Services has determined that certain rules and regulations must be made and issued on matters necessary to protect life and property as affected by the UHC Local Emergency.

**NOW, THEREFORE, MADE AND ISSUED BY THE DIRECTOR OF EMERGENCY SERVICES** are the following rules and regulations in response to the UHC Local Emergency:

- (1) These rules and regulations shall be referred to as the “RULES AND REGULATIONS NO. 1 MADE AND ISSUED UNDER THE PROCLAMATION OF A LOCAL EMERGENCY IN RESPONSE TO THE UNSHELTERED HOMELESS CRISIS” which may be abbreviated as “2021 UHC RULES AND REGULATIONS NO. 1.”
- (2) As to use for additional sheltering under the UHC Local Emergency at the Turlock Gospel Mission facilities at 437 South Broadway Street, Stanislaus County APN 043-049-030 and the adjacent vacant lot commonly known as Stanislaus County APN 043-049-002 (“Turlock Gospel Mission”):
  - (a) Through the City’s Minor Administrative Agreement process, the Turlock Gospel Mission has been approved for eighty (80) beds and associated facilities. A Temporary Conditional Occupancy letter issued by the City with any necessary conditions shall be required prior to Turlock Gospel Mission providing bed spaces in the areas commonly known as the Dining Room and Seminar Room.
  - (b) If the Turlock Gospel Mission desires to utilize the Dining Room and Seminar Room for a time longer than the existence of the Local Emergency, it shall be required to obtain a Final Occupancy Permit in accordance with the City’s ordinary final inspection process.

- (c) An allowance for pets in a number greater than the established limits identified in Turlock Municipal Code Section 6-1-105 and without a kennel license shall be allowed on a temporary basis.
  - (d) Use of the area commonly known as the Patio Area for temporary shelter spaces shall only be allowed after further consultation by Turlock Gospel Mission with the City and issuance by City of an approval in addition to these 2021 UHC RULES AND REGULATIONS NO. 1.
  - (e) Use of the adjacent vacant lot commonly known as APN 043-049-002 for temporary shelter spaces shall only be allowed after further consultation by Turlock Gospel Mission with the City and issuance by City of an approval in addition to these 2021 UHC RULES AND REGULATIONS NO. 1.
- (3) As to use for additional sheltering under the UHC Local Emergency at the We Care facilities at 219 South Broadway Street and 213 South Broadway Street (“We Care”):
- (a) If We Care desires to use its facilities for temporary emergency shelter for a number of beds exceeding its current approval through the City’s Minor Administrative Agreement process, a Temporary Conditional Occupancy letter issued by the City with any necessary conditions shall be required prior to such use.
  - (b) An allowance for pets in a number greater than the established limits identified in Turlock Municipal Code Section 6-1-105 and without a kennel license shall be allowed on a temporary basis.
- (4) City staff is authorized to cooperate with emergency shelter providers and state and other local governments, special districts and non-governmental entities to provide additional temporary emergency sheltering facilities.
- (5) As to contracts entered into under the Local Emergency, in addition to the other contracting powers allowed under the Local Emergency, the Interim City Manager/Director of Emergency Services may enter into agreements related to the Local Emergency without strict compliance with any CITY insurance and indemnity requirements after review by, and consultation with, the Interim City Attorney.

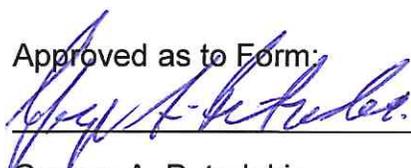
Dated: July 9, 2021



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Sarah Tamey Eddy,  
Director of Emergency Services / Interim City Manager

Approved as to Form:



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George A. Petrulakis,  
Interim City Attorney

# City Council Staff Report

## August 24, 2021



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From: Sarah Eddy, Interim City Manager

Prepared by: Jessie Dhami, Human Resources Analyst, Senior

Agendized by: Sarah Eddy, Interim City Manager

### 1. ACTION RECOMMENDED:

Resolution: Approving a Resolution to Employ a CalPERS Annuitant (Interim Municipal Services Director) pursuant to CalPERS Requirements

### 2. SYNOPSIS:

The Municipal Services Director position is vacant and the City of Turlock ("City") has initiated a recruitment for the vacancy. The City desires to hire CalPERS annuitant Daniel Madden as the Interim Municipal Services Director while the recruitment is ongoing, and in accordance with CalPERS rules and procedures.

### 3. DISCUSSION OF ISSUE:

Daniel Madden retired from City employment and is a CalPERS annuitant. CalPERS statutes, regulations, and guidance set forth a variety of rules and procedures applicable to the employment of a CalPERS retired annuitant into an interim vacancy including the following:

- The compensation paid to a CalPERS annuitant must be within the existing salary schedule for the position at issue;
- The annuitant may only be appointed once to the interim position and shall not exceed 960 hours of service per fiscal year;
- The annuitant may not receive any other benefit, incentive, compensation in lieu of benefits, or other form of compensation in addition to the hourly pay rate;
- The duration of employment must terminate upon the hiring of a candidate to the Municipal Services Director position.

**4. BASIS FOR RECOMMENDATION:**

CalPERS recommends the adoption of a resolution related to the appointment of a CalPERS annuitant to a vacant position.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

**Fiscal Impact:** In accordance with CalPERS rules, and based on placement of Mr. Madden on Step 5 of the existing Municipal Services Director salary schedule, Mr. Madden will receive an hourly rate of pay calculated as follows:  
 $\$13,547.00/173.333 = \$78.16$  per hour. CalPERS rules restrict the maximum amount of hours to 960 per fiscal year.

**6. INTERIM CITY MANAGER'S COMMENTS:**

Recommend approval.

**7. ENVIRONMENTAL DETERMINATION:**

N/A

**8. ALTERNATIVES:**

A. Council may choose to not proceed further with the employment of Daniel Madden as Interim Municipal Services Director.

**BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK**

<b>IN THE MATTER OF APPROVING A</b>	}	<b>RESOLUTION NO. 2021-</b>
<b>RESOLUTION TO EMPLOY A CALPERS</b>	}	
<b>ANNUITANT (INTERIM MUNICIPAL SERVICES</b>	}	
<b>DIRECTOR) PURSUANT TO CALPERS</b>	}	
<b>REQUIREMENTS</b>	}	
<hr style="border: 1px solid black;"/>		

**WHEREAS**, Daniel Madden (“Mr. Madden”) has previously received a service retirement under the CalPERS retirement system; and

**WHEREAS**, Mr. Madden reached normal retirement age prior to receiving his CalPERS service retirement, and had a separation from City-service of more than 180 days following the date of retirement; and

**WHEREAS**, the position of Interim Municipal Services Director is available because the Municipal Services Director position is currently vacant; and

**WHEREAS**, the City has initiated a recruitment for the vacant Municipal Services Director position; and

**WHEREAS**, performance of the Municipal Services Director position requires specialized skills which Mr. Madden possesses as demonstrated by his prior service as Municipal Services Director with the City of Turlock before his retirement; and

**WHEREAS**, the City intends to employ Mr. Madden as a retired annuitant in accordance with CalPERS rules and procedures.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock hereby finds, determines, and resolves as follows:

1. Mr. Madden is appointed to serve as Interim Municipal Services Director based on the specialized skills he possesses and which are needed in performing the duties of the position, effective on August 25, 2021.
2. In accordance with CalPERS rules, Mr. Madden shall be placed on Step 5 of the existing Municipal Services Director salary schedule, with an hourly rate of pay calculated as follows:  $\$13,547.00/173.333 = \$78.16$  per hour.
3. Mr. Madden may only be appointed once to the Interim Municipal Services Director position, and shall not exceed 960 hours of service per fiscal year.
4. Mr. Madden shall not receive any other benefit, incentive, compensation in lieu of benefits, or other form of compensation in addition to the hourly pay rate.
5. Mr. Madden’s service as Interim Municipal Services Director shall be terminated upon the hiring of a candidate to the Municipal Services Director position.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 24<sup>th</sup> day of August, 2021, by the following vote:

AYES:  
NOES:  
NOT PARTICIPATING:  
ABSENT:

ATTEST:

\_\_\_\_\_  
Kellie E. Weaver, Interim City Clerk,  
City of Turlock, County of Stanislaus,  
State of California



# **City Council Staff Report**

## **August 24, 2021**

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From: Nathan Bray, P.E.  
Interim Development Services Director/City Engineer

Prepared by: Katie Quintero, Deputy Director of Development Services/Planning

Agendized by: Sarah Tamey Eddy, Interim City Manager

### **1. ACTION RECOMMENDED:**

Confirmation: City Clerk confirms: a) Proof of Publication of Notice of Public Hearing; b) Signed Waiver and Consent; c) Completed and Signed Ballot and d) Signed Certificate of Clerk Regarding Receipt of Property Owner Waiver and Consent Form and Ballot Declaring Election Results (Project Planner to prompt and facilitate these steps)

Public Hearing: Mayor and City Council conduct public hearing confirming that no protests have been received – close hearing and adopt the two resolutions below

Resolution: Calling a Special, Mailed-Ballot Election respecting Proposed Annexation Number 30 to existing Community Facilities District Number 2 (Services Mitigation)

Resolution: Declaring the results of Mailed-Ballot Election respecting Proposed Annexation Number 30 to Community Facilities District Number 2 (Services Mitigation) and ordering annexation

### **2. SYNOPSIS:**

Holding the public hearing to annex the properties located at 1150 Angelus Street (Stanislaus County APN 050-005-059), 1143 and 1145 Park Street (Stanislaus County APN 061-002-059), and 2230 North Berkeley Avenue (Stanislaus County APN 073-014-050) into the existing Communities Facilities District Number 2 (CFD#2)

### **3. DISCUSSION OF ISSUE:**

A Fiscal Impact Study of new residential development on General Fund supported services (Police, Fire, Park maintenance, Planning, etc.) conducted in 2004,

concluded that current General Fund revenues are inadequate to support both existing as well as the planned, General Plan levels of services. In response, the City Council adopted a policy (Resolution No. 2004-189) to require all new residential development not otherwise entitled by existing zoning to be included in a Community Facilities or Mello-Roos District as a condition of development. At its meeting on October 26, 2004, the City Council formed Turlock Community Facilities District No. 2 (CFD No. 2), to generate additional General Fund revenues from an additional tax imposed on new residential units.

In 2017, an evaluation of CFD #2 was completed and it was concluded the existing tax level of CFD #2 was still adequate to mitigate the service costs created by new residential development.

The current assessment for multi-family projects (MRF/Condo/Townhome) for fiscal year 2021/2022 is \$550 per unit and will increase by 2% annually going forward. A higher rate of \$702 per unit is charged on single-family dwelling units. The fee is assessed once the units are constructed and granted occupancy.

Although these three properties and projects are unrelated the requests to annex to CFD#2 were received at the same time and combined into one annexation action. This will be the 30<sup>th</sup> annexation into CFD #2. The property located at 1150 Angelus Street is a 0.84-acre property zoned medium density residential (RM). The property owner has filed a parcel map dividing the property into four parcels in anticipation of developing the parcels with residential units.

The property at 1143 and 1145 Park Street is a 0.89-acre property currently developed with a single-family residence and a 3-unit apartment building. The property, owned by the Stanislaus Regional Housing Authority (SRHA), was approved to construct an additional eight dwelling units (MDP 2020-18) in September 2020. Annexation to CFD #2 was a condition of approval for the construction of the additional units.

The property owner at 2230 N. Berkeley Avenue has requested annexation to CFD#2 in conjunction with the filing of a parcel map to subdivide the 0.91-acre property into 2 parcels to allow the future construction of two single-family residences.

The resolution of intent to order the annexation of the subject properties in to CFD #2 was approved by Council at the July 13, 2021 City Council meeting.

The second step in the annexation process entails a public hearing and, where there is unanimous agreement among property owner(s) and fewer than 12 voters, an immediate election. In this case there are three registered voters in the project areas included in this Annexation Number 30. Staff will guide the City Council and

City Clerk through the process. Staff is in possession of all the documents required to conduct and conclude an election to approve the annexation to the district.

**4. BASIS FOR RECOMMENDATION:**

A. Annexation into CFD #2 requires a public hearing and an election.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

**Fiscal Impact:** The annexation of these properties into CFD #2 will increase revenues to the General Fund once the residential units are constructed and will pay for the increase service demand created by the new residential units.

**6. CITY MANAGER'S COMMENTS**

Recommend Approval.

**7. ENVIRONMENTAL DETERMINATION:**

This action does not constitute a "project" subject to CEQA review. Pursuant to Section 15378(b)(4) of the CEQA Guidelines, the creation of governmental funding mechanisms that do not make a commitment to a specific project that has the potential to result in a significant physical impact on the environment are not defined as "projects" under CEQA and, therefore, are not subject to CEQA review. The annexation of this property to CFD #2 for the purpose of funding ongoing operations of police, fire and park maintenance personnel has no potential to cause a physical change in the environment.

**8. ALTERNATIVES:**

1. The Council could choose to not hold the public hearing or the special mailed ballot election to annex the subject properties into CFD#2. This option is not recommended as City General Funds are not sufficient to maintain the level of service standards for police, fire and park maintenance adopted in the Turlock General Plan without new housing developments paying into the CFD#2 assessment. Additionally, annexing into CFD#2 is a condition of approval for these properties to move forward with the respective parcel maps and land use permit to construct more residential units.

**BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK**

**IN THE MATTER OF CALLING A SPECIAL, }  
MAILED-BALLOT ELECTION RESPECTING }  
PROPOSED ANNEXATION NUMBER 30 TO }  
EXISTING COMMUNITY FACILITIES }  
DISTRICT NUMBER 2 (SERVICES }  
MITIGATION) }**

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**RESOLUTION NO. 2021-**

**WHEREAS**, reference is made to the Resolution Declaring Intention to Order Annexation Number 30 (henceforth referred to as “the Resolution of Intention”), adopted by this City Council on July 13, 2021, to annex the SUBJECT PROPERTIES, located at 1150 Angelus Street, Stanislaus County Assessor’s Parcel 050-005-059, 1143 & 1145 Park Street, Stanislaus County Assessor’s Parcel 061-002-059, and 2230 North Berkeley Avenue, Stanislaus County Assessor’s Parcel 073-014-050, to the Existing Community Facilities District No. 2 (Services Mitigation) for the description of the petition received from the owners of the SUBJECT PROPERTIES which the Owners are requesting be annexed to the existing Community Facilities District No. 2 (Services Mitigation) (“CFD No. 2”); and

**WHEREAS**, this City Council scheduled this same date as the date for the public hearing with respect to the proposed annexation of the SUBJECT PROPERTIES located at 1150 Angelus Street, Stanislaus County Assessor’s Parcel 050-005-059, 1143 & 1145 Park Street, Stanislaus County Assessor’s Parcel 061-002-059, and 2230 North Berkeley Avenue, Stanislaus County Assessor’s Parcel 073-014-050, (the “Proposed Annexation”); and

**WHEREAS**, on this same date, at the time set for the public hearing by the Resolution of Intention, this City Council conducted the public hearing, and at the close of the public hearing this City Council determined that a majority protest under Section 53324 of the Government Code was not made at the hearing; and

**WHEREAS**, in order to proceed with the Proposed Annexation, as provided by the Resolution of Intention, the matter must be submitted to an election of the qualified electors in the territory of the SUBJECT PROPERTIES, as provided in the form of special election ballot attached hereto as Exhibit A and by this reference incorporated herein; and

**WHEREAS**, a Certificate Regarding Registered Voters and Landowners (the “Certificate”) has been filed with the City Clerk (the “Clerk”), certifying that at no time during the ninety days preceding the close of the protest hearing on this date, were there ever any persons registered to vote within the territory of the SUBJECT PROPERTIES, with the result that, pursuant to Section 53326 of the Government Code, the qualified electors for the proposed special election shall be the Owners.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Turlock as follows:

1. This City Council finds and determines that the foregoing recitals are true and correct.
2. This City Council accepts the Certificate heretofore filed in these proceedings and finds, in accordance therewith, that there presently are, and at all times during the ninety days just past there have not been any registered voters residing within the boundaries of the SUBJECT PROPERTIES. Accordingly, under Section 53326 of the Government Code, the qualified electors for the proposed special election shall be the Owners.
3. This City Council further finds and determines that the Owners are the sole landowner of record of the SUBJECT PROPERTIES and that the Certificate correctly sets forth the amount of property owned by the Owner, the number of votes to which the Owner is entitled pursuant to said Section 53326 being said number of acres rounded up to the nearest whole integer
4. This City Council further finds and determines that an authorized representative of the Owners have filed with the Clerk (a) the special election ballots pertaining to the SUBJECT PROPERTIES and (b) waiver and consents, by which the time limits and related requirements respecting preparation and distribution of election materials are waived.
5. Pursuant to Sections 53326 and 53351 of the Government Code, this City Council hereby calls an election, to be held and conducted forthwith upon adoption of this resolution, and sets this same date as the election date. Pursuant to Section 53326 of the Government Code, the election shall be conducted by mailed ballot; provided that personal service of the ballot is permitted under the terms of the waiver and consent on file with the Clerk and shall therefore be permitted and ratified. The action of the Clerk in having made personal service of the ballot, in the form of Exhibit A, to the Owner is hereby ratified.
6. The measure to be submitted to the qualified electors of the SUBJECT PROPERTIES shall be as set forth in Exhibit A.
7. The Clerk, having received the only eligible ballots prior to adoption of this resolution, shall immediately close the election and declare the results to this City Council.
8. This resolution shall take effect from and after its adoption.

**PASSED AND ADOPTED** at a special meeting of the City Council of the City of Turlock this 24<sup>th</sup> day of August, 2021, by the following vote:

AYES:  
NOES:  
NOT PARTICIPATING:  
ABSENT:

ATTEST:

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Kellie E. Weaver, Interim City Clerk  
City of Turlock, County of Stanislaus  
State of California

EXHIBIT A

(Form of Special Election Ballot)

CITY OF TURLOCK  
COMMUNITY FACILITIES DISTRICT NO. 2  
(SERVICES MITIGATION)

ANNEXATION NO. 30

**SPECIAL ELECTION BALLOT**

(Mailed-Ballot Election)

This ballot is for the use of the authorized representative of the following owner of land within the City of Turlock Community Facilities District No. 2 ("CFD No. 2"):

Name of Landowner	Number of Acres Owned	Stanislaus County APN	Total Votes (1 vote/acre or portion)
Frank Sequeira	0.84	050-005-059	1

According to the provisions of the Mello-Roos Community Facilities Act of 1982, and resolutions of the City Council (the "Council") of the City of Turlock (the "City"), the above-named landowner is entitled to cast the number of votes shown above under the heading "Total Votes," representing the total votes for the property owned by said landowner.

In order to be counted, this ballot must be executed and certified below and be returned to the City Clerk, either by mail or in person, prior to 10:00 A. M. on **August 24, 2021**, or as soon thereafter as the matter of the special election for Annexation No. 29 to CFD No. 2 shall be considered by the Council at its meeting on said date, to:

City Clerk  
City of Turlock  
156 South Broadway  
Turlock, CA 95380

Mailing by **August 24, 2021** will not be sufficient. The ballot must be physically received by the Clerk prior to the deadline in order to be counted.

CITY OF TURLOCK  
COMMUNITY FACILITIES DISTRICT NO. 2  
(SERVICES MITIGATION)

ANNEXATION NO. 30

**SPECIAL ELECTION BALLOT**

Page 2

AN "X" OR OTHER MARK WILL CAST ALL VOTES ASSIGNED TO THIS BALLOT.

BALLOT MEASURE

Shall the City Council of the City of Turlock be authorized to order the annexation of the property shown on the map titled "Proposed Boundaries, Annexation No. 30 to its existing Community Facilities District No. 2 ("CFD No. 2") and levy the special tax previously authorized for CFD No. 2 on said property to finance authorized services, all as specified in its resolutions pertaining thereto?

MARK "YES" OR "NO"  
WITH AN "X":

YES

NO

Certification for Special Election Ballot

The undersigned is an authorized representative of the above-named landowner and is legally authorized and entitled to cast this ballot on behalf of the above-named landowner.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 5/5, 2021.

[Name of Owner]

By



(Signature)

FRANK SEQUEIRA owner

(Print Name and Title)

In the event this Special Election Ballot is executed in reliance upon an "Appointment of Representative to Execute Waiver and Consent and to Cast Ballot," a photocopy of the dated and signed appointment form must be attached hereto prior to submission of this Special Election Ballot and the related Waiver and Consent to the Clerk.

EXHIBIT A

(Form of Special Election Ballot)

CITY OF TURLOCK  
COMMUNITY FACILITIES DISTRICT NO. 2  
(SERVICES MITIGATION)

ANNEXATION NO. 30

**SPECIAL ELECTION BALLOT**

(Mailed-Ballot Election)

This ballot is for the use of the authorized representative of the following owner of land within the City of Turlock Community Facilities District No. 2 ("CFD No. 2"):

Name of Landowner	Number of Acres Owned	Stanislaus County APN	Total Votes (1 vote/acre or portion)
Stanislaus Regional Housing Authority	0.89	061-002-059	1

According to the provisions of the Mello-Roos Community Facilities Act of 1982, and resolutions of the City Council (the "Council") of the City of Turlock (the "City"), the above-named landowner is entitled to cast the number of votes shown above under the heading "Total Votes," representing the total votes for the property owned by said landowner.

In order to be counted, this ballot must be executed and certified below and be returned to the City Clerk, either by mail or in person, prior to 10:00 A. M. on **August 24, 2021**, or as soon thereafter as the matter of the special election for Annexation No. 29 to CFD No. 2 shall be considered by the Council at its meeting on said date, to:

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MARK "YES" OR "NO"  
WITH AN "X":

YES

NO

Certification for Special Election Ballot

The undersigned is an authorized representative of the above-named landowner and is legally authorized and entitled to cast this ballot on behalf of the above-named landowner.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on June 11, 2021.

[Name of Owner]

By   
(Signature)

Jim Kruse Deputy Executive Director  
(Print Name and Title)

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CITY OF TURLOCK  
COMMUNITY FACILITIES DISTRICT NO. 2  
(SERVICES MITIGATION)

ANNEXATION NO. 30

**SPECIAL ELECTION BALLOT**

(Mailed-Ballot Election)

This ballot is for the use of the authorized representative of the following owner of land within the City of Turlock Community Facilities District No. 2 ("CFD No. 2"):

Name of Landowner	Number of Acres Owned	Stanislaus County APN	Total Votes (1 vote/acre or portion)
Nicholas and Jill Hackler	0.91	073-014-050	1

According to the provisions of the Mello-Roos Community Facilities Act of 1982, and resolutions of the City Council (the "Council") of the City of Turlock (the "City"), the above-named landowner is entitled to cast the number of votes shown above under the heading "Total Votes," representing the total votes for the property owned by said landowner.

In order to be counted, this ballot must be executed and certified below and be returned to the City Clerk, either by mail or in person, prior to 10:00 A. M. on **August 24, 2021**, or as soon thereafter as the matter of the special election for Annexation No. 30 to CFD No. 2 shall be considered by the Council at its meeting on said date, to:

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COMMUNITY FACILITIES DISTRICT NO. 2  
(SERVICES MITIGATION)

ANNEXATION NO. 30

**SPECIAL ELECTION BALLOT**

Page 2

AN "X" OR OTHER MARK WILL CAST ALL VOTES ASSIGNED TO THIS BALLOT.

BALLOT MEASURE

MARK "YES" OR "NO"  
WITH AN "X":

Shall the City Council of the City of Turlock be authorized to order the annexation of the property shown on the map titled "Proposed Boundaries, Annexation No. 30 to its existing Community Facilities District No. 2 ("CFD No. 2") and levy the special tax previously authorized for CFD No. 2 on said property to finance authorized services, all as specified in its resolutions pertaining thereto?

YES

NO

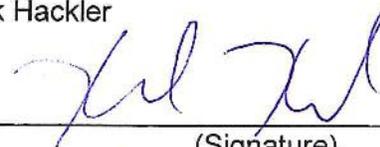
Certification for Special Election Ballot

The undersigned is an authorized representative of the above-named landowner and is legally authorized and entitled to cast this ballot on behalf of the above-named landowner.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 6/11, 2021.

Nick Hackler

By

  
\_\_\_\_\_  
(Signature)

Nick Hackler  
\_\_\_\_\_  
(Print Name and Title)

In the event this Special Election Ballot is executed in reliance upon an "Appointment of Representative to Execute Waiver and Consent and to Cast Ballot," a photocopy of the dated and signed appointment form must be attached hereto prior to submission of this Special Election Ballot and the related Waiver and Consent to the Clerk.

**BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK**

**IN THE MATTER OF DECLARING THE  
RESULTS OF MAILED-BALLOT ELECTION  
RESPECTING PROPOSED ANNEXATION  
NUMBER 30 TO COMMUNITY FACILITIES  
DISTRICT NUMBER 2 (SERVICES  
MITIGATION) AND ORDERING  
ANNEXATION**

---

**RESOLUTION NO. 2021-**

**WHEREAS**, on this date, at the time set for the public hearing in the matter of annexing the SUBJECT PROPERTIES located at 1150 Angelus Street, Stanislaus County Assessor’s Parcel 050-005-059, 1143 & 1145 Park Street, Stanislaus County Assessor’s Parcel 061-002-059, and 2230 North Berkeley Avenue, Stanislaus County Assessor’s Parcel 073-014-050, as shown on the attached map (Attachment 1) to Community Facilities District No. 2 (Services Mitigation) (“CFD No. 2”) by its Resolution Declaring Intention to Order Annexation No. 30 to Existing Community Facilities District No. 2, this City Council conducted the public hearing, and at the close of the public hearing, this City Council determined that a majority protest under Section 53339.6 of the Government Code was not made at the hearing; and

**WHEREAS**, at the conclusion of the public hearing, this City Council adopted its Resolution Calling Special Mailed-Ballot Election Respecting Proposed Annexation No. 30 to Existing Community Facilities District No. 2 (Services Mitigation) pursuant to Section 53339.7 of the Government Code; and

**WHEREAS**, by said resolution calling the election, the two questions of annexing the SUBJECT PROPERTIES and levying a special tax as previously authorized for property within CFD No. 2 were combined into a single ballot measure pursuant to Section 53353.5 of the Government Code, as provided in the form of special election ballot attached thereto as Exhibit A; and

**WHEREAS**, a Certificate of Clerk regarding Receipt of Property Owner Waiver and Consent Form and Ballot and Declaring Election Results, dated this same date (the “Clerk’s Certificate”), executed by the City Clerk (the “Clerk”), has been filed with this City Council, certifying that a completed ballot has been returned to the Clerk for the sole landowner-voter eligible to cast a ballot in said special election, with all votes cast as “Yes” votes in favor of the ballot measure, and further certifying on said basis that the special mailed-ballot election was closed; and

**WHEREAS**, this City Council has received, reviewed and hereby accepts the Clerk’s Certificate and wishes by this resolution to declare the results of the special mailed-ballot election.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Turlock as follows:

1. This City Council finds and determines that the foregoing recitals are true and correct.
2. This City Council hereby finds and determines and declares that the ballot measure submitted to the qualified elector of CFD No. 2 has been passed and approved by that qualified elector in accordance with Sections 53339.8 and 53355 of the Government Code, and the SUBJECT PROPERTIES are hereby declared annexed to CFD No. 2 and made subject to the special tax of CFD No. 2 in accordance with the rate and method of apportionment of special tax previously approved for CFD No. 2.
3. This City Council hereby authorizes and directs the Clerk to cause the following:
  - a. The recordation with the Stanislaus County Recorder (the "County Recorder") of the map titled "Proposed Boundaries, Annexation No. 30, City of Turlock Community Facilities District No. 2 (Services Mitigation)," which map is on file with the Clerk; and
  - b. The preparation and recordation with the County Recorder of a notice of special tax lien in accordance with the provisions of Section 3114.5 of the Streets and Highways Code and Section 53328.3 of the Government Code. Said notice shall be recorded in said County Recorder's office within 15 days of today's date.
4. This resolution shall take effect from and after its adoption.

