

WHAT IF I MOVE OR MAKE CHANGES TO MY HOME-BASED BUSINESS?

Once approved, a HOP remains valid as long as you are living at the address on the permit. The HOP is not transferable to a different person or different location. In the event that you move and still live within the city limits, a new HOP for the new location must be issued.

For more information on Home Occupation Permits please contact the Planning Division at (209) 668-5640 or planning@turlock.ca.us.

SOME HELPFUL RESOURCES...

City Departments

Finance Department (209) 668-5570
Planning Division (209) 668-5640
Building Department (209) 668-5560

Stanislaus County Departments

County Planning (209) 525-6330
Environmental Resources (209) 525-5700
Clerk-Recorder (209) 525-5250

California Secretary of State

(916) 653-6814

www.sos.ca.gov/business-programs

California Franchise Tax Board

www.ftb.ca.gov

Small Business Administration (SBA)

1-800-827-5722

www.sba.gov

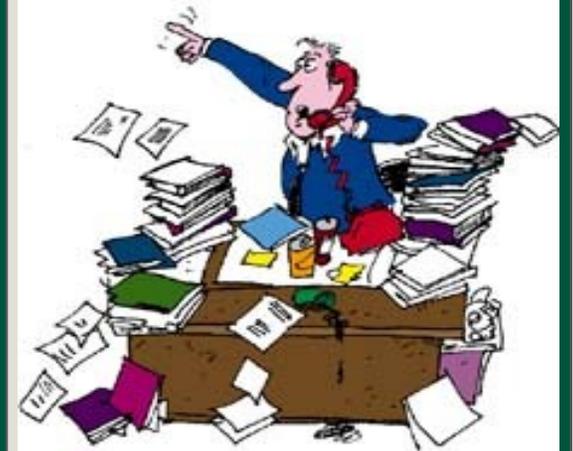
Development Services
Department
Planning Division

156 S. Broadway, Ste 120
Turlock, California 95380

Phone: 209-668-5640
Fax: 209-668-5107
Website: www.cityofturlock.org
Email: planning@turlock.ca.us



HOME BASED BUSINESSES



Development Services Department
Planning Division

ARE YOU THINKING OF STARTING A HOME-BASED BUSINESS? HERE IS SOME INFORMATION TO GET YOU STARTED.



WHAT IS A HOME-BASED BUSINESS?

A home-based business or Home Occupation is the employment of a resident from their home. The business has limited commercial activity, is conducted entirely within the home, is clearly incidental and secondary to the use of the home for residential purposes, and does not change the character or adversely affect the residential neighborhood.

IS A PERMIT REQUIRED? DO I NEED A BUSINESS LICENSE TO OPERATE A HOME OCCUPATION?

Yes to both questions. A Home Occupation Permit (HOP) is required for all businesses that are proposed to be located in a home, including apartments. A permit is required even if the majority of the work is done away from the home, as long as the address, legal location, and/or the physical location of the business is your residence. A City of Turlock Business License is also required. A business license is required to operate any business within the city limits, including a home occupation.



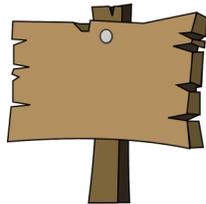
The Business License applications are available on the City of Turlock website or by calling the Finance Division at (209) 668-5570. The application for a HOP is also available on the City website or by contacting the Planning Division at (209) 668-5640 or planning@turlock.ca.us.

WHAT TYPES OF BUSINESSES CAN I OPERATE FROM MY HOME?

The City of Turlock allows many types of business to operate from a residence, such as:

- Landscaping & maintenance
- Accounting/bookkeeping
- Handyman
- Internet sales
- Website design
- Notary public
- Insurance sales
- Drafting/architectural design
- Hairstylist/esthetician
- Consultant services

Other similar service enterprises may be allowed. All home occupations must comply with the Turlock Municipal Code (TMC §9-5-210).



WHAT ABOUT SIGNS?

Signs are a valuable way to advertise your business. Most new business owners want to install new signs. In order to maintain the residential nature of your neighborhood signs are limited in size and location. All signs require a sign permit.

Please contact the Planning Division at (209) 668-5640 or planning@turlock.ca.us for more information regarding signs for home-based businesses.

CAN I PARK MY WORK TRUCK AT MY HOME?

Yes. However, no more than one standard pickup truck and one utility trailer designated for use for the home occupation can be parked at your home at any time.



I'M A RENTER, CAN I STILL HAVE A HOME-BASED BUSINESS?

Yes. However, you must get the property owner or landlord's approval. The property owner or landlord **MUST** sign the application and their signature **MUST** be notarized.

WHAT TYPES OF HOME OCCUPATIONS ARE NOT ALLOWED?



- Carpentry & cabinet making
- Auto sales, auto body, auto repair, & re-upholstery
- Fortune telling
- Medical & dental offices
- Welding & machine shop
- Appliance repair shop
- Other types as determined by the Development Services Director