**PASSED AND ADOPTED** at a meeting of the City Council of the City of Turlock this 24<sup>th</sup> day of August, 2021, by the following vote:

AYES:  
NOES:  
NOT PARTICIPATING:  
ABSENT:

ATTEST:

---

Kellie E. Weaver, Interim City Clerk  
City of Turlock, County of Stanislaus  
State of California

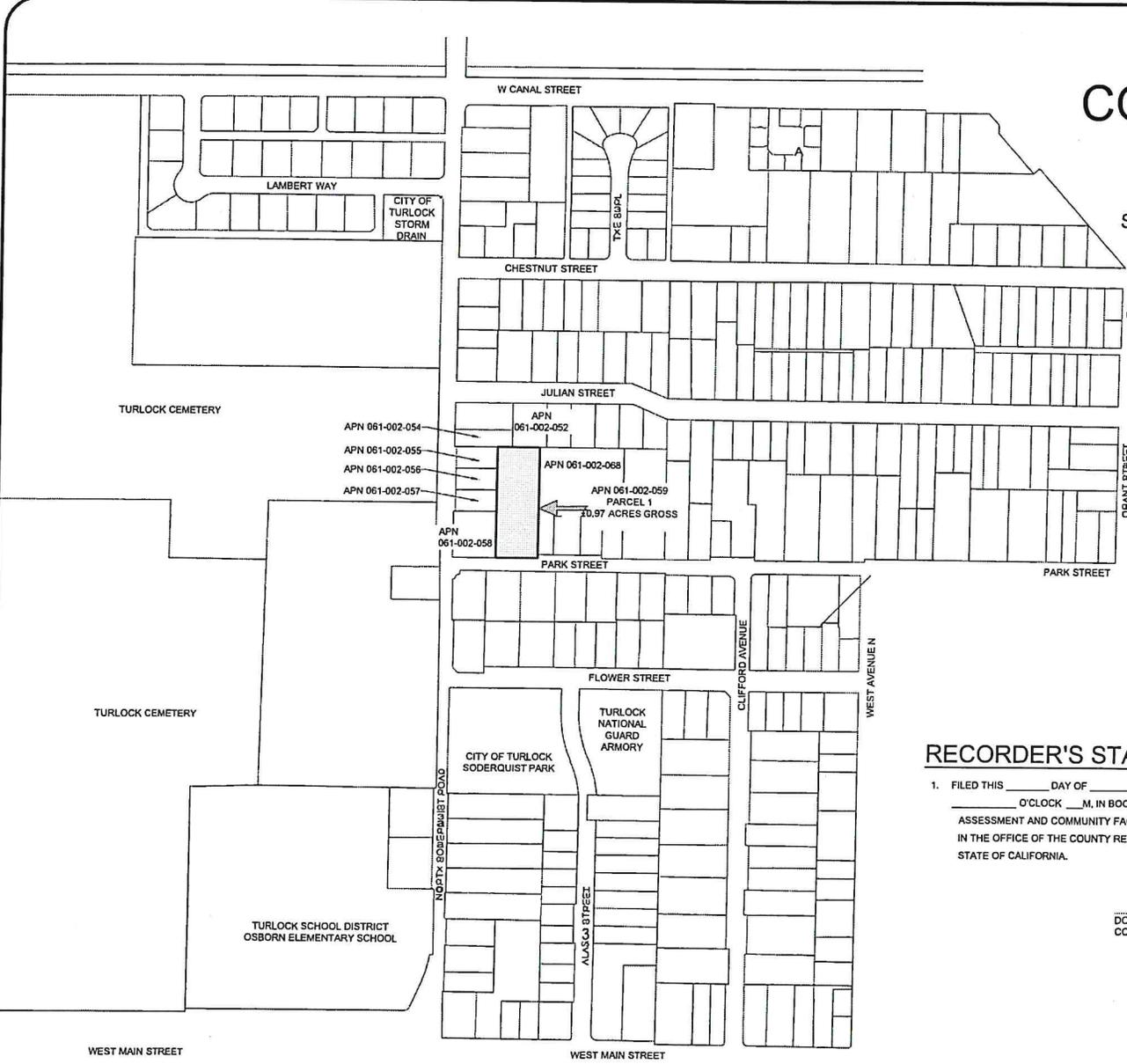
PROPOSED BOUNDARIES  
OF CITY OF TURLOCK  
**COMMUNITY FACILITIES  
DISTRICT NO. 2**

BEING A PORTION OF THE SOUTHWEST 1/4 OF  
SECTION 15, TOWNSHIP 5 SOUTH, RANGE 10 EAST,  
MOUNT DIABLO BASE AND MERIDIAN.

ANNEXATION 30  
COUNTY OF STANISLAUS, STATE OF CALIFORNIA.  
JUNE, 2021  
SCALE 1" = 200'

**CITY CLERKS CERTIFICATE**

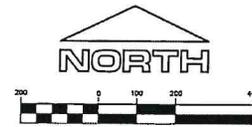
1. FILED IN THE OFFICE OF THE CITY OF TURLOCK THIS  
\_\_\_\_\_ DAY OF \_\_\_\_\_, 2021
  
2. I HEREBY CERTIFY THAT THE WITHIN MAP ALLOWING PROPOSED BOUNDARIES OF  
THE CITY OF TURLOCK, COMMUNITY FACILITIES DISTRICT NO. 2, CITY OF  
TURLOCK, COUNTY OF STANISLAUS, STATE OF CALIFORNIA, WAS APPROVED BY  
THE CITY COUNCIL OF THE CITY OF TURLOCK, AT A MEETING THEREOF, HELD  
ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021 BY ITS RESOLUTION  
NO. \_\_\_\_\_



**RECORDER'S STATEMENT**

1. FILED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021 AT THE HOUR OF \_\_\_\_\_  
O'CLOCK \_\_\_\_\_ M. IN BOOK \_\_\_\_\_ OF MAPS OF  
ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS, AT PAGE \_\_\_\_\_  
IN THE OFFICE OF THE COUNTY RECORDER IN COUNTY OF STANISLAUS,  
STATE OF CALIFORNIA.

DONNA LINDER, COUNTY CLERK-RECORDER  
COUNTY OF STANISLAUS



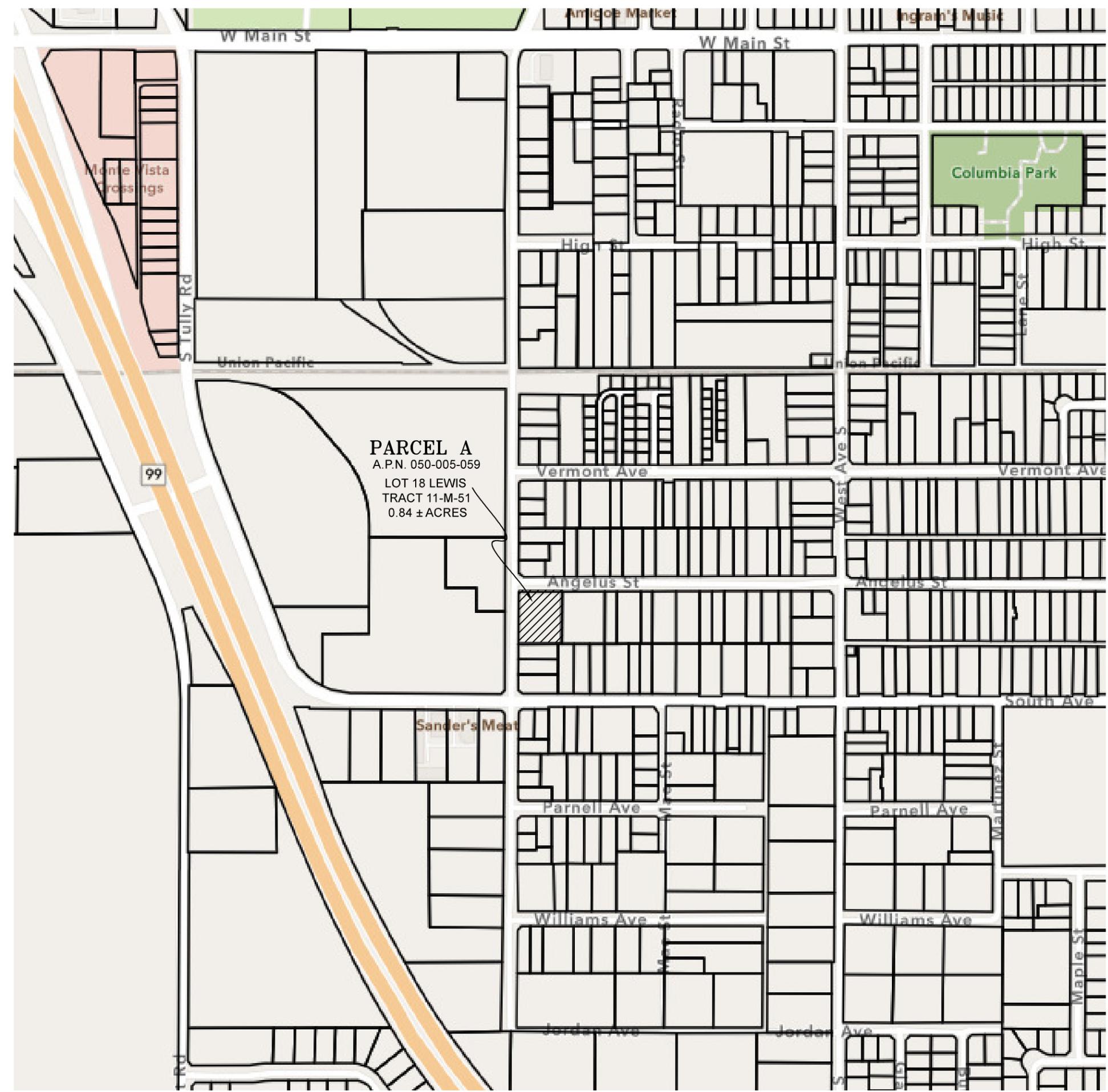
**VICINITY MAP**

SW 1/4 SEC. 15, T. 5 S., R. 10 E., M.D.M.  
N.T.S.

JOB NO.: 19-08.23	DRAWN BY: TAH	DRAWING NAME: ROS	DATE: 06/09/2021
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105 SOUTH STEWART STREET, SONORA, CA, 95370  
T: 209.532.5173 F: 209.532.5220

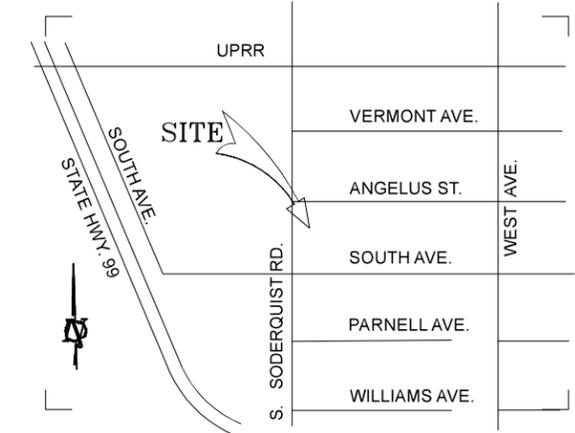


PROPOSED BOUNDARIES OF  
CITY OF TURLOCK  
**COMMUNITY FACILITIES  
DISTRICT NO. 2**  
ALL OF LOT 18 OF THE LEWIS TRACT, AS SHOWN ON THAT CERTAIN  
MAP FILED FOR RECORD, OCT. 20, 1938 IN VOLUME 11 OF MAPS,  
PAGE 51, STANISLAUS COUNTY RECORDS, SITUATE IN A PORTION OF  
THE NORTHWEST QUARTER OF SECTION 22, TOWNSHIP 5 SOUTH, RANGE  
10 EAST, MOUNT DIABLO MERIDIAN

ANNEXATION 30  
COUNTY OF STANISLAUS, STATE OF CALIFORNIA  
MAY 03, SCALE 1" = 275'



SCALE: 1" = 275'



**CITY CLERK'S STATEMENT**

FILED IN THE OFFICE OF THE CITY CLERK OF THE CITY OF TURLOCK THIS  
\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

BY: \_\_\_\_\_ ON: \_\_\_\_\_  
JENNIFER LAND  
CITY CLERK, CITY OF TURLOCK

I HEREBY CERTIFY THAT THE WITHIN MAP ALLOWING PROPOSED  
BOUNDARIES OF THE CITY OF TURLOCK, COMMUNITY FACILITIES DISTRICT  
NO. 2, CITY OF TURLOCK, COUNTY OF STANISLAUS, STATE OF CALIFORNIA,  
WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF TURLOCK, AT A  
MEETING HELD ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 2021, BY ITS  
RESOLUTION NO. \_\_\_\_\_

BY: \_\_\_\_\_ ON: \_\_\_\_\_  
JENNIFER LAND  
CITY CLERK, CITY OF TURLOCK

**COUNTY RECORDER'S STATEMENT**

FILED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2021, AT THE HOUR OF  
\_\_\_\_ O'CLOCK \_\_\_\_ M, IN BOOK \_\_\_\_\_ OF MAPS OF ASSESSMENT AND  
COMMUNITY FACILITIES DISTRICTS, AT PAGE \_\_\_\_\_ IN THE OFFICE OF THE  
COUNTY RECORDER IN THE COUNTY OF STANISLAUS, STATE OF CALIFORNIA .

\_\_\_\_ BY: \_\_\_\_\_  
DONNA LINDER ASSISANT/DEPUTY  
COUNTY RECORDER RECORDER

PRINT NAME



EXHIBIT A

(Form of Special Election Ballot)

CITY OF TURLOCK  
COMMUNITY FACILITIES DISTRICT NO. 2  
(SERVICES MITIGATION)

ANNEXATION NO. 30

**SPECIAL ELECTION BALLOT**

(Mailed-Ballot Election)

This ballot is for the use of the authorized representative of the following owner of land within the City of Turlock Community Facilities District No. 2 ("CFD No. 2"):

Name of Landowner	Number of Acres Owned	Stanislaus County APN	Total Votes (1 vote/acre or portion)
Frank Sequeira	0.84	050-005-059	1

According to the provisions of the Mello-Roos Community Facilities Act of 1982, and resolutions of the City Council (the "Council") of the City of Turlock (the "City"), the above-named landowner is entitled to cast the number of votes shown above under the heading "Total Votes," representing the total votes for the property owned by said landowner.

In order to be counted, this ballot must be executed and certified below and be returned to the City Clerk, either by mail or in person, prior to 10:00 A. M. on **August 24, 2021**, or as soon thereafter as the matter of the special election for Annexation No. 29 to CFD No. 2 shall be considered by the Council at its meeting on said date, to:

City Clerk  
City of Turlock  
156 South Broadway  
Turlock, CA 95380

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COMMUNITY FACILITIES DISTRICT NO. 2  
(SERVICES MITIGATION)

ANNEXATION NO. 30

**SPECIAL ELECTION BALLOT**

Page 2

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BALLOT MEASURE

Shall the City Council of the City of Turlock be authorized to order the annexation of the property shown on the map titled "Proposed Boundaries, Annexation No. 30 to its existing Community Facilities District No. 2 ("CFD No. 2") and levy the special tax previously authorized for CFD No. 2 on said property to finance authorized services, all as specified in its resolutions pertaining thereto?

MARK "YES" OR "NO"  
WITH AN "X":

YES

NO

Certification for Special Election Ballot

The undersigned is an authorized representative of the above-named landowner and is legally authorized and entitled to cast this ballot on behalf of the above-named landowner.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 5/5, 2021.

[Name of Owner]

By



(Signature)

FRANK SEQUEIRA OWNER

(Print Name and Title)

In the event this Special Election Ballot is executed in reliance upon an "Appointment of Representative to Execute Waiver and Consent and to Cast Ballot," a photocopy of the dated and signed appointment form must be attached hereto prior to submission of this Special Election Ballot and the related Waiver and Consent to the Clerk.

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CITY OF TURLOCK  
COMMUNITY FACILITIES DISTRICT NO. 2  
(SERVICES MITIGATION)

ANNEXATION NO. 30

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(Mailed-Ballot Election)

This ballot is for the use of the authorized representative of the following owner of land within the City of Turlock Community Facilities District No. 2 ("CFD No. 2"):

Name of Landowner	Number of Acres Owned	Stanislaus County APN	Total Votes (1 vote/acre or portion)
Stanislaus Regional Housing Authority	0.89	061-002-059	1

According to the provisions of the Mello-Roos Community Facilities Act of 1982, and resolutions of the City Council (the "Council") of the City of Turlock (the "City"), the above-named landowner is entitled to cast the number of votes shown above under the heading "Total Votes," representing the total votes for the property owned by said landowner.

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MARK "YES" OR "NO"  
WITH AN "X":

YES

NO

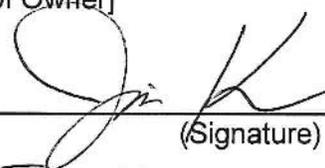
Certification for Special Election Ballot

The undersigned is an authorized representative of the above-named landowner and is legally authorized and entitled to cast this ballot on behalf of the above-named landowner.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on June 11, 2021.

[Name of Owner]

By



(Signature)

Jim Kruse Deputy Executive Director  
(Print Name and Title)

In the event this Special Election Ballot is executed in reliance upon an "Appointment of Representative to Execute Waiver and Consent and to Cast Ballot," a photocopy of the dated and signed appointment form must be attached hereto prior to submission of this Special Election Ballot and the related Waiver and Consent to the Clerk.

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Name of Landowner	Number of Acres Owned	Stanislaus County APN	Total Votes (1 vote/acre or portion)
Nicholas and Jill Hackler	0.91	073-014-050	1

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YES

NO

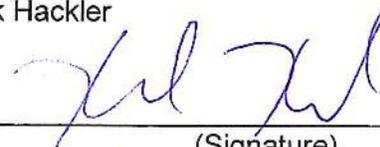
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The undersigned is an authorized representative of the above-named landowner and is legally authorized and entitled to cast this ballot on behalf of the above-named landowner.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 6/11, 2021.

Nick Hackler

By

  
\_\_\_\_\_  
(Signature)

Nick Hackler  
\_\_\_\_\_  
(Print Name and Title)

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# **City Council Staff Report**

## **August 24, 2021**

---

From: Maria Ramos, Housing Program Supervisor

Prepared by: Maria Ramos, Housing Program Supervisor

Agendized by: Sarah Tamey Eddy, Interim City Manager

### **1. ACTION RECOMMENDED:**

Resolution: Approving the First Substantial Amendment to the Fiscal Year 2021-2022 Annual Action Plan for the Community Development Block Grant Program

Motion: Reallocating \$100,000 from 255-41-485.47210\_003 (First Time Home Buyer Program) to fund 255-41-485.47215 (Public Services Program) for increased funding to the Public Services Grant Program

### **2. SYNOPSIS:**

Approving the First Substantial Amendment to Fiscal Year 2021-2022 Annual Action Plan (AAP) to increase funding for the Public Services Grants Program and reallocating the funds from the First Time Home Buyer Program to the Public Services Grant Program.

### **3. DISCUSSION OF ISSUE:**

On May 11, 2021 Council approved the Fiscal Year 2021-2022 Annual Action Plan for the Community Development Block Grant Program (CDBG). In response to Turlock City Council's direction at this meeting, the First Substantial Amendment is being made to the Fiscal Year 2021-2022 Annual Action Plan (AAP). The change that is proposed is to increase the amount of funding to the Public Services Grant Program.

In order for the Housing Department to increase the funding for this program HUD requires that a substantial amendment be made to the approved AAP. In addition, the proposed amendment to the AAP must adhere to the department's Citizen Participation Plan requirements. Our current Plan requires that we provide notification through a Public Notice in order to offer residents' and other interested parties an opportunity to provide input and comments on the proposed

Amendment. The comment period for comments and input began on July 8, 2021 and concluded on August 9, 2021. Copies of the Substantial Amendment (Exhibit A) were posted on the City's website for review and also available by contacting the Housing Department.

The Housing Department will be offering an additional \$100,000 in public service grants. These grants must be for new programs. Additional points will be provided for those agencies offering programs to seniors or children. These grants are provided to fund eligible activities that meet HUD's guidelines and City's local Consolidated Plan.

Total funding for the Public Service Grants Programs for Fiscal Year 2021-2022 will be \$220,000. The First Substantial Amendment change includes the reallocation of funds in the following:

- Increasing CDBG Public Service Grant funding by \$100,000
- Reducing CDBG First Time Home Buyer funding by \$100,000 to \$0.00

The additional funding is expected to be available on or before November 1, 2021 and must be expended by June 30, 2022.

**4. BASIS FOR RECOMMENDATION:**

- A. Council has instructed staff to provide additional funding to assist additional non-profit organization especially those providing services to seniors and children. The additional funding triggers a Substantial Amendment requirement to the approved 2021-2022 Annual Action Plan. Staff recommends approval of the First Substantial Amendment to the Fiscal Year 2021-2022 Annual Action Plan.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

**Fiscal Impact**

Proposed Fiscal Year 2021-2022 public services activities will increase to a total of \$220,000 in the City's budget under Fund 255-41-485.47215. First Time Home Buyer Loan in the City's budget under Fund 255-41-485.47210\_003 will decrease to \$0.00 No General Funds will be used to carry out this activity.

**6. CITY MANAGER'S COMMENTS**

Recommend Approval.

**7. ENVIRONMENTAL DETERMINATION:**

N/A

**8. ALTERNATIVES:**

- A. The City Council can choose not to approve the proposed First Substantial Amendment for additional funding or public services. This option is not recommended as the City has engaged in a Notice of Funding Availability (NOFA) as directed by Council.

**BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK**

**IN THE MATTER OF APPROVING THE }  
FIRST SUBSTANTIAL AMENDMENT TO THE }  
FISCAL YEAR 2021- 2022 ANNUAL ACTION }  
PLAN FOR THE COMMUNITY }  
DEVELOPMENT BLOCK GRANT PROGRAM }**

---

**RESOLUTION NO. 2021-**

**WHEREAS**, the City of Turlock Council approved the Fiscal Year 2021-2022 Annual Action Plan for the Community Development Block Grant Program; and

**WHEREAS**, the Annual Action Plan included the approval of the funding for the Public Services Grant Program; and

**WHEREAS**, changes made to an approved Annual Action Plan require a Substantial Amendment; and

**WHEREAS**, HUD requires that when there is a change in any of the adopted strategies contained in the Annual Action Plan, it must be amended through a public participation process including a public comment period and Council action; and

**WHEREAS**, public notice of the Annual Action Plan Amendment was published on July 8, 2021 on the City of Turlock Website that established a public comment period from July 8, 2021 to August 9, 2021; and

**WHEREAS**, funding for the CDBG Public Service Grant Program will increase by \$100,000 for an annual total to the Program of \$220,000; and

**WHEREAS**, funding for the CDBG First Time Home Buyer program will be reduced to \$0.00.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock does hereby:

1. Approve the proposed Substantial Amendment contained in Exhibit A to the 2021-2022 Annual Action Plan prepared pursuant to Federal regulations.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 24<sup>th</sup> day of August, 2021, by the following vote:

AYES:  
NOES:  
NOT PARTICIPATING:  
ABSENT:

ATTEST:

---

Kellie E. Weaver, Interim City Clerk,  
City of Turlock, County of Stanislaus,  
State of California

**City of Turlock**  
**First Substantial Amendment**  
**to the FY 2021-2022 Annual Action Plan**  
**City of Turlock and Turlock/Stanislaus Urban County HOME Consortium**

---

Notice is hereby given to residents of the City of Turlock that a draft Substantial Amendment to the fiscal year (FY) 2021-2022 Annual Action Plan is now available for review and comment.

The City of Turlock, as an entitlement jurisdiction, is required by the U.S. Department of Housing and Urban Development (HUD) to submit a 5-Year Consolidated Plan and subsequent Annual Action Plans in order to receive annual federal Community Development Block Grant (CDBG) and HOME Investment Partnership programs (HOME) Consortium funds that the City uses to address community development needs throughout the City and Consortium. The City's Citizen Participation Plan is critical in ensuring that residents are provided the opportunity to provide input and comment on the Consolidated Plan and Action Plans.

In response to Turlock City Council's direction, additional funding will be provided to Public Service agencies. The draft substantial amendment changes include:

- Increasing CDBG Public Service Grant funding
- Removing CDBG First Time Home Buyer funding

**Citizen Participation**

The public comment period for the draft Substantial Amendment is July 8, 2021 through August 9, 2021. The Substantial Amendment is posted on the City's website at <https://ci.turlock.ca.us/housingprograms/programplansreports/> to solicit residents and other interested parties and opportunity to provide input and comments on the proposed Amendment. A public hearing will be held at the **6:00 pm August 24, 2021 City Council meeting** at 156 South Broadway, Yosemite Conference Room, Turlock, CA 95380 to further solicit public comments and to review and approve the submission of the draft Substantial Amendments to HUD. Please see the city website under "council meetings" for current information about meeting access to comply with national and local social gathering requirements and public participation or call Turlock Administration at (209) 668-5540. Written comments or inquiries may be submitted to Housing Supervisor, by email to: [mramos@turlock.ca.us](mailto:mramos@turlock.ca.us) or at (209) 668-5610 no later than August 9, 2021 at 5:00 p.m.

**Substantial Amendment to FY 2021-2022 Annual Action Plan**

The FY 2021-2022 Annual Action Plan is substantially amended to move Community Development Block Grant (CDBG) funds to the following programed activities. Proposed corrective actions to CDBG project funding levels.

**AP-35 Projects**

The following funding changes to the activities are proposed.

-Increasing CDBG Public Service Grant funding by \$100,000 (from \$120,000 to \$220,000) to provide additional funding through the Notice of Funding Available (NOFA) application process. See the Turlock City website for information about the NOFA.

Website Link: <https://ci.turlock.ca.us/housingprograms/publicservicegrants/>

-Removing CDBG First Time Home Buyer funding. (from \$100,000 to \$0.00 zero)

Project Name	P/S Additional Agencies to be named when approved by Grant by NOFA process (CDBG) 2021-2022
Goals Supported	Provide Public Services
Needs Addressed	Public Services
Funding	CDBG: \$ 220,000 (increased by \$100,000)
Description	Project descriptions to be added when funding approved by NOFA process. (Matrix code: to be determined by project funded, National Objective: LMC, Regulatory Citation: 570.201(e))
Target Date	06/30/21
Estimated the number and type of families that will benefit from the activity	Numbers to be determined by projects approved by NOFA process.
Location Description	City of Turlock
Project Name	First Time Home Buyer Loans (CDBG) 2021-2022
Goals Supported	Increase and Improve Supply of Affordable Housing
Needs Addressed	Affordable Housing
Funding	CDBG: \$ 0.00 (was \$100,000)
Description	Down payment assistance program for first time home buyers. Funds will be provided to income eligible clients for the purchase of their first home. Funds can be used for down payment and or closing costs associated with the loan. (Matrix code: 13B Homeownership Assistance, National Objective: LMH, Regulatory Citation: 570.201(n))
Target Date	06/30/21
Estimated the number and type of families that will benefit from the activity	0 Households (goal was 4)
Location Description	City of Turlock

The above activities and funding amounts will be revised as needed in the Annual Action Plan.

**City Council Staff Report**  
**August 24, 2021**



From: Nathan Bray, P.E.  
Interim Development Services Director / City Engineer

Prepared by: Nathan Bray, P.E.  
Interim Development Services Director / City Engineer

Agendized by: Sarah Tamey Eddy, Interim City Manager

**1. ACTION RECOMMENDED:**

Resolution: Appropriating \$73,343 to account number 216-40-435.43030 “City Engineering Services” to be funded from Fund 216 (Division 435 – Street and Roads) unallocated reserves to provide necessary funding for the pavement management update as identified in the Cooperative Funding Agreement with Stanislaus Council of Governments (StanCOG)

Motion: Approving a Cooperative Funding Agreement with Stanislaus Council of Governments (StanCOG) to participate in a regional update to the Pavement Management Program in a form approved by the City Attorney

**2. SYNOPSIS:**

This action approves a Cooperative Funding Agreement with StanCOG for a regional update to each agency’s pavement management program and allocates local transportation funding for Turlock’s prorated share.

**3. DISCUSSION OF ISSUE:**

The City of Turlock has approximately 508 lane miles of streets owned and maintained within its jurisdiction. In order to provide planning, design, and budgetary decisions, the City has performed surveys and evaluations of street conditions utilizing the pavement management program named StreetSaver.

**Pavement Management Program**

A pavement management program is designed to provide objective information and useful data for analysis so that decision makers can make more consistent, cost-effective, and defensible decisions related to the preservation of a pavement

network. The purpose of the pavement management system is to aid the decision-making process *not* be the decision-making process.

The last network-wide update to the City's pavement management system occurred in 2013 when the City of Turlock participated in the regional pavement management program update led by StanCOG. Since then, City staff has updated the pavement management system as projects are completed.

On February 5, 2021, StanCOG issued a Request for Proposals (RFP) for consulting services to prepare an update to the Stanislaus County agencies' pavement management programs. The RFP resulted in the selection of Nichols Consulting Engineers as the most qualified firm. StanCOG has identified itself as the contract administrator and has allocated the costs of the contract work on the same methodology as the funding distribution for Measure L. StanCOG has prepared Cooperative Funding Agreement for each agency; the agreement can be found as an attachment to this staff report.

Network-wide updates to the City's pavement management system should be a periodic task that occurs approximately every 5-10 years. This helps ensure the data is reliable and accurate. The last update was eight (8) years ago, and this process falls into this schedule.

**4. BASIS FOR RECOMMENDATION:**

- A. Accurate pavement surveys and reports play a crucial role in planning, budgeting, and designing pavement maintenance and rehabilitation projects.
- B. City Council approval of the Cooperative Funding Agreement is required prior to execution of the agreement.

**5. FISCAL IMPACT / BUDGET AMENDMENT:**

The Cooperative Funding Agreement expenses were not contemplated at the time of budget preparation; therefore, an appropriation of funds is needed. There are several funds this type of expense could come from including Fund 216 (Streets - Local Transportation), Fund 217 (Streets - Gas Tax), Fund 219 (SB 1 Road Maintenance & Rehabilitation), Fund 110 (General Fund) and Fund 118 (Measure A).

Fund 217 (Streets - Gas Tax) does not have adequate available funding in unallocated reserves. Fund 219 (SB 1) does contain available unallocated reserves; however, this expenditure was not included on the annual SB 1 project list. Adding the expenditure would necessitate a project list revision and resubmittal to the California Transportation Commission which would delay execution of the agreement and the regional update.

Both Fund 110 (General Fund) and Fund 118 (Measure A) could fund the expense; however, Fund 216 (Streets – Local Transportation) Division 435 (Streets and Roads) has available unspent funds from Fiscal Year 2020-21 specifically for transportation purposes. StanCOG has identified Turlock’s portion of the costs in the Cooperative Funding Agreement as \$73,343. While the final fiscal year-end closeout has not occurred, the estimated balance in Fund 216 (Division 435 – Streets and Roads) at July 1, 2021, is approximately \$87,000 which is sufficient to fund Turlock’s portion of the agreement.

**6. CITY MANAGER’S COMMENTS:**

Recommend approval.

**7. ENVIRONMENTAL DETERMINATION:**

This action does not constitute a project in accordance with the California Environmental Quality Act (CEQA). Therefore, no environmental determination is required for this action.

**8. ALTERNATIVES:**

- A. Council could deny the Cooperative Funding Agreement with StanCOG. Staff does not recommend this alternative as the evaluation and update of data to the City’s pavement management system is needed to make informed decisions in planning, budgeting and design of rehabilitation projects.

**BEFORE THE CITY COUNCIL OF THE CITY OF TURLOCK**

**IN THE MATTER OF APPROPRIATING  
\$73,343 TO ACCOUNT NUMBER  
216-40-435.43030 "CITY ENGINEERING  
SERVICES" TO BE FUNDED FROM FUND 216  
(DIVISION 435 – STREETS AND ROADS)  
UNALLOCATED RESERVES TO PROVIDE  
NECESSARY FUNDING FOR THE PAVEMENT  
MANAGEMENT UPDATE AS IDENTIFIED IN THE  
COOPERATIVE FUNDING AGREEMENT WITH  
STANISLAUS COUNCIL OF GOVERNMENTS  
(STANCOG)**

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**RESOLUTION NO. 2021-**

**WHEREAS**, available unspent funds from Fiscal Year 2020-21 exist in Fund 216 (Division 435 – Streets and Roads) and are to be spent on transportation network expenses; and

**WHEREAS**, the City of Turlock owns and maintains approximately 508 lane miles of streets and operates a pavement management program to provide data and analysis of the street network; and

**WHEREAS**, the last network-wide update to the pavement management program occurred in 2013; and

**WHEREAS**, to ensure the reliability and validity in the data and information in the pavement management system, it is recommended to periodically update the data; and

**WHEREAS**, by separate action, Council is requested approve a Cooperative Funding Agreement with Stanislaus Council of Governments (StanCOG) to participate in the regional update to the pavement management program;" and

**WHEREAS**, the prorated cost for the City of Turlock is \$73,343 based on the same funding methodology for Measure L.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Turlock does hereby approve the appropriation of \$73,343 to account number 216-40-435.43030 "City Engineering Services" to be funded from Fund 216 (Division 435 – Streets and Roads) unallocated reserves to provide necessary funding for the pavement management update as identified in the Cooperative Funding Agreement with Stanislaus Council of Governments (StanCOG).

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Turlock this 24<sup>th</sup> day of August, 2021, by the following vote:

AYES:  
NOES:  
NOT PARTICIPATING:  
ABSENT:

ATTEST:

---

Kellie E. Weaver, Interim City Clerk,  
City of Turlock, County of Stanislaus,  
State of California

**COOPERATIVE FUNDING AGREEMENT**  
**Pavement Management Program**

This Cooperative Funding Agreement for the Pavement Management Program (“Agreement”) is entered into this 21<sup>st</sup> day of April, 2021 by and between the Stanislaus Council of Governments, a joint powers authority established under California Government Code section 6500 et seq. (“StanCOG”), Stanislaus County, a political subdivision of the State of California (“County”), the City of Ceres, a municipal corporation (“Ceres”), the City of Hughson, a municipal corporation (“Hughson”), the City of Modesto, a municipal corporation (“Modesto”), the City of Newman, a municipal corporation (“Newman”), the City of Oakdale, a municipal corporation (“Oakdale”) the City of Patterson, a municipal corporation (“Patterson”), the City of Riverbank, a municipal corporation (“Riverbank”), the City of Turlock, a municipal corporation (“Turlock”) and the City of Waterford, a municipal corporation (“Waterford”), jointly referred to herein as the “Parties” and singularly as the “Party.”

**Recitals**

A. The Parties seek the preparation of an assessment of pavement conditions on all locally owned roadways referred to as the Pavement Management Program (“PMP”).

B. The PMP will determine the pavement conditions of all locally owned streets by the Parties to identify pavement maintenance and rehabilitation treatments necessary for the state of good repair of the roadways within the region. The intended benefit of the PMP is to enable the Parties to effectively maintain their locally owned roadways and to develop improvement projects.

C. On April 15, 2020, the StanCOG Policy Board approved its Overall Work Program (“OWP”) for Fiscal Year 2020-21, which identified the PMP as a priority task for StanCOG staff and has allocated funds to support preparation and oversight of the PMP.

D. On February 5, 2021, StanCOG issued a Request for Proposals for consulting services to prepare the PMP and through a competitive selection process has selected a consultant to perform the work (“Consultant”).

E. The Parties desire to share the costs of the Consultant for its work on the PMP.

NOW, THEREFORE, in consideration of the mutual promises, covenants, terms, and conditions hereinafter contained, the parties hereto agree as follows:

**AGREEMENT**

1. Responsibilities of the Parties. StanCOG has selected the Consultant to prepare the PMP for an amount not to exceed \$578,837.00. StanCOG will administer the Consultant contract. In that role, StanCOG will convene project management meetings with the Consultant, process payments for the services of the Consultant, and coordinate with the parties on the Consultants’ work effort including, but not limited to, providing the Parties with draft documents, reports, and memorandums prepared by the Consultant during the performance of the contract for the parties review, comment and input.

2. Cost Sharing and Payment.

2.1. The Parties agree to share the cost of the Consultant’s services in accordance with the same percentages allocated to each Party for the Measure L “Local Control – Streets and Roads” funds, as contained in the table below. Each of the Parties acknowledge and agree the agency’s share of the Consultant contract cost identified in the table below is an estimate and may be adjusted based on the scope of work and any optional tasks agreed upon by the Parties.

Member Agency	Shared Cost %	Member Agency Shared Cost	Optional Task 1: Budgetary Analysis	Optional Task 2: GIS	Optional Task 3: Training	Total Member Agency Cost
Ceres	6.36%	\$30,567.37	-	-	-	<b>\$30,567.37</b>
Hughson	1.26%	\$6,055.80	\$7,591.00	-	-	<b>\$13,646.80</b>
Modesto	35.79%	\$172,013.54	-	\$7,805.00	-	<b>\$179,818.54</b>
Newman	1.26%	\$6,055.80	\$7,591.00	\$4,972.00	\$6,717.00	<b>\$25,335.80</b>
Oakdale	3.86%	\$18,551.89	-	-	-	<b>\$18,551.89</b>
Patterson	4.55%	\$21,868.16	-	\$4,972.00	\$6,717.00	<b>\$33,557.16</b>
Riverbank	3.42%	\$16,437.17	\$7,591.00	\$4,972.00	\$6,717.00	<b>\$35,717.17</b>
Stanislaus County	26.98%	\$129,671.01	\$12,181.00	\$13,675.00	\$6,717.00	<b>\$162,244.01</b>
Turlock	15.26%	\$73,342.46	-	-	-	<b>\$73,342.46</b>
Waterford	1.26%	\$6,055.80	-	-	-	<b>\$6,055.80</b>
<b>Total</b>		<b>\$480,619.00</b>	<b>\$34,954.00</b>	<b>\$36,396.00</b>	<b>\$26,868.00</b>	<b>\$578,837.00</b>

2.2. Upon StanCOG’s execution of an agreement with the Consultant for preparation of the PMP, each of the Parties will be invoiced by StanCOG for its share of the contribution amount, as set forth in Paragraph 2.1.

2.3. The total obligations of the Parties under this Agreement shall not exceed \$578,837.00, collectively, and the amounts identified in Paragraph 2.1 individually, unless agreed to by all the Parties in writing.

2.4. Each Party will have the opportunity to review the scope of services and cost proposal provided by the Consultant and elect optional tasks understanding the electing Party will be wholly responsible for the optional task cost, unless the task is collectively agreed upon by all the Parties and each Party will be responsible for its share of the optional task in accordance with the percentages set forth in Paragraph 2.1.

2.5. StanCOG will submit to the Parties for review all Consultant invoices for work performed under the Consulting Agreement in their jurisdiction.

3. Cooperation. The Parties agree to work cooperatively and in a timely fashion to implement the Consultant agreement. All decisions regarding changes in the scope of work to the Consultant agreement or estimated costs shall be made by the Parties and approved in writing.

4. Independent Capacity. In the performance of this Agreement, each Party, and its employees, shall act in an independent capacity and not as officers or employees of the other Party. It is understood and agreed that no Party, nor any officer or employee thereof, is responsible for any damage or liability occurring by reason of anything done or omitted to be done by another Party under or in connection with any work, authority or jurisdiction delegated to any other Party under this Agreement.

5. Notice. Any notice or official communication required for which a party desires to give under this Agreement shall be in writing by certified mail, return receipt requested with appropriate postage paid, by personal delivery, by facsimile or by private courier service to the address or facsimile number set forth below for the respective party, provided that if any party gives notice of a change of name or address or number, notices to that party shall thereafter be given as demanded in that notice. All notices and demand so given shall be effective only upon receipt by the party to whom notice or demand is being given.

Stanislaus Council of Governments  
Attention: Executive Director  
2401 East Orangeburg #675-311  
Modesto, CA 95355

City of Ceres  
Attention: City Manager  
2220 Magnolia Street  
Ceres, CA 95307

City of Hughson  
Attention: City Manager  
7018 Pine Street | PO Box 9  
Hughson, CA 95326

City of Modesto  
Attention: City Manager  
1010 10th Street  
Modesto, CA 95354

City of Newman  
Attention: City Manager  
938 Fresno Street  
Newman, California 95360

City of Oakdale  
Attention: City Manager  
280 N. Third Avenue  
Oakdale CA 95361

City of Patterson  
Attention: City Manager  
1 Plaza P.O. Box 667  
Patterson, CA 95363

City of Riverbank  
Attention: City Manager  
6707 3rd Street  
Riverbank, CA

Stanislaus County  
Attention: Chief Executive Officer  
1010 10th Street  
Modesto, California 95354

City of Turlock  
Attention: City Manager  
156 S. Broadway, Ste. 230  
Turlock, CA 95380-5454

City of Waterford  
101 E. Street  
Waterford, CA 95386

6. No Third Party Beneficiaries. This Agreement is not intended to create a third party beneficiary or define duties, obligations, or rights in parties not signatory to this Agreement. This Agreement is not intended to affect the legal liability of the parties to this Agreement by imposing any standard of care for completing the work contemplated herein different from the standards imposed by law.

7. Compliance with Laws. Each Party to this Agreement shall be responsible for complying with all applicable federal, state, and local laws and regulations and for securing any required consent or permits. Upon written request, each Party shall provide written proof that such consent or permit was properly obtained.

8. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

9. Attorney's Fees. Each party shall bear its own attorneys' fees and expenses in the preparation and review of this Agreement. In the event that any party institutes an action or proceeding for a declaration of the rights of the parties under this Agreement, for injunctive relief, for an alleged breach or default of, or any other action arising out of, this Agreement, or the transactions contemplated hereby, or in the event any party is in default of its obligations pursuant thereto, whether or not suit is filed or prosecuted to final judgment, the non-defaulting party or prevailing party shall be entitled to its actual attorneys' fees and to any court costs incurred, in addition to any other damages or relief awarded.

10. Assignment. No party to this Agreement shall assign this Agreement or its rights and obligations hereunder without the written consent of all other parties to this Agreement.

11. Entire Agreement. This Agreement represents the entire agreement among the parties and supersedes all prior negotiations, representations or agreements, whether written or oral on the subject matter herein. No changes, additions or deletions, alterations or modifications of the terms and conditions of this Agreement shall be made without the written consent of all parties to this Agreement.

12. Counterparts and Electronic Signatures. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which taken together shall constitute one and the same instrument. Each party agrees that this Agreement and any other documents to be delivered in connection herewith may be electronically signed, and that any electronic signatures appearing on this Agreement or such other documents are the same as handwritten signatures for purposes of validity, enforceability, and admissibility.

13. Partial Invalidity. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, the remainder of the Agreement shall continue in full force and effect and shall in no way be impaired or invalidated.

14. Authority. By signing below, each party represents that they have the authority of their respective agency to execute and carry out the terms of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

**STANISLAUS COUNCIL OF GOVERNMENTS**

**CITY OF CERES**

By: \_\_\_\_\_  
Rosa De León Park  
Executive Director

By: \_\_\_\_\_

APPROVED AS TO FORM

APPROVED AS TO FORM

By: \_\_\_\_\_  
Monica Streeter  
General Counsel

By: \_\_\_\_\_

**CITY OF HUGHSON**

**CITY OF MODESTO**

By: \_\_\_\_\_

By: \_\_\_\_\_

APPROVED AS TO FORM

APPROVED AS TO FORM

By: \_\_\_\_\_

By: \_\_\_\_\_

**CITY OF NEWMAN**

By: \_\_\_\_\_

APPROVED AS TO FORM

By: \_\_\_\_\_

**CITY OF PATTERSON**

By: \_\_\_\_\_

APPROVED AS TO FORM

By: \_\_\_\_\_

**STANISLAUS COUNTY**

By: \_\_\_\_\_

APPROVED AS TO FORM

By: \_\_\_\_\_

**CITY OF OAKDALE**

By: \_\_\_\_\_

APPROVED AS TO FORM

By: \_\_\_\_\_

**CITY OF RIVERBANK**

By: \_\_\_\_\_

APPROVED AS TO FORM

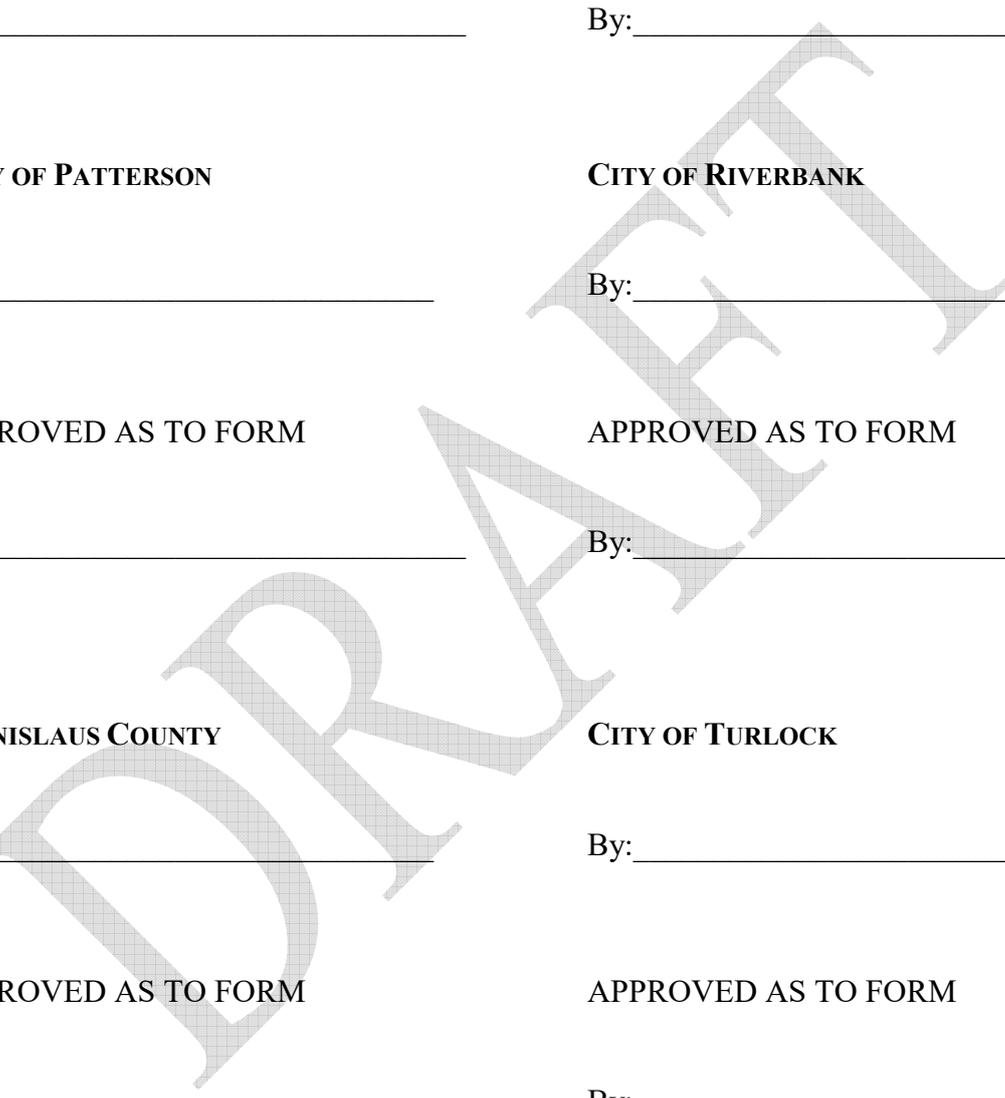
By: \_\_\_\_\_

**CITY OF TURLOCK**

By: \_\_\_\_\_

APPROVED AS TO FORM

By: \_\_\_\_\_



**CITY OF WATERFORD**

By: \_\_\_\_\_

APPROVED AS TO FORM

By: \_\_\_\_\_

DRAFT

**City Council Staff Update**  
**August 24, 2021**



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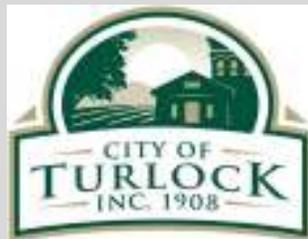
To: Mayor and Councilmembers  
From: Gary Carlson, Interim Fire Chief  
Prepared by: Gary Carlson, Interim Fire Chief  
Subject: Monthly Public Safety Update- Fire

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Please see attached report.



**Incident Summary  
Report  
August 24, 2021**



Operations Highlights ..... Page 2

Incident Summary by Type.....Page 5

Calls by District ..... Page 6

Fire Prevention Highlights .....Page 7

Neighborhood Services Highlights .....Page 8



Turlock Fire responded 762 emergency calls for service between July 19<sup>th</sup> and August 18<sup>th</sup>. This included five structure fires, 13 vehicle fires, 31 trash/grass fires, 18 injury vehicle collisions, and 10 hazardous materials calls.

Call volume and significant calls continue to rise year over year with an average of 25.4 calls per day this month. The past 30 days also saw a significant rise in the number of vehicle fires with in the city.

As is evident by the smoke covering the valley, wildland fire season has arrived with several very large fires burning throughout Northern California. As part of the California mutual aid system, Turlock currently has multiple resources deployed in the state. As of now the fire department has deployed seven members to assist with the Dixie Fire which is burning in several counties. It is now the largest fire in California history, burning over 630,000 acres while being only 35% contained. Those firefighters not assigned to the fire are providing backfill in the city. The state fully reimburses the city for expenses incurred due to the fire.

### **Training**

All probationary firefighters completed their four-month tests and all passed with high marks. Training this month focused on vehicle extrication and stabilization for the new employees. This will be heavily covered during the next few months. Prep work is also being done for a needed upcoming fire engineer test.

The department continues to work with our MCST partners on standardization of operating procedures and responses. We are currently reviewing rapid intervention crew tactics, department interoperability, and command.

### **COVID-19**

COVID19 numbers in the county and the state are rising dramatically. The CDC and CDPH now recognize the “Delta Variant” as the dominant strain in the US. They continue to recommend vaccinations to all persons over 12 years old. Remember that if you are not vaccinated you should wear a mask indoors when in public places. The CDC will soon recommend a vaccine booster for all persons 12 and older at around 8-month mark. Logistics are being worked out now.





### Fire Overtime Budget Update:

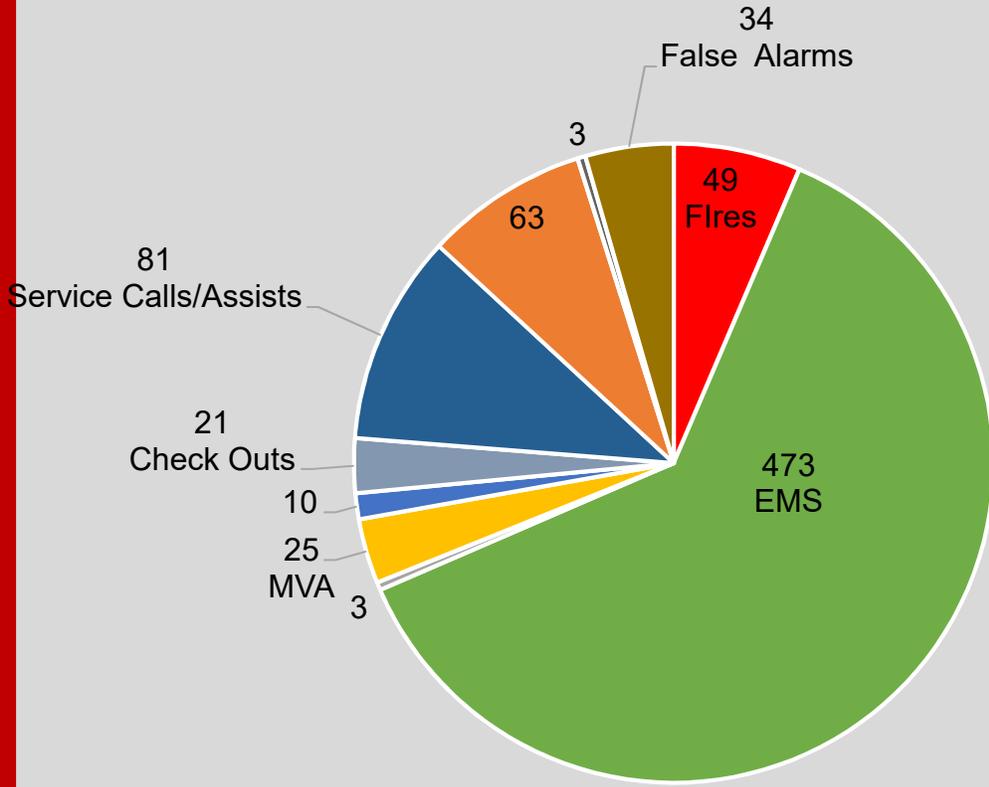
As you remember when the FY2021-22 budget was adopted as a living document, the amount of allocated personnel/overtime was insufficient to staff all four fire stations throughout the year. At the time of budget adoption, I advised council that I believe the allocated overtime budget would be exhausted in mid-October. The interim city manager and council directed the interim fire chief to keep all four fire stations staffed and operating and to track personnel/overtime expenditures each month so council could make budget adjustments/allocations throughout the year. The following is the personnel/overtime budget report through 8/15/21.

Thus far the overtime standard costs have totaled 141,689 dollars, or about 43% of the total allocated overtime. The department will realize some salary savings from budgeted firefighter vacancies which will offset OT costs of nearly \$10,000 per month, per vacant position. Three additional employees have given notice meaning beginning in September the department will have 4 budgeted vacancies.

I continue to anticipate the allocated overtime budget to be exhausted in mid-October. The fire department will bring this item up at the September budget workshops as was directed by the interim city manager.

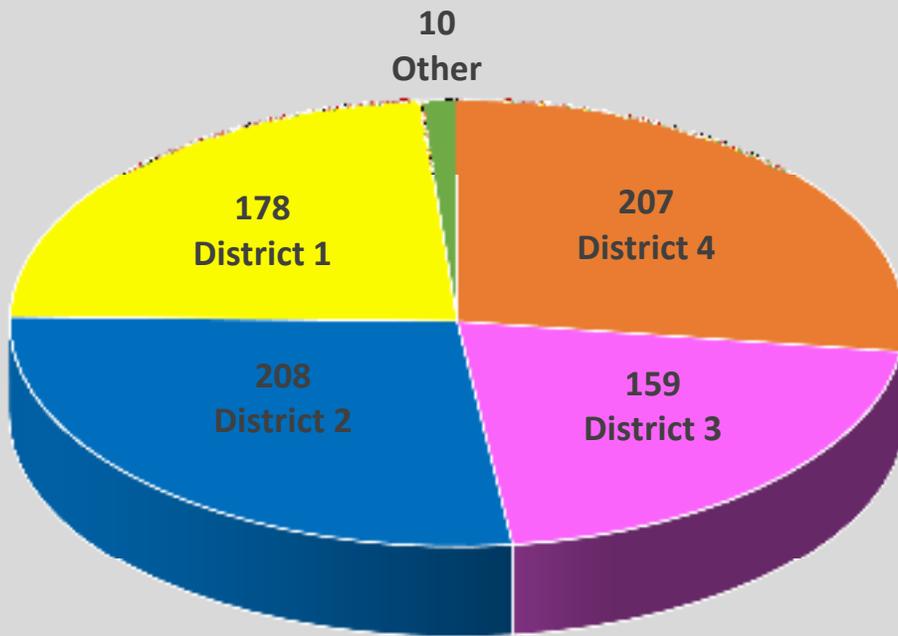


**Incident Summary By Incident Type**



- Fires 49
- EMS 473
- Rescue 3
- MVA 25
- Hazmat 10
- Check Outs 21
- Service Calls/Assists 81
- Cancelled/Non-Emergency 63
- Other 3
- False Alarms 34

7/19/2021 – 8/18/2021





- 2 Flush Tests
- 8 Occupancy Inspections
- 13 Pre-Development Meetings
- 10 Residential Solar Inspections
- 5 Fire Alarm Inspections
- 3 Final Fire Inspections
- 36 Plan Reviews
- 12 Re-Inspections
- 6 Hydro/Visual Inspections
- 2 Sprinkler
- 1 Weld Inspection
- 1 Tent Inspection

Mister Car Wash on Geer Road is completed and now open for business. This is a nice addition to the area.



Starbucks on Golden State/Canal is making progress each day with the interior finishes happening this week.

## Slide 8

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**VH1**

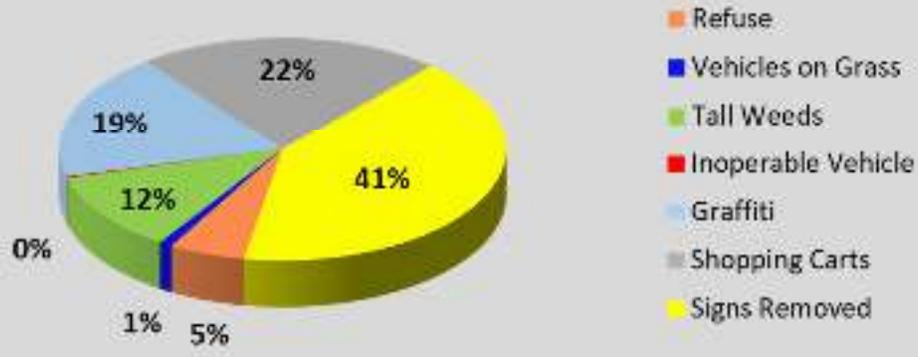
Vanessa Hubbell, 7/21/2021

Neighborhood Services Code Enforcement Officers completed 287 inspections from July 17, 2021 through Aug 17, 2021. These inspections included refuse, tall weeds, inoperable vehicles, graffiti, and vehicles parked on the grass. Neighborhood Services Staff Services Assistant received 354 phone calls, 192 emails and mailed 138 TMC violation letters.

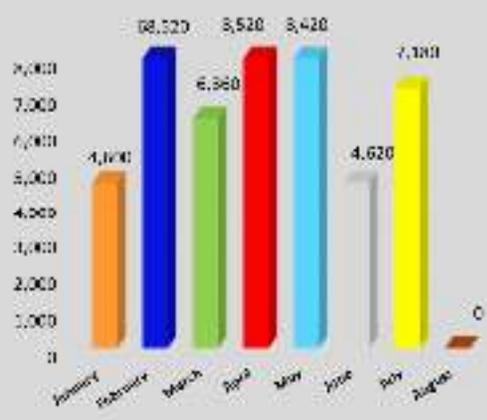
Neighborhood Services removed 116 abandoned shopping carts, abated graffiti from 98 locations and removed 218 illegal signs (i.e. lost dogs, yard sales, business promotions) none were offensive. Public and private, abandoned or inoperable vehicles, were addressed resulting in 117 cars orange-tagged or sent a letter to remove the vehicle.

A total of 5,880 pounds of debris and trash was taken to Scavenger, through the combined effort of Neighborhood Services personnel and City of Turlock staff.

### Code Violation Inspections and Abatements



### Pounds of Refuse Taken to Scavenger by Month





# ***City Council Staff Update***

***August 24, 2021***

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To: Mayor and Councilmembers

From: Gary Hampton, Interim Chief of Police

Prepared by: Deandra Wiley, Crime and Community Information Analyst

Subject: Turlock Police Department Staff Update – July 2021

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See attached report.

# TURLOCK POLICE DEPARTMENT

## STAFF UPDATE JULY 2021

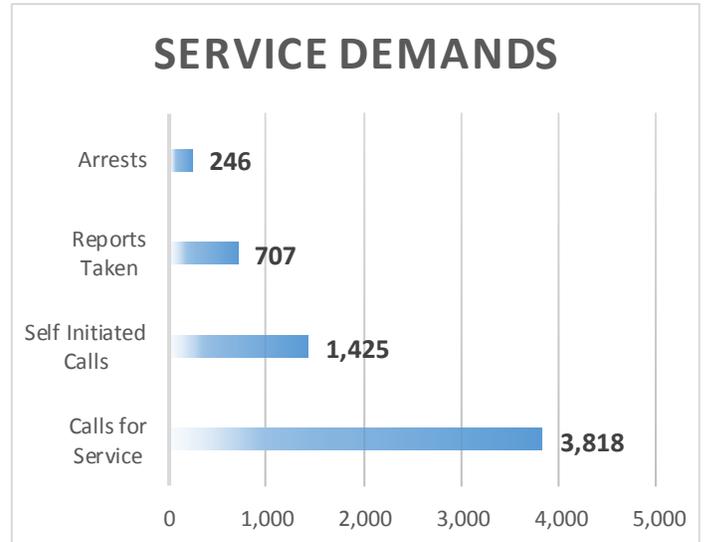
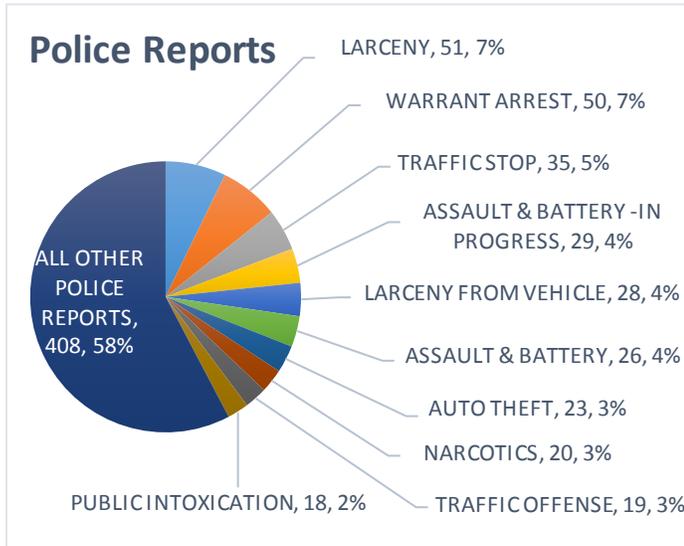
PRESENTED TO COUNCIL: AUGUST 24, 2021

TPD Tip Line • 668-5550 ext. 6780 • TPDtipline@turlock.ca.us



### DEPARTMENT STATISTICS

Current information as of 8/17/21



### MOST FREQUENT INCIDENTS

Traffic Stop	448
Extra Patrol	414
Code 6 / Investigation	246
Security Check	192
Suspicious Person	192

### STAFFING

	Population	Authorized Sworn Staff	Operational Sworn Staff	Authorized Officers per Capita
July 2020	74,297	80	69	1.08
July 2021	74,820	82	66	1.10

### SOCIAL MEDIA:



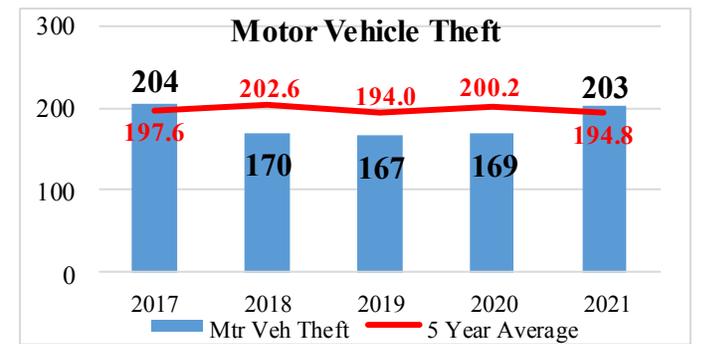
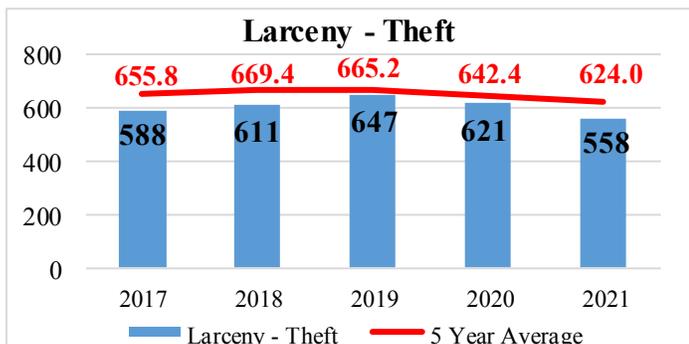
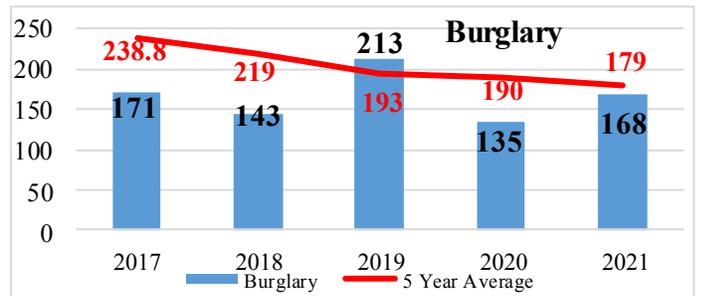
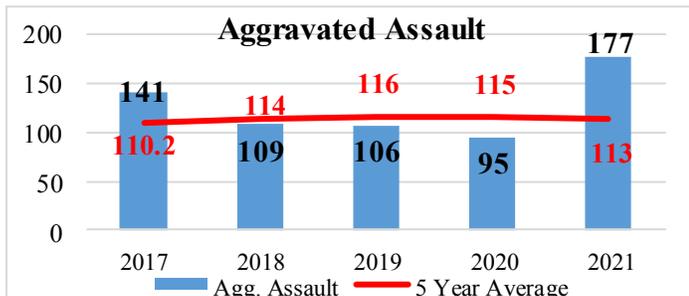
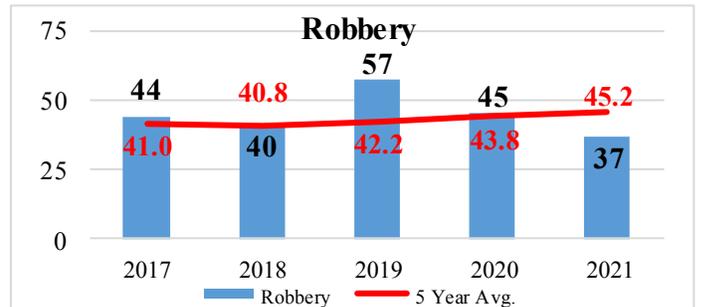
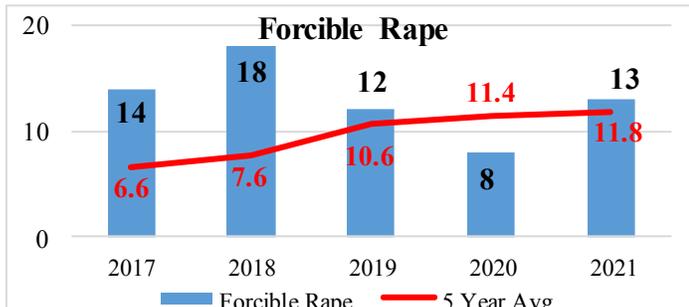
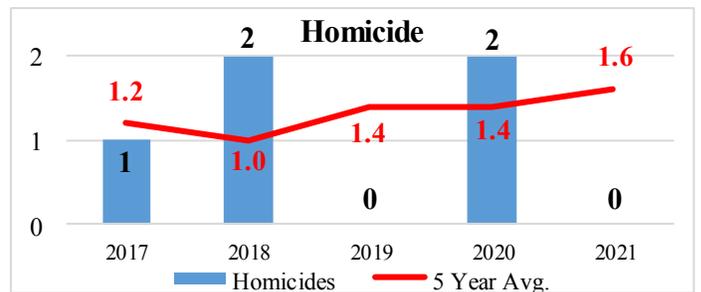
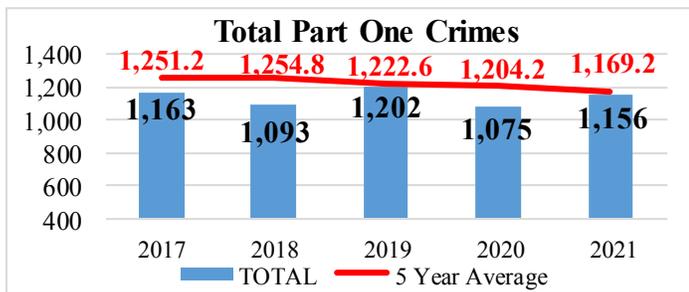
Facebook @TurlockPD			Instagram @TurlockPolice		Twitter @TurlockPolice		YouTube		NextDoor		
Followers	Likes	+/- from Prev.	Followers	+/- from Prev. Month	Followers	+/- from Prev. Month	Followers	+/- from Prev. Month	Members	Neighborhoods	+/- from Prev.
16,347	15,423	+75	13.2k	+0	6,961	+6	173	+0	10,571	62	+112

# PART ONE CRIMES (UCR) Jan—May as of 8/12/21



2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	2021 YTD Crime Rate	YTD 2020	YTD 2021	% Diff. '21 vs '20	5 Year Avg	% Diff. 2021 vs 5 Yr Avg
Homicide	0	0	0	0	0	0	0						0	2	0	-100%	1.6	-100%
Forcible Rape	1	1	1	5	5	*	*						13	8	13	63%	11.8	10%
Robbery	9	5	4	9	10	*	*						37	45	37	-18%	45.2	-18%
Agg. Assault	33	22	40	34	48	*	*						177	95	177	86%	113	56%
Burglary	55	32	31	31	19	*	*						168	135	168	24%	179	-6%
Larceny	72	81	138	140	127	*	*						558	621	558	-10%	624	-11%
Veh. Theft	39	44	56	32	32	*	*						203	169	203	20%	194.8	4%
<b>TOTAL</b>	<b>209</b>	<b>185</b>	<b>270</b>	<b>251</b>	<b>241</b>	<b>*</b>	<b>*</b>						<b>1,156</b>	<b>1,075</b>	<b>1,156</b>	<b>8%</b>	<b>1,169.2</b>	<b>-1%</b>

\*June and July UCR data unavailable as of 8/12/21

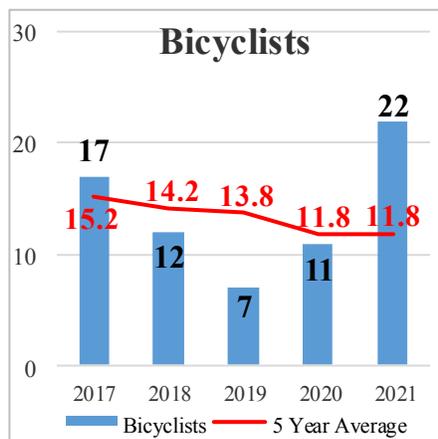
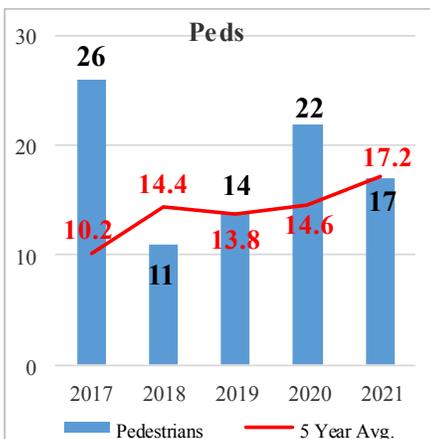
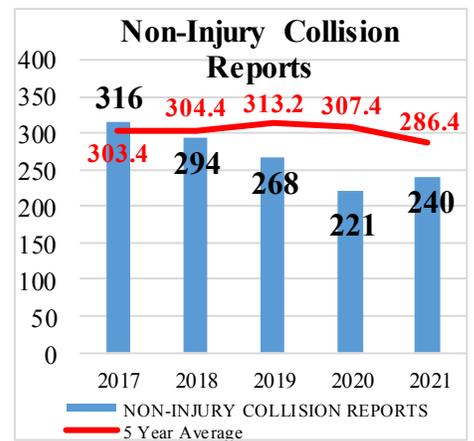
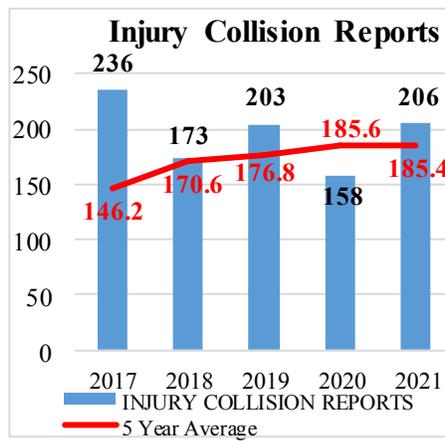
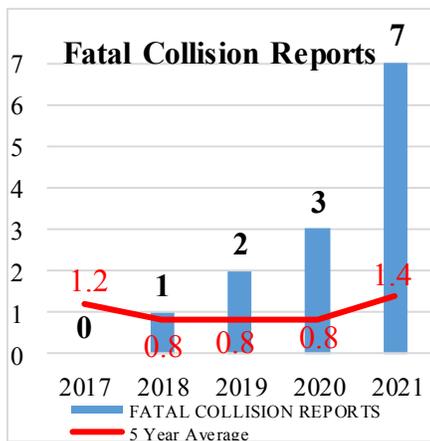
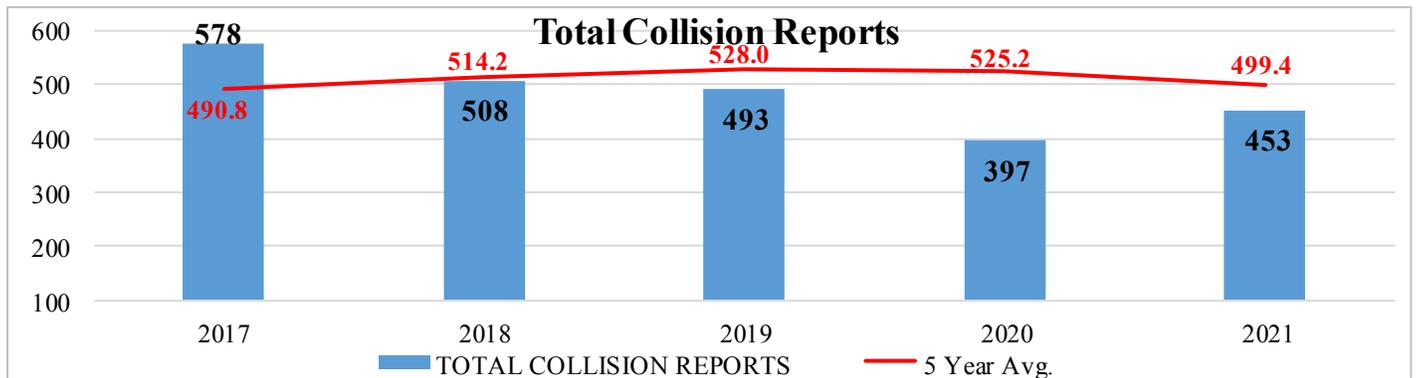


# TRAFFIC COLLISIONS: YTD as of 8/13/21



	Pedestrian Collisions	Bicyclist Collisions	Fatal Collisions	Injury Collisions	Non-Injury Collisions	Private Prop. Collisions	TOTAL ACC
July 2020	4	2	2	16	26	3	47
July 2021	2	3	2	21	44	*	67
% Chg.	-50%	50%	0%	31%	69%	*	43%
2021 YTD	17	22	7	206	240	*	453
5 Year YTD Avg.	17.2	11.8	1.4	185.4	286.4	*	499.4
% Chg. vs. 5 Yr. YTD Avg.	-1%	86%	400%	11%	-16%	*	-9%

\*Private Property Collisions are no longer a report classification (beginning in July 2020 – Current). Moving forward, this will phase out but the category will be kept on this report to show past years' counts contributing towards each year's totals.



PRIMARY COLLISION FACTORS	
July 2021	
Unsafe Lane Change	(19)
Speeding	(10)
DUI	(10)
Failure to Yield Right of Way	(5)
Red Light Violation	(3)
PCF's listed of only 3 or more	



# **City Council Staff Update**

**August 24, 2021**

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To: Mayor and Councilmembers

From: Carl Brown, Interim Municipal Services Deputy Director

Prepared by: Carl Brown, Interim Municipal Services Deputy Director

Subject: Department Update: August 24, 2021

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The Municipal Services Department reports the following:

### **Delinquent Utility Accounts**

The number of delinquent utility accounts, as of August 18th, is 626. Included in the 626 accounts are 593 residential accounts, 5 multi-residential accounts, 26 commercial accounts, and 2 landscape accounts. The total dollar value of these delinquent accounts is \$485,317.10, an increase of \$20,176.10 from July. The California Water Board is set to carry out the Water System COVID-19 Relief Program that will distribute funding to Community Water Systems that have experienced impacts due to COVID-19. The California Water Board portal is now open for Community Water Systems to submit arrearages statistics. Municipal Services and Finance are working in conjunction to submit Turlock's arrearages. Following the evaluation of surveys by the State Board, there will be a 60-day window to request funding.

The program will be evaluated following the initial round of funding to assess additional funding for Community Water Systems and Wastewater Systems.

### **Water Conservation**

In July the City produced 706 million gallons of water. When comparing to the July 2020 water production of 751 million gallons, we conserved 55 million gallons. This water conservation can be attributed to several different factors such as the current drought conditions, the Governor's request of Californians to voluntarily reduce their water consumption by 15%, and the expansion and continuation of water conservation outreach and education efforts. These numbers reinforce the importance of our education and outreach program by demonstrating the gain in water conservation during this period. Municipal Services will continuously evaluate effective methods to encourage water conservation.

Thank you.

**Finance Department**

Updated to 8/17/2021

General Fund Overview FY 2020-2021  
Through June 30, 2021

	6/30/2021	Legal / Attorney Expenses*	2020-2021 Amended Budget	2020-2021 Remaining Budget	% of Budget Received/ Expended
<b>Revenues</b>	\$ 44,735,342	\$ -	\$ 44,044,826	\$ (690,516)	102%
<b>Expenditures</b>	*Legal Included in Total Expenditures				
Administration	5,377,215	791,717	6,065,683	688,468	89%
COVID-19	2,412,964	24,378	2,559,294	146,330	94%
UHEC	131,347	32,850	498,417	367,070	26%
Police	20,458,915		21,895,608	1,436,693	93%
Fire	9,838,559		9,962,684	124,125	99%
Development Services	693,601		793,689	100,088	87%
Public Facilities	283,281		289,199	5,918	98%
Parks	908,818		899,338	(9,480)	101%
Recreation	716,230		1,004,431	288,201	71%
Special Public Safety (F116)	757,795		857,845	100,050	88%
Tourism (F120)	250,807		354,808	104,001	71%
<b>Total Expenditures</b>	\$ 41,829,532	\$ 848,945	\$ 45,180,996	\$ 3,351,464	93%
<b>Revenue Over / (Under) Expenses</b>					
<b>Budgeted</b>			\$ (1,136,170)		
<b>Actual</b>	\$ 2,905,810				
<b>Salaries and Benefits Only:</b>					
Police	18,344,036		19,714,494	1,370,458	93%
Fire	8,865,453		9,011,091	145,638	98%
All Other General Fund (GF)	5,758,560		6,439,329	680,769	89%
<b>Total Salaries and Benefits</b>	\$ 32,968,049		\$ 35,164,914	\$ 2,196,865	94%
<b>Salaries and Benefits % of GF</b>	79%		78%		

**CANNABIS - Fund 117**

<b>Revenues</b>	\$ 1,397,772	\$ -	\$ 1,070,000	\$ (327,772)	131%
<b>Expenditures</b>	209,984	14,157	201,984	(8,000)	104%
<b>Budgeted Revenue Over / (Under) Expenses</b>			\$ 868,016		

**Measure A - Fund 118**

<b>Revenues</b>	\$ 1,483,326	\$ -	\$ 2,700,000	\$ 1,216,674	55%
<b>Expenditures</b>	2,187	2,187	-	(2,187)	
<b>Budgeted Revenue Over / (Under) Expenses</b>			\$ 2,700,000		

## **Finance Department**

Updated to 8/17/2021

### General Fund Overview FY 2020-2021 Through June 30, 2021



#### **REVENUES**

The year-to-date numbers for the General Fund show eleven (11) months of sales tax revenue totaling almost \$15.8 million (as sales tax lags about seven (7) weeks). This is almost \$1.2 million over budgeted sales tax for the fiscal year thus far. Transient Occupancy Tax (TOT) revenue is at \$1.75 million through 6/30/2021 which is 17% above budgeted TOT revenue. Business License revenue is almost \$837,000 which is 33% above projected revenue. Garbage Collection Franchise revenue is at \$1.82 million which is 10% above projected revenue. Current secured property tax revenue received to date is \$5.1 million which is 4% below projected revenue. Other General Fund revenues lag slightly behind due to accruals at year-end and timing of the payments. Fiscal Year 2020-2021 was conservatively budgeted due to the COVID-19 pandemic, however, the majority of revenue sources have come in above projections. Cannabis revenues total almost \$1.4 million as of 6/30/21 which is slightly above projections. Measure A revenues are almost at \$1.5 million for the months of April and May 2021. June 2021 revenues are expected towards the end of August 2021. Revenues are on target or exceeding projections for the majority of significant General Fund revenue sources.

#### **EXPENDITURES**

The year-to-date expenditures are at 93% of the budget. Due to the accrual period and year-end accounting entries necessary to close the City's books, this number is subject to change. However, it is not anticipated by staff that the change will be significant. Actual salary and benefit costs are at 94% of budget for Fiscal Year 2020-2021, primarily due to budgeted positions being vacant throughout the fiscal year. Overtime related to COVID-19 is at \$973,541 for the fiscal year, which is 12% below projections. Recreation expenditures fell at 71% of budget for FY 20-21 as a result of the COVID-19 pandemic restrictions limiting participation as well as the City's ability to provide many of our recreation programs. Legal expenses detailed above are for fees paid through services rendered up to June 2021 for most firms the City conducts business with. These fees are in line with budget at approximately 98%. Expenditures related to the Unsheltered Homeless Encampment Crisis (UHEC) are at \$131,000, including legal costs. The remainder of unspent funds for UHEC was rebudgeted in Fiscal Year 2021-2022 during the July 13, 2021 Council Meeting.

#### **FINANCE UPDATE**

Fiscal Year 2020-2021 appears to be coming in better than originally budgeted with the majority of large General Fund revenues exceeding projections, especially sales tax. The City of Turlock is still faced with uncertainties surrounding the COVID-19 pandemic and its long-term implications for the City. Therefore, a conservative approach was taken in budgeting FY 2020-2021. Staff will continue to monitor the City's finances and provide updates to Council.